

# UNIVERSITY OF COCHIN

## MINUTES OF THE 34th MEETING OF THE SYNDICATE Held on 17-6-1974.

Time : 10.30 A. M.  
Place of Meeting : Hill Palace, Tripunithura

### *Members present :-*

1. Prof. Joseph Mundassery, Vice Chancellor (in the Chair)
2. Dr. C. P. Kuriakose, Pro Vice Chancellor
3. Dr. S. Vasudev
4. Dr. (Mrs.) Molly Thomas
5. Prof. C. T. Benjamin
6. Sri. M. K. Raghavan
7. Sri. P. K. Vasudevan Nair
8. Sri. P. N. Menon

### **Confirmation of the minutes of the meeting held on 1-6-1974.**

Resolved that the minutes of the meeting of the Syndicate held on 1-6-1974 be confirmed with the following emendation on Item No. 7.

"Resolved that three experts .....  
before the Syndicate" be changed to "The Syndicate nominated 3  
experts for the adjudication of the thesis from the panel submitted  
before the Syndicate".

### **Item No: 18. Publication of Research papers of Prof. V. Ramaswamy Iyer and 5th annual conference of the Dravidian Linguistic Association.**

The Syndicate considered the request of the Dravidian Linguistic Association to publish the Research papers of Prof. V. Ramaswamy Iyer and the Cochin University to host the next annual conference of the Association by June 1975.

Resolved that the request be not entertained.

**Item No: 19.** This item was considered by the Syndicate at its meeting held on 5-4-1974.

**Item No: 20. Introduction of Law of Taxation and LL. B- Financial Memorandum:**

The Syndicate considered the proposal for the introduction of Law of Taxation in LL.M along with the recommendation of the standing committee on "Academic matters including Research and Publication". Resolved that the proposal be placed before the U. G. C. for approval and financial aid, and also before the concerned University Authorities.

**Item No: 21: Cochin University Students Aid Fund—  
Draft Rules for the award of Assistance from the Fund.**

The Syndicate considered the Draft Rules for the award of Assistance to the students from the Students' Aid Fund along with the recommendation of the standing committee on "Academic matters including Research and Publications"

Resolved that the Draft Rules be approved with some modifications. (Approved Rules appended)

**Item No: 22. Allowance to the personal staff of the Vice-Chancellor, Pro-Vice-Chancellor and Registrar.**

The Syndicate considered the proposal to grant special allowance to the personal staff of Vice-Chancellor, Pro-Vice-Chancellor and Registrar, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that special allowance to the following personal staff of the Registrar be sanctioned at the rates noted against each.

P. A. to Registrar	Rs. 40/- p.m
Stenographer to Registrar	Rs. 40/- p.m
Duffadar to Registrar	Rs. 15/- p.m

Further resolved that the request of the P. A. to Pro-Vice-Chancellor to raise his special allowance from Rs. 40/- to Rs. 50/- be sanctioned.

Further resolved that these will come into effect from the date of the decision of the Syndicate.

**Item No: 23. Appointment of handicapped persons-  
request from Mercy T. J.**

The Syndicate considered the request of Smt. Meroy T. J. for giving her preferential treatment in the appointment of Lecturer in Applied Economics as she is orthopaedically handicapped.

Resolved that when recruitments are made 10% grace marks be given to the physically handicapped candidates vide G. O. (P) No. 158/73/PD dated 29th May 1973 of the Public (Services D) Department.

**Item No: 24. Declaration of completion of probation of  
Prof. N. Renganathan, Professor, School of Management Studies.**

The Syndicate considered the request of the Director, School of Management Studies, to declare the probation of Prof. N. Renganathan, as he has satisfactorily completed one years service as on 17-1-1974, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that Prof. N. Renganathan, School of Management Studies, be declared to have completed satisfactory probation of one year as on 17-1-1974.

**Item No: 25. Special programmes conducted by the  
University Employment Information and Guidance Bureau -  
request for funds**

The Syndicate considered the request of the Chief Employment Information and Guidance Bureau for funds for conducting mock interviews for the benefit of senior M. Sc. students of the Physics Department and Research students of Hindi Department and for printing the fortnightly publication of the bureau.

Resolved that the request be not granted.

**Item No: 26. Arrangement of Guest Lectures in Chemical  
Oceanography in the Department of Marine Sciences.**

Sanction was accorded by the Vice-Chancellor for the arrangement of lectures in Chemical Oceanography and for payment of

honorarium at Rs. 40/- per lecture subject to ratification by the Syndicate.

The Syndicate resolved that the action taken by the Vice-Chancellor be ratified.

**Item No: 27. Revision of rates of remuneration for examination works of LL.M first year and fixation of rate of remuneration for valuing the term paper of D. L. L.**

The Syndicate considered the request of the Prof. and Head of the Department of Law to revise the rates of remuneration of examination works of LL.M 1st year and D. L. L. along with the recommendation of the Standing Committee on Staff and Finance.

Resolved that the matter be placed before the Syndicate after making a comparative study of the existing rates in all the departments.

**Item No: 28 Sanctioning of leave without allowance to Smt. Rita Joseph, Senior Grade Assistant.**

Sanction was accorded by the Vice-Chancellor subject to ratification by the Syndicate, to Smt. Rita Joseph, Senior Grade Assistant being granted one years leave on loss of pay, which will not count for pension w. e. f. 2-5-1973 A. N. to 2-5-74 A. N.

Resolved that the action taken by the Vice-Chancellor be ratified.

**Item No: 29: Starting of Diploma Course in Translation and Secretariat Drafting in Hindi.**

The Syndicate considered the proposal of conducting the course "Diploma Course in Translation and Secretariat Drafting in Hindi" and creation of 2 P. T. Lecturers in Hindi for the purpose, along with the recommendation of the Standing Committee on Academic matters including Research and Publication.

Resolved that 2 posts of Part-Time Lecturers in Hindi in the Department of Hindi be created for conducting the "Diploma Course in Translation and Secretariat Drafting in Hindi".

**Item No: 30:** This item was considered by the Syndicate at its meeting held on 1-6-1974.

**Item No: 31: Election petitions - fixation of fee.**

The Syndicate considered the proposal for fixing a fee for filing objection petition against any of the election conducted by the University.

Resolved that an amount of Rs. 100/- be fixed as fees for filing objection petition against any of the elections conducted by the University.

**Item No: 32: NBST courses on Welding Technology and Industrial Instrument Technology - Remuneration to lectures and course director.**

The Syndicate considered the recommendation of the Committee constituted for recommending the remuneration to staff of the NBST courses on Welding Technology and Industrial Instrument Technology.

Resolved that the recommendation of the Committee be accepted (Appendix II)

#### FRESH ITEMS

**Item No: 4. Visit of the members of the Students Welfare Committee to various Universities - T. A. to the members - regarding.**

The Syndicate considered the request of the Convener, Cochin University Tour Committee for payment of excess travelling expenses over the amount sanctioned by the Syndicate.

Resolved that the request be not granted.

#### SPECIAL ITEM

The Registrar raised a doubt as to whether the T. A. Bills of members of the Syndicate may be passed for payment in the same month.

Resolved that the T. A. claims of the members of the University Authorities be admitted immediately after completion of the journeys

The meeting came to a close at 3.10 P.M

Sd/-

REGISTRAR.

*Appendix—I*

Appendix to item No: 21

**COCHIN UNIVERSITY STUDENTS AID FUND  
DRAFT RULES FOR THE AWARD OF ASSISTANCE**

- I. **Object:** a) The object of this fund is to render financial assistance to poor students to meet their tuition fee, Examination fee or to purchase books or similar other expensés.  
b) Limited assistance will be given to the students to meet their hostel, mess, clothing or medical expenses, if their needs are considered genuine.
- II. **Source of Fund:** The fund shall consist of:-
  - a) Compulsory levy of an amount of Rs. 3/- per student per annum to be collected along with the First instalment of fees every year.
  - b) Contribution from the University, the amount being not less than the contribution from the students.
  - c) Contribution from the teaching staff of the University.
  - d) Contributions from outside agencies other than the University and persons
- III. **Eligibility:** All the students of the University are eligible to apply for this assistance. Financial assistance will be given to all graduate/Post Graduate/Research and Diploma Students of the University every year, subject to the availability of funds and according to the discretion of the Managing Committee.
- IV. Applications for assistance should be submitted to the Registrar. Normally applications will be invited in the month of December every year. But this does not debar a student from applying when an emergency arises at any time of the year.
- V. The amount of assistance should not exceed Rs. 500/- per student per year.

VI. The Registrar will be custodian of the Cochin University Students Aid Fund. The fund is not to be used for giving prizes, rewards etc. to students.

VII. The applications for the financial assistance will be scrutinised and the names of the students for the award shall be recommended by the S. A. F. Managing Committee consisting of:

- 1) Vice-Chancellor (Chairman)
- 2) President, Cochin University Union
- 3) Secretary, Cochin University Union
- 4) Registrar, University of Cochin
- 5) One student member of the Senate nominated by the Vice-Chancellor
- 6) One Syndicate member nominated by the Vice-Chancellor
- 7) Hon. Treasurer, Cochin University Union (Convener)

*Appendix—II*

Appendix to Item No: 32:

Recommendations of the Committee of the Syndicate for fixing the remuneration to Lecturers and the Director of the NBST Courses.

- 1) To give a remuneration of Rs. 40/- per lecture of 1 hour duration plus eligible T. A.
- 2) The honorarium of the Director of the NBST Courses be fixed at Rs. 500/- (Rupees five hundred only) for the three months course and Rs. 1000/- (Rs. one thousand only) for the six months course and that he may be permitted to draw the honoraria of all the courses concurrently.
- 3) To fix a fee of Rs. 100/- for the three months course and Rs. 200/- for the six months course.