

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



CONFIRMED MINUTES OF THE 583rd SPECIAL MEETING OF THE SYNDICATE HELD ON 16.05.2012 (WEDNESDAY) AT 11.00 A.M. IN THE SYNDICATE HALL OF THE UNIVERSITY

Members present:

1. Dr. Ramachandran Thekkedath, Vice-Chancellor (in the Chair)
2. Dr. Godfrey Louis, Pro-Vice-Chancellor
3. Prof. Lopus Mathew
4. Dr. Zakkariya K.A.
5. Dr. A. Mujeeb
6. Dr. A. Mohamuda Beegum
7. Dr. I.K. Jayadev
8. Sri. Tony Raphy
9. Dr. M. Bhasi
10. Dr. K. Sajan
11. Dr. S. Harikumar
12. Dr. K.R. Muraleedharan Nair
13. Sri. Hibi Edan, MLA
14. Sri. Sunny P. Jose

Also present:

Dr. A. Ramachandran
Registrar

* 1. Guidelines for denial of vacation and crediting of earned leave in respect of Teaching staff- Reg:

Having considered the matter of framing new guidelines for denial of vacation for teachers, in the University, it is resolved to grant denial of vacation to teachers only in the following instances, if the Vice Chancellor require any teacher to do the following duties other than the normal duties during the vacation.

- 1) To those teachers who are engaged in Examination duty of their Department/School.*
- 2) To those teachers who supervise and guide 5 PhD research scholars or more at a time during vacation.*
- 3) To those two Investigators/Coordinators of major joint Research Projects of value of Rs. 25 lakhs and above in the case of Science & Technology and Rs. 5 lakhs and above in the case of Humanities and Social Sciences.*

4) To one Investigator/Coordinator of major research projects of value of Rs. 15 lakhs and above in the case of Science & Technology and Rs. 3 lakhs and above in the case of Humanities and Social Sciences.

5) Teachers who are assigned any other specific responsibility by the Vice Chancellor.

*** 2. Austerity measures to overcome shortage in Non Plan Funds – Water and Electricity charges paid by the students in hostels and inmates of staff quarters of the University – Rent for Guest House and other Amenities – Revision of rates – reg.**

Considering the huge difference in the electricity and water charges paid by the University and the charges collected from the inmates and staff of hostels and staff quarters and considering the financial stringency faced by the University, the Syndicate resolved the following:

The cost of consumption of electricity and water charges per inmate in the hostel work out to be Rs. 198.65/- and Rs. 101.25/- per month respectively. The actual water charges for the staff quarters (of 4 members) work out to be Rs. 405/-. However, the Syndicate resolved to collect only 25 % of the actuals from the inmates of the hostels and 50% from the staff quarters as follows :

- 1) The Electricity Charge is revised from Rs. 20/- to Rs. 50/- and Water Charge from Rs. 10/- to Rs. 25/- month per inmate staying in Hostel from 1st July 2012 onwards.
- 2) The water charge paid by the staff staying in staff quarters is revised from Rs. 50/- to Rs. 200/- per quarter w.e.f. 1st June 2012
- 3) To install meters for electricity and water consumption in all the hostels to monitor the actual consumption. Extra electric plug points in hostel rooms are to be removed / disconnected. Additional fee have to be collected from the students who are using additional electric gadgets. The exact amounts to be collected for various gadgets have to be worked out by the Engineering Department.

f) To revise the rent in University Guest Houses as follows:

Room Type	Existing charge	New Charge
Guest House double room (A/C)	Rs. 200/-	Rs. 400/-
Guest House VIP room (A/C)	Rs. 300/-	Rs. 600/-
VFC - double room A/C (suit)	Rs. 250/-	Rs. 500/-
Athidhi Bhavan Guest House Double Room	Rs. 150/-	Rs. 300/-

5) Details of rent collected from External agencies for using space/amenities of CUSAT are as follows:

Details	Existing charge	Revised Charge
Display of commodities/services	Rs.1000/- per day	Rs.2000/- per day
University Play Ground	Rs.1500/- per day	Rs.3000/- per day
Film Shooting		
a. Premises only	Rs.15,000/- per day	Rs.30000/- per day
b. Buildings only	Rs.20,000/- per day	Rs.40000/- per day
c. For both of the above	Rs.30,000/- per day	Rs.60,000/- per day

It is further resolved that the repair work be done to the Visiting Faculty Complex and Guest House. TV set be provided in each room in the Guest House and the Visiting Faculty Complex. The Driver's room in the Guest House be repaired.

6. Resolved further that the rent for staff hostels be revised as follows:

Sl. No	Name of Hostel	No. of Bed in Room	Rate of rent per Bed	Revised Rent per Bed
1.	Bachelors Hostel Non-teaching (Gents)	3	Rs.50/-	Rs.100/-
2.	Working Women's Hostel	1	Rs.150/-	Rs.300/-
		2	Rs.75/-	Rs.150/-
		3	Rs.50/-	Rs.100/-
		5	Rs.30/-	Rs.60/-
3	Savanna Teachers Hostel	2	Rs100/-	Rs.200/-

7. Savanna family unit uniform rent revised as Rs.600/- per month for all units

8. Repairing work after allotment of quarters be stopped

9. Rent be revised every two years increasing by @ 25%

*** 3. Measures taken to reduce non-plan expenditure –Administrative and Academic Measures –Action taken Report-- reg.**

The Syndicate noted the action taken on the various decisions of the Syndicate to improve the financial position of the University.

Syndicate considered the issue of hike in the examination fee for the students and resolved to effect the fee hike for the students of 2012 admission onwards only.

a. The existing exam fee structure for the current students will continue till these students are in the regular roll of the University as students.

b. The existing tuition fee and other allied fees also will be continued for

current students and the new fees structure is applicable to candidates joining from 2012 admission onwards only.

- c. Resolved to collect Rs.1000/- per student per semester as student recognition fee from all students in the roll of CUSAT (irrespective of the year of admission) from Recognized Self financing Colleges from 2012 onwards. The Colleges have to collect the fees in lump sum and remit to the University before the registration of students for a semester examinations.*

*** 4. Report of Financial position.**

The efforts taken by the University to reduce expenditure in the Non Plan sector and anticipated income through various means was discussed. However, it is noted that in spite of the efforts taken by the University there would be a deficit of Rs 43.93 crores by the end of this financial year under the Non Plan head.

Therefore in order to get additional Non Plan Grant from the Government, it was resolved to sent a delegation of the Syndicate members including the MLAs to the Government and authorized the Vice Chancellor to take steps in the matter .

The Syndicate noted the efforts taken by the University to reduce the Non Plan expenditure by redeploying employees, dropping staff engaged on daily wages against Non Sanctioned Posts and by merging similar institutions like International School of Photonics and CELOS.

The Syndicate also noted the various steps taken by the University to improve the financial position under Non Plan Sector.

*** 5. Transferring back posts created in self-financing sector – Lab attendants – reg:**

Resolved that item be considered in the regular meeting of the Syndicate to be held on 17th May 2012.

*** 6. Merging of CELCS to ISP – Continuance of Dr. Shovan Thomas in ISP – reg:**

Resolved that item be considered in the regular meeting of the Syndicate to be held on 17th May 2012.


REGISTRAR