

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



MINUTES OF THE 527th MEETING OF THE SYNDICATE HELD ON 11.04.2008

Venue : Syndicate Hall
University Administrative Office

Time : 11.00 A.M.

Members present :

1. Dr. Gangan Prathap, Vice-Chancellor (in the Chair)
2. Dr.N.D.Inasu, Pro-Vice-Chancellor
3. Prof.P.O.J. Lebba
4. Sri.N.K.Vasudevan
5. Adv.K.Mohanachandran
6. Sri.Hemanth N.K., Chairman, Cochin University Union.
7. Dr.S.Salim
8. Prof. I. S. Bright Singh
9. Sri.B.Chakrapani
10. Sri. Alphons Kannanthanam, M.L.A.
11. Dr.Joy Job Kulavelil
12. Sri.V. Prasenana, Addl. Secretary (Finance)
13. Sri.K.A.Antony, Joint Secretary (Hr. Edn.)

Also present :

Dr.A.Ramachandran,
Registrar.

Items brought forward by the Vice-Chancellor

1.* CUCEK – PTA Fund – Report appeared in the Malayala Manorama Daily.

The Syndicate considered the news appeared in the Malayala Manorama Daily on 11.04.2008 about the misappropriation of PTA Fund of CUCEK and resolved that the present Principal, CUCEK has to inquire the matter and report. The role of the Assistant Registrar, CUCEK also have to be enquired into.

2. Report of the Vice-Chancellor on important developments :

(1)* Accident in the Fibre Optics Laboratory at International School of Photonics:

An unfortunate accident took place in the Fibre Optics Laboratory of International School of Photonics, CUSAT during the early hours of 29th March, 2008. It seems that an electrical short circuit has damaged two air conditioners (Split AC type) in the special chamber inside the FO Lab where the sub pico second laser system procured under CELOS programme was housed. The false ceiling of the chamber was also damaged.

Students were working in the lab till 11.45 p.m. on 28th night. When one of the Ph.D students came next day morning (7.30 a.m.) and opened the door on the south side of the building (pass key is provided to research students who wish to work during outside the office hours), he saw that the inside of the building was filled with smoke. When the Director of the School came to the School by 8.15 a.m. the student was waiting outside and informed about the smoke. They immediately called all the research students to identify the source of the smoke and the Fibre Optics lab was found to be it. The power supply to the lab was also found to be failed. Some of the sensitive equipments in the lab were immediately transferred to the nearby Laser Laboratory.

The Security Officer, Registrar and the Vice-Chancellor were informed immediately about the incident and they visited the lab. The officers of the Electrical Wing of the University visited the site immediately and made preliminary investigation and reported that the fire occurred due to short supply. Security Officer reported that there were no sign of theft attempt or sabotage. Under the instruction of the Registrar, the lab was locked and the key was kept under the custody of the Director, ISP. Details about the incident were reported to the Registrar by 29th afternoon. Since the University officials were busy with the visit of the foreign dignitary on 29th (Saturday), a meeting was convened by the Registrar on 31st morning and it was decided to conduct an enquiry with the Divisional Office, Fire and Safety, Ernakulam. The meeting also decided to inform the Police about this incident. On 1st of April, when contacted over the phone, it was informed by the Divisional Office that they were not authorized to conduct enquiries into fire accidents and they can take up only rescue operations.

Another meeting was convened on 2nd April and it was decided to seek the help of the Fire and Safety Department of CIAL. Expert from the Fire and Safety Section of Cochin International Airport Ltd. (CIAL) investigated the place of the accident on 2nd April, afternoon. The Expert was assisted by Dr. K.P.S. Nair (Mechanical Engineering, SOE) and Dr. Madhu (Head, Department of Fire and Safety Engineering, SOE). The investigation revealed that the short circuiting of the Air Conditioner inside the chamber is the reason for the unfortunate incident which took place in the lab.

After their enquiry the Committee advised the Director, ISP that the laboratory can now be cleaned to put it back to normal operation. A visual observation reveals no major damage to the picosecond laser system. However, a detailed investigation is to be made with the help of service Engineers of the firm which supplied the equipments once the electrical power is restored in the lab. Only then the actual damage of the system can be assessed. Since the enquiry is completed, the Director of ISP was permitted by the Vice-Chancellor to clean the laboratory and put it back to normal condition.

The Syndicate considered the above report and the following decisions were taken :-

1. All laboratories and major equipments have to be insured. Nationalized Insurance Companies may be invited to quote for this purpose. Valuation of equipments for the purpose of insurance have to be done by the departments.
2. A committee consisting of Prof. P.O.J. Lebba (Chairman) and Sri. Suresh Babu, General Manager (Fire), Cochin International Airport Limited (CIAL), Nedumbassery, Dr. Joy Job Kulavelil, Dr. G. Madhu, HOD, Fire and Safety Division, SOE as members be constituted to inquire into the incident.

The terms of reference of the Committee will be as follows :-

- (i) Reason for the outbreak of fire and the possibility of negligence, if any, on the part of teachers/students/staff.
 - (ii) How such incidents can be prevented in future.
3. Smoke and fire alarms must be installed by the Engineering Department.

(2)* Suvarna Scholarship Scheme

As per G.O. (MS)No.18/08/Hedn dtd. 11.03.2008 Government has ordered to implement a new Scholarship Scheme on Merit cum Means basis during the XI Five Year Plan named as **Kerala State Suvarna Jubilee Merit Scholarship Scheme**. Government

has sanctioned Rs.30 lakhs as one year award (2007-08) to Cochin University of Science and Technology.

(3)* Centre for Study of Social Exclusion and Inclusive Policy (CSSEIP)

The University Grants Commission (UGC) has approved a proposal from the Cochin University of Science and Technology (CUSAT) to set up a Centre for Study of Social Exclusion and Inclusive Policy (CSSEIP) during Eleventh Five Year Plan period. The Centre is being set up with a mission to improve the quality of life of the marginalised groups by translating their freedom into economic empowerment. The University Grants Commission has advanced Rs.40 lakhs for starting the functions of the Centre that was approved on a proposal prepared by Dr.D. Rajasenan, Dean, School of Social Sciences, CUSAT. The Commission has also approved the appointment of a professor-cum-Director, two readers, three lecturers, two research associates and supporting staff. As per the proposal the vision of the Centre is "an all-inclusive society with the socio-economic liberty to operate their freedom."

(4)* Financial Assistance for Contract Lecturers

As per Ir. No.2956/B1/08/H.Edn dtd. 27.3.08 from the Higher Education (B) Department the Government has sanctioned Rs.63,99,996/- towards one time Additional Central Assistance for appointment of temporary teachers to University.

Item No.527.01 Confirmation of the minutes of the 522nd meeting of the Syndicate held on 15.09.2007 (except Item No.1 of 'Urgent Resolutions Moved by the Syndicate Members), 523rd meeting of the Syndicate held on 15.11.2007, 524th meeting of the Syndicate held on 28.01.2008, 525th meeting of the Syndicate held on 16.02.2008 and 526th meeting of the Syndicate held on 25.03.2008.

Minutes of 522nd meeting (except Item No.1 of 'Urgent Resolution moved by the Syndicate Members') of the Syndicate held on 15.09.2007, 523rd meeting of the Syndicate held on 15.11.2007 and 524th meeting of the Syndicate held on 28.01.2008 have already been approved by the 526th meeting of the Syndicate held on 25.03.2008.

It was decided to remove the boxes and brackets in the Minutes of 522nd and 523rd along with the decision of the Vice-Chancellor reported within the boxes and brackets.

Minutes of 525th Meeting of the Syndicate held on 16.02.2008

The Syndicate considered the draft minutes of the 525th meeting of the Syndicate held on 16.02.2008 and approved the same with the following emendations :-

1. In Item No.525.03 the following sentence may be added as last paragraph :-

“The CAT Monitoring Committee to be reconstituted.”

2. Item No.525.11 be modified as follows :-

“ The confusion pertaining to the procedure for the purchase of computers is basically because of the lack of clarity in the minutes of the items, Sl.No.2 of 522. Special Items brought forward by the Chairman and 522.26 of the Syndicate meeting. The spirit of the discussions regarding these items didn't fully reflect in the minutes of the meeting. So it is necessary to clarify it as follows :-

1. The Syndicate accepts the report of the committee appointed by the Syndicate held on 24.3.2007 (vide U.O.No.Ad.C2/10/3/2007/misc. dated 27.6.2007) consisting of Dr. Joy Job Kulavelil, Sri. Baby Chakrapani and Prof. K.V. Manoj Kumar to look into the purchase of computers from M/s. ICPL Limited. As per the report, the entire procedure of purchase was in serious violation of the stock purchase rules. Serious lapses from the part of expert committee are evident from the very inception of the idea of rate contract and all throughout. It is also noted that the systems supplied by ICPL are not as per the specifications envisaged in the rate contract. This is a breach of contract from the side of ICPL. It is also noted that these machines supplied by ICPL in general can cater the needs of different departments and these departments are using the machines for a the last six months without any problems.
2. In the light of this report it has been decided to release the payment to ICPL subject to the following conditions :
 - (a) Thee concerned firm may be blacklisted.
 - (b) Appropriate measures to be taken against any claim by the firm, towards payment of interest on delayed payment.
3. It is also decided to dispense with the centralized purchase of computers and the respective departments be entrusted with the responsibility of purchase of computers. Since the rates under D.G.S. & D are always higher than that in the open market (the price of computers are coming down day by day), it is recommended that purchase of computers can be done only with competitive quotations/tenders and the purchase under D.G.S. & D rates are to be dispensed with.
4. The existing expert committee for the purchase of computers is reconstituted with Prof. M. Bhasi, School of Management Studies, Dr.K.V.Pramod, Department of Computer Applications and

Dr. P. Mohanan, Department of Electronics as members and Dr. P. Mohanan will be the convener of the committee. Departments should also attach the minutes of this committee along with request for sanction of purchase of computers.

5. All the Computer purchases during this financial year (2007-08) be made from D.G.S. & D rate contract without any further negotiation.”

Minutes of 526th Meeting of the Syndicate held on 25.03.2008

The Syndicate considered the draft minutes of the 526th meeting of the Syndicate held on 25.03.2008 and approved the same with the following emendations :-

1. Item No.526.01 be modified as follows :-

“Sri. Baby Chakrapani and Dr. Joy Job Kulavelil demanded that before confirmation of the minutes orders of the Vice-Chancellor within the boxes and brackets should be deleted. Dr.K.N.Chandrasekharan Pillai and the three new members who are also Deans of Faculties dissented to the demand and they wanted to retain the Vice-Chancellor’s decisions in the minutes. Copy of the dissent notes of the four members are marked **Annexure – II to II(c)**. They also want item wise discussion of the minutes. Copy of the dissent notes marked as Annexures II to II(c) are marked in this minutes as **Annexures II (526) to II(c) (526)**.

2. In Item No.526.20 the U.O. No. mentioned in the resolution be corrected as ‘U.O.No.Ad.A1/Exam.(S.R.)/2004 dated 26.10.2004’.

Item No.527.02 Meeting of the Senate – Questions asked by the members and answers thereto by the Syndicate – Consideration of.

The Syndicate considered the various questions asked by the Members of the Senate to be answered on the floor of the next meeting of the Senate and the draft answers prepared for each of them.

Resolved that the draft answers with the modifications suggested at the meeting be approved and the questions were allocated among the Convenors of the various Standing Committees of the Syndicate for answering supplementaries.

Item No.527.03 Request for full Reimbursement of Medical Expenses

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Staff & Establishment on the request of Sri. Peethambaran M.D., Section Officer, UGC Cell for full reimbursement of medical expenses incurred by him for the Coronary Artery Bypass Grafting Surgery at Medical Trust Hospital on 28.09.2006.

The DDLFA did not approve of the University Syndicate sanctioning full or 90% of the medical expenses incurred by him for the Coronary Artery Bypass Grafting Surgery at Medical Trust Hospital on 28.09.2006.

The Syndicate resolved to refer the request of Sri. Peethambaran M.D., for full reimbursement of medical expenses incurred by him (Rs.1,30,716/-) for the Coronary Artery Bypass Grafting Surgery at Medical Trust Hospital, to Government for favour of consideration.

(Ad. B)

Item No.527.04* Proposal to create one temporary post of Assistant in the Marine Engineering Division of School of Engineering - Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Staff & Establishment on the proposal of creation of one temporary post of Assistant in the Marine Engineering Division of School of Engineering.

Resolved that one post of Assistant be created temporarily for meeting the immediate requirements of the Marine Engineering Division for a period of one year and the appointment be made on daily wage basis. The expenses in this regard is to be met from the Self Financing Fund.

(Ad.A)

Item No.527.05 Sri John Rajasekharan, Lecturer, School of Management Studies – Unauthorized Absence – Present status – Reporting of – Reg.

The Syndicate noted that Sri. John Rajasekharan was on unauthorized absence from the University service from 01.01.1993. University appointed an Enquiry Commission in 1994 and the Enquiry Commission after studying the case recommended the University to take appropriate action on various charges leveled against him. He had not responded properly to the communications sent by the University. As per Appendix

XII A and XII B Part I KSR those who absent themselves unauthorisedly without getting the leave sanctioned shall be proceeded against and removed from service.

The Syndicate resolved that the service of Sri. John Rajasekharan, Lecturer, School of Management Studies be terminated as per Statutes 16 of Cochin University of Science and Technology First Statutes (1991) and Statutes 20 (B) of Cochin University First Statutes (1981) with effect from the date of his unauthorised absence.

(Ad.D)

Item No.527.06 Closure of Deposit and Reinvestment – Action of the Vice Chancellor – Reg.

The Syndicate considered the item of closure of deposit and reinvestment of Special Term Deposit No.048754 for Rs.3,56,44,851/- (Rupees Three Crores Fifty Six Lakhs Forty Four Thousand Eight Hundred and Fifty One only) and resolved that the same be deferred for want of clarity in the matter. A clear note be prepared by the Section on the matter and place it in the next meeting of the Syndicate.

(Cash)

Item No.527.07 Dr P Krishnankutty, Professor, Department of Ship Technology – Request to sanction retirement under Voluntary Retirement Scheme – Consideration of – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Academic Matters on the request of Dr.P.Krishnankutty, Professor, Department of Ship Technology for voluntary retirement and the report of the Dy. Director of Local Fund Audit (HG), CUSAT on the matter.

Resolved to request the Dy. Director of Local Fund Audit (HG) to drop the objections on the ground that the IIT Madras is not strictly an autonomous body.

(Ad.D)

Item No.527.08 Construction of First Floor for CELOS over the existing building for International School of Photonics – Release of second installment – Sanctioned – Reporting – Reg.

The Syndicate ratified the action of the Vice-Chancellor accorded sanction to release the second installment amounting to Rs.27,24,100/- to CPWD for the construction of First Floor for CELOS over the existing building for International School of Photonics.

(PL.UGC)

Item No.527.09 Smt. K Girija, Lecturer, School of Management Studies – Unauthorized absence – Settlement of Bonded Obligation and Request to rejoin – Reg.

The syndicate noted that Smt. K. Girija, Lecturer, School of Management Studies was on unauthorised absence from 30.06.1998. She committed breach of agreement by taking up full-time employment while on leave without allowance for higher studies leading to PhD. She herself has informed that she could not completed her PhD so far. As per Appendix XII A and XII B Part I KSR those who absent themselves unauthorisedly without getting the leave sanctioned shall be proceeded against and removed from service.

The Syndicate resolved that the service of Smt. K. Girija, Lecturer, School of Management Studies be terminated as per Statutes 16 of Cochin University of Science and Technology First Statutes (1991) and Statutes 20 (B) of Cochin University First Statutes (1981) with effect from the date of her unauthorised absence.

(Ad.D)

Item No.527.10 Payment of Tour TA over and above the Ceiling limits – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Staff & Establishment on the request for special exemption for exceeding monthly and quarterly ceiling limits of T.A. by the officers of Public Relations & Publications, Cash and Legal Affairs Sections.

The Syndicate approved the request for special exemption for exceeding monthly and quarterly ceiling limits of T.A. to the officers working in the Directorate of Public Relations & Publications, Cash and Legal Affairs Sections as a special case.

(Ad.B)

Item No.527.11 Establishment – Engineering Department – Qualification for promotion to the post of Technical Officer – Reg.

The Syndicate considered the recommendation of the Standing Committee of the Syndicate on Staff & Establishment on the matter of qualification for promotion to the post of Technical Officer.

Resolved that the qualification for promotion to the post of Technical Officer in the Engineering Department will be 'Degree in Civil Engineering with seven years of experience in the grade of Assistant Executive Engineer.

(Ad.G)

Item No.527.12* Maintenance of C type quarters (1-8) in Thrikkakara campus – Lowest bidder Sri C I Yacob – Work to be awarded – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Works regarding awarding the work of maintenance of 'C' type quarters (1-8) in Thrikkakara campus.

Resolved to award the work of maintenance of 'C' type quarters (1-8) in Thrikkakara campus to the lowest bidder, Sri. C.I. Yacob, at his quoted rate of Rs.15,75,405/- (Rupees Fifteen Lakhs Seventy Five Thousand Four Hundred and Five only).

The expenditure on this account can be met from the head of account "1-97-0-T-3-503" provided in the University Budget.

(Engg.)

Item No.527.13 Minimum period for submission of Ph D thesis – Relaxation granted to Sri Pramod V R – Research Scholar in the School of Engineering – Reporting of.

The Syndicate ratified the action of the Vice-Chancellor permitting Sri. Pramod V.R. to submit Ph.D. thesis relaxing the period prescribed for submission of the same after writing the Qualifying Examination vide U.O.No.Ac.B2/2946/06 dated 24.05.2007.

(Ac.B)

Item No.527.14 Cochin University Employee's Sahakarana Sanghom – Fixation of Rent and other service charges – Consideration of.

Deferred for more information.

Item No.527.15 Payment of part fees for outgoing counsel for cases not disposed off.

The Syndicate considered the recommendation of the Standing Committee of the Syndicate on Finance & Purchase on payment of part fees for outgoing counsel for cases not disposed off.

Resolved that the practice being followed by the State Government in this regard be ascertained, and placed before the next Syndicate meeting.

(L.A)

Item No.527.16 Centre for Neuro Science – Permission to admit project students – Details of fee collected- Reporting of.

The Syndicate noted the report of the Director, Centre for Neuro Science regarding the fee collection.

Also resolved that similar statement of the collection of fees in different Centres in the University with details of remittances for the last 2 years may be reported to the next meeting of the Syndicate.

(PL.(UGC))

Item No.527.17* AICTE – Instructions regarding matters concerning charging of fees – Student related issued and Tuition Fee Waiver Scheme – Implementation – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Academic Matters regarding implementation of AICTE's instructions regarding fees and other student related issues and Guide lines of the Scheme of Tuition Fee Waiver Scheme in this University.

Resolved that the AICTE Instructions vide letter No.F.No.37.3/Legal/2007 dated 16.04.2007 (**Annexure - I**) and AICTE Guidelines No.37.03/Legal/2007 dated 09.04.07 (**Annexure - II**) be implemented by the University from the current academic year (2008-09).

Also resolved that all the recognized institutions of CUSAT also be informed of the same for implementation.

(PL (UGC))

Item No.527.18 Dr Deepu Rajan, Senior Lecturer, Department of Electronics – Unauthorized absence – Resignation from the University Service – Reporting of – Reg.

The Vice-Chancellor accorded sanction to Dr. Deepu Rajan to resign from the post of Senior Lecturer, Department of Electronics with effect from 02.09.2002 F.N., date from which he was unauthorized absent from duty in the University, subject to reporting to the Syndicate.

The Syndicate approved the action of the Vice-Chancellor.

(Ad.D)

Item No.527.19 Ph D Programme 2006 – Department of Applied Economics – Departmental Admission Test – Revaluation – Reg.

The Syndicate considered the recommendations of the Standing Committee of the Syndicate on Academic Matters on the issues of the Departmental Admission Test for Ph.D. Programme 2006 in the Department of Applied Economics.

The Syndicate resolved the following :-

- (1) to accept the revaluation result of DAT 2006 valued by the external expert as final.
- (2) To cancel the results of DAT 2006 valued by the Department and also the Ranklist.
- (3) To cancel the interview results of those who have failed in the expert valuation conducted except that of candidates belonging to teacher category who are exempted from DAT.
- (4) To conduct interview for candidates who have passed on expert valuation, but failed in the valuation conducted by the Department and to finalize the ranklist as per regulations.
- (5) Explanation may be obtained from the teacher / examiner who valued the paper of DAT and the same may be placed before the next meeting of the Syndicate.

(Ac.B)

Item No.527.20 Granting of Higher Grade Scale to Sri P A Thomas, Hostel Manager (Rtd) – Audit objections – Government directions to review the Grade Promotion granted – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase on the matter of Government directions to review the grade promotion granted to Sri. P.A. Thomas, Hostel Manager (Retd.).

Resolved to refer the matter to Government for favour of consideration.

(Ad.A)

Item No.527.21* Rain water Harvesting – Ground Water collection and distribution in CUSAT – Reg.

The Syndicate considered the recommendations of the Standing Committees on Works and Finance & Purchase on the proposal of the University Engineer for rain water harvesting and to avail natural sources of water and the estimated cost of the project, which will come to Rs.62,70,000/-.

Resolved that the savings in water consumption claimed, if the project is implemented be quantified with supporting reasons/justifications, and the same be placed before the next meeting of the Syndicate.

(Engg.)

Item No.527.22* Seminar Complex – Audit Objections on the works of KSNK – Revised plan by M/s CPWD – Approval – Reg.

The Syndicate considered the recommendation of the Standing Committee of the Syndicate on Works on the revised plan submitted by CPWD for Seminar Complex.

The Syndicate approved the revised plan submitted by CPWD for the Seminar Complex and resolved to direct the CPWD to prepare the estimate for the work.

(Engg.)

Item No.527.23 Department of Physical Oceanography – Purchase of Portable Mini CTD – Additional amount – Sanctioned – Reporting – Reg.

The Vice-Chancellor accorded sanction for an additional amount of Rs.50,000/- being paid to the Head, Department of Physical Oceanography for the purchase of 1 no. Portable Mini CTD towards incidental expenses likely to be incurred, subject to reporting to Syndicate.

The Syndicate ratified the action of the Vice-Chancellor.

PL(UGC)

Item No.527.24 Non Plan Funds – New Investments & Reinvestments and Closure of Deposits – Action of the Vice Chancellor – Reg.

The Vice-Chancellor has sanctioned the new investment & reinvestment of non-plan funds and closure of their deposits (as shown in **Annexure III**) at State Bank of Travancore, Cochin University Campus Branch, subject to reporting to the Syndicate.

The Syndicate ratified the action of the Vice-Chancellor.

(Cash Section)

Item No.527.25 Funds from UGC – Closure & Reinvestment of Deposits – Action of the Vice Chancellor – Reg.

The Vice-Chancellor has sanctioned closure and reinvestment of deposits of the funds received from the University Grants Commission for the purpose noted above each of the tables shown in **Annexure – IV**, subject to reporting to the Syndicate.

The Syndicate ratified the action of the Vice-Chancellor.

(Cash Section)

Item No.527.26 Provident Fund – New Investments & Reinvestments and Closure of Deposits – Action of the Vice Chancellor – Reg.

The Vice-Chancellor has sanctioned the following new investment and reinvestment of P.F. funds and closure of its deposits (as shown in **Annexure V**) at State Bank of Travancore, Cochin University Campus Branch, subject to reporting to the Syndicate.

The Syndicate ratified the action of the Vice-Chancellor.

(Cash Section)

Item No.527.27 Applications for recognition as research guide – Reg.

The Syndicate considered the applications of Dr. S. Mridula and Dr. Binu Paul, Lecturers in Electronics Engineering, School of Engineering, CUSAT for recognition as Research Guides under the Faculty of Engineering and Faculty of Technology. The Deans, Faculty of Engineering and Faculty of Technology have stated that both the applicants satisfy the eligibility conditions and have recommended to recognize them as Research Guides of the University under the Faculty of Engineering and Faculty of Technology.

Resolved that Dr. S. Mridula and Dr. Binu Paul, Lecturers in Electronics Engineering, School of Engineering, Cochin University of Science and Technology be granted recognition as Research Guides of the University under the Faculty of Engineering and Faculty of Technology.

(Ac.B)

Item No.527.28 Minutes of the Meeting of the Committee held on 04.09.2007 to frame Hostel Rules.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase on the Minutes of the meeting of the Committee held on 4.9.2007 to frame Hostel Rules.

The Syndicate approved the Minutes of the meeting of the Committee held on 04.09.2007 to frame the Hostel Rules, which is marked as **Annexure – VI**.

(Ac.A)

Item No.527.29 Academic Admissions – PG Courses – Reservation to Lakshadweep students – Consideration of – Reg.

Syndicate considered the request of the Education Officer, Union Territory of Lakshadweep that one seat in each P.G. Courses conducted by the University may be reserved for the students hailing from the Union Territory of Lakshadweep.

Resolved that since this is a reservation policy the request be referred to Government of Kerala for a decision.

(Ac.A)

Item No.527.30 Students Aid Fund – Financial Assistance for the year 2006-07 – Reporting to Syndicate – Reg.

The Pro-Vice-Chancellor accorded sanction for the award of financial assistant @ Rs.2276/- per student from Students Aid Fund for the year 2006-07 to 141 students, as recommended by the Managing Committee.

The Syndicate ratified the action taken by the Pro-Vice-Chancellor.

(Ac.A)

Item No.527.31 Sri Kumar Divya Jyothi and Sri Paul Varghese – Request for refund of fees – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase on the requests of Sri. Kumar Divya Jyothi, B.Tech (Electrical and Electronics Engineering) (2006 admission – payment seat) and Sri. Paul Varghese, B.Tech Marine Engineering (2006 admission – NRI admission) for permission to discontinue the course and to refund the fees they had remitted at the time of admission.

Resolved that the fees be refunded if the vacancies are subsequently filled up.

(Ac.A)

Item No.527.32 University Departments – Guest Faculty engaged on hourly wage basis – Syndicate decision – Audit Objection – Consideration of.

The Syndicate considered the recommendations of the Standing Committees on Academic Matters, Staff & Establishment and Finance & Purchase on the Audit Objection on enhancement of remuneration to Guest Lectures handling classes for P.G. courses.

Resolved that the Registrar and Finance Officer discuss the matter with the DD, LFA and explain the supporting reasons / justifications of the University's stand and try to get the issue settled. Outcome be reported in the next Syndicate Meeting.

(Ac.C)

Item No.527.33* Creation of additional Teaching Posts for the Division of Electrical Engineering, School of Engineering – Reg.

The Syndicate considered the recommendation of the Standing Committees of the Syndicate on Academic Matters, Finance & Purchase and Staff & Establishment on the proposal of the Head, Division of Electrical Engineering, School of Engineering regarding creation of additional teaching posts for the Division of Electrical Engineering.

The Syndicate approved the recommendations of the Standing Committees and resolved to create additional posts of one Professor, one Reader and five Lecturers in the Division of Electrical Engineering of School of Engineering.

(Ad.D)

Item No.527.34 Establishment – Adoption of Government Order for implementation in the University – Reporting of – Reg.

The Vice-Chancellor has accorded sanction to adopt the Government Order G.O.(P) No.120/2007/Fin dated 20.03.2007 revising the DA/DR to State Government Employees / Pensioners and implemented in the University vide U.O. No. Ad.A4/215/2005 dated 02.04.2007.

The Syndicate ratified the action of the Vice-Chancellor.

Item No.527.35 Creation of 3 posts of Room boys in the Athidhi Bhavan – Reg.

The Syndicate considered the matter of creation of 3 posts of Room boys in the Athidhi Bhavan.

Resolved to continue the existing practice.

(Ad.A)

Item No.527.36 Request for full reimbursement of Medical Expenses – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Staff & Establishment on the requests of (1) Sri. Ubaid Rahiman, then Section Officer, Department of Physics for full reimbursement of medical expenses incurred for the surgery of Cranial Tumours of his son which were carried out in Amrita Institute of Medical Sciences, Edappally and (2) Sri. Suresh P.K., Selection Grade Assistant, Department of Ship Technology for full reimbursement of medical expenses incurred for a Brain Surgery for meningioma of his wife, which were carried out in Ananthapuri Hospital, Chackai, Trivandrum.

The Syndicate resolved to refer the requests, of (1) Sri. Ubaid Rahiman for full reimbursement of medical expenses incurred by him (Rs.80,528/-) for the surgery of Cranial Tumours of his son which was carried out in Amrita Institute of Medical Sciences, Edappally and (2) Sri. Suresh P.K. for full reimbursement of medical expenses incurred by him (Rs.60,719/-) for the Brain Surgery for meningioma of his wife, which was carried out in Ananthapuri Hospital, Chackai, Trivandrum, to Government for favour of consideration.

(Ad. B)

Item No.527.37 Establishment – Implementation of the Eighth Pay Revision – Partial modification – First Six Scales – Reporting to Syndicate – Reg.

Ratified.

Item No.527.38 Reimbursement of Medical Expenses – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase on the minutes of the meeting of the Sub Committee to examine the medical reimbursement scheme in the University. The Minutes of the meeting of the Sub-Committee of the Syndicate constituted to examine the Medical reimbursement scheme in the University is **Annexure - VII.**

Resolved to approve the recommendations of the Sub Committee and refer the same to the Government for favourable consideration and approval.

(Ad.B)

Item No.527.39 UGC Scheme – Career Advancement Placement – Dr C S Paulose, Department of Biotechnology, CUSAT – Action of the Vice Chancellor under Section 11(11) of CUSAT Act 1986 – Reporting of – Reg.

Sanction was accorded by the Vice-Chancellor vide U.O.No.Ad.D2/25348/91 (ii) dated 07.09.2007 in exercise of the powers under Section 11(11) of Cochin University of Science and Technology Act 1986 (31 of 1986). to the following subject to reporting to the Syndicate :

1. Cancellation of the upgradation of the Lecturer post held by Dr.C.S.Paulose in the Department of Biotechnology for granting him promotion as Reader under Norms promotion scheme with effect from 17.06.1998 vide Minutes Item No.53 of the Academic Council Meeting held on 01.08.1998.
2. Upgradation of the resulting Lecturer (Sr. Scale) post to that of Reader in the scale of pay of Rs.12000-420-18300 with effect from 27.07.1998 so as to promote Dr.C.S.Paulose as Reader with effect from 27.07.1998 under the Career Advancement Scheme of UGC.

The Syndicate ratified the action of the Vice-Chancellor.

(Ad.D)

Item No.527.40 CUEWF – Request for Annual Contribution – Consideration of – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase on the request of the Secretary, Cochin University Employees Welfare Fund for financial assistance.

Resolved that Rs.1 lakh be given to Cochin University Employees Welfare Fund as a one-time financial assistance, from the non plan funds under the head of account "2-01-0-Q-4-399".

(Ad.G)

Item No.527.41 School of Ocean Science and Technology – 'Journal of Marine and Atmospheric Research' – Publication Grant – Request for consideration.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase on the request of the

Director, School of Ocean Science and Technology to allot a seed money of Rs.50,000/- for publication of the Journal of Marine and Atmospheric Research (Biannually).

Resolved to grant Rs.50,000/- (Rupees Fifty Thousand only) as a seed money for publication of the 'Journal of Marine and Atmospheric Research' to the School of Ocean Science and Technology and the amount be transferred to the Head of Account "2-45-0-Q-1-009 Printing/binding".

(PL.UGC)

Item No.527.42 MCA Course – Laboratory Examinations – Fees for – Fixing of – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase the matter of fixing of fee for Laboratory Examination for Ist to IVth Semester of MCA course.

Resolved that Rs.145/- (Rupees One Hundred and Forty Five only) per practical examination be fixed as Laboratory Examination for Ist to IVth Semester of MCA course.

(Ac.A)

Item No.527.43* Vacancies of Teaching positions in various Departments / School of Engineering/ Cochin University College of Engineering Kuttanadu / Kunjali Marakkar School of Marine Engineering – Reg.

The Syndicate considered the recommendations of the Standing Committees on Staff & Establishment, Academic Matters and Finance & Purchase on the acute shortage of permanent teachers in various Departments/Schools of the University.

Resolved that –

- (i) all the vacant posts to be advertised including those already notified.
- (ii) Those who have already applied need not apply afresh.
- (iii) In the case of Self Financing Stream only 50% of the sanctioned posts need to be filled up on regular basis.

(Ad.D)

Item No.527.44* Establishment of SC/ST fees fund.

The Syndicate considered the recommendations of the Standing Committees on Academic Matters and Finance & Purchase on the request of the University Grants Commission to take immediate action to establish SC/ST fees fund in the University vide their letter No.F.No.1-14/2007 (CT) dated 20.09.2007.

Resolved to establish SC/ST Fees Fund in the University as requested by UGC and provision be given for the same in the budget for the year 2008-09.

(UGC (S) Cell for SC/ST)

Item No.527.45 Fees – Students applying through ICCR – Revision – Consideration of – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase on revision of fees payable by the ICCR Scholars.

Resolved that specific proposal regarding the course fees to be fixed for ICCR Scholars may be submitted by the IRAA Unit.

(Ac.A)

Item No.527.46 Centres functioning under various Departments /Schools – Reg.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase on the functioning of Centres under various Departments/Schools along with the review report and salient points compiled from the reports.

Resolved that copies of the reports given by the Hon. Directors of the different Centres be given to the members of the Standing Committee of the Syndicate on Academic Matters for detailed analysis. Also a meeting of the Hon. Directors may be convened and the Directors must come prepared for a presentation before the Standing Committee of the Syndicate.

(PL.UGC)