

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

**Minutes of the 290th Meeting of the Syndicate
held on 6-4-1991**

Place of meeting : Administrative Buildings
Kochi - 682 022

Time : 11-00. a. m.

Members Present :

1. Dr. A. N. Maheshwari
Vice Chancellor (in the Chair)
2. Dr. S. Balaraman
Pro-Vice-Chancellor
3. Shri. J. S. Badhan
4. Shri. Binoy Viswam
5. Shri. Johnson P. John.
6. Dr. N. Parameswaran Nair
7. Shri. K. R. Prasad
8. Shri. B. Raghavan
9. Dr. R. Ravikumar
10. Shri. S. Sarma
11. Shri. P. Subramonia Iyer

Also Present : Shri. V. J. Pappoo, Registrar

Item No. 290-01 : Confirmation of the meeting of the Syndicate held on 27-3-1991.

Resolved that the minutes of the 289th meeting of the Syndicate held on 27-3-1991 be confirmed subject to the following amendments.

i) The composition of the various Standing Committees of the Syndicate constituted under item No. 289-01 C be as under.

1. **ACADEMIC MATTERS:**
 1. Dr. N. Parameswaran Nair (Convener)
 2. Dr. N. Balakrishnan Nair
 3. Shri. Binoy Viswam.
 4. Director of Technical Education
 5. Dr. K. G. Unnikrishna Pillai
 6. Shri. K. R. Prasad
 7. Dr. K. G. Balakrishnan
2. **FINANCE & PURCHASE**
 1. Shri. Johnson P. John (Convener)
 2. Shri. J. S. Badhan IAS
 3. Shri. S. Sarma MLA.
 4. Shri. P. Subramonia Iyer.
 5. Dr. N. Parameswaran Nair
 6. Dr. K. G. Balakrishnan
3. **WORKS**
 1. Shri. P. Subramonia Iyer (Convener)
 2. Shri. K. R. Prasad
 3. Dr. C. S. Sridhar.
 4. Director of Technical Education.

4. **STAFF & ESTABLISHMENT:**
 1. Shri. S. Sarma MLA: (Convener)
 2. Shri. J. S. Badhan IAS.
 3. Shri. Binoy Viswam
 4. Dr. N. Balakrishnan Nair
 5. Shri. Johnson P. John
 6. Shri. Mathew T. Thomas, MLA.
 7. Shri. B. Raghavan MLA.
 8. Dr. C. S. Sridhar
 9. Dr. S. Unnikrishnan Pillai
 10. Shri. P. Subramonia Iyer
5. **PLANNING & DEVELOPMENT,**
 1. Vice-Chancellor
 2. Pro-Vice Chancellor
 3. Shri. Binoy Viswam (Convener)
 4. Shri. K. R. Prasad
 5. Shri. J. S. Badhan IAS
 6. Director of Technical Education
 7. Shri. Johnson P. John
 8. Dr. N. Parameswaran Nair
 9. Shri. Mathew T. Thomas MLA.
 10. Shri. B. Raghavan MLA.
 11. Shri. S. Sarma MLA.
 12. Dr. N. Balakrishnan Nair
 13. Shri. P. Subramonia Iyer.

ii. The suggestions made by the members during the course of discussion as recorded in paras 6 to 11 under Item No. 289-02 be modified as under.

Participating in the discussions, the Members pointed out the following:

- (1) Existing provisions of staff and infrastructural inputs in the School of Technology are inadequate for offering the 4 part-time M. Tech. Courses. The School has a core faculty of 4 full-time teaching staff and largely depends on guest faculty from neighbouring institutions and industrial establishments for teaching work. This arrangement seems to be coming in the way of maintaining high academic standards of the part-time M. Tech. courses. It is suggested that the School may be re-organised at the earliest as assured by the Syndicate at the last meeting of the Academic Council.
- (2) The Syndicate may immediately undertake an institutional review of the teaching programmes, research activities, extension and consultancy work of each Department/School and all other allied matters in order to ensure a balanced growth of all the University departments and schools.
- (3) The present sad state of affairs of the School of Continuing Education require the attention of the Syndicate and the Syndicate may take immediate steps for re-organising the School of Continuing Education for its effective functioning.
- (4) Consultancy income of the Research and Consultancy Centre may be shown separately against the income column of the concerned Departments / Schools in the future Budget proposals.
- (5) There is immediate necessity for strengthening the medical facilities in the University campus and the amount provided for the purpose is inadequate.
- (6) Such courses which are relevant to the manpower requirements of the industrial organisations in Kerala may be given priority and evening courses be made more rigorous as to ensure that they are

comparable to the regular courses offered by the University.

- (7) The Planning Committee be renamed as the planning and Development Committee in order to reflect its functions adequately. This Committee may meet more frequently to take stock of the progress of the various developmental activities undertaken by the University from time to time and also for proper monitoring of the funds made available for the purpose and physical targets achieved.

iii. The words 'and the Director of Technical Education, be added after the name 'Mr. S. Sarma MLA' in the third line in sub item 1 under Item 289-02,

iv. The words 'of sixteen days' occurring in the first resolution of item No. 289-11 be deleted.

v. The second resolution under Item No. 289-11 be modified as under.

'Resolved further that Rules be framed for the condonation of the shortage of attendance as per the UGC guidelines and be placed before the Syndicate for approval.'

vi. The word 'of twelve days' occurring in the first line of the resolution under item 289-11 be deleted.

vii. The second resolution under Item No. 289-22 be modified as under.

'Resolved further that the rates of remuneration for valuation of answer books be the same in future as that for University Examinations in other post-graduate courses and Rules be framed in this regard.'

Item No. 290-02: Report of the Vice-Chancellor on important developments in the University since the last meeting.

The Vice-Chancellor reported the important developments..

Item No. 290-03 : Recognition as Research Guide—
Dr. S. Babu Sundar - Application—
Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the request from Dr. S. Babu Sundar, Lecturer, Department of Mathematics and Statistics for recognising him as a supervising teacher for guiding the research work of Ph. D. Students under the Faculty of Science.

Resolved that Dr. S. Babu Sundar be recognised as a Research Guide under the Faculty of Science.

(Ac. B)

Item No. 290-04 : Request for additional advance from the University on a property pledged to the Kerala State Housing Board - Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance & Purchase, the proposal for granting additional housing loan to University employees for extension of their buildings which are already mortgaged to the Kerala State Housing Board on the analogy of obtaining additional loan from the HDFC on a property pledged to the University.

Resolved that the proposal for granting additional house building loan from the University to the employees, who have availed similar loans from the Government and other semi-Government / Private sector agencies such as Housing Board, HDFC etc, by accepting the already mortgaged building with the site as collateral security, be approved in principle, subject to formulation of general rules regarding ceiling of the admissible amount method of repayment etc.

Resolved further that the Rules now followed by the University for the grant of House Building Advance be reviewed

by a sub-committee of the Syndicate consisting of Messers S. Sarma, MLA, Binoy Viswam and Johnson P. John and their report be presented to the Syndicate for a decision in the matter only after which the applications for house building advance be invited during the current financial year.

(Ad. A)

Item No. 290-05 : University Guest House - Revision of rent consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance & Purchase, the proposal for fixing the rate of rent to be levied from the occupants of the Visiting Faculty Complex and for revising the existing rate of rent for accommodation in the University Guest House, as suggested by the Accountant General (Audit) during the audit of accounts of the University.

Resolved that the rate of rent to be levied per day from the occupants of the Visiting Faculty Complex and Guest House be as follows :

Nature of Accommodation	Visiting Faculty Complex	Guest House
Family Suit	Rs. 100/-	Rs. 75/-
Family Suit (Single occupancy)	75/-	75/-
Non A/c Double room in the Guest House	—	60/-
-do- (Single Occupancy)	—	40/-

Resolved further that a concessional rent @ Rs-10/ only be collected from the members of the following authorities of the University.

- i) the Syndicate
- ii) the Senate

- iii) the Academic Council
- iv) the Faculties
- v) the Boards of Studies
- vi) the Planning Committee
- vii) the Finance Committee

Resolved also that rent @ 1/3 of the normal rate only be collected from persons who are required to stay in the Guest House/Visiting Faculty Complex for the discharge of official duties of the University and that the Vice-Chancellor's Pro-Vice-Chancellor's of the Universities in the State be exempted from paying the rent.

(Ad. A.)

Item No. 290-06: Maintenance of Hostel No.V in the Thrikkakara Campus.

The Syndicate considered, along with the recommendation of the Standing Committee on works, the proposal for approving the estimate amounting to Rs. 65,000/- for the maintenance of Hostel No. V in the Thrikkakara Campus of the University.

Resolved that the estimate amounting to Rs. 65,000/- for the maintenance work of Hostel No. V be approved.

(PLA)

Item No. 290-07. Shri. P. V. Pradeepkumar - Request for study purposes - Sanctioned by the Vice-Chancellor - Reporting of.

The Syndicate noted the action of the Vice-Chancellor in having granted Shri. P. V. Pradeepkumar, who joined as an Assistant Grade II in the University on 19-2-1991, leave for study purpose from 18-3-1991 to 31-7-1992 for completing the M. Sc. Bio-technology course as per Rule 91 of Part I KSR.

Resolved that the action of the Vice-Chancellor be ratified.

(Ad. A.)

Item No. 290 - 08 : Dr. S. Chandrasekharan, Lecturer, Department of Applied Chemistry - Request for norms promotion as Reader - Reg.

The Syndicate considered, along with the recommendations of the Standing Committees on Academic Matters, Staff and Establishment and Finance & Purchase, the proposal for granting promotion to Dr. M. Chandrasekharan, Lecturer, Department of Applied Chemistry as Reader as per the norms for upgradation of teaching posts followed in the University.

Resolved that Dr. M. Chandrasekharan be granted promotion as Reader, and proposals be placed before the Academic Council for upgrading the post of Lecturer held by him in the Department of Applied Chemistry to that of Reader in the scale of pay of Rs. 3000-5000 with effect from 8-3-1991.

Resolved further that a sub-committee of the Syndicate consisting of Shri. J. S. Badhan IAS, Dr. R. Ravikumar, Dr. N. Parameswaran Nair, Dr. S. Unnikrishna Pillai and Shri. S. Sarma MLA. be requested to review the existing norms for promotion of University teachers, in the light of the guidelines of the UGC, if any, in this regard and their report be presented to the Syndicate for consideration.

Item No. 290-09. Smt. J. Sugandhavally, Lecturer, Department of Hindi - Norms Promotion as Reader.

The Syndicate considered, along with the recommendations of the Standing Committees on Academic Matters, Staff and Establishment and Finance & Purchase, the proposal for granting Smt. J. Sugandhavally, Lecturer, Department of Hindi, promotion as Reader as per the norms followed in the matter.

Resolved that Smt. J. Sugandhavally be granted promotion as Reader, as a special case, and proposals be placed before the Academic Council for upgrading the post of Lecturer held by Smt. J. Sugandhavally in the Department

of Hindi, promotion as Reader, as per the norms followed in the matter.

Resolved that Smt. J. Sugandhavally be granted promotion as Reader, as a special case, and proposals be placed before the Academic Council for upgrading the post of Lecturer held by Smt. J. Sugandhavally in the Department of Hindi to that of Reader in the Scale of pay of Rs. 3000-5000 with effect from 26-11-1988.

(Ad, D)

Item No. 290 - 10: Dr. C. M. George, Professor, School of Management Studies—Fixation of initial pay - Revision requested - reg:

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase, and Staff & Establishment, the request from Dr. C. M. George, Professor, School of Management Studies for re-fixing the initial pay granted to him at the time of his appointment in the University as reader w. e. f. 1.4.1976.

Resolved that the request be declined.

(Fin.)

Item No. 290 - 11: Smt. P. Parvathi, Assistant Grade II - Request for extension of leave without allowance - Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Staff and Establishment, the request from Smt. P. Parvathy, Assistant Grade II for leave without allowances for a period of 5 years in continuation of the leave without allowances for 5 years granted to her upto 30-4-1991 so as to enable her to be with her husband who is working in Mysore.

Resolved that Smt. P. Parvathy be granted leave without allowances for a further period of 5 years from 1-5-1991 as per the provisions in G. O. (P), No. 209/84 Fin. dated 12.4.1984.

((Ad. A.))

Item No. 290.12. Renewal of Annual Maintenance Contract for Horizon II 'O' level Mini-Computer — School of Management Studies—Matter reg.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance & Purchase, the request from the Director, School of Management Studies for sanction to enter into maintenance contract with M/s. HCL Ltd., for the maintenance of the Horizon II 'O' level Mini-Computer System installed in the School of Management Studies for the period 15.9.1990 to 14.9.1991 at a cost of Rs. 45,000/—

Resolved that the Director, School of Management Studies be permitted to enter into maintenance contract with M/s. HCL Ltd., New Delhi for maintenance of the Horizon II 'O' level Mini Computer for the period from 15.9.1990 to 14.9.1991 at a cost of Rs. 45,000/—

Resolved further that the feasibility of entering into maintenance contract with M/s. CMC Ltd. Madras and such other agencies of repute for the maintenance of all the computer systems installed in the University be explored and that in future negotiations be made with suppliers of computer system at the time of purchase itself for a long term maintenance contract at favourable rate.

Item No. 290—13: Purchase of Equipments/Instruments for Department of Physics.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance & Purchase, the proposal for sanctioning purchase of various items of equipments for the Department of Physics.

Resolved that the Head of the Department of Physics be permitted to purchase the various items of equipments as in Appendix II at an approximate cost of Rs. 62,800/—and the Head of the Department be authorised to draw the amount as advance.

((PL))

Item No. 290. 14- Purchase of equipments/Instruments for School of Environmental Studies.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance and Purchase, the proposal for sanctioning Purchase, of various items of equipment for School of Environmental Studies.

Resolved that the Head of the School of Environmental Studies be permitted to purchase the various items of equipment as in Appendix II at a cost of Rs. 74150/- + ST. etc.

(PLA)

item No. 290. 15: Construction of a Compound Wall at the northern boundary of the University campus (Stage V).

The Syndicate considered, along with the recommendation of the Standing Committee on Works the estimate prepared by the University Engineer amounting to Rs. 50,500/- for the construction of a compound wall at the northern boundary of the University campus (Stage V).

Resolved that the estimate amounting to Rs. 50,500/- based on 1990 PWD schedule for the construction of a compound wall at the northern boundary of the University campus (Stage V) be approved.

(PLA)

Item No. 290. 16: Rectification of scales of pay, grades etc.—Time Limit fixed—Regarding.

The Syndicate considered, along with the recommendation of the Standing Committee on Staff & Establishment, the proposal for adopting for implementation in the University, G. O. (P) No. 495/90/Fin. dated 6-10-1990 as a step to prevent the employees from being late in submitting their representation requesting for rectification of scales of pay, grades etc.

Resolved that the G. O. as in Appendix III be adopted for implementation in the University.

Item No. 290.17: Special recruitment of SC / ST candidates against teaching posts—Details reg.

The Syndicate considered the various measures taken for filling up the teaching posts reserved for SC / ST communities by special recruitment.

Resolved that the following plan posts which had been resolved for special recruitment from SC/ST communities be de-reserved and notified for general recruitment considering the fact that these posts were advertised thrice and also taking into account of the fact that the plan assistance for these posts would be lapsed if these posts are not filled up within a period of 5 years-

- a) Professor in Computer Science
- b) Lecturer in Electronics
- c) Lecturer in Mathematics

Resolved further that three other non-plan posts in the order of their occurrence in the same category of teaching posts as have been de-reserved now be reserved for special recruitment from SC/ST communities and these posts, along with other posts already reserved for special recruitment be notified in selected newspapers having All India circulation, in the Employment News published by the Government of India and in the University News published by the Association of Indian Universities.

Resolved also that specialisation for the teaching posts prescribed by the University be not insisted upon in respect of SC/ST candidates and such candidates as have been recruited by required to acquire proficiency in the specialisation required for the post within a period of five years,

(Ad. D)

Item No. 290.18: Constituting of Selection Committees for selection of Professors, Readers and

Lecturers in the University—Choosing of subject experts—Reg.

The Syndicate considered the Proposal for nominating experts to the Selection Committees for recruitment to the various teaching posts in the University.

Resolved that the Vice-Chancellor be authorised to choose experts from the Directory published by the UGC, Indian National Science Academy, National Academy of Science and the Indian Council of Social Science Research.

(Ad. D.)

Item No. 290.19: Appointment to the Teaching posts—Recommendations of the Selection Committees—Consideration of—Reg.

The Syndicate considered the recommendations of the Selection Committees constituted for interviewing candidates applied for the following posts included under Category 'B' Reader, viz.

1. Reader in Ocean Engineering/Marine Engineering
2. Reader in Resistance Propulsion and Ship Motion.
3. Reader in Ship Design/CAD

Resolved that recommendations of the above Selection Committees as given in Appendix IV be approved and appointments be made as per Rules in the matter.

(Ad. D)

The meeting came to an end at 3-00 p. m.

University Buildings
Kochi-22
18 April 1991.

REGISTRAR

APPENDIX I TO ITEM NO. 290. 13

Sl. No.	Item	Quantity	Amount US \$	Name of the firms selected by Head
1.	LAS-200-670-5 Visible Index guided diode laser, 670 nm	2 Nos.	790/- (Ins. & freight extra)	M/s. LASER MAX. inc., New York, USA
2.	MERET Part No. TI 38-N IR-LED for high speed optical communication.	3 Nos.	258/-	Meret Optical communication Inc, USA
3.	MERET Part No, TD 25—N Avalanche Photodiode.	2 Nos.	480/-	—do—
4.	Model No. 77578: High Grade Fused Silica Fiber Optic bundle, wave length transmittance range: 210-2200 nm, total length 36	1 No.	Insurance and freight for Items 2 & 3 : US \$ 73.80. 1,128/-	M/s. Oriental Corporation, USA
5.	Polarisation Maintenance Fibres Model No. 77515: VISIR Fiber. Cordiameter : 200 um Minimum length 1 meter.	3 Nos,	51/-	—do—
6.	Model No. 77511: USIVIS fiber Cordia 400 um. Minimum length 1 meter.		153/-	—do—

APPENDIX II TO ITEM NO. 290,14

Sl. No.	Items	Qty. Nos.	Rate Rs.	Amount Rs.	Firm selected
1 a)	Digital PH meter	1	5250/-	+ ST 5250 + ST	Lab Agencies, Kochi-18
b)	Spare electrode	1	1485	+ ST 1485 + ST	—do—
2	Calcium Filter	1	1400	+ 5% ST 1400 + 5%ST	Concord Inst. Co., Kochi-16
3	Bacteriological counting chamber	2	1260	+ ST 2520 + ST	Lab Agencies, Kochi-18
4	Water still (Stainless steel)				
a)	2 L/Hr	1	1650	+ ST 1650 + ST	Pharm-O-Sales, Kochi-16
b)	4 L/Hr	2	1850	+ ST 3700 + ST	1. Pharm-O-Sales 2. Lab Agencies
5	Steam Generator	1	115	+ ST 115 + ST	Lab Agencies, Kochi-18.
6	Electrical Single Pan balance a) 160 g.	1	4190	+ ST 4190 + ST	Concord Inst. Co.
	b) 100 g.	1	4700	+ ST 4700 + ST	Scientific Inst. Co Kochi-16
7	Binocular Research Microscope: Indian Make and illumination system not built-in	5	9828	+ CST 49140 + CST	Scientific Inst. Co. Kochi-16
			Total	74150 + ST etc.	

16

APPENDIX III TO ITEM NO. 290.16

GOVERNMENT OF KERALA
ABSTRACT

REVISION OF SCALES OF PAY—RECTIFICATION OF SCALES OF PAY, GRADES, ETC.—REPRESENTATIONS—
TIME LIMIT FIXED—ORDERS ISSUED

FINANCE (PRU) DEPARTMENT

G. O. (P) No. 495/90/fin. dated, Thiruvananthapuram 6.10.90

ORDER

Instances have come to the notice of Government wherein representation from employees requesting rectification of scales of pay, grades, etc. are being submitted to Government after long lapse of time, when the verification of the relevant details becomes difficult.

Government therefore, order that any claim for rectification of scales of pay, grade, etc. will automatically lapse if not sanctioned within five years from the date of such claims or two years from the date of any subsequent general Pay Revision Orders issued by Government, whichever is earlier.

By Order of the Governor,

M. MOHAN KUMAR

Commissioner and Secretary (Finance).

To
The Registrar, Cochin University (With C.L.)

17

APPENDIX IV TO ITEM NO. 290.19

Recommendations of the Selection Committees for the appointment of teaching posts

Post No.	Department	Specialisation	Rank No.	Name	Date of birth	Caste
1	Ship Technology	Ocean Engineering/	1	Shri. K. J. James	30.11.1953	X'ian
		Marine Engineering	2	Shri. P. Krishnankutty	25.11.1956	Ezhava-OBC
2	Ship Technology	Resistance Propulsion	1	Shri. K. P. Narayanan	26. 6.1956	Pulaya OBC
		and Ship Motion	2	Shri. P. Krishnankutty	25.11.1956	Ezhava-OBC
3	Ship Technology	Ship Design/CAD	1	Shri. P. Krishnankutty	25.11.1956	Ezhava3/4OBC
			2	Shri S. K. Pyarilal.	25. 5.1957	Ezhava-OBC