

**Minutes of the 177th meeting of the Syndicate held
on 17-3-1983.**

Place : Hill Palace
Tripunithura

Time : 11.00 a. m.

Members present :

1. Dr. K. Gopalan
Vice-Chancellor - in the chair
2. Prof. T. B. K. Menon
Pro-Vice-Chancellor
3. Shri. V. Aravindakshan Nair
4. Dr. K. Gopalakrishnan Nair
5. Shri. K. Govinda Pillai
6. Shri. S. C. S. Menon
7. Dr. P. N. Krishnan Nambisan
8. Dr. M. P. Parameswaran
9. Shri. M. K. Raghavan
10. Dr. Paul A. Vatakencherry
11. Prof. P. S. Velayudhan

Item No. 177.01. Agenda of the meeting of the Senate - resolutions moved and questions put by members - consideration of.

The Syndicate considered the resolutions given notice of and the questions put by members, and approved the answers to be furnished to the Senate.

Item No. 177.02. Amendment to Statutes - consideration of.

Deferred.

Item No. 177.03. Departmental Councils - working - review of -

The Syndicate reviewed the working of the Departmental Councils over the past year.

While noting that the Departmental Councils have generally worked well, resolved:

- i. The Heads of Departments be requested to ensure that the Councils meet regularly as expected.
- ii. Teachers be reminded of their obligation to attend meetings of the Departmental Councils.
- iii. The councils may not consider issues outside their jurisdiction.

(Ac.)

Item No. 177.04. Recommendations of the Sub-committee of the Syndicate on the demands put forward by the Employees' Organizations - consideration of.

The Syndicate considered the recommendations of its sub-committee on the demands put forward by the non-teaching employees' organizations.

Resolved :

- i. Construction of additional units of family quarters and a hostel for non-teaching staff be taken up subject to availability of funds, and detailed proposals in this regard be placed before the April session of the Syndicate for consideration.

Shri. V. Chellappa Panicker be allowed continued occupation of the quarters allotted to him until the end of the current academic year, and the quarters once vacated be converted into a bachelors' quarters capable of accommodating as many bachelors as possible.

- ii. Loans and advances be granted to employees subject to budget allotment, due consideration being given to actual allotment during 1982-83.
- iii. Action may be taken to fill the following vacant posts :
 - (a) Laboratory Assistant with SSLC as qualification for the Department of Ship Technology in the scale of pay of Rs. 330-515. The Seniormost Class IV employee with SSLC qualification be promoted and appointed.
 - (b) The question of making appointment to the post of fieldman, Department of Marine Sciences, be placed before the next Syndicate.
 - (c) Appointment to the posts of Housekeeper (Guest House) and Ammonia Print Operator-cum-Photocopier, may wait for some more time.
 - (d) *Library Assistant Grade I.* The candidate who has represented that she be given promotion on the

basis of the prerevised qualifications be given one month's time to get the required clarification from the Kerala Public Service Commission.

- iv. No relaxation in the qualifications prescribed for the posts be made in respect of : (a) Conductor (b) Programme Officer and (c) Deputy Registrar.
- v. The ratio of promotion for Class IV employees fixed as per Syndicate decision dated 15-1-1980 be not revised.
- vi. A decision on reckoning the previous service of the three regularly appointed Palace employees be taken as early as possible after getting the necessary clarification.
- vii. The entire service in the University put in by Gurkha Watchmen be reckoned for retirement benefits.
- viii. The question of treating Clerical Assistants on a par with Assistant Grade II in calculating the ratio for promotion to the post of Section Officer be deferred for detailed examination.
- ix. The demand for additional staff, section officers for various departments/Sections in the University office be considered only after a careful internal assessment of the work load of the various sections in the University office/departments/ institutions.
- x. Uniform to eligible employees for the year 1982-83 be issued before 21-3-1983 and action for the supply of uniforms for the year 1983-84 be taken by May 1983.

The existing rates of stitching charges and washing allowance be continued without change.

- xi. Review of the present security arrangement and re-organization of the same be taken up after the University office shifts to Thrikkakara campus.
 - xii. Non-teaching employees directly recruited to University service be given the benefit of protection of their pay in previous employment, if any, on a par with teaching staff similarly recruited.
 - xiii. The decision of the Syndicate taken at its meeting held on 12-11-1981 in respect of appointment to the post of Clerical Assistant be not reopened.
 - xiv. The vacant post of Bus conductor be filled before 1-4-1983 as per the qualification already fixed.
- A panel of reserve conductors be also drawn up from the rank list prepared for the post of conductor and casual duty assigned to persons in the said list by turn.
- xv. The granting of higher grade to employees stagnating in the same grade over long periods of service be examined on merits.
 - xvi. The principle of transferring an incumbent who has put in 3 years' duty in a particular place, section, Department be approved and implemented to the extent possible.
 - xvii. The existing rules and practice in the matter of recruitment and promotion of the technical staff of the Library be not disturbed.

- xviii. The functions of the Library Advisory Committee be precisely defined and representation in the committee be given to non-teaching staff and students, at the rate of one for each group.
- xix. The question of regularization of the appointment of Shri. P. P. Balakrishnan as Assistant Deck Officer be placed before the Syndicate.
- xx. **Higher grade to Assistant Engineers :**
 Syndicate has already taken a decision on the individual representation of Shri. N. T. John (vide Item No. 176.05)
- xxi. The question of ratio of promotion between lower grade and higher grade drivers be examined and placed before the Syndicate for consideration.
- xxii. Individual representations submitted by employees be disposed of as per rules without delay.
- xxiii. The decision of the Syndicate dated 24-4-1980 on the claim for arrears of pay and allowances in respect of promotees to the post of Special Grade Peons with retrospective effect be treated as final, not to be reopened.
- xxiv. The earlier decision of the Syndicate that no special allowance be sanctioned for staff attending to examination work be not reviewed.
- xxv. There is no need for appointing Stenographers in Departments in addition to the existing typist/stenographers.

- xxvi. The demand for introducing a ratio for promotion between typists and typist Section Officer be not conceded.
- xxvii. In view of the legal advice that the University cannot alienate its landed property, the employees may take the initiative in promoting a housing scheme of their own to which the University may consider rendering such assistance as is feasible.
- xxviii. The existing rules for the allotment and occupation of residential family type quarters of the University need not be changed.
- xxix. The head of the Department of Marine Sciences may take measures for starting a canteen at the Lakeside campus.
- xxx. Representations from University employees received in the University office be acknowledged in writing.
- xxxi. The two non-teaching employees' organizations be provided with office accommodation at Thrikkakara, after the administrative office of the University shifts to Thrikkakara.

Shri. S. C. S. Menon recorded his dissent on the decisions on items i, ii, iii, iv, v, vii and viii.

Resolved further that the remaining demands of the service organisations be examined by the committee within three months.

(Ad.)

Item No. 177.05. Excess fuel consumption of Tempo van and loss of cheque - reg.

Resolved that further action be taken in the matter as per rules.

(Fin.)

Item No. 177.06. Convocation - abolition of - amendment to Statutes - Reg.

Resolved that the proposal for the amendment of the statutes be placed before the ensuing Senate.

(Conf.)

Item No. 177.07. Allotment of rooms in hostels on reopening after vacation - Reg.

On a point raised by Dr. K. Gopalakrishnan Nair, Member, Syndicate, about a representation by students that the present occupants of rooms in hostels be allotted the same rooms on reopening of hostels after vacation, the Syndicate resolved to give suitable instructions in the matter to the Hon. Wardens of University Hostels.

(Ac.)

The meeting came to an end at 4.15 p. m.

Sd/-
REGISTRAR

University Buildings
Hill Palace P. O.
Tripunithura
14th April, 1983.

