

UNIVERSITY OF COCHIN

Minutes of the 171st (Special) meeting of the
Syndicate held on November 18, 1982.

Place of meeting : Hill Palace
Tripunithura
Time : 11.00 a. m.

Members present :

1. Dr† K. Gopalan
Vice-Chancellor - In the Chair
2. Prof. T. B. K. Menon
Pro-Vice-Chancellor
3. Shri V. Aravindakshan Nair
4. Dr. K. Gopalakrishnan Nair
5. Shri K. Govinda Pillai
6. Dr. P. N. Krishnan Nambisan
7. Smt. Liziee Jacob
8. Shri S. C. S. Menon
9. Dr. M. P. Parameswaran
10. Shri M. K. Raghavan
11. Dr. K. Sathianandan
12. Dr Paul A. Vatakencherry
13. Prof. P. S. Velayudhan

Item No. 171.01. Confirmation of the minutes of the
170th meeting of the Syndicate
held on November 6, 1982.

Resolved that the minutes of the meeting of the
Syndicate held on 6-11-1982 be confirmed subject to the
following additions/emendations:

- (i) The following be added as (v) to Item No. 170.11 :
" The Honorary Warden of the hostel at the Ernakulam
campus be given an honorarium of Rs. 100 - per
mensem "
- (ii) Item No. 170.27, first paragraph - the words " pending
criminal proceedings " be deleted.
- (iii) Item 170.32, page 14 : the following be added as
(c) " c). The note submitted by Shri S. C. S. Menon
was deferred for consideration at the next regular
meeting of the Syndicate "
- (iv) Item 170.34 : The words " as per rules " be deleted
from the resolution and the following be added as
next paragraph. " It was decided at the time of
confirmation of the minutes that the work of providing
electrical, water supply and sanitary fittings be entrusted
with the contractor who has been executing the work
in respect of the main building "

Item No. 171.02. Report of the Vice-Chancellor on
important developments in the Uni-
versity since the last meeting of
the Syndicate.

1. On the basis of the discussions the Vice-Chancellor,
had with the West German authorities, the University
approached the Government of India to be included
as a user agency for the ocean going research vessel
" Sagara Kanya " which the West German Government
was giving to India under the Indo-FRG Technical
Collaboration Agreement. Dr. S. Z. Quasim, Secretary
to the Department of Ocean Development has now
sent word that the request has been accepted and that
the matter was being further processed.

2. The University has submitted a couple of major research projects for funding under the Us-held PL 480 funds. When once these Projects are approved by the Government of India, the concerned departments will not only get substantial funds, but also be academically linked with corresponding American institutions/Universities.
3. Dr. (Mrs.) Nalini V. Shetty, Regional Officer of the United States Educational Foundation In India (USEFI) is visiting the University from November 30 to December 2, 1982.
4. At the request of the Indian Science Congress authorities the Department of Marine Sciences is planning to put up an exhibition at the next session of the Indian Science Congress at Tirupathi in January 1983.
5. The Finance Minister Shri K. M. Mani visited the University on November 15, in connection with the release of a Special Issue of the Cochin University Law Review. The Vice-Chancellor took the opportunity to bring to his notice the financial problems of the University. The Minister has promised to give all possible help to meet the genuine requirements of the University.
6. Shri Mani will be visiting the University again on Sunday, December 5, in connection with the conference organised by the Federation of University Teachers' Association, Kerala, on the "Problems in Post-graduate Education and Research in Kerala".

On that day Shri Mani will formally open the Common Facility Centre which is nearing completion.

7. In pursuance of the decision of the Syndicate taken on November 6, 1982, Shri K. Madhusoodanan Nair,

Assistant Registrar (Audit) has been appointed to the temporary leave vacancy of Deputy Registrar (Academic) after all eligible Assistant Registrars were screened by a Selection Committee consisting of the Vice-Chancellor, Pro-Vice-Chancellor and the Registrar.

Arising out of the report, resolved that the action of the Vice-Chancellor be ratified. (Shri M. K. Raghavan was not present when the reporting was made).

Item No. 171.03. Minimum pension, minimum family pension, ceiling limit of D.C.R.G. - Enhancement by Govt. - Adoption of G. O. - Reporting of.

The Syndicate noted the action of the Vice-Chancellor in having issued orders implementing the G. O. (P) No. 509/82/Fin. dated 17-9-1982 enhancing minimum pension, minimum family pension and the ceiling on maximum death-cum-retirement gratuity as in *Appendix I*.

Resolved that the action of the Vice-Chancellor be ratified.

(Fin.)

Item No. 171.04. Norms for the upgradation of teaching posts in University teaching departments - IUCC recommendations - Adoption - Consideration of.

The Syndicate considered, along with the recommendations of the Standing Committees on Staff & Establishment, and Academic Matters, the revised norms for the upgradation of teaching posts in University teaching departments, recommended by the IUCC for adoption among the Universities of Calicut, Cochin and Kerala.

Resolved that the revised norms as proposed by the IUCC as in Appendix II incorporating the minor modifications suggested by the Staff and Establishment Committee as in Appendix II A be placed before the ensuing meeting of the Academic Council for consideration. The recommendations of the Standing Committee on Academic Matters as in Appendix II B, be also noted for consideration at the appropriate level.

(Ac.)

- Item No. 171.05.**
1. Nomination of two members from the Board of Studies in Foreign Languages to the Faculty of Humanities.
 2. Nomination of two members each from the Boards of Studies in Meteorology and Mariculture to the Faculty of Marine Sciences.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal for the nomination of two members from the Boards of Studies in Foreign Languages, to the Faculty of Humanities and two members each from the Boards of Studies in Meteorology and Mariculture to the Faculty of Marine Sciences.

Resolved that the Vice-Chancellor be authorised to make the nominations to the Faculty of Humanities in consultation with its Dean and the nominations to the Faculty of Marine Sciences on the basis of the written suggestions by Dr. G. S. Sharma.

(Ac.)

Item No. 171.06. Academic calendar - its rationale and proposals - Reg.

Deferred for consideration at the next meeting of the Syndicate.

Item No. 171.07. Institution of Bristow prize - Reg.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal of the Chairman, Bristow Centenary Celebrations Committee, that the University may institute a prize - Bristow Prize - to be awarded in cash annually to the best student of the Department of Ship Technology of the University, out of the interest accruing from a sum of Rs 10,000/- the Committee has offered.

Resolved that the proposal for the institution of the Bristow Prize be accepted and that rules for its award on the pattern of rules already approved for similar awards be framed in consultation with the Chairman, Bristow Centenary Celebrations Committee.

(Ac.)

Item No. 171.08. Ph. D. thesis submitted by Smt. Thangom Jacob - adjudication - Reg.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal for appointing external examiners for evaluation of the Ph.D. thesis: THE IMPACT OF STERILIZATION ON FAMILY RELATIONSHIPS, submitted by Smt. Thangom Jacob, part-time research scholar, School of Management Studies, under the supervision of Dr. C. M. George.

The Syndicate selected for appointment external examiners for the evaluation of Smt. Thangam Jacob's Ph.D. thesis.

(Exam.)

Item No. 171.09. Subbatical leave to University teachers - recommendation of the IUCC - consideration of.

The Syndicate considered, along with the recommendation of the Standing Committees on Academic Matters, and the Staff & Establishment, the recommendations of the IUCC regarding the grant of Subbatical leave to University teachers.

Resolved that the rules for the grant of subbatical leave to University teachers as in *Appendix III* be adopted for implementation.

Item No. 171.10. Observations of the Public Accounts Committee of the Kerala State Legislature - consideration of.

Deferred for detailed consideration at the next meeting of the Syndicate.

Item No. 171.11. Construction of the Administrative Building by the KSCC Ltd - Note submitted by Shri S. C. S. Menon - consideration of -

Deferred for consideration at the next meeting of the Syndicate.

Item No. 171.12. Construction of quarters for non-teaching staff residing now in the Hill Palace Campus - Assurance given in the Senate.

Deferred for consideration at a later meeting of the Syndicate along with the recommendation of the Standing Committee on Works scheduled to meet on December 8, 1982.

(Pl.)

Item No. 171.13. Cochin University Employees' Co-operative Society - Nomination of members to the Governing Body - Panel to be furnished by the University - Reg.

The Syndicate considered, along with the recommendations of the Standing Committee on Staff & Establishment, the proposal for submitting a panel of names to the Joint Registrar of Co-operative Societies from which he can nominate two persons to the Governing Body of the Cochin University Employees' Co-operative Society Ltd.

The Syndicate noted that the formal approval of the University had not been, taken for registering the Cochin University Employees' Co-operative Society.

Resolved that the following panel of names be forwarded to the Joint-Registrar, Co-operative Societies, Cochin:-

1. Shri K. Madhusoodanan Nair
Deputy Registrar (Ac. & Exam.)
University of Cochin.
2. Shri T. M. Mathew
Assistant Registrar
University of Cochin.
3. Dr. P. N. Krishnan Nambisan
Reader
Department of Marine Sciences.

(Pl.)

Item No. 171.14. Consideration of resolutions moved and questions put by members of the Senate.

The Syndicate considered the resolutions moved and the questions put by members of the Senate and resolved to approve the answers to be given to the questions put.

(Conf.)

The meeting terminated at 3.30 p. m.

University Buildings
Hill Palace
Tripunithura 682 301
25th November 1982

Sd/-
REGISTRAR

**APPENDIX 1 TO ITEM No. 171.03
GOVERNMENT OF KERALA**

Abstract

Pension - Enhancement of minimum pension and death-cum-retirement gratuity - Orders issued.

FINANCE (PENSION-B) DEPARTMENT

G.O. (P) No. 509 82, Fin. Dated, Trivandrum, 17th Sept. 1982

Read:- 1. G O. (P) 456/79 (41)/Fin. dated 5-5-1979.
2. G O. (P) 227/82/Fin. dated 12-5-1982.

ORDER

The Government are pleased to sanction the following benefits to the State Government pensioners:-

(i) The minimum pension and the minimum family pension (both inclusive of dearness allowance) of Rs. 138 and Rs. 113 respectively fixed as per the Government Order read as second paper, will be enhanced to Rs. 150 p. m. and Rs. 125 p. m. respectively.

(ii) Employees who retired before 1-7-1978 and are getting a basic pension not exceeding Rs. 300 p. m. will be allowed an adhoc increase of Rs. 15 p. m in their basic pension. This increase will not however be applicable to those getting minimum pension and minimum family pension at enhanced rates.

(iii) The ceiling on maximum death-cum-retirement gratuity will be enhanced from Rs. 28,000 to Rs. 36,000.

2. The above Orders will take effect from 1-4-1982.

By Order of the Governor,

D. BABU PAUL
Finance Secretary

To

The Registrar, University of Kerala/Calicut/
Cochin (with C.L.)
/ true copy /

APPENDIX II TO ITEM No. 171.04

NORMS FOR THE UPGRADATION OF TEACHING POSTS IN UNIVERSITY TEACHING DEPARTMENTS

A. Upgradation of the post of Reader to that of Professor on the basis of merit.

1. The Reader should have put in atleast 6 years' service as Reader in the University.
2. He should have at least 5 years' standing as an approved research guide at the doctorate level and be actively engaged in research in his present post.
3. He should have guided research at the doctorate level and at least one person should have taken the doctorate degree under his guidance during the period of his qualifying service at the University.

OR

WHERE the concerned department does not have a Ph. D. programme the Reader should have published work of a post doctoral standard as assessed by an expert committee constituted by the Vice Chancellor.

4. He should have published at least 3 research papers in his field of study in standard research journals of national or international repute as authenticated by acknowledged experts in the field.
- B. Upgradation of the post of Lecturer, Research Officer (teaching) to that of Reader on the basis of merit.

1. The Lecturer should have put in at least 8 years of service as lecturer in the University,
2. He should have at least 2 years' standing as a Ph. D. or as an approved research guide at the Doctorate level and be actively engaged in research in the present post.

OR

Where the concerned department does not have a Ph. D. programme, he should have published work of a doctoral standard as assessed by an expert committee appointed by the Vice-Chancellor.

3. He should have published at least 2 research papers in his field of study in standard research journals of national or international repute as authenticated by acknowledged experts in the field.
- C. Upgradation of the post of Lecturer, Research Officer (teaching) to that of Reader for teachers with long years of service.
1. Lecturers, Research Officers (teaching) should have put in 13 years of service in the grade of Lecturer, Research Officer (teaching) provided that upto 5 years of service in the grade of lecturer in any of the universities in the State of Kerala or colleges affiliated thereto may be reckoned in computing 13 years.
 2. They should have to their credit research publications of a high standard.
 3. Their suitability for the post of Reader should be assessed by a committee similar in composition to the selection committee/Board of appointment provided for in the respective statutes/Act.

**D. Upgradation of the post of Research Assistant/
Instructor/Teaching Assistant**

1. They should have completed at least 3 years of service as Research Assistant/Instructor/Teaching Assistant in the University.
2. They should possess the qualifications prescribed for the post of lecturer.
3. Their suitability for the post of lecturer shall be assessed by a committee similar in composition to the selection committee/Board of appointment provided for in the relevant Statutes/Act.

APPENDIX II A

**Recommendations of the Standing Committee on Staff
& Establishment**

- i. The words 'cum-service' be added at the end of the title under A.
- ii. A.3. second paragraph, second sentence: the words 'in his field of study' be inserted after 'Ph. D. programme' and before 'the Reader'.
- iii. A. 4. the words 'identified by the Vice-Chancellor' be added at the end of the sentence.
- iv. B. 1. The question of giving weightage for a Ph D. holder by giving suitable reduction in the '8 years' stipulated may be considered. (This suggestion may be referred to the IUCC).

APPENDIX II B

**Recommendations of the Standing Committee on
Academic Matters**

**A. Upgradation of the post of Reader to that of
Professor on the basis of merit and service**

1. The Reader should have put in at least 6 years' service as Reader in the University.
2. He should have at least 5 years' standing as an approved research guide at the doctorate level and be actively engaged in research in his present post.
3. He should have guided research at the doctorate level and at least one person should have taken the doctorate degree under his/her independent guidance during the period of his qualifying service at the University.

OR

where the concerned department does not have a Ph.D. Programme in the field of specialization the Reader should have published work of a post doctoral standard based on the work done during his term as Reader as assessed by an expert committee constituted by the Vice-Chancellor.

4. He should have published at least 3 research papers in his field of study in standard research journals of national or international repute as suggested by respective Boards of Studies or still better by the respective national bodies.

**B. Upgradation of the post of Lecturer, Research
Officer (teaching) to that of Reader on the basis
of merit and service.**

1. The Lecturer should have put in at least 8 years of service as Lecturer in the University. For the purpose of calculation of the duration of service, periods put in higher teaching post temporarily in this University may be reckoned. For service put in Universities and colleges elsewhere, credit upto 2 year period may be given.
2. He should have at least 2 year's standing as a Ph.D. or as an approved research guide at the doctorate level and be actively engaged in research in the present post. Where the concerned department does not have a Ph.D. programme, he should have published work of a doctoral standard as assessed by an expert committee appointed by the Vice-Chancellor.
3. He should have published at least 2 research papers in his field of study based on the work done during the period of his Lecturership in standard research journals of national or international repute as suggested by the respective Board of Studies or still better by the respective national bodies.

**C. Upgradation of the post of Lecturer, Research
Officer (teaching) to that of Reader for teachers
with long years of service.**

1. Lecturers, Research Officers (teaching) should have put in 13 years of service in the grade of Lecturer, Research Officer (teaching) provided that upto 5 years of service

after Post-Graduation in the Grade of Lecturer, Research Assistant (Teaching) / Instructor or Teaching Assistant/ Case Analyst (teaching) in any of the Universities in India or colleges affiliated thereto may be reckoned in computing 13 years.

2. They should have to their credit two research publications of a high standard based on the work done during the tenure of their service as Lecturer or Research Officer (Teaching)
3. Their suitability for the post of Reader should be assessed by a committee similar in composition to the selection committee/Board of appointment provided for in the respective Statutes/Act.

APPENDIX III TO ITEM NO. 171.09

Norms for the grant of Sabbatical level to University teachers

1. Professors/Readers who are permanent whole time employees of the University may be granted, subject to the current teaching and research requirements of the Departments concerned, sabbatical leave for a period of 12 months including vacation¹⁾ at the end of six years of continuous service¹¹⁾ in the relevant cadre for the purpose of undertaking independent study, research and writing which might be done either in this country or abroad.

Note: i) vacation shall not be prefixed or suffixed to sabbatical leave.

ii) in computing six years of continuous service, while vacation shall be included, leave of any kind of a duration exceeding 3 months, shall be excluded.

2. Sabbatical leave shall be available only twice, during the entire service of a Professor/Reader as Professor/Reader, each spell of sabbatical leave being preceded by six years of continuous service on duty. However, sabbatical leave shall not be available to a Professor/Reader who is to retire from service in 3 years' time.

3. The Professor/Reader on sabbatical leave shall not, during the period of that leave, take up any regular appointment in another organisation in India or abroad, or receive any honorarium, fellowship etc. not expressly permitted by the University.

4. The teacher shall be paid during the period of sabbatical leave, full pay and allowances (subject to the prescribed conditions being fulfilled) at the rates applicable to him immediately prior to his proceeding on sabbatical leave.

5. The teacher shall execute a bond, agreeing to serve the University on return for a period of 3 years failing which he shall refund to the University the pay and allowances drawn by him during the period of sabbatical leave along with interest at current rates.

6. The period of sabbatical leave will count for normal increments and retirement benefits, provided he fulfills the conditions of the bond executed.

7. Sabbatical leave may be granted at the discretion of the University, the resultant vacancy being left unfilled.

8. The programme of work proposed to be undertaken during sabbatical leave shall be submitted for the approval of the University, along with the application for grant of leave, and shall be strictly adhered to.

9. On return from the sabbatical leave, the teacher shall submit a full report to the University on the study, research or writing done during the period of leave, which shall be subjected to evaluation.

SECRETARY, IUCC