

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



## MINUTES OF 713<sup>th</sup> MEETING OF THE SYNDICATE HELD ON 22.07.2023 (SATURDAY)

### Members present:-

1. Prof (Dr) P G Sankaran (in the Chair)  
Vice Chancellor
2. Sri M Vijin, MLA
3. Smt. C K Asha, MLA (Attended online)
4. Dr Sasi Gopalan
5. Dr N Balakrishna
6. Dr Santhoshkumar G
7. Dr S Bijoy Nandan
8. Dr P K Baby
9. Dr Sreejith P S
10. Dr M J Laly
11. Dr Shajo Sebastian
12. Prof Abraham P Mathew
13. Sri Krishnakumar K K (Attended online)
14. Sri Ajayan C
15. Sri. Sreerag P

### Also Present:

Dr Benjamin Varghese P  
Controller of Examinations (i/c of Registrar)

Immediately after calling the meeting to order, the Chairman made a reference to the demise of Sri. Oommen Chandy, former Chief Minister of Kerala. The Syndicate then observed two minutes silence as a mark of respect to the departed soul, and adopted the following resolution:-

“The Syndicate of Cochin University of Science and Technology expresses its profound grief on the demise of Sri. Oommen Chandy, former Chief Minister of Kerala, who held the position for a period spanning about seven years. The contributions of Sri.Oommen Chandy to the State of Kerala will ever be remembered”.

Item No.	SUBJECT
713.01	<p><b>Confirmation of the Minutes of the 712<sup>th</sup> meeting of the Syndicate held on 17.06.2023.</b></p> <p>The Syndicate resolved to confirm the Minutes of 712<sup>th</sup> meeting of the Syndicate held on 17.06.2023 with the following modifications:</p> <ol style="list-style-type: none"> <li>1. In Item No.712.16, second part of the resolution be modified as “The Syndicate also resolved to implement the Academic Bank of Credits (ABC)”.</li> <li>2. In Item No. 712.36, the resolution be modified as “The Syndicate resolved to authorize the Vice Chancellor for reorganizing ‘L M Pylee Chair for Holistic Development of Kochi’ as ‘L M Pylee Centre for Holistic Development of Kochi’ without any financial liability to Government and University and for appointing Honorary Director for the Centre”</li> </ol>
713.02	<p><b>ATR of the 710<sup>th</sup> meeting of the Syndicate.</b></p> <p><i>The Syndicate noted the Action Taken Report of 710<sup>th</sup> meeting of the Syndicate held on 20.04.2023.</i></p>
713.03	<p><b>Permission to enhance the existing DDF Contribution of the School of Management Studies from Rs.2050/- to Rs. 5000/- based on the Department Council Minutes, from the Academic Year 2023-24 onwards – Action taken by the Vice Chancellor – Reporting to the Syndicate for ratification – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Academic Matters, the action taken by the Vice Chancellor, enhancing the existing DDF contribution from the students of the School of Management Studies from ₹2050/- to ₹5000/-.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor enhancing the existing DDF contribution from the students of the School of Management Studies from ₹2050/- to ₹</i></p>

	<p>5000/- with modifications and exclude Research Scholars.</p> <p>(Ac.A)</p>																								
713.04	<p><b>Release of pensionary benefits in respect of five teachers in the School of Engineering - ratification – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment and Finance &amp; Purchase, the action taken by the Vice Chancellor, releasing of pension and pensionary benefits to the following 5 faculty members of School of Engineering.</p> <table border="1"> <thead> <tr> <th>Sl No</th> <th>Name &amp; Designation</th> <th>Date of retirement</th> <th>Pension U O</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dr. Beena K S Professor</td> <td>30.04.2023</td> <td>CUSAT/FIN.A4/1203/ 2023 dated 13.03.2023</td> </tr> <tr> <td>2</td> <td>Dr. Johnson T P Professor</td> <td>30.04.2023</td> <td>CUSAT/FIN.A4/1209/ 2023 dated 13.03.2023</td> </tr> <tr> <td>3</td> <td>Dr. G Madhu Professor</td> <td>30.04.2023</td> <td>CUSAT/FIN.A4/1672/ 2023 dated 05.04.2023</td> </tr> <tr> <td>4</td> <td>Dr. David Peter S Professor</td> <td>30.04.2023</td> <td>CUSAT/FIN.A4/1832/ 2023 dated 20.04.2023</td> </tr> <tr> <td>5</td> <td>Dr. Roy V Paul Professor</td> <td>30.06.2023</td> <td>CUSAT/FIN.A4/2650/ 2023 dated 06.06.2023</td> </tr> </tbody> </table> <p>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</p> <p>(Fin.IV)</p>	Sl No	Name & Designation	Date of retirement	Pension U O	1	Dr. Beena K S Professor	30.04.2023	CUSAT/FIN.A4/1203/ 2023 dated 13.03.2023	2	Dr. Johnson T P Professor	30.04.2023	CUSAT/FIN.A4/1209/ 2023 dated 13.03.2023	3	Dr. G Madhu Professor	30.04.2023	CUSAT/FIN.A4/1672/ 2023 dated 05.04.2023	4	Dr. David Peter S Professor	30.04.2023	CUSAT/FIN.A4/1832/ 2023 dated 20.04.2023	5	Dr. Roy V Paul Professor	30.06.2023	CUSAT/FIN.A4/2650/ 2023 dated 06.06.2023
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713.05	<p><b>Transfer crediting the amount lying under the different investments heads of CUF Pension Fund, CUF General, CAT Admission, SOE Pension Fund from the TSB Account, A/C No.711010100005719 to the Non Plan SB Account – Reporting to the Syndicate -ratification of – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and</p>																								

	<p>Purchase, the action taken by the Vice Chancellor, transferring credit ₹1,44,72,348/- (Rupees One Crore Forty Four Lakh Seventy Two Thousand Three Hundred and Forty Eight Only) (CUF Pension Fund ₹72,25,764/-, CUF General ₹2,95,050/-, CAT Admission ₹12,45,315/-, SOE Pension Fund ₹52,06,176/- and Annual interest credited on 01.04.2023 ₹5,00,043/-) from the TSB Account (A/c No. 711010100005719) to the Non Plan SB Account (A/C No. 67035706075) of the Registrar, CUSAT with State Bank of India, CUCB for meeting the expenditure related to the disbursement of pensionary benefits.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>(Cash.2)</p>
713.06	<p><b>Assistant Professors (on contract)-Extension of term-Beyond 2 years-Sanctioned – Reporting of – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment and Finance &amp; Purchase, the action taken by the Vice Chancellor, extending the period of Assistant Professors (on contract) of various divisions of SOE, CUCEK and KMSME. <b>(Appendix I)</b></p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>(Ad.F3)</p>
713.07	<p><b>AICTE Scheme, 2006 – Placement under Career Advancement Scheme – Associate Professor to Professor – Dr. Asaletha R, Associate Professor, Division of Applied Science &amp; Humanities, Cochin University College of Engineering Kuttanad – Action taken by the Vice-Chancellor- Reporting to the Syndicate for ratification – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, the action taken by the Vice Chancellor, promoting Dr.</p>

	<p>Asaletha R, Associate Professor in Chemistry, Division of Applied Science and Humanities, Cochin University of Science and Technology Kuttanad as Professor in the Pay Band of ₹ 37400-67000 with AGP of ₹10000/- with effect from 21.05.2011, under the Career Advancement Scheme of AICTE (2006 Scheme), by instituting a post of Professor in the Division of Applied Science and Humanities, Cochin University of Science and Technology Kuttanad, by upgrading the post of Associate Professor presently held by Dr. Asaletha R with effect from 21.05.2011</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>The Syndicate further resolved to place the matter before the Academic Council for institution of a post of Professor in the Division of Applied Science &amp; Humanities, Cochin University College of Engineering Kuttanad, by upgrading the post of Associate Professor presently held by Dr. Asaletha R.</p> <p>(Ad.F)</p>
713.08	<p><b>UGC Regulations, 2018 –Dr.M.Anand, Assistant Professor, School of Environmental Studies – Career Advancement placement as Associate Professor (Academic Level 13A) - Institution of a post of Associate Professor in the School of Environmental Studies – Action taken by the Vice-Chancellor - Reporting to the Syndicate for ratification – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, the action taken by the Vice Chancellor, placing Dr. M Anand Assistant Professor (Stage 3), School of Environmental Studies as Associate Professor, in the Academic Level 13A (pre-revised scale of pay of ₹37400-67000 with AGP of ₹9000/- with effect from 14.12.2022 FN, i.e., the date of acceptance of third publication, under Career Advancement Scheme of UGC Regulations, 2018, by instituting a post of Associate Professor in the School of Environmental Studies, by upgrading the post of Assistant Professor presently held by Dr. M. Anand subject to reporting to the Syndicate and Academic Council.</p>

	<p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>The Syndicate further resolved to place the matter before the Academic Council for institution of a post of Associate Professor in the School of Environmental Studies by upgrading the post of Assistant Professor presently held by Dr. M. Anand.</p> <p>(Ad.D4)</p>
713.09	<p><b>Rotation of Headship – Department of Applied Economics &amp; Department of Physics - Nomination of Heads – Action taken by the Vice-Chancellor – Reporting to the Syndicate for ratification – Reg.</b></p> <p>The Syndicate Considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, the action taken by the Vice Chancellor,</p> <p>a) relieving Dr. P Arunachalam, Professor from the Headship of Department of Applied Economics and nominating Dr. Manoj P.K., Assistant Professor, as the Head in – charge of the Department of Applied Economics, for a period of three years, with effect from 17.05.2023 FN or till another Professor assumes charge or an Associate Professor is promoted under Career Advancement Scheme of UGC/AICTE, whichever is earlier.</p> <p>b) relieving Dr. Titus K Mathew, Professor from the Headship of Department of Physics and nominating Dr. Aldrin Antony, Associate Professor, as the Head of the Department of Physics, for a period of three years, with effect from 13.07.2023 FN.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>(Ad.D4)</p>
713.10	<p><b>AICTE Scheme, 2006 –Placement under Career Advancement Scheme –Associate Professor to Professor-</b></p>

	<p><b>Dr.Shiny Paul, Associate Professor, Division of Electrical &amp; Electronics Engineering. Cochin University College of Engineering, Kuttanad – Action taken by the Vice-Chancellor – Reporting to the Syndicate for ratification – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, the action taken by the Vice Chancellor, promoting Dr. Shiny Paul, Associate Professor, Division of Electrical and Electronics Engineering, Cochin University College of Engineering, Kuttanad as Professor in the Pay Band of ₹37400-67000 with AGP of ₹10000/- with effect from 09.12.2021, under the Career Advancement Scheme of AICTE (2006 Scheme), by instituting a post of Professor in the Division of Electrical and Electronics Engineering, Cochin University College of Engineering Kuttanad by upgrading the post of Associate Professor presently held by Dr. Shiny Paul with effect from 09.12.2021.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p><i>The Syndicate further resolved to place the matter before the Academic Council for institution of a post of Professor in the Division of Electrical and Electronics Engineering, Cochin University College of Engineering Kuttanad by upgrading the post of Associate Professor presently held by Dr. Shiny Paul.</i></p> <p>(Ad.F1)</p>
713.11	<p><b>UGC Regulations, 2010 – Dr. Brinda Bala Sreenivasan, Assistant Professor, Department of English &amp; Foreign Languages – Placement as Assistant Professor (Stage 3) – Action taken by the Vice-Chancellor – Reporting to the Syndicate – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, the action taken by the Vice Chancellor, placing Dr. Brinda Bala Sreenivasan, Assistant Professor, Department of English</p>

	<p>&amp; Foreign Languages as Assistant Professor (Stage 3), in the scale of pay of ₹15600-39100 with AGP of ₹8000/- (pre-revised), with effect from 04.03.2016 FN, under the Career Advancement Scheme of UGC Regulations, 2010.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>(Ad.D1)</p>
713.12	<p><b>UGC Regulations, 2018 – Dr.Ginson Joseph, Assistant Professor, School of Industrial Fisheries – Placement as Assistant Professor (Selection Grade/Academic Level 12) – Action taken by the Vice-Chancellor- Reporting to the Syndicate for ratification –Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, the action taken by the Vice Chancellor, placing Dr. Ginson Joseph, Assistant Professor, School of Industrial Fisheries as Assistant Professor (Selection Grade/Academic Level 12), with effect from 17.10.2022 FN, under the Career Advancement Scheme of UGC Regulations, 2018.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>(Ad.D1)</p>
713.13	<p><b>UGC Regulations, 2010 – Dr. Manoj P.K., Assistant Professor, Department of Applied Economics – Career Advancement placement as Assistant Professor (Stage 3) – Action taken by the Vice Chancellor – Reporting to the Syndicate for ratification – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, the action taken by the Vice Chancellor, placing Dr. Manoj P.K., Assistant Professor, Department of Applied Economics, as Assistant Professor (Stage 3), in the scale of pay of ₹15600-39100 with AGP of ₹8000/- (pre-revised), with effect from</p>



	<p>01.03.2015 FN, under the Career Advancement Scheme of UGC Regulations, 2010.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>(Ad.D4)</p>
<p>713.14 *</p>	<p><b>Reconstitution of Board of Studies in Marine Biotechnology – Consideration of –Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the matter of reconstitution of the Board of Studies in Marine Biotechnology and nomination of 2 members from the Board of Studies of Marine Biotechnology to the Faculty of Environmental Studies.</p> <p><i>The Syndicate resolved to authorize the Vice Chancellor to reconstitute of the Board of Studies in Marine Biotechnology and to nominate two members from the Board of Studies of Marine Biotechnology to the Faculty of Environmental Studies.</i></p> <p>(Ac.A3)</p>
<p>713.15 *</p>	<p><b>Faculty of Engineering – Academic Council Resolution – consideration of –Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the Resolution of Item No.1(f) of the Academic Council held on 03.04.2023.</p> <p><i>The Syndicate resolved to approve the Resolution of Item No.1 (f) of the Academic Council meeting held on 03.04.2023 with following modifications in the Regulations for B Tech (Part-time) Degree programmes under Faculty of Engineering.</i></p> <ol style="list-style-type: none"> <li><i>1. Clause 1.1 - Branches of Study – remove (a) Chemical Engineering.</i></li> <li><i>2. Clause 1.2. – Eligibility for Admission – In 1.2.1 (b) modify the sentence “Candidates should be on Permanent/Contract Technical .....type of establishments”:</i></li> </ol>

	(AC.A3)
713.16	<p>സംസ്ഥാനത്തെ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിന്റെ കീഴിലുള്ള പ്രൊഫഷണൽ കോളേജുകൾ ഉൾപ്പെടെയുള്ള എല്ലാ അഫിലിയേറ്റഡ് സർക്കാർ എയ്ഡഡ് സ്വാശ്രയ കോളേജുകളിലും സർവ്വകലാശാല ഡിപ്പാർട്ടുമെന്റുകളിലും “വിദ്യാർത്ഥി പരാതി പരിഹാര സെൽ” രൂപീകരിക്കുന്നതിനും ഇതിനാവശ്യമായ ഭേദഗതികൾ സർവ്വകലാശാല നിയമങ്ങളിൽ വരുത്തുന്നതിനും നിർദ്ദേശം നൽകി ഉന്നത വിദ്യാഭ്യാസ വകുപ്പ് ഇറക്കിയ ഉത്തരവ് - പരിഗണനയ്ക്കായി</p> <p>സംസ്ഥാനത്തെ ഉന്നതവിദ്യാഭ്യാസവകുപ്പിന്റെ കീഴിലുള്ള പ്രൊഫഷണൽ കോളേജുകൾ ഉൾപ്പെടെയുള്ള എല്ലാ അഫിലിയേറ്റഡ് സർക്കാർ എയ്ഡഡ് സ്വാശ്രയ കോളേജുകളിലും സർവ്വകലാശാല ഡിപ്പാർട്ടുമെന്റുകളിലും "വിദ്യാർത്ഥി പരാതി പരിഹാര സെൽ" രൂപീകരിക്കുന്നതിനും ഇതിനാവശ്യമായ ഭേദഗതികൾ സർവ്വകലാശാല നിയമങ്ങളിൽ വരുത്തുന്നതിനും നിർദ്ദേശം നൽകിക്കൊണ്ടുള്ള ഉന്നതവിദ്യാഭ്യാസ (കെ) വകുപ്പിന്റെ 09.06.2023 തീയതിയിലെ സ.ഉ. (കെ) നം.344/2023/ HEDN നമ്പർ ഉത്തരവ് സർവ്വകലാശാലയിൽ നടപ്പിലാക്കുവാനും ആയത് അനുസരിച്ച് പരാതി പരിഹാര സെൽ സർവ്വകലാശാല, ഡിപ്പാർട്ടുമെന്റ് തലങ്ങളിൽ രൂപീകരിക്കുന്നത് സംബന്ധിച്ചും, അപ്പീൽ സമിതി രൂപീകരിക്കുന്നത് സംബന്ധിച്ചും പ്രസ്തുത അപ്പീൽ സമിതിയിൽ മാർഗ്ഗനിർദ്ദേശ പ്രകാരം ഉള്ള സിൻഡിക്കേറ്റ് നോമിനി ഇവ സംബന്ധിച്ച തീരുമാനങ്ങൾക്കും സിൻഡിക്കേറ്റിന്റെ അക്കാദമിക് സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ ശുപാർശക്കൊപ്പം സിൻഡിക്കേറ്റ് പരിഗണിച്ചു.</p> <p>സംസ്ഥാനത്തെ ഉന്നതവിദ്യാഭ്യാസവകുപ്പിന്റെ കീഴിലുള്ള പ്രൊഫഷണൽ കോളേജുകൾ ഉൾപ്പെടെയുള്ള എല്ലാ അഫിലിയേറ്റഡ് സർക്കാർ എയ്ഡഡ് സ്വാശ്രയ കോളേജുകളിലും സർവ്വകലാശാല ഡിപ്പാർട്ടുമെന്റുകളിലും "വിദ്യാർത്ഥി പരാതി പരിഹാര സെൽ" രൂപീകരിക്കുന്നതിനും ഇതിനാവശ്യമായ ഭേദഗതികൾ സർവ്വകലാശാല നിയമങ്ങളിൽ വരുത്തുന്നതിനും നിർദ്ദേശം നൽകിക്കൊണ്ടുള്ള ഉന്നതവിദ്യാഭ്യാസ (കെ) വകുപ്പിന്റെ 09.06.2023 തീയതിയിലെ സ.ഉ. (കെ) നം.344/2023/ HEDN നമ്പർ ഉത്തരവ് സർവ്വകലാശാലയിൽ നടപ്പിലാക്കാൻ സിൻഡിക്കേറ്റ് തീരുമാനിച്ചു.</p> <p>പരാതി പരിഹാര സെൽ സർവ്വകലാശാല, ഡിപ്പാർട്ടുമെന്റ് തലങ്ങളിൽ രൂപീകരിക്കുന്നത് സംബന്ധിച്ചും, അപ്പീൽ സമിതി രൂപീകരിക്കുന്നത് സംബന്ധിച്ചും പ്രസ്തുത അപ്പീൽ സമിതിയിൽ മാർഗ്ഗനിർദ്ദേശ പ്രകാരം ഉള്ള സിൻഡിക്കേറ്റ് നോമിനി ഇവ സംബന്ധിച്ച തീരുമാനങ്ങൾക്കും വേണ്ട നടപടികൾ സ്വീകരിക്കുവാൻ ബഹു. വെസ് ചാൻസലറെ ചുമതലപ്പെടുത്തുവാനും സിൻഡിക്കേറ്റ് തീരുമാനിച്ചു.</p> <p>Ac(A)</p>
713.17	<p>സർവ്വകലാശാലയിൽ “ഫോറം ഫോർ ഡെമോക്രസി ആന്റ് സോഷ്യൽ ജസ്റ്റിസ്” എന്ന വേദി രൂപീകരിക്കുന്നതിനുള്ള ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിന്റെ നിർദ്ദേശം പരിഗണിക്കുന്നത് സംബന്ധിച്ച്</p> <p>സംസ്ഥാനത്തെ എല്ലാ എയ്ഡഡ് കോളേജുകളിലും സർവ്വകലാശാലകളിലും "ഫോറം ഫോർ ഡെമോക്രസി ആന്റ് സോഷ്യൽ ജസ്റ്റിസ് " എന്ന വേദി സർവ്വകലാശാലയിൽ രൂപീകരിക്കുന്നതിന് സിൻഡിക്കേറ്റിന്റെ അക്കാദമിക് സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ ശുപാർശക്കൊപ്പം സിൻഡിക്കേറ്റ് പരിഗണിച്ചു.</p> <p>"ഫോറം ഫോർ ഡെമോക്രസി ആന്റ് സോഷ്യൽ ജസ്റ്റിസ് " എന്ന വേദി സർവ്വകലാശാലയിൽ നടപ്പിലാക്കുന്നതിന് സിൻഡിക്കേറ്റ് അംഗമായ ഡോ. പി. കെ ബേബിയെ കോർഡിനേറ്റർ ആയി ചുമതലപ്പെടുത്തുവാൻ സിൻഡിക്കേറ്റ് തീരുമാനിച്ചു.</p>

	UGC (S)Cell
713.18 *	<p><b>MoU with Laboratoire Microorganismes: Genome et Environment (LMGE), University of Clermont Auvergne, France and Cochin University of Science &amp; Technology – for consideration.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Academic Matters, signing of MoU between Cochin University of Science and Technology and Laboratoire Microorganismes : Genome et Environnement (LMGE), University of Clermont Auvergne, France.</p> <p><i>The Syndicate resolved to approve the MoU between Cochin University of Science and Technology and Laboratoire Microorganismes : Genome et Environnement (LMGE), University of Clermont Auvergne, France.</i></p> <p>(IR)</p>
713.19 *	<p><b>Framework agreement between University of Las Palmas De Gran Canaria (ULPGC), Spain and Cochin University of Science &amp; Technology – for consideration.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Academic Matters, the framework agreement between Cochin University of Science and Technology and University of Las Palmas De Gran Canaria (ULPGC), Spain for the development of mutual academic and research programme.</p> <p><i>The Syndicate resolved to approve the framework agreement between Cochin University of Science and Technology and University of Las Palmas De Gran Canaria (ULPGC), Spain for the development of mutual academic and research programmes.</i></p> <p>(IR)</p>
713.20 *	<p><b>Memorandum of Understanding between University of Adelaide, Australia and Cochin University of Science &amp;</b></p>

	<p><b>Technology – for consideration.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Academic Matters, signing of MoU between Cochin University of Science and Technology and University of Adelaide, Australia.</p> <p><i>The Syndicate resolved to approve the MoU between Cochin University of Science and Technology and University of Adelaide, Australia.</i></p> <p>(IR)</p>
<p>713.21 *</p>	<p><b>Dr. Sunil K. Narayanankutty, Professor, Department of Polymer Science &amp; Rubber Technology – Audit Objection reported by JD, KSAD – Consideration of- Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, waiving off of the Audit Objection raised by the Joint Director, Kerala State Audit Department against the advancement of date of promotion as Professor from 02.07.2007 to 01.01.2006 in respect of Dr. Sunil K. Narayanankutty, Professor, Department of Polymer Science &amp; Rubber Technology.</p> <p><i>The Syndicate resolved to reconsider the matter along with financial commitment due to the advancement of date of promotion of Dr. Sunil K. Narayanankutty as Professor from 02.07.2007 to 01.01.2006.</i></p> <p>(Ad.D3)</p>
<p>713.22 *</p>	<p><b>Vertical extension of second floor of IUCND building in Thrikkakara Campus – Termination of old contract- Arranging the work at the Risk and Cost of the Contractor – Retendered the work (E-tenders) – Awarding the work to the lowest bidder-Matter placed before the Syndicate for its consideration and approval.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Works, awarding the work for vertical extension</p>

	<p>of second floor of IUCND building in Thrikkakara Campus to the lowest quoted bidder, Sri. Joseph Antony, M/s.Delmann Constructions, 44/1363 A,LFC, Chakkalapadam Road, Kaloor P.O., Cochin 682017 at a quoted rate of ₹1,02,16,519/ (Rupees One Crore Two Lakhs Sixteen Thousand Five Hundred and Nineteen Only) + applicable GST.</p> <p><i>The Syndicate resolved to award the work for vertical extension of second floor of IUCND building in Thrikkakara Campus to the lowest quoted bidder, Sri. Joseph Antony, M/s.Delmann Constructions, 44/1363 A,LFC, Chakkalapadam Road, Kaloor P.O., Cochin 682017 at a quoted rate of ₹1,02,16,519/ (Rupees One Crore Two Lakhs Sixteen Thousand Five Hundred and Nineteen Only) + applicable GST.</i></p> <p>(UE)</p>
713.23 *	<p><b>Development of CUSAT Road under the NMT initiatives of KMRL – Revised proposal forwarded – Matter placed before the Syndicate for its consideration.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Works, the revised proposal for Development of CUSAT Road under the NMT initiatives of KMRL.</p> <p><i>The Syndicate resolved to authorize the Vice Chancellor to arrange a meeting with stake holders associated with the project and the merchants of the area for Development of CUSAT Road under the NMT initiatives of KMRL.</i></p> <p>UEU</p>
713.24	<p><b>Construction of second floor of IUCND building in Thrikkakara Campus – Request from the contractor to relieve him from risk and cost – Matter placed before the Syndicate for its consideration.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Works, the request of Sri P N Ravindranath, Contractor of the construction of second floor of IUCND building in Thrikkakara Campus to relieve from the contract and all further proceedings including risk and cost.</p>

	<p><i>The Syndicate resolved to decline the request.</i></p> <p>UEU</p>
713.25	<p><b>Implementation of the project “PLEASE” at CUCEK Campus – Establishment of Multi-species Fish Hatchery and Brood Stock Development for indigenous Fishes, Kuttanad – Sanction accorded by the Vice-Chancellor to use the old Library and MCA classrooms in the Mini Campus along with the unused land in the Campus-Orders issued – Matter reported to the Syndicate for Ratification.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Works, the action taken by the Vice Chancellor, allotting the old Library and MCA classrooms in the Mini Campus of CUCEK along with the unused land in the Campus for the implementation of the project, “PLEASE”.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor.</i></p> <p>UEU</p>
713.26 *	<p><b>Proposal for hike in the fee for the services provided in the Examination wing - Collecting Postage charges and Unification of Search Fee – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Examination Matters, the proposal of hiking fee for various services provided in the Examination wing collecting postage charges and unification of search fee.</p> <p><i>The Syndicate resolved to hike 5% in the fee (as in Table 1) for all the services provided in the Examination wing w.e.f. 01.09.2023.</i></p> <p><i>The Syndicate also resolved</i></p> <p>(i) <i>to hike fee for the evaluation of Ph D Thesis including application form fee to ₹10000/- w.e.f. 01.01.2024.</i></p> <p>(ii) <i>to collect a postage charges of ₹60/- (Rupees Sixty only) for forwarding the Medium of Instruction, Bonafide Certificates, Statement of Marks, Attested copies of</i></p>

	<p><i>Marklist/ Degree Certificate, Percentage Conversion Certificates, Customised Certificates etc. through Speed Post within India.</i></p> <p><i>The Syndicate further resolved to unify the search fee applicable for various services as follows:</i></p> <ol style="list-style-type: none"> <li><i>1. After one year up to five years from the year of passing – ₹370/-</i></li> <li><i>2. After five years upto ten years from the year of passing – ₹ 720/-</i></li> <li><i>3. After ten years upto twenty years from the year of passing – ₹1420/-</i></li> <li><i>4. More than twenty years from the year of passing – ₹2130/-</i></li> </ol> <p>(CE's Office)</p>
<p>713.27 *</p>	<p><b>Extension of Memorandum of Understanding with SURANA and SURANA International Attorneys(SSIA)- Consideration of –Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Academic Matters, granting extension of Memorandum of Understanding with SURANA and SURANA International Attorneys (SSIA) for organising Dr. A T Markose Memorial National Moot Court Competition.</p> <p><i>The Syndicate resolved to grant extension of Memorandum of Understanding with SURANA and SURANA International Attorneys(SSIA)-</i></p> <p>Ac.A3</p>
<p>713.28 *</p>	<p><b>Dr.Sujatha C H, Professor(Retired), Department of Chemical Oceanography, School of Marine Science-Request for release of DCRG-reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment and Finance and Purchase, request for releasing the DCRG of Dr. Sujatha C H, Professor (Retired), Department of Chemical Oceanography, School of Marine</p>

	<p>Science.</p> <p><i>The Syndicate resolved to waive off the liability of ₹7,29,761 and release the DCRG of Dr. Sujatha C H, Professor (Retired), Department of Chemical Oceanography, School of Marine Science.</i></p> <p>PL(B)</p>
713.29	<p><b>Award of University Merit Scholarships for the AYs 2021-22 and 2022-23 – Including new courses - hike in scholarship amount – Placed before the Syndicate for review – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Academic Matters, the matter of Award of University Merit Scholarships for the AYs 2021-22 and 2022-23 including the new PG courses started in the University and revising the value of scholarship.</p> <p><i>The Syndicate resolved to defer the matter, for a detailed study.</i></p> <p>Ac.C3</p>
713.30 *	<p><b>Recognized Institution – Asian School of Business, Thiruvananthapuram – Extension of Provisional Recognition for the Academic Year 2023-24 – Inspection Committee Report – for approval of the Syndicate – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the Report of the Inspection Committee for granting extension of provisional recognition to Asian School of Business, Pallipuram, Thiruvananthapuram, to conduct MBA programme with an intake of 120 seats, for the academic year 2023-24.</p> <p><i>The Syndicate resolved to approve the Report of the Inspection Committee for granting extension of provisional recognition to Asian School of Business, Pallipuram, Thiruvananthapuram for conducting MBA programme with an intake of 120 seats, for the academic year 2023-24.</i></p> <p>(Ac.C)</p>



713.31 *	<p><b>Recognized Institution – Bhavan’s Royal Institute of Management, Tripunithura – Extension of Provisional Recognition for the Academic Year 2023-24 – Inspection Committee Report – for Approval of the Syndicate – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the Report of the Inspection Committee for granting extension of provisional recognition to Bhavan’s Royal Institute of Management, Tripunithura, to conduct MBA programme with an intake of 120 seats, for the academic year 2023-24.</p> <p><i>The Syndicate resolved to approve the Report of the Inspection Committee for granting extension of provisional recognition to Bhavan’s Royal Institute of Management, Tripunithura for conducting MBA programme with an intake of 120 seats, for the academic year 2023-24.</i></p> <p>(Ac.C)</p>
713.32 *	<p><b>Construction of 100 KLD STP, drainage system for Alakananda Ladies hostel in Thrikkakara Campus – Estimate prepared by CPWD – Matter placed before the Syndicate for approval.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Works, the estimate amount of ₹1,32,39,140.00 (Rupees One crore thirty two lakhs thirty nine thousand one hundred and forty only) submitted by M/s. CPWD for the Construction of 100 KLD STP, drainage system for Alakananda Ladies hostel in Thrikkakara Campus</p> <p><i>The Syndicate resolved to approve the estimate amount of ₹1,32,39,140.00 (Rupees One crore thirty two lakhs thirty nine thousand one hundred and forty only) submitted by M/s. CPWD for the Construction of 100 KLD STP, drainage system for Alakananda Ladies hostel in Thrikkakara Campus</i></p> <p>(UEU)</p>
713.33	<p><b>Integrated M.Sc Computer Science, M. Tech. Artificial Intelligence, Software Engineering &amp; Data Science</b></p>

<p style="text-align: center;">*</p>	<p><b>Programme – proposal for transfer of four additional teaching posts (for appointing contract faculty) to the Department of Computer Science – Consideration of – Reg.</b></p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, Finance and Purchase and Academic Matters, proposal for appointing four additional contract faculty by transfer of 4 teaching posts to the Department of Computer Science to meet the additional requirement for the conduct of 5 Year integrated M.Sc Computer Science/M.Tech. Programme.</p> <p><i>The Syndicate resolved to transfer two Assistant Professor post from the Division of Mechanical Engineering and one Assistant Professor post from the Division of Electrical and Electronics Engineering of CUCEK to the Department of Computer Science.</i></p> <p><i>The Syndicate also resolved to fill these vacancies on contract basis.</i></p> <p>(Ad.D2)</p>
<p style="text-align: center;">713.34</p>	<p><b>Temporary appointment to the post of University Engineer on ‘other duty basis’ – approval of rank list – ratification of action taken by the Vice – Chancellor – reg.</b></p> <p>The Syndicate considered the action taken by the Vice Chancellor, temporary appointment to the post of University Engineer on ‘other duty basis’ till regular appointments are made by the Kerala Public Service Commission.</p> <p><i>The Syndicate resolved to ratify the action taken by the Vice Chancellor</i></p> <p>(Recruitment)</p>
<p style="text-align: center;">713.35 *</p>	<p><b>CVJ Centre for Synthetic Biology and Bio manufacturing at CUSAT – Draft Memorandum of Association and Detailed Project Report (As Strategy Document) – Consideration of – reg.</b></p> <p>The Syndicate considered draft Memorandum of Association</p>

	<p>and Detailed Project Report (As Strategy Document) in connection with the establishment of CVJ Centre for Synthetic Biology and Bio manufacturing at CUSAT</p> <p><i>The Syndicate resolved to constitute a committee with Dr. Sasi Gopalan and Dr. P K Baby as members to suggest changes if any in consultation with the Director, IQAC and to place the same in the next Syndicate.</i></p> <p>(PL.UGC)</p>
713.36 *	<p><b>Sanction of posts of Director, Professor, Associate Professor and Assistant Professor for Inter University Centre for IPR Studies and approval of qualification, process of appointment and service conditions of these posts by Government of Kerala – Implementation in University.</b></p> <p>The Syndicate considered the following:</p> <ol style="list-style-type: none"> <li>1. implementing the G.O(Ms) No. 564/2021/Hedn dated 26.11.2021 2023 regarding creation of four regular posts of Director (1 no.), Professor(1 no.), Associate Professor (1 no.) and Assistant professor (1 no.) for Inter University Centre for IPR Studies</li> <li>2. implementing the G.O. (Ms) No. 372/2023/HEDN dated 03.07.2023 in connection with the approval of norms regarding qualification, process of appointment and service conditions of these posts of Inter University Centre for IPR Studies.</li> </ol> <p><i>The Syndicate resolved to implement the G.O (Ms) No. 564/2021/Hedn dated 26.11.2021 and G.O. (Ms) No. 372/2023/HEDN dated 03.07.2023 in the University.</i></p> <p>PL(UGC)4</p>
<b>COMMITTEE ITEMS</b>	
SE-01 *	<p><b>Centre for Budget Studies – Modified Terms of Reference – Reconstitution of Executive Council and scrapping the Advisory Council – Resolution of the Syndicate – Reconsideration – Reg.</b></p>

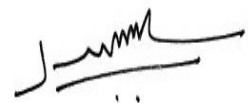
	<p>The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Staff and Establishment, the modified Terms of Reference and reconstitution of the Executive Council of the Centre for Budget Studies.</p> <p><i>The Syndicate resolved to reconstitute the Executive Council of the Centre for Budget Studies with following members:</i></p> <ol style="list-style-type: none"> <li>1. <i>The Vice Chancellor, CUSAT (Chairperson)</i></li> <li>2. <i>The Pro Vice Chancellor, CUSAT</i></li> <li>3. <i>The Dean, Faculty of Social Sciences</i></li> <li>4. <i>The Head, Department of Applied Economics, CUSAT</i></li> <li>5. <i>Two Subject Experts (Economics/ Econometrics/ Finance/ Financial Technology/ to be nominated by the Vice Chancellor</i></li> <li>6. <i>One expert from Industry to be nominated by the Vice – Chancellor</i></li> <li>7. <i>Two Syndicate members to be nominated by the Vice Chancellor</i></li> <li>8. <i>The Director, Gulati Institute of Finance and Taxation, Thiruvananthapuram – 695017</i></li> <li>9. <i>The Director, Centre for Socioeconomic and Environmental Studies, Palarivattom, Kochi -682 024</i></li> <li>10. <i>The Honorary Director, Centre for Budget Studies, CUSAT</i></li> </ol> <p><i>The Syndicate also resolved to constitute a committee with Dr. P K Baby as Convenor and Dr. Abraham P Mathew and Dr. Shajo Sebastian as members to study the modified terms of reference.</i></p>
W-01	<p><b>Revision of rents of Seminar Complex and Open Air Auditorium – Resolution of the Syndicate to refer the matter to the Standing Committee of the Syndicate on Works for detailed study – matter placed before the Standing Committee of the Syndicate as per Syndicate resolution.</b></p> <p><i>The Syndicate resolved to constitute a committee with Dr. Sasigopalan as Convenor and Dr. P K Baby and</i></p>

	<i>Sri. Krishnakumar K K as members for detailed study.</i>										
AC-11 *	<p><b>Ph.D Programme – Academic Integrity Panel at the University Level – Dr. N. Balakrishna as Convenor and Dr. S. Bijoy Nandan as member – Guidelines for its functioning in the University – Consideration of – Reg.</b></p> <p>The Syndicate considered the recommendations of the Standing Committee of the Syndicate on Academic matters, placing the Guidelines prepared by Dr. N. Balakrishna and Dr. S. Bijoy Nandan for the functioning of Academic Integrity Panel in the University.</p> <p><i>The Syndicate resolved to approve the Guidelines for the functioning of Academic Integrity Panel in the University. (Appendix II)</i></p> <p><i>The Syndicate also resolved to authorise the Vice Chancellor to nominate the members to the Academic Integrity Panel</i></p>										
<b>Item No.</b>	<b>ITEMS OUTSIDE THE AGENDA</b>										
1. *	<p><b>Regular faculty appointment – Recommendation of Selection Committee – Approval –Reg.</b></p> <p>The Syndicate considered and approved the recommendations of the Selection Committee held on 19.06.2023 constituted for the appointment of Sl.No.13 Assistant Professor –Fluid Mechanics (Open) - 1 Vacancy.</p> <table border="1"> <thead> <tr> <th>Sl.No</th> <th>Department</th> <th>Specialization</th> <th>Post</th> <th>Category</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Department of Ship Technology</td> <td>Sl.No.13 Assistant Professor –Fluid Mechanics</td> <td>Assistant Professor</td> <td>Open</td> </tr> </tbody> </table> <p><i>The Syndicate resolved to approve the rank list and authorized the Vice Chancellor for making appointment from the rank list as per rules.</i></p>	Sl.No	Department	Specialization	Post	Category	1.	Department of Ship Technology	Sl.No.13 Assistant Professor –Fluid Mechanics	Assistant Professor	Open
Sl.No	Department	Specialization	Post	Category							
1.	Department of Ship Technology	Sl.No.13 Assistant Professor –Fluid Mechanics	Assistant Professor	Open							

2 *	<p><b>Regular faculty appointment – Recommendation of Selection Committee – Approval –Reg.</b></p> <p>The Syndicate considered and approved the recommendations of the Selection Committee held on 20.06.2023 constituted for the appointment of Sl.No.14 Assistant Professor –Electrical and Electronics Engineering (Muslim) - 1 Vacancy.</p> <table border="1" data-bbox="360 477 1453 887"> <thead> <tr> <th data-bbox="360 477 485 551">Sl.No</th> <th data-bbox="485 477 743 551">Department</th> <th data-bbox="743 477 1059 551">Specialization</th> <th data-bbox="1059 477 1248 551">Post</th> <th data-bbox="1248 477 1453 551">Category</th> </tr> </thead> <tbody> <tr> <td data-bbox="360 551 485 887">1.</td> <td data-bbox="485 551 743 887">Department of Ship Technology</td> <td data-bbox="743 551 1059 887">Sl.No.14 Assistant Professor – Electrical and Electronics Engineering</td> <td data-bbox="1059 551 1248 887">Assistant Professor</td> <td data-bbox="1248 551 1453 887">Muslim</td> </tr> </tbody> </table> <p><i>The Syndicate resolved to approve the rank list and authorized the Vice Chancellor for making appointment from the rank list as per rules.</i></p>	Sl.No	Department	Specialization	Post	Category	1.	Department of Ship Technology	Sl.No.14 Assistant Professor – Electrical and Electronics Engineering	Assistant Professor	Muslim
Sl.No	Department	Specialization	Post	Category							
1.	Department of Ship Technology	Sl.No.14 Assistant Professor – Electrical and Electronics Engineering	Assistant Professor	Muslim							
3 *	<p><b>Regular faculty appointment – Recommendation of Selection Committee – Approval –Reg.</b></p> <p>The Syndicate considered and approved the recommendations of the Selection Committee held on 30.06.2023 constituted for the appointment of Sl.No.7 Assistant Professor –Physics (LC/AI) - 1 Vacancy.</p> <table border="1" data-bbox="360 1458 1453 1776"> <thead> <tr> <th data-bbox="360 1458 485 1532">Sl.No</th> <th data-bbox="485 1458 743 1532">Department</th> <th data-bbox="743 1458 1059 1532">Specialization</th> <th data-bbox="1059 1458 1248 1532">Post</th> <th data-bbox="1248 1458 1453 1532">Category</th> </tr> </thead> <tbody> <tr> <td data-bbox="360 1532 485 1776">1.</td> <td data-bbox="485 1532 743 1776">School of Environmental Studies</td> <td data-bbox="743 1532 1059 1776">Sl.No.7 Assistant Professor – Physics</td> <td data-bbox="1059 1532 1248 1776">Assistant Professor</td> <td data-bbox="1248 1532 1453 1776">LC/AI</td> </tr> </tbody> </table> <p><i>The Syndicate resolved to approve the rank list and authorized the Vice Chancellor for making appointment from the rank list as per rules.</i></p>	Sl.No	Department	Specialization	Post	Category	1.	School of Environmental Studies	Sl.No.7 Assistant Professor – Physics	Assistant Professor	LC/AI
Sl.No	Department	Specialization	Post	Category							
1.	School of Environmental Studies	Sl.No.7 Assistant Professor – Physics	Assistant Professor	LC/AI							
4 *	<p><b>Regular faculty appointment – Recommendation of Selection Committee – Approval –Reg.</b></p>										

	<p>The Syndicate considered and approved the recommendations of the Selection Committee held on 19.07.2023 constituted for the appointment of Sl.No.9 Associate Professor –Hindi (Muslim) - 1 Vacancy.</p> <table border="1"> <thead> <tr> <th>Sl.No</th> <th>Department</th> <th>Specialization</th> <th>Post</th> <th>Category</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Department of Hindi</td> <td>Sl.No.9 Associate Professor – Hindi</td> <td>Associate Professor</td> <td>Muslim</td> </tr> </tbody> </table> <p><i>The Syndicate resolved to approve the rank list and authorized the Vice Chancellor for making appointment from the rank list as per rules.</i></p>	Sl.No	Department	Specialization	Post	Category	1.	Department of Hindi	Sl.No.9 Associate Professor – Hindi	Associate Professor	Muslim
Sl.No	Department	Specialization	Post	Category							
1.	Department of Hindi	Sl.No.9 Associate Professor – Hindi	Associate Professor	Muslim							
5 *	<p><b>Report of the meeting of the Convenor, Standing Committee of the Syndicate on Works and Finance Officer regarding the settlement of advance drawn for renovation of 25 years old buildings at Thrikkakara Campus vide Item No. 680.37 dated 23.10.2020</b></p> <p><i>The Syndicate resolved to approve the report submitted by the Committee. (Appendix III)</i></p>										
6 *	<p><b>Report of the Committee to fix the Term of Appointment of Contractual Faculty in the University.</b></p> <p><i>The Syndicate resolved to approve the Report of the Committee to fix the Term of Appointment of Contractual Faculty in the University.(Appendix IV)</i></p>										
7 *	<p><b>Guidelines for Endowments Awards</b></p> <p><i>The Syndicate considered the report submitted by the sub committee of the Syndicate to review the existing endowment rules vide Item No.710.13 Syndicate dated 20.04.2023.</i></p> <p><i>The Syndicate resolved to approve the revised Guidelines for Endowments Awards submitted by the Committee. (Appendix V)</i></p>										

8	<p><b>Modification of Examination Manuel</b></p> <p><i>The Syndicate resolved to authorize the Controller of Examinations to prepare a proposal for updating the Examination Manuel in the background of latest technologies used by the students in malpractices.</i></p>
9. *	<p><b>Student's Clash at School of Engineering campus on 20.06.2023</b></p> <p><i>The Syndicate resolved to authorize the Vice Chancellor to take appropriate action.</i></p>



**CONTROLLER OF EXAMINATIONS  
IN CHARGE OF REGISTRAR**



Sl No.	Name	Division	School/College	Period of Extension		Remarks
				From	To	
1	Sri. Abin John Joseph	Electronics and Communication Engineering	Cochin University College of Engineering, Kuttanad	06.07.2021	05.08.2021	Extension for one month beyond 3 years
2	Smt.Malini Mohan			06.07.2021	05.08.2021	
3	Sri.Nishanth R			06.07.2021	05.08.2021	
4	Smt.Akhila L			06.07.2021	05.08.2021	
5	Smt.Anjali Suresh			06.07.2021	08.08.2021	
6	Smt.Jasmin C S			06.07.2021	05.08.2021	
7	Sri.Sam varghese			07.07.2021	08.08.2021	
8	Smt.Anju A Chandran			22.07.2021	08.08.2021	
9	Smt.Revathy Nagesh			06.07.2021	08.08.2021	
10	Smt.Geethu Zacharia	Electrical and Electronics Engineering	Cochin University College of Engineering, Kuttanad	21.02.2022	20.12.2023	Extension of period beyond 2 years
11	Smt.Arya Raveendran	Electrical and Electronics Engineering		07.07.2021	06.07.2022	Extension of period beyond 3 years
12	Sri.Nikhil K	Electrical and Electronics Engineering		07.07.2021	06.07.2022	Extension of period beyond 3 years
13.	Sri.Jithin Jose	Electrical and Electronics Engineering		05.07.2021	04.07.2022	Extension of period beyond 2 years
14.	Sri.Nakul Sasikumar	Electrical and Electronics Engineering		07.07.2021	06.07.2022	Extension of period beyond 3 years
15	Sri.Amal Vasu	Mechanical Engineering		08.02.2021	07.02.2022	Extension of period beyond 2 years
16.	Sri.Ajeeshkumar S V	Mechanical Engineering		07.07.2021	13.08.2021	Extension of period beyond 3 years
17	Sri.Deepak Kumar Singh	Mechanical Engineering		07.07.2021	13.08.2021	Extension of period beyond 3 years
18.	Smt.Jayarani M A	Electronics and Communication Engineering		Kunjali Marakkar School of Marine Engineering	16.03.2022	15.03.2023
19.	Sri.Pramod Ramakrishnan	Mechanical Engineering	03.06.2022		02.06.2023	Extension of period beyond 2 years
20.	Sri.Kriparaj K G	Mechanical Engineering	04.03.2022		03.03.2023	Extension of period beyond 2 years
21.	Sri.Biswajit H	Mechanical Engineering	08.02.2023		07.02.2024	Extension of period beyond 2 years
22.	Smt.Metilda Paulose N	Civil Engineering	School of Engineering	02.03.2022	01.03.2023	Extension of period beyond 2 years
23.	Smt.Nitha C Pankajakshan	Computer Science and Engineering		07.07.2021	06.07.2022	Extension of period beyond 2 years

24.	Smt.Lino Murali	Computer Science and Engineering	School of Engineering	07.07.2021	06.07.2022	Extension of period beyond 2 years
25.	Smt.Minu Poulose	Computer Science and Engineering		07.07.2021	06.07.2022	Extension of period beyond 2 years
26.	Sri.Arun M. O.	Computer Science and Engineering		07.07.2021	06.07.2022	Extension of period beyond 2 years
27.	Smt.Lima Johnson	Computer Science and Engineering		05.07.2021	04.07.2022	Extension of period beyond 2 years
28.	Sri.Rajin R	Computer Science and Engineering		07.07.2021	06.07.2022	Extension of period beyond 3 years
29.	Smt.Vani Devi P	Electronics and Communication Engineering		25.08.2021	13.05.2022	Extension of period beyond 2 years
30	Smt.Renju R	Electronics and Communication Engineering		25.08.2021	24.08.2022	Extension of period beyond 2 year
31.	Smt.Gayathri R	Electronics and Communication Engineering		05.08.2021	04.08.2022	Extension of period beyond 3 years
32.	Sri.Aswin Bhasi	Electronics and Communication Engineering		19.07.2021	18.07.2022	Extension of period beyond 3 years
33.	Smt.Anaswara V Nath	Electronics and Communication Engineering		07.07.2021	06.07.2022	Extension of period beyond 3 years
34.	Smt.Lesni P S	Electronics and Communication Engineering		08.07.2022	07.07.2023	Extension of period beyond 2 years
35.	Sri.Rashid Kareem	Mechanical Engineering		26.07.2023	25.07.2024	Extension of period beyond 2 years
36.	Sri.Faizal P M	Mechanical Engineering		18.08.2023	17.08.2024	Extension of period beyond 2 years

## Academic Integrity

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Academic Integrity is more than a policy to uphold the institution that entails the enactment of educational values through behaviours such as avoidance of cheating, plagiarism, contract cheating as well as the maintenance of academic standards; honesty and rigor in research and academic publishing. Research Integrity, a significant component of academic integrity, is the active adherence to the ethical principles and professional standards essential for the responsible practice of research. "For individuals, research integrity is an aspect of moral character and experience. It involves above all a commitment to intellectual honesty and personal responsibility for one's actions and to a range of practices that characterize responsible research conduct". It applies to the whole research lifecycle, from the preparation and submission of grant and project proposals to the publication and dissemination of findings. The practices should be conflict of interest, responsible authorship, policies for handling misconduct, data management, data sharing, and policies regarding the use of human and animal subjects.

The ability of the University to achieve its goals depends upon the quality and integrity of the academic work that its faculty, staff, and students perform. Academic freedom can flourish only in a community of scholars which recognizes that intellectual integrity, with its accompanying rights and responsibilities, lies at the heart of its mission. Observing basic honesty in one's work, words, ideas, and actions is a principle to which all members of the community are required to subscribe.

In all academic matters, students and scholars are governed by the presumption that their academic work is held to the highest standards of research and scholarship, and all forms of academic fraud, including plagiarism, multiple submissions, false citations, and the use of false data, are regarded as serious violations and will be subjected to disciplinary action. This document will also be binding to the existing PhD regulations of the University.

### **Guidelines on Academic Ethics**

#### **Preamble**

Cochin University of Science and Technology expects all its students to uphold the highest standards of academic ethics. Extremely rigorous, scientific, and responsible efforts through research and innovation are needed in the pursuit of truth, and for creating or presenting new

and authentic scientific information, to contribute to socio-economic benefits for the global community. It is critical to ethically increase quality while also preventing academic misconduct, including plagiarism. Following the catastrophe of the "Fabrication, Falsification, and Plagiarism" crises, serious worries about bogus information have been raised for many years, particularly with the increasing tendency of publishing research papers in international journals. Faculty, scientists, and other stakeholders must take a strong stance against such developments. The growing prevalence of compromised publication ethics and eroding academic integrity is a global issue that reflects poorly on all aspects of academia.

This document will act as a reference for implementing these standards in all the departments on the University campus as well as the institutions affiliated with Cochin University of Science and Technology. This was prepared by taking into account different contexts of academic life such as teaching, conducting research, publishing papers and books, training, and administration. A range of instances in which unintentional or intentional misconduct may occur are discussed. In the event of any allegation or possibility of misconduct having occurred, the appropriate remedial and/or disciplinary procedures are outlined below. It is recommended that all academic members (including faculty, postdoctoral or project researchers, and students at all levels) get acquainted with its contents.

This document has been conceptualized based on the existing UGC guidelines and ethics policies of other academic and research institutions in India.

## **1. Academic Teaching**

### **1.1 Recruitment and Evaluation of the Students**

The Recruitment of students at all levels at Cochin University of Science and Technology should follow a just and fair procedure that is clearly outlined in advance. When assessments include interviews, as in the selection of Ph.D. students, it must be understood that subjective academic judgments are involved. However, caution must be exercised to avoid factors irrelevant to the student's merit, as well as conflicts of interest.

### **1.2 Ethics in Teaching and Learning**

The permanent faculty, contractual teachers, and visiting academicians should strive for excellence in course content and teaching methodology. The procedure for assessing a course should be made clear to students at the outset as described in the CUSAT Act 1986. Subjective academic judgments are unavoidable when evaluating projects and theses based

on seminars/interviews, however as previously said, care must be made to prevent incorporating extraneous issues. Sensitive student-related issues, such as records and communications, should be disclosed only when necessary and with the appropriate persons. The dignity of the classroom or laboratory atmosphere must be maintained at all times. Students, for their part, are expected to commit to each course with complete honesty and a genuine desire to participate and learn. Assignments, examinations, and other related activities must be completed strictly following the provided guidelines. Attempting to utilize unauthorized materials or information, including copying or stealing from another student or any other source, is unethical and will result in the application of penalties as described below. As part of their orientation, students in the University Departments will be expected to watch a training video / online presentation as soon as they are admitted. Where needed, additional ethical training tailored to specific research or study activities will be provided.

## **2. Conduct of Research**

### **2.1. Responsibilities for the ethical conduct of Research**

It is critical to conduct research responsibly and to protect ethics and academic integrity in scientific research. Compromised publication ethics and deteriorating academic integrity are contaminating all domains of research. Unethical, and deceptive practices in publishing have increased the number of dubious/predatory journals globally. Academic misconduct, including plagiarism in academic writing, must be avoided by students, faculty, researchers, and staff.

Usually, in research projects/dissertations there is a Principal Investigator (PI)/Research Supervisor or a set of co-PIs/co-guides who lead the project/guide the dissertation. They should keep an eye on the research procedures and develop policies for collecting data and compiling outcomes. The University/Department should act as a facilitator to make aware of these policies for the students, researchers, and other contributors. The PI should take extra care to ensure the supervision and mentorship of young researchers, including students, PhD scholars, and postdoctoral fellows. Regardless of the above, all personnel involved in a research project are responsible for their conduct and must ensure that they are consistent with, and uphold high ethical standards. In particular, younger researchers such as students and Ph.D. scholars must carefully follow ethical principles in their research. Their unethical behaviour cannot be condoned by the claim that they were following a mentor's instructions.

## **2.2 Data management**

Data must be appropriately analyzed, although inappropriate analysis may not always constitute misconduct. However, fabrication and falsification of data do constitute misconduct.

## **2.3 Ownership**

Physical materials emerging from research projects conducted at the University such as lab notebooks, data sets, computer peripherals, equipment, and so on, will remain the property of Cochin University of Science and Technology unless specifically agreed otherwise. The same holds for commercial valuable software and processes.

## **2.4 Effective management of funds**

The utilization and management of research funds necessitate adherence to financial policies and regulations of Cochin University of Science and Technology as well as the policies of the respective funding organizations. This applies to both funds received from University and other granting sources. Efforts should be taken to ensure the reasonable and efficient use of resources through transparent and equitable processes.

## **2.5 Sharing of Equipment/facilities and other resources**

Equipment/facilities and other resources installed at Cochin University of Science and Technology are expected to be shared with colleagues who need access for their study, as long as such access does not interfere with the original objective for which the equipment/facilities were created. In such cases, the PI/Head of the Department can make collective decisions on who runs the equipment and when, as long as sharing is actively facilitated and transparent protocols are in place.

## **2.6 Experiments involving cell lines, microorganisms/animals/ human beings**

All experiments involving cell lines, animals, or human research subjects require ethical permission and approval. Experiments involving the use of animals come under the purview of the Institutional Animal Ethics Committee (IAEC), CUSAT which operates under the standards of the Committee for the Purpose of Control and Supervision of Experiments on Animals (CPCSEA) <http://cpcsea.nic.in/>

Adoption of “Regulations and Guidelines for Recombinant DNA Research and Biocontainment, 2017” by the Department of Biotechnology, Govt of India shall be binding

pan India for all public and private organizations involved in research, development, and handling of GE organisms (organism includes microorganisms, animals, plants, arthropods, aquatic animals, etc.) and non-GE hazardous microorganisms (microorganism includes parasites, protozoa, algae, fungi, bacteria, virus, prions, etc.) and products produced through exploration of such organisms.

Experiments involving cell lines, stem cell research and human beings come under the purview of the Institutional Human Ethics Committee (IHEC), CUSAT which operates based on the regulations of the Indian Council of Medical Research (ICMR).

## **2.7 Safety and Environment**

All members of Cochin University of Science and Technology are expected to incorporate safety and environmental issues into their research practices. For the handling, storage, or disposal of hazardous materials, environmental rules, regulations, and laws must be followed, and proper licenses, permits, and clearances must be obtained. Cochin University of Science and Technology and PIs share joint responsibility for ensuring that the work location is safe and that the group's research practices do not jeopardize the research team, visitors, or the public. In this regard, the PI is expected to urge team members to receive adequate training to maintain safety and environmental standards, as well as to notify the Institute on any necessary safety measures. Precautionary methods should be taken by the researchers especially female scholars, before handling laboratory equipment commonly used in conjunction with radiation/hazardous chemicals.

## **2.8 Responsibilities of a Research Supervisor**

Research supervision is a multifaceted interaction between a research supervisor and a research scholar. The collaboration between the two plays an important role in influencing the excellence of supervisory practices. 'Supervision' is the process of training, guiding, counseling, coaching, mentoring, and leading the research scholar to successfully carry out research activities. The researcher aims to be recognized with the award of a doctoral research degree. Supervision is a vital element of research studies. The expectations of a research scholar and the supervisory style of the supervisor or research guide shape the quality of the supervisory process. This is crucial in creating and building a stimulating and productive research environment. Research supervision has two important aspects: Style of supervision and Quality of supervision. The relationship between these two is most important.

- Style of supervision is identified as how a supervisor executes the supervisory process, considering his or her understanding of the research scholar's research needs. Because such needs vary between students, there is no fixed formula for good supervisory practice.
- Quality of supervision evolves when the supervisory process is adapted to meet the specific needs of the research scholar in question.

Research supervision enables learning ethical issues in research, both internal (pertaining to aspects within the research framework) and external (aspects related to relationships with colleagues, funding agency, and authorship). Ethical aspects also feature in the supervisor-research scholar relationship. How the supervisor fulfills his or her responsibilities is a matter of ethics and one that has not been adequately addressed in the realm of research ethics.

A research supervisor gives direction and motivation by bringing in a clear, transparent, and inspiring vision into a research scholar's participation and clear communication. Supervisors need to play different roles with their research scholars. Each role depends primarily on the prevalent situation as well as the research scholar's capacity and needs.

- Leadership role: is situational and helpful in dealing with the inconsistencies in supervision, and in improving the flexibility and self-awareness of a research scholar
- Managerial role: provides clarity regarding objectives, expectations, and procedures and helps the research scholar to take up the responsibilities by focusing on autonomy, competence, and connectedness.
- Role as a coach: emphasizes dialogue with the scholar for arriving at collective solutions supported by the mechanism of providing feedback. It helps to create a positive working environment and learning opportunities to focus on the talent of the research scholar. The supervisor needs to take due care of the scholar's well-being by being accessible, empathetic, and supportive. The supervisor should support the passion, ambition, and career development of the research scholar within or outside academia.
- Entrepreneurial role: supervisors are expected to vigorously encourage innovation and creativity to ensure value-driven outcomes of the research activities. They should also look for potential opportunities for mobilizing financial resources using collaborations and connectivity from funding agencies, industry, and Government sources.



## **2.9 Patent and IPR**

The IPR facilitation cell of the Inter University Centre for IPR studies, CUSAT facilitates the research community to file for patents arising out of their work free of cost. The University shall create awareness about intellectual property rights among faculty, researchers, and scholars from time to time through training programs.

## **3. Publications**

### **3.1 Selection of Journals**

In light of the proliferation of journals, some journals have come under increased scrutiny recently with terms such as questionable, predatory, pseudo, deceptive, unscrupulous, illegitimate, or dishonest, used to describe these journals. Transparency from the journal as to its aim and scope, the editorial board, indexing status, the peer review process, reputation, and policies for authors are among the key indicators of quality journals. These criteria can help identify quality journals suitable for publication.

### **3.2 Authorship**

There is no universally agreed definition of authorship, although attempts have been made. As a minimum, authors have to take responsibility for a particular section of the study.

Authorship has to balance the intellectual contributions to the concept, design, analysis, and writing of the study against collecting data and other routine work. If no task can reasonably be attributed to a particular individual, then that individual should not be credited with authorship.

To avoid disputes over attributing academic credit, it is helpful to decide early in the planning of a research project who will be credited as authors, and contributors, and who will be acknowledged.

All authors must take public responsibility for the content of their papers. The multidisciplinary nature of much research can make this difficult, but this can be resolved by disclosing individual contributions.

In light of current uncertainties, it is advisable to carefully read the “Guide for Authors” of the target journal.

### **3.3 Conflicts of Interest**

Conflicts of interest comprise those, which may not be fully apparent, and which may influence the judgment of authors, reviewers, and editors. They have been described as those which, when revealed later, would make a reasonable reader feel misled or deceived. They may be personal, commercial, political, academic, or financial. 'Financial' interests may include employment, research funding, stock or share ownership, payment for lectures or travel, consultancies, and company support for staff.

1. Researchers, authors, and reviewers must declare such interests, where relevant, to the editors.
2. Editors should also disclose relevant conflicts of interest to their readers. If in doubt, disclose. Sometimes editors may need to withdraw from the review and selection process for the relevant submission.

### **3.4 Redundant/Duplicate Publication**

Redundant publication occurs when two or more papers, without full cross reference, share the same hypothesis, data, discussion points, or conclusions.

1. Published studies do not need to be repeated unless further confirmation is required.
2. Previous publication of an abstract during the proceedings of meetings does not preclude subsequent submission for publication, but full disclosure should be made at the time of submitting a paper.
3. Re-publication of a paper in another language is acceptable, provided there is full and prominent disclosure of its source at the time of submission.
4. At the time of submission, authors should disclose details of related papers, even if in a different language, and similar papers in the press.
5. Authors should follow the guidelines of COPE (Committee on Publication Ethics), which is committed to educating and supporting editors, publishers, and those involved in publication ethics to move the culture of publishing towards one where ethical practices become a normal part of the publishing culture.

#### **3.4.1 Penalties for Duplicate Publication**

- i. If redundancy is recognized before publication, manuscripts are rejected

- ii. If redundant articles have already been published, the visible penalties are publication of a notice of duplicate publication in both journals, notification of the authors' employers, and notation in indexes such as PubMed
- iii. In extreme cases, one of the redundant articles might be retracted, even after publication
- iv. Editors usually ask authors for a written statement about the redundancy to be published with the notice of duplicate publication

### **3.4.2 Curbing duplicate publication**

- i. Do not replicate content from any of your other published papers
- ii. Do not offer preliminary reports about the published papers to any company without the permission of the journal
- iii. When quoting data from your published work, include only a few sentences, place the text in quotation marks & cite the source
- iv. If you write more than one manuscript by using a single dataset, ensure each manuscript addresses separate and important questions.
- v. Inform the journal editors about this in a cover letter, while submitting your paper to the journal editor, provide copies of your published and related papers for complete transparency

### **3.5 Simultaneous/multiple/dual submission**

The practice of submitting the same manuscript to two or more journals at the same time without informing the respective scientific journal can result in more than one journal publishing that particular paper. Hence, avoid submitting the same manuscript to more than one journal

- I. If you wish to submit a paper that is "under consideration" at one journal to another journal:
  - i. Get written consent from your co-authors
  - ii. Inform the first journal editor asking about the paper withdrawal

- iii. Do not submit unless you get a formal notification from the first journal editor regarding the paper's withdrawal
  - iv. Submit this notification to the second journal along with your paper
- II. If you have written two related papers and wish to submit them to two different journals:
- i. Disclose the details of each paper to both the journals
  - ii. Inform both editors that you have a similar paper under review at another journal (even if they are in different languages)
  - iii. Enclose the copies of both papers along with your submission

### **3.6 Plagiarism**

Plagiarism ranges from the unreferenced use of others' published and unpublished ideas, including research grant applications, to submitting under 'new' authorship of a complete paper, sometimes in a different language. It may occur at any stage of planning, research, writing, or publication: it applies to both print and electronic versions of any media.

All sources should be disclosed, and if large amounts of other people's written or illustrative material are to be used, permission has to be taken.

#### **3.6.1 Text-Plagiarism or Cut-and-paste Plagiarism**

One must be generous and give credit wherever it is due, rather than paraphrase and avoid giving credit.

**3.6.2 Self-plagiarism** There is also a possibility of repeating a string of one's words when one is pursuing a novel idea and doing a series of research projects. This is termed as self-plagiarism. This is different from multiple publications of the same research work. We must take special care when we report some results at a Conference and then include them in a subsequent submission to a journal.

#### **3.6.3 Curbing Plagiarism**

1. CUSAT shall declare and implement the technology-based mechanism using appropriate software to ensure that documents such as thesis, dissertation, publications, or any other such documents are free of plagiarism at the time of their submission.

2. The mechanism as defined in (a) above shall be made accessible to all engaged in research work including students, faculty, researcher and staff, etc.
3. Every student submitting a thesis, dissertation, or any other such documents to CUSAT shall submit an undertaking indicating that the document has been prepared by him or her and that the document is his/her original work and free of any plagiarism.
4. The undertaking shall include the fact that the document has been duly checked through a Plagiarism detection tool approved by the University
5. CUSAT shall develop a policy on plagiarism and get it approved by its relevant statutory bodies/authorities. The approved policy shall be placed on the homepage of the CUSAT website.
6. Each supervisor shall submit a certificate indicating that the work done by the researcher under him/her is plagiarism free.
7. CUSAT shall submit to INFLIBNET soft copies of all Master, and Research program dissertations and theses within a month after the award of degrees for hosting in the digital repository under the “Shodh Ganga e-repository”.
8. CUSAT shall create an Institutional Repository on the website which shall include dissertation/thesis/paper/publication and other in-house publications.
9. Similarity checks for exclusion from Plagiarism  
The similarity checks for plagiarism shall exclude the following:
  - i. All quoted work reproduced with all necessary permission and/or attribution.
  - ii. All references, bibliography, table of content, preface, and acknowledgments.
  - iii. All generic terms, laws, standard symbols, and standards equations.

Note: The research work carried out by the student, faculty, researcher, and staff shall be based on original ideas, which shall include abstract, summary, hypothesis, observations, results, conclusions, and recommendations only and shall not have any similarities. It shall exclude common knowledge or coincidental terms, up to fourteen (14) consecutive words.

#### **3.6.4 Levels of Plagiarism**

Plagiarism would be quantified into the following levels in ascending order of severity for its definition:

Level 0: Similarities upto 10% - Minor similarities, no penalty

Level 1: Similarities above 10% to 40%

Level 2: Similarities above 40% to 60%

Level 3: Similarities above 60%

1. **Detection/Reporting/Handling of Plagiarism** If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, he or she shall report it to the Departmental Academic Integrity Panel (DAIP). Upon receipt of such a complaint or allegation, the DAIP shall investigate the matter and submit its recommendations to the Institutional Academic Integrity Panel (IAIP) of the University. The authorities of CUSAT can also take Suo Motu notice of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated by the CUSAT based on the findings of an examiner. All such cases will be investigated by the IAIP.

## 2. **Departmental Academic Integrity Panel (DAIP)**

- i. All Departments in CUSAT shall notify a DAIP whose composition shall be as given below:
  - a. Chairman - Head of the Department
  - b. Member - Senior academician from outside the department, to be nominated by the head of the University.
  - c. Member - A person well versed with anti-plagiarism tools, to be nominated by the Head of the Department. The tenure of the members in respect of points 'b' and 'c' shall be two years. The quorum for the meetings shall be 2 out of 3 members (including the Chairman).
- ii. The DAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher, and staff.
- iii. The DAIP shall have the power to assess the level of plagiarism and recommend penalty(ies) accordingly.
- iv. The DAIP after investigation shall submit its report with the recommendation on penalties to be imposed to the IAIP within 45 days from the date of receipt of the complaint/initiation of the proceedings.

## 3. **Institutional Academic Integrity Panel (IAIP)**

- i. University shall notify an IAIP whose composition shall be as given below:
  - a. Chairman - Pro-VC/Dean/Senior Academician of the University.
  - b. Member - Senior Academician other than Chairman, to be nominated by the Head of the University.
  - c.

Member - One member nominated by the Head of the University from outside the University d. Member - A person well versed with anti-plagiarism tools, to be nominated by the Head of the University. The Chairman of DAIP and IAIP shall not be the same. The tenure of the Committee members including the Chairman shall be three years. The quorum for the meetings shall be 3 out of 4 members (including the Chairman).

- ii. The IAIP shall consider the recommendations of the DAIP.
- iii. The IAIP shall also investigate cases of plagiarism as per the provisions mentioned in these regulations.
- iv. The IAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher, and staff of the University.
- v. The IAIP shall have the power to review the recommendations of the DAIP including penalties with due justification.
- vi. The IAIP shall send the report after investigation and the recommendation on penalties to be imposed to the Head of the University within 45 days from the date of receipt of the recommendation of DAIP/complaint/initiation of the proceedings.
- vii. The IAIP shall provide a copy of the report to the person(s) against whom the inquiry report is submitted.

### **3.6.5 Penalties**

Penalties in the cases of plagiarism shall be imposed on students pursuing studies at the level of Masters and Research programs and on researchers, faculty & staff of the University only after academic misconduct on the part of the individual has been established without doubt, when all avenues of appeal have been exhausted and individual in question has been provided enough opportunity to defend himself or herself fairly or transparently.

#### **3.6.5.1 Penalties in Case of Plagiarism in the Submission of Thesis and Dissertations**

Institutional Academic Integrity Panel (IAIP) shall impose a penalty considering the severity of the Plagiarism.

- i. Level 0: Similarities up to 10% - Minor Similarities, no penalty.
- ii. Level 1: Similarities above 10% to 40% - Such a student shall be asked to submit a revised script within a stipulated time not exceeding 6 months.

- iii. Level 2: Similarities above 40% to 60% - Such a student shall be debarred from submitting a revised script for one year.
- iv. Level 3: Similarities above 60% -Such student registration for that program shall be canceled.

Note 1: Penalty on repeated plagiarism- Such a student shall be punished for the plagiarism of one level higher than the previous level committed by him/her. In case where plagiarism of the highest level is committed then the punishment for the same shall be operative.

Note 2: Penalty in case where the degree/credit has already been obtained - If plagiarism is proved on a date later than the date of award of degree or credit as the case may be then his/her degree or credit shall be put in abeyance for a period recommended by the IAIP and approved by the Head of the Institution.

### **3.6.5.2 Penalties in Case of Plagiarism in Academic and research publications**

- I. Level 0: Similarities up to 10% - Minor similarities, no penalty.
- II. Level 1: Similarities above 10% to 40% i) Shall be asked to withdraw the manuscript.
- III. Level 2: Similarities above 40% to 60% i) Shall be asked to withdraw the manuscript. ii) Shall be denied a right to one annual increment. iii) Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for two years.
- IV. Level 3: Similarities above 60% i) Shall be asked to withdraw the manuscript. ii) Shall be denied a right to two successive annual increments. iii) Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for three years.

Note 1: Penalty on repeated plagiarism - Shall be asked to withdraw manuscript and shall be punished for the plagiarism of one level higher than the lower level committed by him/her. In case where plagiarism of the highest level is committed then the punishment for the same shall be operative. In case the level 3 offense is repeated then the disciplinary action including suspension/termination as per service rules shall be taken by the University.

Note 2: Penalty in case where the benefit or credit has already been obtained - If plagiarism is proved on a date later than the date of benefit or credit obtained as the case



may be then his/her benefit or credit shall be put in abeyance for a period recommended by IAIP and approved by the Head of the Institution.

Note 3: University shall create a mechanism to ensure that each paper publication/thesis/dissertation by the student, faculty, researcher, or staff of the University is checked for plagiarism at the time of forwarding/submission.

Note 4: If there is any complaint of plagiarism against the Head of the University, a suitable action, in line with these regulations, shall be taken by the Controlling Authority of the University.

Note 5: If there is any complaint of plagiarism against the Head of Department/Authorities at the institutional level, a suitable action, in line with these regulations, shall be recommended by the IAIP and approved by the Competent Authority.

Note 6: If there is any complaint of plagiarism against any member of DAIP or IAIP, then such member shall excuse himself/herself from the meeting(s) where his/her case is being discussed/investigated.

### **3.7 Use of Generative AI in scientific writing**

Those who use generative artificial intelligence (AI) and AI-assisted technologies like ChatGPT in the writing process, should only use these technologies to improve readability and language. Applying the technology should be done with human oversight and control, and authors should carefully review and edit the result, as AI can generate authoritative-sounding output that can be incorrect, incomplete, or biased. AI and AI-assisted technologies should not be listed as an author or co-author, or be cited as an author. Authorship implies responsibilities and tasks that can only be attributed to and performed by humans. Presenting something generated by an AI tool could be considered plagiarism since it is not the author's work in any conventional sense.

### **3.8 Responsibility of Referees**

Faculty members who are asked to review a manuscript or a research proposal have a responsibility to ensure that they do not misuse their advanced access to the information and ideas in these documents. The use of such advance access to publish a competing work, or carry out research that pre-empt the proposed project, would be highly unethical.

### 3.9 Thesis writing

A thesis typically involves collecting a large amount of material, both previously established and original. The manner of presentation must be such as to make clear what has been taken from other sources with appropriate acknowledgment and permissions if required, and what is the original content. For a student, thesis writing is often the first major occasion that requires taking personal responsibility to handle ethical issues. Guidance should be imparted by the supervisor to make sure that data is presented appropriately and plagiarism, even inadvertent, is avoided. Similarity to one's own published data in the thesis is acceptable only if it is within the period of research. Any thesis with similarity to external content more than the limit prescribed above (section 3.6.1) shall not be processed for evaluation.

### 3.10 Violations of Academic Integrity

Violations of academic integrity are considered to be acts of academic dishonesty and include but are not limited to cheating, plagiarizing, fabricating, denying others access to information or material, and facilitating academic dishonesty. The lack of knowledge of appropriate citation procedures is an unacceptable explanation for plagiarism.

**Since academic dishonesty takes place whenever anyone undermines the academic integrity of an institution or attempts to gain an unfair advantage over others.**

- i. **Attempting to commit academic dishonesty:** Attempting or preparing to cheat, fabricate, or plagiarize, even if the attempt is discovered before it is completed.
- ii. **Cheating:** using unauthorized materials, information, or study aids in any educational exercise.
- iii. **Denying others access to information or material.**
- iv. **Fabrication:** falsifying or inventing any information or citation in an educational exercise.
- v. **Facilitating academic dishonesty:** assisting others to cheat, plagiarize, and/or fabricate information.
- vi. **Plagiarism:** representing the ideas or language of another as one's own in any educational exercise.

#### **4. Confidentiality**

Several aspects of academia require the maintaining of strict confidentiality. The proceedings and Minutes of certain meetings, as also assessments for hiring and promotion, are not to be discussed publicly. It is particularly important for the health of Cochin University of Science and Technology that candidates about whom positive or negative comments are made in confidence by specific members should not hear about these in a way that can create resentment or an inappropriate sense of obligation. Unauthorized circulation of confidential Minutes or other privileged communications, within or outside Cochin University of Science and Technology, amounts to a serious breach of academic ethics. For this purpose, it is best to consider all official emails and communications on such matters to be confidential unless it has been expressly clarified to the contrary.

#### **5. Management of Academics**

##### **5.1 Evaluations: hiring, promotion, awards**

The assessment of candidates for hiring, granting of tenure, promotion, and awards is a regular activity at Cochin University of Science and Technology. While this necessarily involves some degree of subjective judgment, an assessor must take great care to eliminate personal biases and extraneous considerations and proceed in a manner that is timely, visibly fair, and balanced. The general criteria for hiring, assessment, and awards should, as far as possible, be laid down in advance. It is inappropriate to introduce new criteria, not previously agreed upon, during an assessment process purely to favor or disqualify specific candidates. When referee evaluations are used, they should be sought in writing.

##### **5.2 Technology and materials transfer**

Research conducted at Cochin University of Science and Technology is based on the principle of the free dissemination of knowledge, and this also applies to collaborative research between Cochin University of Science and Technology and industry. Cochin University of Science and Technology subscribes to the principle that all inventions and discoveries emerging from publicly funded research should be made available for public benefit through appropriate technology transfer. Whenever inventions are patented or technology emerging from Cochin University of Science and Technology research is licensed for commercial use, care must be taken that the principle of free dissemination of scientific knowledge remains paramount. When conducting research activities supported by external

granting agencies or jointly with other research institutions, Cochin University of Science and Technology members must consider entering into clear agreements (formal or informal but explicit) which cover the nature of the collaboration, materials, and technology transfer (whenever relevant), authorship of resulting publications and ownership of patentable inventions these agreements must be consistent with the principles enunciated above. Memorandum of Understanding (MOUs) are essential for collaboration with industry and for certain public institution-funded research. They should clearly state the manner of sharing of proprietary data, timelines to avoid delay of publications and procedures to be followed for patentable data. Potentially patentable inventions that arise from collaborative research with industry carried out at Cochin University of Science and Technology are to be subject to stipulations of the MOU between the industry and University, set in place before the commencement of the research.

### **5.3 Bias and Discrimination**

People of different ethnicities, socioeconomic strata, genders, ages, affiliations, backgrounds, and sexual orientations enrich the Cochin University of Science and Technology's academic community. There must be no direct or indirect bias or discrimination against any individual based on the above categories. Cochin University of Science and Technology aims for the full and equal participation of women in all academic activities. It is everyone's responsibility to foster a gender-neutral and supportive environment to achieve this goal.

### **5.4 Bullying and Harassment**

In academia, it is essential to promote an atmosphere of free and frank debate and exchange of ideas. In this context, any form of bullying including cyberbullying or harassment by individuals or pressure groups is not acceptable. Ragging of students, whether by other students or any University staff, is strictly prohibited and will invite punishment following the Government of India and Supreme Court guidelines. For more information, see the Cochin University of Science and Technology homepage: <https://cusat.ac.in/student/antiragging.php> as well as the University Grants Commission site: <http://www.ugc.ac.in/page/Ragging-Related-Circulars.aspx>.

### **5.5 Interaction with the Public and Media**

Statements made to the media should be as objective, fair, and balanced as possible. The same holds for scientific information conveyed to the public. Faculty members and

researchers are expected not to use the media to promote their image or create a false or exaggerated impression of their achievements.

## **7. Reporting of misconduct**

Suspected ethical misconduct at Cochin University of Science and Technology must be reported to the Vice-Chancellor. There will be no reprisal for complaints made in all sincerity and good faith, even if they later turn out to be unfounded. However, complaints that turn out upon investigation to have been falsely made with deliberate intent to malign the accused will be treated as a serious form of ethical misconduct. Duly signed complaints carrying the full name and address of the complainant can be made by anyone, not necessarily a University member. Some relevant documentation must be supplied along with the complaint for the Vice Chancellor to be able to decide whether there is a prima facie case. The complainant should not give wide publicity to the complaint at this stage. Such publicity, if it occurs, can be treated as ethical misconduct even if the complaint is found to have merit and continues to be investigated.

## **8. Mechanism to address complaints**

The Vice-Chancellor will appoint an Apex Committee on Academic Ethics for a pre-determined duration whose task is to investigate ethical complaints and also impart ethical training from time to time. The Vice-Chancellor may also consult a Faculty level Advisory Committee on ethical issues that involve Deans, Heads of Department, Senior Professors, and Scientists/academicians outside the University with good academic standing.

### **8.1 Course of action**

Upon receiving an ethics complaint, the Vice Chancellor should decide whether there is prima facie merit in the allegations. Finding such merit does not imply that the complaint has been upheld but only that it has not been found invalid or frivolous. To decide this, the Vice Chancellor may consult the Apex Ethics Committee. If the Vice-Chancellor is satisfied that the complaint merits investigation it should be passed on in full, including supporting documents, to the Faculty level Ethics Committee. Simultaneously the Vice Chancellor should communicate it to the subjects of the complaint, informing them that an investigation will take place with which they are required to cooperate fully. Their response to the complaint should be invited and passed on to the Faculty level Ethics Committee. The Vice-Chancellor should also inform the complainant that the complaint has been referred to a

Committee for investigation. During the investigation period, both the complainant and the subjects of the complaint may submit information or documents to the Vice Chancellor, who shall forward these (if relevant) to the Faculty level Ethics Committee. During this period, they should not communicate with the Committee except when invited to do so, and should also minimize their communications with the Vice Chancellor on this matter. The Faculty level Ethics Committee should investigate the complaint carefully and with due discretion. During this period, it should try to hold a face-to-face meeting with both the complainant and the subjects of the complaint if possible. At the end of its investigations, it will submit a written report to the Vice Chancellor of Cochin University of Science and Technology indicating the extent to which merit has, or has not, been found in the complaint, and suggesting punitive actions depending on the gravity of the misconduct. The Committee must not publicize the report at this stage. On receiving the report, the Vice Chancellor should communicate it in full both to the complainant and to the subjects of the complaint and invite their response. Thereafter the Vice Chancellor in consultation with the Apex Ethics Committee may decide to accept the report in full and implement it, accept it partially, or reject it. In each case, this decision should be communicated to the Faculty level Ethics Committee. The final verdict on the case, including any redressal required, will take the form of a written statement by the Vice Chancellor communicated to the complainant, the subjects of the complaint, and the Faculty level Ethics Committee. The Faculty-level Ethics Committee report may be attached to this statement in full or part, if relevant. Any attempt to interfere with the functioning of the Ethics Committee in any manner, or refusal to cooperate with the investigation, constitutes an ethical violation by itself. This should be reported by the Committee to the Vice Chancellor for appropriate action.

## **8.2 Time frame**

The investigation of an ethics complaint cannot easily be assigned a time frame. However, for relatively simple cases the first report should be submitted within 1-2 months. More complex cases, particularly those requiring detailed investigation of scientific issues, can take as long as six months to a year or even more.

**Report of the meeting of the Convenor, Standing Committee of the Syndicate on Works and Finance Officer regarding the settlement of advance drawn for renovation of 25 years old buildings at Thrikkakara Campus.**

**Item:** No.680.37 dated 23.10.2020

The meeting of Syndicate held on 23.10.2020 vide Agenda item No.680.37 considered the matter of settlement of pending advance drawn for renovation of 25-year-old buildings at Thrikkakara campus. The Syndicate resolved to authorize the Convenor, Standing Committee of Syndicate on Works to discuss the matter with the Finance Officer and to furnish a report. Accordingly, a meeting was held in the office of the Finance Officer at 11.00 AM on 20.06.2023 with the Convenor, Standing Committee of Syndicate on Works and the University Engineer to discuss the matter.

**The meeting observed the following.**

1. The UGC, vide letter No. 12-2/2007 (SU-1) dated 12.01.2007, had been sanctioned an amount of RS. 86,70,000/- as additional grant to CUSAT as "One time Grant" under plan head during the year 2006-2007, for the purpose of repair and renovation of the 'more than 25-year-old building at Thrikkakara campus', with a rider to utilise the said grant before 31-03-2007.
2. An advance of Rs.86.7 lakhs were drawn vide U.O PL(UGC)4/05344/2007 dated 30.03.2007 against the simple receipts, SR-65/06-07 for Rs.5,00,000/- and SR 74/06-07 for Rs.81,70,000/- by the then University Engineer for the renovation of 25-year-old buildings in the Thrikkakara Campus.
3. As per the report of the University Engineer, renovation and repair of the following buildings were undertaken against the expenditure given below.

Sl. No	Name of the building	Expenditure incurred
1	School of Legal Studies	9,52,899.00
2	Ship Technology	14,31,347.00
3	Department of Mathematics	8,15,687.00
4	Guest House	31,89,867.00
5	Physical Science Block	19,85,776.00
6	Engineering Department	65,046.00
	<b>Total</b>	<b>84,40,622.00</b>

4. The total expenditure for the renovation of buildings was Rs. 84,40,622.00 with less expenditure of Rs. 2,29,378. However, an amount of Rs.2,46,854/- was remitted to CUF (an extra amount of Rs.17476/- was erroneously credited to CUF) vide receipt no.122010 dated 25/03/2011. The statutory deductions such as VAT, IT and KSCWWF

were made for the total amount and it was paid to the Cochin University Fund vide receipt no.122556 dated 12.04.2011 for Rs.22,348/- towards VAT and receipt no.122031 dated 26/03/2011 for Rs.77,492/- towards Income Tax and KSCWWF.

5. Adjustment bill CB No.589/10-11 was submitted for the settlement of advance drawn but it was later reported to have been cancelled. However, a year later, another adjustment bill CB No.551/2011-12 was prepared for the same purpose along with the vouchers, duly certified by the competent authority and forwarded to the Finance wing for adjustment. Later, in reply to a communication sent by Smt. Sheela P J, the then Technical Officer in charge of University Engineer regarding the adjustment of the said advance, the then Finance officer clarified that the adjustment bill (CB 551/2011-12) was returned due to certain objections. Even after a thorough search in the Engineering department, the objected bill could not be traced out.
6. The then University Engineer brought the fact of missing document before the attention of the University authorities. As the advance drawn had to be adjusted, the University Engineer suggested to take the extracts of the relevant pages of the measurement book (MB) in which the certificates of payment of the amount were made and to adjust the advance by considering the relevant pages of MB as vouchers. The University Engineer also requested to report the matter to the Syndicate for approval, to adjust the advance in the above said manner.
7. The matter was reported to the Syndicate vide agenda item no 680.37 in the 680<sup>th</sup> meeting of the Syndicate held on 23/10/2020. The Syndicate resolved to authorize the Convenor, Standing Committee of the Syndicate on Works to discuss the matter with the Finance Officer and to furnish a report.

**The meeting was held in the office of the Finance Officer at 11 AM on 20.06.2023 with the Convenor, Standing Committee of Syndicate on Works and the University Engineer and recommended the following.**

The original bills and vouchers were found missing around 12 years back. Total amount for the missed bills and vouchers is Rs. 86.7 lakhs, which is a huge amount. The University haven't conducted any official enquiry regarding the missing of bills. However, University Engineer has reported that they have searched bills everywhere. They expressed a possibility of missing bills in the shifting of Engineering office from the old building to the temporary office at Athithi Bhavan. However, University has to settle the bills and clear audit objections at the earliest.

The total amount of Rs.86.7 lakhs may be adjusted by presenting a single adjustment bill using the copies of MB, duly attested by the competent authority as supporting documents in the place of original invoices. The finance officer suggested that adjustment bills may be presented upon the production of the following certificates by the University Engineer.

1. A certificate showing 'No dues are pending against the Contractors.'
2. A certificate showing 'Original bills are not traceable and not used / will not be used for any other work.'



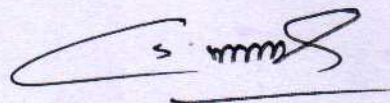
3. Tender/Quotation procedures were followed as per the existing rules while awarding the work to the Contractors.

**The meeting recommended the following.**

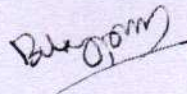
1. Registrar may issue a search order to all departments, requesting to furnish report within 10 days.
2. Remarks may be obtained from the JD, KSAD CUSAT with urgent priority.
3. Based on above, the total amount of Rs.86.7 lakhs may be adjusted by presenting a single adjustment bill using the copies of MB, duly attested by the competent authority as supporting documents in the place of original invoices. The adjustment bill may be presented upon the production of the following certificates by the University Engineer.
  - a. A certificate showing 'No dues are pending against the Contractors.'
  - b. A certificate showing 'Original bills are not traceable and not used / will not be used for any other work.'
  - c. Tender/Quotation procedures were followed as per the existing rules while awarding the work to the Contractors.
4. The entire matter may be placed before the Standing committee of the Syndicate on Finance and Purchase also for their recommendation.
5. The matter of waiving the Penal interest that has to be levied for the delayed adjustment may be presented before the Syndicate for its consideration and approval.
6. The matter of condoning the delay occurred for submitting the adjustment bills may be presented before the Syndicate for its consideration.
7. The Syndicate may take an appropriate decision subject to the remarks of JD , KSAD and existing rules and regulations.

The meeting came to an end by 12.15 pm.

Finance Officer



Convener, Standing Committee, Works



## Report of the Committee to fix the Term of Appointment of Contractual Faculty in the University

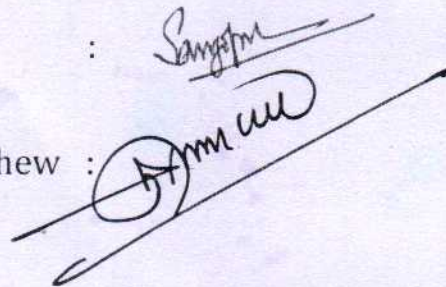
### Recommendations of the Committee

1. As per Gratuity Act, an employee is eligible for gratuity payment after completing 5 years of continuous service with one employer. Hence, the existing appointment of faculty for a period of one year which may be extended by one year each for a maximum period of three years will not attract gratuity for such contractual faculty if they will not get reappointed again without sufficient break of at least one year. So, there is no need to change the existing mode of appointment of contractual faculty. But care must be taken while reappointing the existing contractual faculty such that the continuous service will not exceed four years. Opinion from the University Standing Counsel has been sought by the University and which also supports this recommendation.
2. In the case of contractual appointments of non-teaching staff also, care has to be taken that no one is appointed for more than four continuous years.
3. In the case of existing contractual employees, their continuous period of employment needs to be ascertained and University has to make sure in the future that no one is working for more than five continuous years.

Sri.K.K Krishnakumar :

Dr.Sasi Gopalan :

Prof. Abraham P. Mathew :



The image shows three handwritten signatures, each written over a horizontal line. The first signature is 'Sri.K.K Krishnakumar', the second is 'Dr.Sasi Gopalan', and the third is 'Prof. Abraham P. Mathew'. The signatures are written in dark ink and are somewhat stylized.

**Item No. 710.13, Syndicate dated 20.04.2023****Guidelines for Endowments Awards**

The syndicate has formulated the following guidelines to enable the Departments / Individuals / public to institute Endowments, keeping in mind the welfare and social commitments of the University.

1. Endowments can be instituted by individuals in their name or in commemoration of someone else, as their wish to establish a corpus in the University that should not be less than Rs. 500000/- (Rupees Five Lakhs only). The proposals for the endowment will be considered and recommended by the University, only if the intention of the donor is to extend help of a charitable nature which includes award or recognition for academic toppers, skilled students who excelled in science & engineering, arts & sports or any other related events or any other object of general public utility. The purpose and procedure of the award should be free from any religious/ caste, regional or political beliefs or considerations.
2. Endowment proposals should be related to courses/ examinations / activities conducted / participated by Cochin University of Science and Technology.
3. The donor of the endowment, who proposes to institute a Charitable Endowment in their name or as a memorial to someone else, has to submit a request to the University to accept the proposed endowment through the concerned Dept / school/ centre. A draft scheme for the administration of the proposed endowment has also to be submitted along with the request. The Language of can either be English or Malayalam, as the donor may desire. The syndicate will approve / reject the proposal considering the conditions and modalities of the endowment.
4. The endowment grant received from the donor will become the corpus fund of the University. The Heads or Directors of Depts./ school/centre will be the Treasurer, the custodian of Endowment grants, who will be empowered to open a bank account using the PAN of the University so as to govern the grant of the University. The corpus amount will be deposited to a separate bank account of the University in the name of Treasurer as "Endowment Fund" that will NOT be refundable to the Donor/Nominees on any account.
5. Account relating to each endowment fund is maintained separately by the Treasurer of Endowments. A list of properties vested with the Treasurer of Endowments and an abstract of all accounts for each financial year, kept by him will be submitted annually to the Finance Officer. The Treasurer should keep original detailed statement of income, expenditure and balance in the endowment account duly audited by a Chartered accountant with original bills and vouchers and a copy of the same may be given to the Finance Officer.

6. The First Award/Prize will be given only on completion of one year from the date of remittance of corpus amount. If there is no eligible awardee for a particular year as specified in the rules of the Endowment, the interest accrued on the corpus will be credited to endowment account fund.
7. The Endowment Awards/Prizes will be given from the interest accrued on the corpus grant. 10% of the interest will be credited to Cochin University Fund towards overhead charges, every year. Copy of receipt of 10% of the interest will be credited to Cochin University Fund towards overhead charges also will be given.
8. The Department council will act as the selection committee, also if required along with the members nominated by the donor, in case of department level awards. If the Donor desires to suggest a committee for selection of an awardee he/she may nominate NOT more than 3 members to the Committee for the Endowment. For university level endowment awards, the Vice-Chancellor will be Chairman, Pro-Vice-Chancellor, Registrar, Director, Students Welfare and one syndicate member will be member of selection committee.
9. The Heads/Directors of the Departments based on the selection committee recommendation can submit the proposal to Director IQAC to organise the endowment award function. The University will organise a common function every year where the endowments / merit awards of all the depts./ school/ centres will be distributed. The Director, IQAC will coordinate and organise the common endowment / award distribution function every year.
10. If any Endowment Award/Prize for a particular year could not be given in a year due to delay in conduct of Examination/publication of result, it will be considered during the next Award function.
11. The Department/School that is interested in conducting Award function/oration of an Endowment relating to that Department, may be permitted by the Vice-Chancellor for the same and to be conducted at their own expenses.
12. The expenditure for the function will be met from the head of account '2-96-0-5-4-Awards/Cash Prize to students' provided in the budget estimates of the University. Cheques for cash awards and mementos, if any will be arranged by the concerned heads of the Departments as the Treasurer of the Endowment.
13. If the interest accrued on the corpus for a particular year is less than 2500/- (Rupees One thousand) (per awardee if more than one awardee) then the award/prize will be limited to a Medal and a Certificate of Merit, except Awards for the winners in National level arts/sports competition.

14. Awards for the winners in National level arts/sports competition also will be distributed in the function. The expenditure for cash awards and memento for the winners in National level arts/sports competition will be met from the head of account '2-96-0-S-4- Awards/Cash Prize to students' provided in the budget estimates of the University or the budget head created for the same.

15. The syndicate held on 15.06.2013 resolved to award the students of Cochin University of Science and Technology who win at National level competitions / participants of international competitions in arts and sports organised by the Association of Indian Universities / Confederation of Indian Universities is recommended as given in annexure.

Annexure

*Structure of Endowment for the students who win positions at national level arts and sports.*

Event	Pre-revised rate in 2013 in Rs.						Revised rate in 2023 onwards					
	Group			Individual			Group			Individual		
Level	1	2	3	1	2	3	1	2	3	1	2	3
National	5000	3000	2000	3000	2000	1000	7000	5000	3000	5000	3000	2000
South Asian / Asian							3000 for participation					
International							5000 for participation					

Dr. P K Baby

*[Signature]*

Dr. Sasi Gopalan

*[Signature]*