

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



CONFIRMED MINUTES OF THE 614th MEETING OF THE SYNDICATE HELD ON 30.08.2014 (SATURDAY)

Members present:

1. Dr. K. Poulouse Jacob, Pro-Vice-Chancellor i/c of VC (in the Chair)
2. Sri. Hibi Eden, MLA
3. Prof. Lopus Mathew
4. Dr. Zakkariya K.A.
5. Dr. A. Mujeeb
6. Sri. I.K. Jayadev
7. Sri. Tony Raphy
8. Sri. S. Harikumar
9. Sri. M. Sherif, Additional Secretary, Higher Education Department
10. Sri. Sunny .P. Jose
11. Dr. K. Mohan Kumar
12. Dr.G. Madhu
13. Dr. Joseph John
14. Dr. A. Mohamuda Beegum
15. Sri. James Joseph, Joint Secretary, Finance Department

Also present:

Sri. Sebastian Ouseph, Finance Officer in-charge of Registrar.

Item No.	SUBJECT
614.01	Confirmation of the Minutes of the meeting of the Syndicate (613th) held on 31.07.2014
	<i>The Syndicate resolved to confirm the 613th Minutes of the Syndicate held on 31.07.2014.</i>
614.02	Action Taken Report of the Minutes of the meeting of the 609th & 610th Syndicate.
	<i>The Syndicate noted the action taken report of the minutes of the 609th and 610th Syndicate Meeting.</i>
614.03	Smt. Latha R. Nair, Assistant Professor, School of Engineering - Medical Reimbursement - Hospital not recognized - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the request from Smt. Latha R. Nair, Assistant Professor, School of Engineering to reconsider the medical reimbursement application as a special case.

The Syndicate resolved to reimburse the medical expenses incurred by Smt. Latha R. Nair, Assistant Professor, School of Engineering, for the treatment undertaken at M.A.J. Hospital, as a special case and to place the matter for audit verification after completing all formalities.

(Ad.B)

614.04 Dr.D.Mavoothu, Associate Professor, School of Management Studies -Medical Reimbursement - Hospital not recognized - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the request from Dr.D.Mavoothu, Associate Professor, School of Management Studies, to reconsider the medical reimbursement application.

The Syndicate resolved to defer the matter as details of amount requested for reimbursement is not mentioned in the note to Syndicate.

(Ad.B)

614.05 Smt.Jisha Antony, Professional Assistant Grade I - Department of Computer Application - Medical Reimbursement - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the request from Smt. Jisha Antony, Professional Assistant Grade I, Department of Computer Application to reconsider the medical reimbursement application.

The Syndicate resolved to defer the matter as details of amount requested for reimbursement is not mentioned in the note to Syndicate.

(Ad.B)

614.06 Smt.Rehmata H - Assistant Section Officer, Exam D Section - Medical Reimbursement - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the request from Smt. Rehmata H, Assistant Section Officer, Exam D Section to reconsider the medical reimbursement application as a special case.

The Syndicate resolved to reimburse the medical expenses incurred by

Smt. Rehmath H, Assistant Section Officer, Exam D Section for the treatment done at St. Gregorious Cardio – Vascular Centre, Parumala, Pathanamthitta to the extent of admissible amount. Also resolved to place the matter for audit verification after completing all formalities.

(Ad.B)

614.07 * Roster Verification - Report submitted by the Staff and Establishment Committee - Consideration of - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, regarding the Roster verification and the report submitted by the Staff & Establishment Committee.

The Syndicate resolved to approve the report and the recommendations submitted by the Committee of the Syndicate on Staff & Establishment authorized to verify the roster and turn for appointment of teaching faculty in the University.

Also resolved that steps may be initiated by the University to fill up the vacant faculty positions on priority in those of the departments, where the faculty shortage is very acute, keeping in view the academic interests of the concerned students.

(Ad.D)

614.08 * K.M. Mani Centre for Budget Studies (KMMCBS) - Recommendations of the Executive Council - Proposal from the Hon. Director, KMMCBS - Consideration of the Syndicate - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase, the recommendations of the Executive Council of the K.M. Mani Centre for Budget Studies (KMMCBS) and also the proposal from the Hon. Director, KMMCBS to grant expenditure allowance @₹20,000/- p.m. to the Hon. Director (Dr. M.A. Oommen) and to nominate Dr. Sabu Thomas, co-ordinator, KMMCBS as the Secretary of the Executive Council and Advisory Council.

The Syndicate resolved to authorize the Vice-Chancellor and Prof. Lopus Mathew, Member Syndicate for taking appropriate action on the proposal from the K M Mani Centre for Budget Studies seeking sanction for granting ₹20,000/- as expenditure allowance to the Director and nominating Dr. Sabu Thomas, Co-ordinator, KMMCBS as the Secretary of the Executive Council and Advisory Council.

PL(UGC)

614.09 * Extension of tenure of one post of Assistant at the Kunjali Marakkar School of Marine Engineering - Consideration of - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the matter of extension of tenure of one post of Assistant at the Kunjali Marakkar School of Marine Engineering with effect from 17.07.2014.

The syndicate resolved to extend the tenure of one temporary post of Assistant created in Kunjali Marakkar School of Marine Engineering for another one year with effect from 17.07.2014 meeting the expenditure from the self-financing fund.

(Ad.A)

614.10 * College of Engineering, Pathanapuram - Inter University transfer without University's consent - Penal action - reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, regarding the Inter University transfer without University's consent.

The Syndicate resolved to first issue show cause notice to the College of Engineering, Pathanapuram as to why the recognition accorded to them should not be withdrawn and why a fine of ₹1,00,000/- (Rupees One Lakh) should not be imposed on them for violating rules in admitting a student from Kerala University to the B.Tech Computer Science course without obtaining prior consent from the University.

The Syndicate further resolved to consider the further course of action after receipt of the institution's response to the show cause notice.

(Ac.C)

614.11 Professional Assistants - Transfer appointment from among other categories - Representation from the Secretary, Cochin University Employees Association and request of the University Librarian in-charge - Consideration of - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the representation from the Secretary, Cochin University Employees Association and request of the University Librarian in-charge regarding the appointment of Professional Assistants by transfer from among other categories.

The Syndicate resolved to defer the item for detailed study.

(Ad.A)

614.12 * Extension of tenure of three temporary posts of Assistants and resultant creation of a post of Section Officer in the Examination Wing (Examination U) on 25.07.2014 – Consideration of – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment, Finance & Purchase and Examination Matters, regarding the extension of tenure of the three temporary posts of Assistants and one consequential post of Section Officer created on temporary basis in the Examination Wing.

The Syndicate resolved to extend the tenure of the three temporary posts of Assistants and one consequential post of Section Officer in Examination 'U' Section for another one year with effect from 26.07.2014 as a special case, meeting the expenditure from the self-financing fund. Also resolved that no further extension of the above posts after 25.07.2015 should be permitted.

(Ad.A)

614.13 * Daily Wage engagements (Without posts) – Request from the Assistant Registrar (Accounts) to engage an Assistant on daily wages (without post) in Audit 'D' Section – Consideration of – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the request from the Assistant Registrar (Accounts) to engage an Assistant on daily wages (without post) in Audit 'D' Section.

The Syndicate resolved to approve the request of Assistant Registrar (Accounts) for engaging an Assistant on daily wages (without post) in Audit 'D' Section for a period of 89 days (including holidays) from the date of engagement, considering the workload in the section and that no further extension beyond 89 days should be permitted. Also resolved that in future the Deputy Registrar has to place the request for daily wage engagements.

(Ad.A)

614.14 School of Engineering – Fees structure for M.Tech programme (Full-Time) in Computer Science and Engineering (Networks Computing) – Ratification – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase, to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor.

The Syndicate resolved to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor in approving the fee structure for M.Tech (full time) in Computer Science and Engineering (Networks Computing) in School of Engineering.

(Ac.A)

614.15 Recognition of Dr.Asharaf S, Associate Professor, IITM-K, Thiruvananthapuram - As Research Guide - reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters the request from Dr. Asharaf S., Associate Professor, IITM-K, Thiruvananthapuram as Research Guide.

The Syndicate resolved that the application of Dr. Asharaf S., Associate Professor, IITM-K, Thiruvananthapuram for recognition as Research Guide under the faculty of Technology should be considered only after the institution remits the pending recognition fee due to the University up to 2013-14.

The Syndicate further resolved that applications for recognition as research guide from those recognized institutions under the University which have not remitted the annual recognition fee need not be placed before the Syndicate henceforth.

(Ac.B)

614.16 * Collection of additional fee from students of M.Tech (Marine Engineering) course to be paid to M/s. Cochin Shipyard for using their Metallurgy Lab and for providing compulsory internship of one month - Consideration of - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase, the request from the Director, KMSME for permission to collect additional fee from students of M.Tech (Marine Engineering) course to be paid to M/s. Cochin Shipyard for using their Metallurgy Lab and for providing compulsory internship of one month.

The Syndicate resolved to permit the Director, KMSME to collect an additional fees of ₹17,000/- per student (i.e. ₹9000/- for lab work and ₹8000/- for internship in the second and third Semester respectively) in order to pay M/s Cochin Shipyard Limited, Kochi in lump sum, as per the terms and conditions of the Memorandum of Understanding.

(Ac.A)

614.17 Admission of SC/ST candidates for the Ph.D Programme - Reserving seats - Reporting - reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor.

The Syndicate resolved to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor in approving the decision of the Academic

Council to amend clause 6 of the 2010 Ph.D regulations.

(Ac.B)

614.18 Equivalency Certificate for the Ph.D. awarded to Dr. N.R. Nisha and Dr. Ajayakumar P., Faculty of Marine Sciences – Ratification – reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor.

The syndicate resolved to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor in issuing equivalency certificate to those who have been awarded Ph.D prior to July 2009 or will be awarded Ph.D as per the earlier regulations, as fulfilling the minimum standards of the course work prescribed in the 2009 UGC Regulation, in the light of Government Order in this regard.

As regards the issue of discontinuing the issue of such certificates henceforth, the Syndicate resolved to re-examine its implications in the light of the Government Order (Ms) No.163/2014/H.Edn dated 19/04/2014.

(Ac.B)

614.19 Recognised Institutions – Extension of Provisional Recognition for the Academic Year 2014-15 – Sanctioned by the Vice-Chancellor – Orders issued – Ratification – reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, to ratify the action taken by the Vice-Chancellor.

The syndicate resolved to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor in granting approval for the extension of provisional recognition of the following recognized institutions.

1. Indian Institute of Information Technology – Kerala, Thiruvananthapuram
2. College of Engineering, Pathanapuram
3. Sarabhai Institute of Science & Technology, Thiruvananthapuram
4. CONSPI Academy of Management Studies, Thiruvananthapuram
5. College of Engineering, Kottarakkara
6. College of Engineering, Perumon
7. College of Engineering, Kalloppara
8. College of Engineering, Munnar
9. Toc H Institute of Science & Technology, Ernakulam
10. College of Engineering, Vada kara
11. College of Engineering, Thalassery

(Ac.C)

614.20 Additional allotment/Re-allocation of University Merit Scholarships - reg.

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The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance & Purchase the matter of additional allotment/re-allocation of University Merit Scholarships.

The Syndicate resolved that, excluding SOE, CUCEK and KMSME for which merit-based scholarships were already instituted separately, one University Merit Scholarship may be allotted to all the other PG & B.Tech courses where there is none allotted at present.

(Ac.B)

614.21 Recognition of Dr. A.V. Ramesh Kumar, Scientist 'E', NPOL, Thrikkakkara, as Research Guide - Under the Faculty of Technology and Faculty of Science - reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application from Dr. A.V. Ramesh Kumar, Scientist 'E', NPOL, Thrikkakkara, as Research Guide under the Faculty of Technology and Faculty of Science.

The Syndicate resolved that the application of Dr. A.V. Ramesh Kumar, Scientist 'E', NPOL, Thrikkakkara, for recognition as Research Guide under the faculty of Technology and Faculty of Science should be considered only after the institution remits the pending recognition fee due to the University up to 2013-14.

(Ac.B)

614.22 Sri.Vincent Kuriakose, Lecturer, Division of Mechanical Engineering, School of Engineering - Unauthorized absence - Termination from Service - Regularization of leave - reg.

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The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the request from Sri. Vincent Kuriakose, Lecturer, Division of Mechanical Engineering, School of Engineering, treating his absence upto 25.07.2013 as continuous unauthorized absence from 16.10.2000, treating the period as Leave Without Allowance without any break.

The Syndicate resolved to defer the item.

(Ad.F)

614.23 Creation of one post of Electrician at Cochin University College of Engineering Kuttanad - Request of the Principal, Cochin University College of Engineering, Kuttanad - Consideration - reg.

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The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the request from the Principal, Cochin University College of Engineering, Kuttanad, for the creation of one post of Electrician at Cochin University College of Engineering Kuttanad.

The Syndicate resolved to appoint an Electrician on contract basis for a period of one year in the Cochin University College of Engineering, Kuttanad.

(Ad.G)

614.24 Daily Wage Engagements (Without posts) – Special sanction granted to the Deputy Registrar (Finance) – Reporting of and Additional requirement in Audit ‘C’ Section – Consideration of – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the request from Deputy Registrar (Finance) for engagement of Assistant (without post) in Audit “C” Section.

Considering the fact that the earlier request for Daily wage engagement for the Audit ‘D’ section came from the Asst. Registrar (item no.614.13) and the present one from the Deputy Registrar, the Syndicate resolved to consider the matter of engaging Assistant on daily wages (without post) in Audit ‘C’ Section after reviewing the reasons for such requests emanating from different officers in the Finance wing. A comprehensive note on the matter may be submitted to the Syndicate.

(Ad.A)

614.25 Proposal for issuing certificate to the winners of Youth Festival – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters, the proposal for issuing certificate to the winners of Youth Festival.

The Syndicate resolved to approve the revised proposal submitted by the Hon. Treasurer, Cochin University Union for issuing certificates to the winners of the University Youth Festival.

(Ac.A)

614.26 G.O. (Ms) No.243/2014/H.Edn. dated 05.06.2014 – Adoption for implementation in the University – Consideration of – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment, Finance & Purchase and Academic Matters regarding the adoption for implementation of G.O. (Ms) No.243/2014/H.Edn. dated 05.06.2014 in the University.

The Syndicate resolved to adopt the G.O. (Ms) No.243/2014/H.Edn. dated 05.06.2014 allowing exemption from upper age limit for a period of one year for appointment as Lecturer in regular vacancies in the University, for implementation.

(Ad.D)

614.27 Recruitment of Typist/Stenographer – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase regarding the recruitment of Typist/Stenographer.

The Syndicate resolved to defer the item for detailed consideration.

(Rect)

614.28 Maintenance to E type quarters (9-12) and (13-16) in the Thrikkakara campus – Revised estimate – Consideration of – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the revised estimate submitted by the University Engineer for the maintenance of E type quarters (9-12) and (13-16) in the Thrikkakara campus.

The Syndicate resolved to approve the revised estimate amounting to ₹19,02,329/- for the maintenance of E-Type Quarters (9-12) and (13-16) in the Thrikkakara campus, meeting the expenditure from the head of account "1-97-0-T-3-503" provided in the budget of the University.

(UE)

614.29 Implementation of the Government Circular No.5377/R2/2014/P&ARD dated 26.03.2014 – Reporting to the Syndicate for ratification – reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor in implementing the Government Circular No.5377/R2/2014/P&ARD dated 26.03.2014.

The Syndicate resolved to ratify the action taken by the Pro-Vice-Chancellor in-charge of Vice-Chancellor in implementing the Government Circular No. 5377/R2/2014/P&ARD dated 26.03.2014 in the University.

(Ad.G)

614.30 * University Teacher - Dr.Suguna Yesodharan, Reader, School of Environmental Studies - UGC Career Advancement Promotion as Professor - Recommendation of the Selection Committee - Consideration of - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment, Academic Matters and Finance & Purchase, the request of Dr. Suguna Yesodharan, Reader, School of Environmental Studies for promotion as Professor under the Career Advancement Scheme of UGC.

The Syndicate resolved to promote Dr. Suguna Yesodharan, Reader, School of Environmental Studies for promotion as Professor based on the recommendation of the Selection Committee, in the scale of pay of ₹16400-450-20900-500-22400 with effect from 25.08.2005 under the Career Advancement Scheme of UGC.

(Ad.D)

614.31 * Audit Report for the year 2009-10 - Consideration of - reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance & Purchase, regarding the Audit Report for the year 2009-10.

The Syndicate resolved that urgent steps may be initiated to furnish suitable replies to all the audit paras in the report in consultation with the Departments/Offices concerned.

(IA&I)

614.32 Post Office - Arrears of rent and water charges and Electricity charges - Request for waiving of interest - Consideration of - reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance & Purchase, the request from Senior Superintendent, Post Office for waiving of interest of arrears of rent and water charges and electricity charges.

The Syndicate resolved to pursue collection of the pending amount of ₹2,04,238/- due to the University by the Post Office from 01.12.2004 to 31.03.2011 towards arrears of rent, water charges and electricity charges.

(UE)

614.33 Inter University Centre for Nano Materials and Devices in Thrikkakara campus - Work awarded to the lowest bidder - consideration of - reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Works