

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

Minutes of the 315th meeting of the Syndicate held on 1-8-1992.

Place of the meeting : Administrative Buildings  
Kochi-22

Time : 11.00 a. m.

## Members present:

1. Dr. S. Balaraman  
Pro-Vice-Chancellor (in the Chair)
2. Dr. K. G. Balakrishnan
3. Shri. Binoy Viswam
4. Shri. T. N. Jayachandran
5. Shri. Johnson. P. John
6. Dr. P. Leelakrishnan
7. Shri. K. R. Prasad
8. Shri. B. Raghavan
9. Ramachandran Nair
10. Dr. M. Shahul Hameed
11. Shri. P. Subramonia Iyer
12. Dr. P. V. Vijayan

Also present: Shri. K. Madhusoodanan Nair,  
Joint Registrar in-Charge

Item No. 315.01: Report of action taken up on the decisions of the Syndicate meeting held on 16-5-1992.

Resolved that the report of action taken on the decisions of the Syndicate at its meeting held on 16-5-1992 be noted,

and appropriate follow up action be taken on the observations of the Staff & Establishment Committee about the implementation of the decisions.

Item No. 315 02: Confirmation of the minutes of the meeting of the Syndicate held on 4-7-1992.

A) Resolved that the minutes of the meeting of the Syndicate held on 4-7-1992 be confirmed subject to the following emendations.

i) The word 'adaption' occurring at the end of the paragraph in item No. 314.03 (ii) be corrected as 'adoption'.

ii) The resolution under item 314 06 be modified as under.

'Resolved that use of University vehicles (buses/mini bus) be restricted to academic purposes and, as a special case, their use for taking part in the funeral functions of the employees of the University can be allowed subject to the condition that the distance involved falls within a radius of 25 kms from the campus and the person who makes such requests agree to reimburse to the University the fuel charges, remuneration to the crew and incidental charges, if any, for the trip'.

iii) The words 'Government of Kerala' be added at the end of the caption, and after the word 'Environment' in the preamble in respect of item 314.09

iv) The words 'and Shri P. T. Michael' occurring in the caption in item No. 314.14 be deleted and the words 'subject to approval by the Finance Committee (Statutory)' be added at the end of the resolution in the above item.

v) The words 'Government of Kerala' be added after the words 'Technology and Environment' occurring in the sixth line of the preamble to item 314 18 and the caption of item No. 314.22.

vi) The words 'and got fitted by them in Car No. KEF 4565' be added at the end of the resolution in item No. 314.22.

vii) 'w.e.f. 2-5-1991' be added at the end of the resolution in item 314.24.

viii) The word 'may' occurring in the first line in the second resolution under item 314.25 be deleted.

ix) The word '(Convener' be added after the name Dr. P. Leelakrishnan occurring in the second resolution under item 314.29.

B) Arising out of the discussion, the Syndicate resolved that:

i) The revised fee schedule for the various University examinations be implemented only after considering the report of the sub-committee constituted vide item No. 314.29 by the Syndicate.

ii) The Syndicate considered the action taken by the Head, Division of Computer Applications and Division of Statistics of the School of Mathematical Sciences in having taken action for printing the prospectus and application form without obtaining necessary sanction from the Registrar.

Resolved that the matter be inquired into.

Resolved further that the prospectus/application forms for the courses conducted in the Departments/Schools be got printed only by the Head of the Department/School. (Conf.)

Item No. 315.03: Report of the Pro-Vice-Chancellor on important developments in the University since the last meeting.

1. Shri. E. T. Mohammed Basheer, Hon'ble Minister for Education, inaugurated the one day seminar on Curriculum Development in-Law, in the Department of Law on 18th July 1992. He also addressed a meeting of the Deans of Faculties and Heads of Departments of the University, and also visited the Departments of Electronics, Computer Science, Ship Technology and Physics and the DRDO-Cochin University Computer Centre!

2. The Vice-Chancellors of the Universities in the State met at Calicut on 24-7-1992 and evaluated various academic activities in the State.

3. Smt. V. S. Rama Devi, Secretary (Retd.), Legislative Department, Government of India, delivered the Public Law Lectures on 21st to 24th July 1992 on "women and Law-Inadequacies and compromises". Shri. M. B. Kurup, Advocate General of Kerala inaugurated the Lecture.

4. The Vice-Chancellor attended a Conference of the Chancellor with Vice-Chancellors of the Universities in Kerala at Kozhikode on 24th July 1992.

5. The Vice-Chancellor along with Dr Babu T. Jose, Head, School of Technology, Dr. C. P. Girijavallabhan, Professor, Department of Physics and Head, USIC, Shri. K. R. Prasad, Member of the Syndicate and Dr. K. K. George, President, Cochin Chapter of the Institution of Engineers attended a meeting for setting up of a Sophisticated Instrumentation-cum-Testing Centre in Kerala, at the Campus of Cochin University of Science and Technology, at the State Planning Board, Trivandrum on 29th July 1992.

6. The Pro-Vice-Chancellor reported that the UGC has conveyed sanction of an amount of Rs 3,75,000/- being the "on account grant" to the Cochin University of Science and Technology for conducting the refresher courses during 1992-93 by the Department of Physics,

Item No. 315.04: Ph.D. registration to Shri. Renjith Kumar P. CSIR-JRF-Consideration of

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal for granting full time Ph.D. registration to Sri. Renjith Mohankumar P., who qualified in the CSIR-JRF NET under the guidance of Shri. V. C. Kuriakose, Reader, Department of Physics.

Resolved that Shri Renjith Mohankumar P. be granted full-time Ph.D. registration for doing research leading to the

award of Ph.D. degree under the guidance of Dr. V. C. Kuriakose, Reader, in the Department of Physics on the topic 'Studies in Quantum Field Theory' w.e.f. 1-6-1992.

(Ac.B)

Item No. 315.05: University Library Rules - Amendments regarding Institutional membership fee proposed by the Library Advisory Committee-Reg

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal from the Library Advisory Committee for enhancing the Institutional membership fee to Rs. 15,000/- (non-refundable) and for levying annual subscription fee of Rs. 1000/- from the Institutional members.

Resolved that the proposal for enhancing the Institutional membership fee to Rs. 15,000/- (non refundable) and for levying annual subscription fee of Rs. 1000/- from Institutional members be approved.

Resolved further that the Library Advisory Committee be requested to frame specific Rules for granting Institutional Memberships.

(Ac.A)

Item No 31 506: Illiteracy Eradication Programme-Incentives to the Literacy Workers Grant of weightage for admission to University Courses-Reg

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal for granting weightage at the time of admission to the various courses conducted by the University to the Literacy Workers as part of the Illiteracy Eradication Programme.

Resolved that the practice prevalent in the other Universities in the State be ascertained.

(Ac.A)

Item No. 315 07: Fine levied from students for breakages in laboratory - Policy to be followed - Consideration of

The Syndicate considered, along with the recommendations of the Standing Committees on Academic Matters, and Finance and Purchase, the proposal for prescribing uniform procedure for levying fine from the students for causing breakages in the laboratories of the various University departments.

Resolved that the students be required to replace glassware items which are broken or missing and that replacement costs be recovered by the Head of the Department/School/Division, from students for items which are not locally available.

(Ac.A)

Item No. 315.08: Bank balance of the Foundation for Management Studies - Proposal for contributing the amount to the publication of the journal "Indian Manager" - Consideration of.

The Syndicate considered, along with the recommendations of the Standing Committees on Academic Matters and Finance & Purchase, the request from the Director, School of Management Studies for permission to give the bank balance under the Foundation for Management Education as contribution for the publication of journal "Indian Manager" published by the School of Management Studies.

Resolved that the Director, School of Management Studies be required to transfer the amount of Rs. 16,623/52 being the bank balance under the Foundation for Management Education which has been wound up to the Cochin University Fund and the amount be used for augmenting the library of the School of Management Studies.

(Ac.A)

Item No. 315.09: Diversion of fund to the head of a/c 1 d) Miscellaneous 3. Audit Charges - Approval Reg.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance & Purchase, the

proposal for making necessary diversion in the Budget of the University for the financial year 1992-93 for making payment of audit charges amounting to Rs. 14,47,954/-.

Resolved that an amount of Rs. 2.98 lakhs from the head of account 20 School of Continuing Education and an amount of Rs. 650 lakhs from 11.1 Department of Hindi (a) Salaries of Officers-teaching be diverted and provided under the head 1-d) Miscellaneous 3 Audit Charges

Further resolved that the Government Auditor be requested to claim the audit charges every year. (Fin.)

Item No. 315 10: Leave without allowances to Smt. C. Santhakumari, Senior Grade Assistant - Department of Physics - Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Staff & Establishment, the proposal for granting Smt. C. Santhakumari, Senior Grade Assistant, leave without allowances on medical grounds for a period of 6 months from 5-6-1992 to 4-12-1992.

Resolved that Smt. C. Santhakumari, Senior Grade Assistant, Department of Physics be granted leave without allowances on medical grounds for a period of 6 months from 5-6-1992 to 4-12-1992. (Ad.A)

Item No. 315.11: Incorporation of necessary provision in the Rules for allotment of University quarters favouring the present occupants to apply for change of units of the same type Reg.

The Syndicate considered, along with the recommendation of the Standing Committee on Staff & Establishment, the proposal for incorporating necessary provision in the Rules for allotment of University quarters so as to consider the requests from the occupants for the change of units of the same type of quarters.

Resolved that the following proviso be added at the appropriate place in the Rules for allotment of University quarters.

"The occupants of the residential family type quarters of the University shall apply for change of units of the same type of quarters as and when such units are notified for allotment and occupation. Such applications in the prescribed form shall be considered on the basis of seniority in preoccupation of the units in which the allottees are presently residing or on medical grounds and other unavoidable exigencies. The Unit vacated by such an allottee consequent on his/her shifting to the new unit shall be allotted to fresh applicants on the basis of their eligibility as per the Rules in that respect."

(Ad E)

Item No. 315.12: Ways and Means position of the State Government - Measures to overcome the existing financial difficulties - Enforcement of certain new economy measures - Implementation-Reg.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance & Purchase, the proposal for adopting various economy measures ordered by the Government in G. O. (P) No. 366/92/Fin. dated 15.4.1992.

Resolved that the new economy measures ordered by the Government in G. O. (P) No. 366/92/Fin. dated 15.4.1992 be enforced in the University to the maximum extent possible during the current financial year.

(Fin.)

Item No. 315.13: Ph.D. Programme under QIP Admission offered to Smt Sreela Sasi, Lecturer, Department of Electronics - Sponsorship and deputation to the teacher - Reg.

The Syndicate noted the action of the Vice-Chancellor in having permitted Smt Sreela Sasi, Lecturer, Department of Electronics to visit the QIP Centre at the Department

of Electrical Engineering, IIT, Madras for the preliminary of her Ph D. work treating her absence in the University as on duty.

Resolved that the request of Smt. Sreela Sasi to sanction her leave on deputation with full salary to undergo Ph D. programme be granted and Smt. Sreela Sasi be directed to execute necessary bond as per Rules prior to her granting sponsorship and the relieving certificate.

Further resolved to ratify the action taken by the Vice-Chancellor in having granted her permission to visit the QIP Centre at IIT, Madras.

(Ad. D)

Item No. 315.14: Recognition as Research Guide - Application of Dr. K Sajan - Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal for recognising Dr. K Sajan, Reader, School of Marine Sciences as Research Guide under the Faculty of Marine Sciences for guiding the research work of Ph D. students.

Resolved that Dr. K Sajan, Reader, School of Marine Sciences be recognised as research guide under the Faculty of Marine Sciences.

(Ac B)

Item No. 315.15: Amendments to Regulations made by the Academic Council - Giving approval and date of effect - Reg.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal for approving the amendments to the Regulation passed by the Academic Council at its meeting held on 18.4.1992 and fixing date of its effect.

Resolved that the amendment to the Regulations in respect of M. Sc. Degree course in Environmental Studies

and the Ph. D. Programme passed by the Academic Council, be approved and the Regulations be effective from 18.4.1992.

(Ac B)

Item No. 315.16: Medical examination of students of the University - Reg.

Resolved that the matter be deferred for consideration.

(Ac A)

Item No. 315.17: Purchase of Stationery and other articles from Ernakulam District Wholesale Co-operative Department Store - Reg.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance & Purchase, the Proposal for purchasing stationery and other articles from the Ernakulam District Wholesale Department Store at Kacheripady.

Resolved that the Ernakulam District wholesale Department Store be preferred to other supplier of stationery articles, provided the price, quality, and other conditions being equal.

(Ad C)

Item No. 315.18: Finance Department - Plan of action - Approval of.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance and Purchase, the plan of action prepared by the finance Officer for streamlining the accounting procedure in the University.

Resolved that the Standing Committee of the Syndicate on Finance and Purchase be requested to study the 'Plan of action' and submit a report for consideration.

(Fin)

Item No. 315.19: Purchase of furniture for the Centre for Biotechnology.

The item was withdrawn as the Syndicate had consi-

dered the same earlier.

Also resolved that the concerned Section Officer be asked to explain how this item was put up again, when a decision has already been taken up by the Syndicate at its last meeting.

(Ad. C)

Item No. 315.20: Purchase of Microtronic work station with Monitor in the Vice-Chancellor's Office.

Resolved that the matter be deferred for consideration.

(Ad. C)

Item No. 315.21: Purchase of one Plain Paper Photocopier for use in the Vice-Chancellor's Office.

Resolved that the matter be deferred for consideration.

(Ad. C)

Item No. 315.22: Minutes of the meeting of the Finance Committee (Statutory) held on 4-7-1992 Reporting of.

Resolved that the minutes of the meeting of the Finance Committee (Statutory) held on 4-7-1992 be noted. It was further resolved that items which involve financial commitment other than that provided in the Budget, grant of additional monetary benefit to an employee not provided for in the service rules be placed first before the Finance Committee (Statutory) and then be put up for consideration by the Syndicate.

(Fin)

Item No. 315.23: Request for converting the post of Overseer Grade II (Electrical) into Overseer Grade I Consideration of.

Resolved that the matter be deferred for consideration along with similar cases with the recommendations of the Staff Council and Finance Committee (Statutory).

(Ad A)

Item No. 315.24: UGC Scheme - Extension of benefits to qualified Librarians-Period of service in other categories-Calculated for placement

The Syndicate considered, along with the recommendation of the Standing Committee on Finance and Purchase, the proposal for adopting G. O. (MS) No 78/92/H.Edn. dated 5.5.1992 regarding placement of qualified Librarians in the UGC pay scale.

Resolved that G. O. (Ms.) No. 78/92/H.Edn. dated, 5.5.1992 be adopted for implementation in the University for the Library staff only.

(Ad A)

Item No. 315.25: Smt. S. Santha Devi Antharjanam, Assistant Librarian Grade II (on leave) - Request for extension of leave-Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Staff and Establishment the request from Smt. S. Santha Devi Antharjanam, Assistant Librarian Grade II (on leave) for extension of the leave without allowances granted to her earlier for a further period of five years from 7.6.1992 onwards for enabling her to be with her husband who is abroad.

Resolved that Smt. S. Santha Devi Antharjanam, Assistant Librarian Grade II be granted, as a special case leave without allowances for a further period of five years from 7.6.1992 as per the conditions laid down in G. O. [P] No. 579/87/Fin. dated 1.7.1987.

(Ad. A)

Item No. 315.26: Request for the grant of Leave without Allowances - Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Staff and Establishment, the request from Smt Valsala Kumari, S, U. D Typist/Steno for granting her leave without allowances for a period of one year from 15-7-1992 to 14.5.1993 to take up employment in the ANERT, Trivandrum.

Resolved that the request of Smt. S. Valsalakumari for leave without allowances for taking up employment in ANERT from 15.7.1992 to 14.7.1993 be granted, as a special case.

Also resolved that the interim period from 17.3.1992 to 13.7.1992 may also be granted as leave without allowances as a special case. [Ad A]

Item No. 315.27: Shri. T. M. Mathew Deputy Registrar [Admn.] Retired-Increment-Sanctioned-Recon-sideration of

The Syndicate considered the request from the Finance Committee [Statutory] to review the decision of the Syndicate, vide item 312.40 and 313.02 [8] to grant Shri T M Mathew Deputy Registrar, Administration [Retd] one increment w.e.f 1-8-1991.

Resolved that the decisions of the Syndicate vide item 312.40 and 313.02 [8] be withdrawn [Ad. A]

Item No. 315.28: Ph D registration - Application of Smt. Lizzy, E. A. and Smt. Kamalakshy K. V Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the proposal for granting Ph D registration to Smt. Lizzy. A. and Smt. Kamalakshy. K. V.

Resolved that the candidates be granted part-time Ph.D registration under the Faculty of Social sciences as shown below.

Name of candidate	Name of Supervising Guide	Topic of research	Date of Registration
1. Lizzy. E. A.	Dr. Jose. T. Rayyappilly	Women & Consumer Protection with special reference to Kerala	6-5-1991
2. Kamalakshy, E. A. Joseph	Dr. T. Mary	Hotel Industry in Kerala with special reference to Tourism	10-5-1991

(Ac B)

Item No. 315.29: Construction of Compound wall near F1 and E1 type quarters.

The Syndicate considered, along with the recommendation of the Standing Committee on 'Works', the estimate amounting to Rs. 98,000/- for the construction of compound wall near F1 and E1 type quarters.

Resolved that the estimate amounting to Rs. 98,000/- for the above work be approved and the University Engineer be directed to take immediate follow up action for calling quotations etc. so that no further delay is involved in the execution of the work.

Resolved further that in order to avoid cost escalation in the construction works, the following procedure be followed.

1. The University should prepare and maintain with effect from 1st October, 1992 through ptes notification a list of approved contractors for taking up works of the University, valid for a period of three years.
2. All contract of works, of the estimated value upto Rs. 1.0 lakhs should be finalised on the basis of limited tender.

Akr

3. Once the Syndicate has approved the estimate and granted approval to take up a work, the University Engineer should forward the tender notice to all the Contractors in the approved list, under certificate of posting, with 15 days notice.

4. Before the original decision of the Syndicate on a particular item of work comes for confirmation in the next meeting of the Syndicate, the University Engineer should prepare a comparative statement and such tender reporting should be made available to the Syndicate, so as to take a final decision on taking up of the work, and award of the same to a particular Contractor, keeping in view the rate quoted below/above the approved estimate.

5. The University Engineer be authorised to call for tenders without waiting for formal University Order for items already approved in principle and included in the budget.

6. So as to expedite the execution of minor/petty works, the University Engineer be delegated authority to take up minor/petty works (which are already approved by the University and orders issued for execution) of the estimated value upto Rs. 10,000/.

Item No. 315.30: Minutes of the Planning Committee meeting held on 13-7-1992.

Resolved that the minutes of the meeting of the Planning Committee held on 13-7-1992 be noted (PL)

Item No. 315.31: Minutes of the meeting of the Building Committee held on 30-7-1992.  
Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committee on works, the minutes of the meeting of the Building Committee held on 30-7-1992.



Resolved that the recommendations of the Building Committee as in the minutes in the Appendix be approved.

Resolved further that the composition of the Committee constituted for the detailed assessment of the proposal and estimate of the Kerala State Nirmithi Kendra for the construction of seminar Complex be as under.

1. Shri P. Subramonia Iyer  
Member, Syndicate (Convener)
2. Shri T. A. Thomas  
Superintending Engineer  
P. W. D., Trichur.
3. Dr. Jagadish, Professor,  
Indian Institute of Science,  
Bangalore.
4. Shri G. Sankar Architect and Chairman  
Habitate Technology Group  
Trivandrum-14
5. The University Engineer

(PL)

Item No. 315.32: Promotion of Shri P.K. Sarangadharan, Lecturer, Department of Physics and Shri Philip Kurian, Lecturer, Department of Polymer Science and Rubber Technology as Reader as per norms-Recommendations of the Screening Committee-Consideration of. [Item outside the Agenda]

The Syndicate considered the minutes of the meeting of the Committee constituted to assess the suitability of granting promotion to Shri P K Sarangadharan, Lecturer, Department of Physics and Shri Philip Kurian, Lecturer, Department of Polymer Science and Rubber Technology to that of Reader as per the norms adopted in the matter.

Resolved that:

1. The post of Lecturer held by Shri P. K. Sarangadharan in the Department of Physics be upgraded to that of Reader and he be promoted and appointed as Reader from the date on which he satisfied all the norms prescribed in the matter

2. The post of Lecturer held by Shri Philip Kurian in the Department of Polymer Science and Rubber Technology be upgraded to that of Reader and he be promoted and appointed as Reader w.e.f. 13-11-1991, the date on which he fulfilled all the norms.

Resolved further that the matter be placed before the next meeting of the Academic Council for instituting the posts. (Ad.D)

Item No. 315.33: Demands of Service Organisations -  
Consideration of Item outside Agenda.

Resolved that the request from Service Organisations received so far be placed before the Syndicate at its meeting Scheduled for August 18, 1992 as a special item.

The meeting came to a close at 1.00 p.m.

University Buildings  
Kochi 682 022  
5 August 1992

Joint Registrar-in-charge

consequent on upgradation of the posts of Assistant Registrar.

Resolved that these items along with the request from service organisations be placed before the Syndicate at its meeting scheduled for August 18, 1992, as a special item.

The meeting came to a close at 1.00 p. m.

University Buildings  
Kochi 682 022.  
5. August 1992.

Joint Registrar in Charge

APPENDIX TO ITEM No. 315/31

Minutes of the meeting of the Building Committee held at 4.00 p. m. on 30-7-1992.

Present:

1. Shri. P. Subramonia Iyer, Convener (in the Chair)
2. Shri. K. R. Prasad
3. Prof. (Dr.) M. Shahul Hameed
4. Prof. (Dr.) K. G. Balakrishnan
5. Shri T. A. Thomas, Superintending Engineer, PWD, Trichur.
6. Dr. Jagadeesh, Professor, Indian Institute of Science, Bangalore (Expert-special invitee)
7. Shri G. Shankar, Architect & Chairman, Habitat Technology Group, Triyandrum-14 (Expert- special invitee)
8. Shri. K. Madhusoodanan Nair, Joint Registrar in charge of Registrar.
9. Planning and Development Officer
10. University Engineer.

Representatives of Kerala State Nirmithi Kendra

1. Prof. Eugene Nagareth Pandala, (Head of the Department of Arch., TKM Engineering College, Kollam), Resource Group Member, Kerala State Nirmithi Kendra.
2. Shri K. G. Sahiji, Associate State Project Engineer, KESNIK.
3. Shri Zeril S. Jose, Project Architect, KSNK.

Item No. 1 Protection & Improvement works to the University  
Play Ground

Recommended that the estimate amounting to Rs. 5,50,000/- prepared by the University Engineer for the above work be approved subject to scrutiny of rates as per PWD schedule by the Superintending Engineer, State Public Works Department.

Item No. 2 Consideration of the proposal of the Kerala  
State Nirmithi Kendra for construction of  
Seminar Complex.

The Nirmithi Kendra reported the activities of the Kendra and also explained the salient features of their Preliminary Drawing.

The Kendra was requested to submit a rough estimates for the construction of the proposed Seminar Complex to enable the Committee to have detailed assessment of their proposal and estimate.

Also recommended that a committee of the following experts in the line be constituted to make detailed study of the estimate submitted by the representatives of Kerala State Nirmithi Kendra.

The proposal put up by the representatives of the Kerala State Nirmithi Kendra that they may be granted a token payment of 5,000/- for the work already done and to be done for preparation of the drawing and the estimates-in the case the University is unable to assign the work to them - be considered administratively, when written request is received in this regard from them.