

**MINUTES OF THE MEETING OF THE SYNDICATE
HELD ON 1-3-1974 AT THE UNIVERSITY OFFICE,
HILL PALACE, TRIPUNITHURA AT 10-30 A.M.**

Members present:-

1. Prof. Joseph Mundassery (in the Chair)
2. Dr. C.V. Kurian
3. Dr. S. Vasudev
4. Prof. C.T. Benjamin
5. Prof. K.C. Paily
6. Sri P.K. Vasudevan Nair
7. Sri. P.N. Menon
8. Mrs. Moly Thomas.

Item No. 1. Confirmation of the minutes of the meeting held on 2-2-1974.

Resolved to confirm the minutes of the meeting of the Syndicate held on 2-2-1974.

Before entering into the regular items, the Syndicate considered the legal opinion obtained as regards the appointment of the Professor in the Department of Physics and resolved that the post be readvertised. It was further resolved that the post of University Librarian also be notified as per the qualifications laid down in the Ordinance giving exceptional clause as were given in case of the Notification of Professors.

ITEMS NOT CONSIDERED AT THE MEETING OF THE SYNDICATE HELD ON 1-12-1973.

Item No. 28. Recognition of Supervising Teachers in the Department of Physics.

Recognition was granted by the Vice-Chancellor to the following teachers of the Physics Department subject to ratifi-

ation by the Syndicate to guide research work leading to Ph.D of this University.

- 1) Dr. M.G. Krishna Pillai
Reader in Physics.
- 2) Dr. C. Purushothaman, Lecturer
- 3) Dr. K. Gopalakrishnan Nair,
Lecturer

Resolved to ratify the action taken by the Vice Chancellor.

Item No. 29: Hill Palace Employees-Scale of pay to the Palace Employees, scale of pay to the Garden Maistry and service conditions of the Palace Employees who have been appointed in the University service.

The Syndicate discussed in length the various questions connected with the Palace Employees and resolved that they be given an option to choose either the present pay with the retirement age of 60 or the minimum of the pay of the Class IV Employees on a scale of pay of Rs. 70-115 and the retirement age of 55.

Also resolved that they will continue as a separate unit as ordered by Government.

Item No. 30. Remuneration to the Gurkha watchers-sanctioned-ratification of.

The Vice-Chancellor has accorded sanction for giving a total emolument of Rs. 187/-p.m. for the Gurkha Watchers appointed by the University and on this agreement they were allowed to join duty subject to ratification by the Syndicate.

Resolved to ratify the action taken by the Vice-Chancellor.

Item No. 31: Preparation of norms for promotion of Laboratory Mechanic-regarding-disposal of the representation of Sri. K.C. Sukumaran:

Resolved that the following norms be followed as regards the Laboratory Mechanic, that the Laboratory Mechanics on Rs. 140-290 being placed in the scale of pay of Rs. 225-450 after 6 years of service if they are graduates and after 8 years of service if they are non-graduates.

Reconsidering the earlier decision of the Syndicate, it was resolved that Sri. K.C. Sukumaran, Laboratory Mechanic, Department of Marine Sciences be promoted if he satisfies the conditions.

Item No. 32: Allowances to the personal staff of the Vice-Chancellor, Pro Vice Chancellor and Registrar.

Special allowance to the P.S. to Vice-Chancellor, P.A. to Pro Vice Chancellor, P.A. to Registrar, Stenographer to Registrar and Duffadars were proposed to the Syndicate for consideration.

Resolved that the matter be referred to the staff and Establishment Committee for their remarks and be placed before the next Syndicate along with its recommendations.

Item No. 33: This item was considered by the Syndicate meeting held on 18-12-1973.

Item No. 34: Promotion of Clerical Assistants to the Assistant II Grade.

Representations have been received from Messrs. K. Sathyaseelan, N. Babu and Mariamma John, Clerical Assistants requesting that they may be promoted as Assistant II Grade waiving the 7 year period. Sri. Sathyaseelan in his representation stated that he is a graduate and so he may be promoted to the Assistant II Grade, the qualification of which is only graduation. The Standing Committee on Staff and Establishment examined throughly the representations and recommended that the period of 7 years shall not be waived both in the case of graduates and non-graduates and that the request contained in the representation may not be entertained.

The Syndicate examining the representations along with the recommendations of the Standing Committee, resolved that the recommendations of the Standing Committee be accepted.

Item No. 35: Purchase of one Bus from the KSRTC

Several representations were received from the Teachers, Students and Employees of the University pointing out that the present system of transportation cannot suffice their requirements and that one more Bus may be purchased replacing the Tempo Van. In this connection, it was pointed out that re-conditioned second hand Bus may be made available from the KSRTC which may be cheaper in cost.

The Syndicate examining the proposals, resolved that instead of replacing the Tempo, a new bus be purchased for the University in the place of the Old bus.

Item No. 36: This item was considered by the Syndicate held on 18-12-1973.

Item No. 37: Request for Financial assistance from 1) President, Kerala Sociological Society 2) Organising Secretary, 33rd Annual Conference of Association of Surgeons of India and 3) Captain Br. Acharya IN, Commanding Officer.

Considered the request for financial assistance.

The Syndicate resolved to reject them.

FRESH ITEMS

Item No. 1: Soyabean Milk Base Plant.

Mr. J.S. Wenzel, Member of the Canadian Hunger Foundation had offered to set up a Soyabean Milk Base Plant in the University Campus provided the University offers 90,000 sq. ft. of land required for the purpose. The Deputy Technical advisor of the Government of India, Ministry of Agriculture has also written to this effect.

The Syndicate considered the proposal in detail and resolved that 90,000 sq. ft. of land in the University Campus be set apart for the purpose on condition that the project may provide the University facilities for research and collaboration. Further resolved that the terms and conditions of the agreement be prepared later.

Item No. 2: Purchase of Multibeam Feco Inferometers with accessories and Incident Light Microscope with accessories.

The Reader in Charge, Department of Physics has forwarded quotations together with tabulated statement for the purchase of one Multibeam Feco Inferometer with accessories and Incident Light Microscope with accessories. He has requested sanction for the purchase of the instrument at a cost of Rs. 68,623-00 excluding other charges by meeting the expenditure from "14-Department of Physics -B. Plan-4 Contingencies-Equipment" provided in the current year's budget.

Resolved that quotations with clear specifications as per Store Purchase Rules be invited.

Item No. 3: Foundation for Management Education-Revised Constitution-Approval of.

The constitution of the Foundation for Management Education drafted by the Standing Committee of the Foundation and forwarded by Dr. M.V. Pylee, Director, School of Management Studies was placed before the Syndicate for its approval.

Resolved that the draft Constitution for the foundation for Management Education be approved.

Item No. 4: Request from the D.L.L. students who are issued the transfer certificates for permission to appear for the examination.

The Head of the Department of Law has requested permission for allowing the students of the Diploma Course in Labour Law who have obtained their transfer certificates earlier

from the Department to appear for the examination to be held during January 74.

The matter was placed before the Standing Committee who recommended that the rules regarding the admissions be followed in this case also and the request may not be entertained.

The Syndicate resolved that the recommendation of the Standing Committee be accepted.

Item No. 5: Approval of the financial memorandum regarding the introduction of Criminal Law as part of the LL.M Course.

The Syndicate at its meeting held on 1-8-73 has resolved that (1) the Course of Criminal Law be started this year (2) the financial implications be worked out. The financial estimate forwarded by Dr. A. T. Markose regarding the introduction of Criminal Law at the LL. M. Course was placed before the Syndicate.

Resolved to approve the Financial Memorandum.

Item No. 6. Admission to M. Com. course during 73-74

The Syndicate held on 1-9-1973 has resolved that the first year M. Com. course be conducted if there are eligible candidates for admission. The Director, School of Management Studies has stated that there were only 3 applicants who satisfy the prescribed qualifications for admission to the first year M. Com Course. He also pointed out the fact that there is shortage of teaching staff in the Department. In this circumstance, he has recommended that the first year M. Com course need not be conducted during this academic year. The Vice-Chancellor has ordered that the recommendations of the Director be accepted and the matter reported to the Syndicate.

The Syndicate resolved to approve the decision taken by the Vice-Chancellor.

Item No. 7. Recognition of Sri.G.K. Kuriyan, Senior Fishery Scientist C.I.E.T. as Supervising Teacher in the Faculty of Marine Sciences.

Sri. G. K. Kurian, Senior Fishery Scientist cum Head of Division (Craft & Gear), Central Institute of Fisheries Technology, Cochin-11 has requested to recognise him as Supervising Teacher in the Faculty of Marine Sciences under this University. The Dean, Faculty of Marine Sciences has recommended that Sri. G. K. Kurian may be recognised as Supervising teacher of this University for guiding research work leading to M. Sc. (by research) and Ph.D standards.

The Syndicate resolved to approve the recommendations and recognise Sri G. K. Kurian as Supervising guide in the Faculty of Marine Sciences for research purposes.

Item No. 8. Junior Research Fellowships - Fresh awards for the year 1973-74.

Applications were invited for the award of University Junior Fellowships for the year 1973-74. Each Department has been allotted 4 fellowships except the Department of Law and School of Management Studies. The Head of the Departments in their joint meeting examined thoroughly the applications received and submitted their recommendations for the award of the fellowship.

Considering that the fellowships are allotted to Departments they recommended that those researchers who work under the supervisors who are not the staff of Cochin University may not be given the fellowships allotted to the Departments.

The Syndicate after considering the proposals along with the recommendations of the Heads of Departments resolved that preference be given to those who have been working in the Departments as Research Scholars without having the benefit of fellowships instead of giving 10 percent waitage as recommended by the Heads of Departments; (2) Further resolved that in awarding the fellowships preference be given to those who work in the University Departments and if there are vacant fellowships these be allotted to those who had registered under the Faculty irrespective of the Centre of Research and Supervising guide.

Further resolved that norms regarding the award of fellowships be framed immediately. The recommendation of the Head of the Departments not to give the fellowship this time for the School of Management studies be not accepted and the fellowship be awarded to Sri. Lawrence Paul A. Mathai who is a research scholar under the Faculty.

**Item No. 9. Ph.D Qualifying Examination, March 1974
Syllabus in respect of Sri K. Y. Mohammed
Salih - Approval of**

The Syndicate at its meeting held on 26-9-73 had resolved that Dr. K. K. Nayar be appointed as Expert to scrutinise the Syllabus for Ph.D Qualifying examination in respect of Sri. K. Y. Mohammed Salih, Research candidate under the supervision of Dr. C. V. Kurian, Professor and Head of the Department of Marine Sciences. Dr. K. K. Nair has returned the syllabus with his approval.

The Syndicate resolved to approve the Syllabus.

Item No. 10. Payment of actual share of remuneration to examiners.

The Syndicate at its meeting held on 1-9-73 considered the question of payment of actual share of remuneration to examiners - P. G. Examinations and resolved that the bills for the current year be paid on the existing basis (equal share) and that the whole matter be considered at a meeting of the Board of Studies and the Heads of Departments and a new recommendation evolved.

Accordingly the remuneration bills (valuation) for the examinations M. A. (Hindi), M.Sc. Marine Biology, Oceanography, M.Sc. Physics and MBA Part - I have been paid for the current year as per equal share.

Dr. M. V. Pylee, Director, School of Management Studies has stated that for MBA course there are highly specialised subjects also for which services of specialists in those subjects

have to be utilised. He has therefore requested that each examiner be given remuneration according to the extent of work that he undertakes as certified and recommended by the Chairman concerned.

Resolved that the actual remuneration for the work done be given to each examiner as against the distribution of equal share in all departments.

Item No. 11. Supply of Uniforms for Roneo Operators, School of Management Studies.

The Director, School of Management Studies has stated that he has purchased and supplied uniforms for the Duplicator Operator also. Usually the Uniforms are being supplied to the Class IV Employees and the Bus Crew. According to Rule 16A of KSR Duplicating Operator is not included in the last grade service and therefore not eligible for uniforms.

Considered the recommendation of the Standing Committee on Staff and Establishment and resolved to approve the recommendations to the effect that in such cases the Kerala Service Rules be strictly followed.

Item No. 12. Purchase of back number of periodicals to the Department of Physics.

The Head of the Department of Physics has requested that sanction may be accorded for the purchase of back numbers of periodicals amounting to Rs. 1,00,775/- from M/s. Today and Tomorrow's Book Agency, New Delhi and M/s. Researchco, Delhi-35.

Sanction was accorded by the Vice-Chancellor subject to ratification by the Syndicate to purchase the back numbers of periodicals from M/s. Today and Tomorrow's Book Agency, New Delhi and M/s. Researchco, Delhi-35 for an amount of Rs. 1,00,775/-

Resolved to ratify the action taken by the Vice-Chancellor.

Item No. 13. The Draft Rules of procedure to be followed by the Assurance Committee of Senate

The meeting of the Assurance Committee of the Senate held on 14-11-1973 has prepared "Rules of Procedure" to be followed by the Assurance Committee.

The Draft rules of Procedure placed before the Syndicate was considered.

Resolved that the draft be approved with modifications to Rule No. 2 that reads "The assurance Committee shall meet as often as possible at least a week before each meeting of the Senate" to "Assurance Committee shall meet normally once before each meeting of the Senate".

Resolved to approve the Rules of Procedure subject to the above modification.

Item No. 14. Washing Allowance — increased rate

The Class IV Employees have represented that the Washing Allowance of Rs. 3/- given to them is insufficient. In this context they have quoted that the washing allowance given to the Class IV employees in the Kerala University is Rs. 5/- p.m. They have therefore requested that they may also be given washing allowance of Rs. 5/- each per mensem as is given in the Kerala University.

Sanction was therefore accorded by the Vice-Chancellor, subject to ratification by the Syndicate to the employees who have been supplied with uniforms being paid washing allowance at Rs. 5/- each per mensm.

Resolved to ratify the action taken by the Vice-Chancellor.

Item No. 15. University Staff Car - Creation of a post of Driver on Rs. 90-190 in the University - Appointment of Driver - sanctioned - ratification of.

The Syndicate at its meeting held on 1-9-73 resolved that a staff car be purchased for the use of the University Office. Accordingly a staff car was purchased.

In the circumstance, sanction was accorded by the Vice-Chancellor, subject to ratification by the Syndicate to a post of Driver on Rs. 90-190 being created in the University Office w.e.f. 17-12-1973 F. N and Sri. K. Gopi, Peon, possessing Driving Licence being appointed as Driver on Rs. 90-190 of the University Staff Car with effect from 17-12-1973 F.N

Resolved to ratify the action taken by the Vice-Chancellor.

Item No. 16. University Hostels - running of Mess - advance sanctioned - ratification.

The Hon. Warden, University Hostels, had reported that the mess of the University Hostels was closed from 26-7-1973 in view of the financial difficulties encountered by the Mess committee due to non receipt of arrears of mess dues from the Harijan Welfare Department.

In the circumstance sanction was accorded by the Vice-Chancellor, subject to ratification by the Syndicate to the Hon. Warden, University Hostels being permitted to draw an advance of Rs. 1,500/- vide U. O. No. Ad. A1. 26/73 dated 31-7-1973 and an advance of Rs. 3,000/- vide U. O. No. Ad. A1. 26/73 dt. 2-11-1973 to run the mess, the same being refunded as soon as the amount due from the Harijan Welfare Department is obtained.

Resolved to ratify the action taken by the Vice Chancellor.
Item No. 17. Creation of additional posts

Vice Chancellor has accorded sanction for the creation of 9 posts of Assistant II Grade, one post of Clerical Assistant and a Peon for the University Office and the School of Business Management Studies. It was also ordered to fill up the posts from employment Exchange in respect of Assistants II Grade and by promotions in the case of clerical assistants and Peon. Accordingly a peon, Clerical Assistant and 5 Assistants (from the Employment exchange) have been appointed.

The Syndicate resolved to ratify the appointments so far made and directed that no further hands be appointed on provisional basis.

Item No. 18. Promotion of unqualified assistants—extension of the period of exemption from test qualifications granted.

The Vice Chancellor accorded sanction subject to ratification by the Syndicate, extension of the period of exemption to those assistants who have not passed the required test for a further period ending 31-8-1975. The 'Cochin University Employees Union' has also represented that vacant posts of Senior Grade Assistants which were not filled up by the earlier decision of the Syndicate be filled up giving promotions to the Assistants I Grade irrespective of test qualifications as in the case of others who have been working in the same post with exemption from test qualifications. The Staff and Establishment Committee considered this item (No. 60) and recommended that this may be taken up along with Item No. 18.

The Syndicate resolved to ratify the action taken by the Vice-Chancellor in extending the exemption period of the unqualified hands and also resolved to fill up the posts of Senior Grade vacancies by promoting Assistant I Grade irrespective of their test qualifications.

Item No. 61. Continuance of temporary posts during 1974-75

The Vice-Chancellor brought before the notice of the Syndicate the necessity of giving continuance sanction to the temporary posts of the University and allied departments for enabling the incumbents to draw their salaries.

Resolved that the continuance sanction requested for be granted.

Special item brought forward by Prof. Benjamin with the permission of the Chair.

Prof. Benjamin brought to the Notice of the Syndicate the reported reference made by some members of the Kerala legislative assembly alleging certain irregularities that may amount to maligning the University as a whole. He also referred to the

reply given by the Chief Minister. All members present expressed their feelings against this allegations.

The Syndicate resolved that a press conference be conducted by the Vice-Chancellor after the return of the Pro Vice Chancellor.

The Syndicate directed the Vice-Chancellor to send up a report to Government about what the University had done so far and the difficulties the University had to encounter in organising new courses etc.

It was proposed to hold the next meeting of the Syndicate on 22nd and 23rd of this month.

The meeting came to a close at 4.30 P. M.

Cochin Palace,
11-3-1974

Sd/-
REGISTRAR