

# UNIVERSITY OF COCHIN

## MINUTES OF THE MEETING OF THE SYNDICATE

HELD AT 10-30 A. M. ON 2-6-1973

*Place of Meeting :* Hill Palace, Tripunithura

### Present :

1. Prof. Joseph Mundasserry  
(in the Chair)  
(Vice-Chancellor)
2. Sri K. C. Chacko  
(Pro-Vice-Chancellor)
3. Sri C. T. Benjamin
4. Sri K. T. Chandy
5. Sri K. X. John
6. Sri C. P. Kuriakose
7. Sri C. V. Kurian
8. Sri P. N. Menon
9. Sri Mohammed Ibrahim
10. Mrs. Molly Thomas
11. Sri P. K. Umashankar
12. Sri P. K. Vasudevan Nair

*Item No. 1.* Confirmation of the minutes of the meeting of the Syndicate held on 5-5-1973.

Dr. Kuriakose pointed out that there was a mistake in the names of the members of the Committee constituted for studying the work load of the various Departments and that his name should have been included as decided by the Syndicate. The Pro-Vice-Chancellor expressed regret at

the mistake but it was agreed that the Committee as minuted may function for the above work.

The Pro-Vice-Chancellor brought to the notice of the Syndicate that an earlier session of the Syndicate took a decision to give extension to telephone connections to the Heads of Departments where it was not available. It was agreed that it may be minuted now.

Before taking up the other regular items on the Agenda, Dr. Kuriakose requested the permission of the Chairman for a brief discussion on policy matters and matters regarding developments of the activities of the University. Permission was given by the Chairman. Dr. Kuriakose observed that much of the time of the Syndicate was taken up for attending to relatively less important and almost routine affairs of the University and that there was hardly any time for discussing the developmental activities of the University. He particularly desired to know what had become of the proposals of the University for starting courses connected with the Shipyard and what steps have been taken to implement the schemes approved by the U. G. C. He also wanted a discussion on possible steps to be taken for expediting the urgent developments. The Pro-Vice-Chancellor explained that the University had contacted the Central Government authorities in connection with the Shipyard and courses attached to they had directed the University authorities to discuss this matter with Adml. Krishnan. The discussion was held over a scheme for starting a two year post-graduate course for Mechanical and Electrical Engineers for work connected with the Naval Architecture, Ship Design, Ship construction etc. Adml. Krishnan assured the authorities that he will have the scheme examined by his experts and a definite reply would be given very soon, say within about 3 months. He had promised a sympathetic approach to the problem and

expressed his desire for co-operation. The University authorities have also requested Adml. Krishnan to consider Possibilities of any other joint endeavour in this connection.

It was then brought to the notice of the Syndicate that the Shipyard authorities are negotiating with the Indian Institute of Technology, Madras for a similar two year training course for graduates in Mechanical and Electrical Engineering. It was felt that the facilities existing in the Technical Institution in the State and the willingness of the Cochin University to organise such a training course should be brought to the notice of the Cochin Shipyard by the State Government and that these details may be reported to the State Government for such action as is proper.

The Pro-Vice-Chancellor explained to the members the steps taken by the office for advertising all the posts sanctioned by the U. G. C. as well as for the vacant posts previously existing. Guidance from the Syndicate was sought for a principle for determining serial order of vacancies in view of advertising every alternate post as a reserved post. It was agreed that the posts may be arranged in the following order of priority.

1. Vacancies occurring earlier will be ranked higher in the order. Vacancies which existed before 10-7-1971 will be treated to have existed on 10-7-1971 for this purpose.
2. Among vacancies occurring on the same date, higher grade appointment will be ranked higher viz. Professors, Readers, Lecturers and teaching assistants. will be the order.
3. Among posts in the same grade or cadre occurring on the same day, the ranking will be based on the

alphabetical order, first department, wise and then in the same department, in the alphabetical order of the subjects. The order of reservations will be as decided earlier.

All the vacant teaching posts should be advertised together.

**Item No. 2. Appointment of Dr. C. K. N. Nair, Co-ordinator of the B. Tech. Course as drawing and disbursing Officer-ratification of.**

Resolved that the action taken by the Vice-Chancellor be ratified.

(Ac)

**Item No. 3 Construction of a semi-permanent building & 5 for the Department of Marine-Sciences and Physics.**

**Funds provided for the construction of new Quarters during 1973-74.**

The works committee had not met and studied the allocations. Detailed discussion of the allotment was not taken up, however, the following urgent maintenance work for the building and premises at the Hill palace were considered and approved.

1. Maintenance of the Hill palace Building: Rs. 35,000
2. Maintenance to canteen building : Rs. 10,000
3. Maintenance to Bachelor's quarters : Rs. 10,000
4. Provision, clearance and construction and maintenance of compound walls. : Rs. 10,000
5. Provision of water supply and sanitary installation in the building. : Rs. 15,000
6. Electrification, maintenance and special repairs. : Rs. 15,000

In view of the special nature of these commitments, it was decided that Government be approached for sanctioning extra amounts needed for the initial maintenance and renovation of the Hill palace Building. It was agreed that a total estimate be submitted to Government for the works already undertaken and for works such as landscaping, renovating the other buildings in the Hill palace campus, consideration of allocation of funds for the other items of work was deferred.

(Ad. A)

**Item No. 4 Filling up of the posts of Store-Keeper in the Department of Marine Sciences and Physics.**

Resolved that the posts be filled up from among the employees of the University with the required qualifications and considering their seniority.

Resolved further that candidates thus appointed to the scale of Rs. 140-290 will not at any time be considered senior by virtue of higher scale in the regular cadre of Assistants. But they will retain their original seniority in the normal cadre and will be eligible for promotion as and when their turn comes.

(Ad. A)

**Item No. 6 Extension of joining time requested by Shri S. Sadasivan, a candidate in the rank list of Assistants.**

Resolved that Shri S. Sadasivan may be given extension of joining time till 7th June and that if he does not join on 7th June the selection may be cancelled. He is to be telegraphically directed to join on or before 7th June 1973.

(Ad. A)

**Item No. 7 Appointment of Engg. Staff-by promotion, on contract basis, etc.**

Resolved that the method of recruitment of Junior Engineer as laid down in the ordinance may be suitably

amended providing for direct recruitment by promotion from the employees of this University or on contract basis for a short period. The original recommendation may be implemented with the amendments to the ordinance. A formal order amending the ordinance may be issued. It is noted that the amendments of the ordinance is with in the powers of the Syndicate.

(Ad. A)

**Item No. 8 University Guest House-appointment of Manager-fixing of terms and conditions, scale of pay etc.**

Consideration deferred.

(Ad. A)

**Item No. 9 Norms for crediting of the unavailed portion of vacation by the University teachers in their leave account**

Resolved as follows:-

"The following norms may be prescribed for the guidance of the Vice-Chancellor (in modification of orders already in force) in deciding whether University teachers should be placed on duty during the vacation period.

- (a) Heads of Departments who do not avail of vacation will be treated as on duty during the period of the vacation not availed of with out the issue of any specific orders by the University.
- (b) Teachers who are required to be on duty during the vacation period by the Heads of Departments may be placed on duty for the period asked for.
- (c) Teachers may be requested to be placed on duty

for the vacation period for the purpose of attending to their own research work or supervising the work of their students. As a normal practice such teachers may be placed on duty for the period asked for.

(Ad. A.)

**Item No 10 University-Pay and allowances to the employees-following Government orders in general.**

Resolved that the request of the Government be complied with to the extent possible.

(Ad. A)

**Item No 11 Deputation of Dr. N. Parameswaran Nair to K. S. R. T. C. on foreign service conditions representation from Dr. N. Parameswaran Nair for counting his service in the K.S.R.T.C for completion of probation.**

Resolved that a clarification be sought from Government as to whether earlier declaration of probation of a Junior Officer will affect the seniority of a normally Senior Officer adversely and that the decision be deferred till such clarification is received.

(Ad. A.)

**Item No 12 Dr. N. E. Viswanatha Aiyar, Head of the Dept. of Hindi Chairmanship of Editorial Board of "Sahitya Mandal Patrika" - ratification of**

Resolved that the action taken by the Vice-Chancellor be ratified.

(Ad. A)

**Item No 13 Appointment of an Office Assistant who knows typing in Cochin University Union Office.**

Resolved that a post of Typist be sanctioned for the Office of the Cochin University Union.

Resolved further that the Typist should attend to correspondence and other Office work for the Union.

(A.C.)

**Item No 14 Dr. K. V. Sekharan - Recognition as a Supervising Teacher by the University of Cochin.**

Resolved that Shri. K. V. Sekharan, Senior Fishery Scientist, Central Marine Fisheries Research Institute be recognised as Supervising teacher in the Faculty of Marine Sciences of this University

(Ac)

**Item No. 15 Shri. S. K. Warriar Registration for Research**

Resolved that Shri S. K. Warriar be granted registration for part-time research (Ph.D.) in the Faculty of Social Sciences.

(Ac.)

**Item No. 16 Sri. K. P. Balakrishnan, Lecturer, Department of Marine Sciences - permission to attend International Symposium at Oban, Scotland ratification of**

Resolved that the action taken by the Vice-Chancellor be ratified.

(Ad.A.)

**Item No 17 Casual leave on 7-4-1973 to Shri V. Chellappa Panicker, Assistant Registrar - Sanctioned-regarding**

Deferred.

(Ad. A.)

**Item No. 18 Rules governing the use of the Library of the School of Management Studies by the Industrial and Business executives - proposal for amendments**

Resolved that the set of rules proposed in the School of Management Studies Library be approved subject to direction regarding caution deposit to be issued separately.

(Ac.)

**Item No 19 Procedure in remitting the caution deposits for use of the departmental libraries.**

Resolved that all caution and other deposits of a refundable nature collected by the Heads of Departments from the students be kept under a separate personal deposit account in the name of the Head of the Department to be operated only for such deposits. Where different practices exist now, it will be brought on the above lines and a new P. D. Account exclusively for refundable amounts be opened by all Heads of Departments.

(Ac.)

**Item No. 20 Transfer of Registration of Shri T. N. Visambharan Research student from Kerala University to Cochin University.**

Resolved that registration of Shri T. N. Viswambharan, Part-time research student in Hindi be transferred from Kerala University to Cochin University.

(Ac)

**Item No. 21 Extra - ordinary leave sanctioned to Dr. Dinamani**

Resolved that no more leave be granted to Shri P. Dinamani and that his service stands terminated as on 1-6-1973.

(Ad. A.)

**Item No. 22 Recognition of Dr. C. K. N. Nair as Supervising teacher for guiding research students to Ph. D. Degree under the Faculty of Technology of Cochin University.**

Resolved that Sri. C. K. N. Nair may be recognised as Supervising Teacher in the Faculty of Technology of this University to guide candidates for research.

(Ac.)

**Item No 23 Construction of a building for the University Library.**

Resolved that M/s. Pithavadian and Partners be once again requested to accept our offer as a special case.

(Ad. A.)

The following items were considered by special permission of the Chairman.

**Item No 24 Lists of Examiners for the various Examinations 1973.**

The Pro-Vice-Chancellor placed before the House the list of examiners to be appointed for the various examinations of 1973. The Syndicate approved the lists.

**Item No 25 Service conditions of the Palace Employees of the Hill Palace.**

The recommendations of the Committee constituted to study the service conditions of the Palace employees of the Hill Palace have been accepted. The minutes embodying their recommendation are appended. The offer of new rates of remuneration will be notified on the notice board and individually to the employees. The new scales shall be implemented only with their consent.

**Item No 26 Selection of Matron for the Women's Hostel**

The minutes of the meeting of the Selection Committee for the Selection of Matron for the Women's Hostel were considered.

Resolved that Smt. A. K. Suseela be appointed as the Matron for the Women's Hostel.

The meeting terminated at 1-30 p. m.

(Sd)

Pro-Vice-Chancellor./Registrar.

Hill Palace,  
Tripunithura  
8th May 1973

(Sd)

Vice-Chancellor