

UNIVERSITY OF COCHIN

FIRST MEETING OF THE SYNDICATE

SATURDAY THE 22nd JANUARY 1972 AT 9 A. M.

Place of Meeting: University Buildings, Cochin-22

Present:

1. Sri. Joseph Mundassery, Vice-Chancellor
(in the Chair)
2. Sri. K. C. Chacko, Pro-Vice-Chancellor
3. Smt. Padma Ramachandran
4. Sri. K. Madhava Menon
5. Sri. C. T. Benjamin
6. Sri. K. T. Chandy
7. Sri. K. X. John
8. Sri. C. V. Kurian
9. Fr. Xavier Kaniampuram
10. Sri. C. P. Kuriakose
11. Sri. K. B. Mohamed Ebrahim
12. Sri. P. N. Menon
13. Sri. M. K. Raghavan
14. Sri. Saleh Mohammed Ibrahim Sait
15. Sri P. K. Vasudavan Nair

MINUTES OF THE MEETING

The members introduced themselves to each other. The Vice-Chancellor then welcomed the new members to the first meeting of the Syndicate. He also explained

briefly the concept of the new Federal University and the steps he had taken to organise it along new lines. He also referred to the contacts he had made with the colleges which are eligible to become constituent with the University.

Before the formal agenda was taken up, Fr. Kaniampuram moved the following resolution:

"The first meeting of the Syndicate of the University of Cochin places on record its grateful appreciation of the noble gesture of the Government of Kerala in projecting the idea of this new Federal University, the University Grants Commission for its financial aid and the Government of India for their graceful concurrence in the matter."

The resolution was unanimously passed.

The items of the Agenda were then discussed one by one.

1. Coat of Arms for the University of Cochin

The syndicate noted the report regarding the Coat of Arms for the University of Cochin.

(Ad.)

2. Appointment of the Vice-Chancellor and the Pro-Vice-Chancellor
Terms and conditions

The Syndicate noted the terms and conditions of the appointment of the Vice-Chancellor and the Pro-Vice-Chancellor.

Resolved that the Chancellor be requested to include the following clause as item (6) in the conditions of services of the Vice-Chancellor:

"He will be eligible for any concession, in relation to medical attendance and treatment, that may be prescribed by the Syndicate of the University for the class of Officers serving in the same station to which the Syndicate may declare the office of the Vice-Chancellor to correspond in status or conditions of service".

Resolved also that the Pro-Vice-Chancellor would be eligible for leave benefit as per Rules in the K. S. R.

(Ad.)

3. Academic Robes for the Chancellor, Pro-Chancellor, Vice-Chancellor and Pro-Vice-Chancellor.

The Syndicate noted the details of the Academic Robes for the Chancellor, Pro-Chancellor, Vice-Chancellor and Pro-Vice-Chancellor.

Discussion on modifications to be proposed was deferred.

(Ac.)

4. Banking arrangements.

The Syndicate noted the report regarding the opening of an account in the State Bank of Travancore, Kalamassery, for depositing the University Funds and the authorisation given to the Deputy Registrar to operate the bank account.

It also noted the opening of a Savings Bank Account in the same bank for depositing the Provident Fund collected from the employees of the University.

(Cash)

5. Budget Estimates for 1971-72:

The Syndicate noted the Budget Estimates for 1971-72.

(Audit)

6. Budget Estimates for the year 1972-73

The Syndicate deferred consideration of the Budget proposals for the year 1972-73 to a meeting to be convened immediately for such a discussion along with the Draft Plan proposal and the short term courses.

(Ac.)

7. Purchase of cars for the Pro-Vice-Chancellor and the Vice-Chancellor

The Syndicate noted the arrangement made regarding the purchase of Ambassador cars from Messrs Marikkar (Motors) Ltd., under the State quota for the Pro-Vice-Chancellor and the Vice-Chancellor.

(Ad.)

8. Residence of the Vice-Chancellor and Pro-Vice Chancellor-
Furnishing of

The Syndicate noted the arrangements made regarding the provisions of free furnished accommodation for the Vice-Chancellor and the Pro-Vice-Chancellor.

(Ad.)

9. T. A. Rules for use of University Car by the Pro-Vice-Chancellor:

The Syndicate considered the T. A. Rules for the use of the University car by the Pro-Vice-Chancellor along with the draft new rules for the use of the cars by the Vice-Chancellor and the Pro-Vice-Chancellor.

Resolved that the draft new Rules be approved provisionally deleting the last sentence of Rules 7. Resolved further that the Rules for the use of the Car by the Chairman of the Electricity Board be obtained and placed before the Syndicate for consideration for finalising the Rules now provisionally approved.

(Ad.)

10. Registration of Research Students for Ph. D. Degree

The Syndicate noted the details regarding the registration of research students for Ph. D. Degree. Resolved that the recommendations of the Head of the Department be accepted.

(Ac.)

11. University Research Fellowships and Merit Scholarships-
Institution of

The Syndicate noted the details regarding the institution of the University Research Fellowships and Merit Scholarships.

(Ac)

12. Award of Junior Research Fellowships of Rs. 175/- p. m.

The Syndicate noted details regarding award of Junior Research Fellowships of Rs. 175/- per mensem.

13. University Merit Scholarships for Post-graduate courses
1971-72—Sanctioned to a 2nd year M. Sc. Scholar

The Syndicate noted the award of University Merit Scholarship to Shri. G. Narayana Swamy, Senior M. Sc. student, who has opted to the Cochin University Courses.

(Ac.)

14. Change of name of the Department of Marine Biology and Oceanography.

The Syndicate noted the change in name of the Department of Marine Biology and Oceanography as the "Department of Marine Sciences."

(Ac.)

15. Construction of Buildings—Estimates

The Syndicate noted the sanction issued for the following works in the University campus:

1. Maintenance of Women's hostel
2. Maintenance of Men's hostel
3. Maintenance of Teacher's hostel
4. Construction of 2 Nos. 4 Flat 'E' Type quarters
5. Construction of 1 No. 'F' Type quarters
6. Barbed wire fencing around the three hostels.

(Ad.)

16. Creation of new posts in the University office:

The Syndicate noted the details regarding the creation of new posts in the University office.

Resolved that the candidates recruited from the Employment Exchange need be retained only until the posts were filled up by regular advertisement and selection.

(Ad.)

17. Deputation of Sri. A. C. Joseph, Reader, School of Management Studies to Michigan State University-Extension of period-Sanction issued.

The Syndicate considered the report of the granting of extra ordinary leave as a special case to Shri. A. C. Joseph for a period of 6 1/2 months from 15th September to 31st March 1972.

Resolved that the leave should not be extended beyond 31st March 1972 and that the candidate be informed of it immediately.

(Ac.)

18. Appointment of members of the Board of Examiners.

The Syndicate noted the details regarding the appointment of members of the Board of examiners.

(E)

19. Department of Physics-Purchase of equipment.

The Syndicate noted the sanction accorded for the purchase of Oscilloscope and Universal Bridge at a cost of Rs. 23,495/-exclusive of S. T. and other charges, for the Physics Department.

(Ad)

20. Department of Physics-Reappropriation of funds:

The Syndicate noted the reappropriation of Rs.5000/- from "15A Non Plan (4) contingencies-purchase & repair of furniture" to "14 A Non Plan (5) other charges- Lab charges."

(Ad)

21. Purchase of Microscope for the Department of Marine Sciences:

The Syndicate noted the sanction accorded for the purchase of Microscope for Rs.3,200/- for the Department of Marine Sciences.

Resolved in this connection that the Heads of Departments might be directed to furnish the details of equipments sought to be purchased during any financial year along with the budget proposals. The question of authorising the Heads of Departments to sanction purchase of such equipments up to the provision in the budget would be considered while revising the delegation of powers to them.

(Ad)

22. Institution of Three Year Part-time M. B. A. course in the School of Management Studies.

The Syndicate noted the details of the Institution of Three Year Part-time M. B. A. course in the School of Management Studies.

(Ac.)

23. Reappropriation of Funds

The Syndicate noted the following reappropriations sanctioned by the Vice-Chancellor:

Head of account from which diversion is made	Head of account to which diversion is made	Amount of diversion
"4 Misc. (7) L. S. Provision for purchase of furniture for all Depts."	"1 4A. Non Plan (4) Contingencies- Purchase and repair of furniture.	Rs. 500/-
"4 Misc. (7) L. S. Provision for purchase of furniture for all Depts."	"14 A. Non-plan (4) contingencies- purchase and repair of furniture."	" 1,100/-

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"4 Misc. (7) L. S. Provision for purchase of furniture for all Depts."
 "13 Dept. of Marine Biology & Oceanography - 4 Contingencies-purchase & repair of furniture." | Rs. 5,000/- |

"1 (a) General Direction (4) Contingencies- Purchase and repair of furniture"
 "12 SMS (4) Contingencies-purchase & repair of furniture" | 2,500/- |

(Ad.)

24. Fourth Five Year Plan Schemes for the period 1972-74

Syndicate deferred consideration of the Fourth Five Year Plan Schemes for discussion at a special meeting to be convened for this purpose.

(Ac.)

25. Short term courses

The Syndicate deferred consideration of short term courses for discussion at the special meeting to be convened.

(Ac.)

26. Appointment of Legal Adviser for the University

The Syndicate considered the appointment of a Legal Adviser for the University.

Resolved that Shri V. K. Krishna Menon, Barrister-at Law, Ernakulam, be appointed as the Legal Adviser on a retaining fee of Rs. 500/- per mensem for a period of 2 years. For the conduct of cases in the courts, extra remuneration would be paid according to Rules in this respect available in the Kerala University.

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The Syndicate noted the engagement of Shri C. K. Sivasankara Panicker, Advocate, Ernakulam, for the conduct of cases already in the Court and resolved that he might continue to handle the cases already entrusted with him.

(Ad.)

27. Damages caused to the University Bus due to unauthorised handling by the Garden Maistry Shri C. K. Joseph

The Syndicate considered the damages caused to the University bus by the Garden Maistry Shri. C. K. Joseph and the recommendation of the Junior Engineer to waive the recovery of Rs. 560/- ordered by the Vice Chancellor towards the repair charges from the Garden Maistry.

Resolved that the recovery of Rs. 560/- ordered already be waived and in its stead, a fine of Rs. 25/- be imposed on Shri C. K. Joseph.

Resolved further that the explanation of the Driver also be called for, regarding the occurrence of such an accident.

(Ad.)

28. Consideration of Examiners' report on the Ph. D. Thesis submitted by Shri. P. V. Cherian

The Syndicate considered the report of the Examiners on the Ph. D. thesis submitted by Shri. P. V. Cherian on "Studies on Spheroma Terebrans Bate of the Port of Cochin."

Resolved that the unanimous recommendation of the examiners for the award of the Ph. D. degree to the candidate be accepted and the candidate be awarded the degree of Ph. D.

(E.)

29. Surrender of land for purpose of providing road around the University campus

The Syndicate considered the negotiation between the University and the Kalamassery Panchayat regarding the surrender of land necessary for a road along the periphery of the University Campus, to the Panchayat.

Resolved that the offer of the Panchayat agreeing to the proposal of the University be accepted.

The Syndicate considered also the permission given by the University to the Kalamassery Panchayat to put up street lights from South Kalamassery to the University campus along the University Road.

Resolved that the University might negotiate with the Panchayat and the Electricity Board and take over street lighting as the property and commitment of the University.

(Ad.)

30. Grant-in -aid for 'Case Studies in Industrial Relations' at the School of Management Studies.

The Syndicate considered the question of accepting the grant-in-aid for "Case Studies in Industrial Relations" at the School of Management Studies.

Resolved that the project be implemented with the U. G. C. grant for the purpose, meeting minor expenditure on stationery etc. from the University funds. The selection of the officer on Rs. 8,000/- per annum might be made through advertisement and selection.

(Ac.)

31. Starting of Diploma Course in Labour Law.

Considered the proposal for starting of a Diploma course in Labour Law.

Resolved that the course be started as a part-time course.

Resolved further that the Committee be requested to make suitable modification in the duration of the course and the staff structure taking into consideration the change from a full time course to a part-time Diploma course.

(Ac.)

32. Starting of a Two Year Master's Degree Course in Business Administration in the School of Management Studies:

Considered the question of starting a two year Master's Degree course in Business Administration in the School of Management Studies:

Resolved that the decision be deferred for a more detailed study of the implication of starting full time course.

(Ac.)

33. Starting of new courses in the School of Management Studies.

Considered the starting of the following new courses in the School of Management Studies.

1. Entrepreneur Development Programme.

Resolved that the scheme be approved as proposed.

- 2. Diploma course in (I) Personnel Management and Industrial Relations and (II) Advanced Management Technology.**

Resolved that the course be defined as a certificate course, as the duration did not justify the award of a Diploma. Subject to this change, the scheme as proposed was approved.

Resolved further that the regular staff of the Faculty might take up additional work for these part-time courses subject to the condition that no staff member should work for more than 5 hour a week extra in all the courses put together and that, to be eligible for additional remuneration, he should work at least three hours per week extra. The additional remuneration can be up to 20% of the basic pay at the discretion of the Director.

(Ac.)

34. Opening of Bank Account at Ernakulam.

The Syndicate considered the opening of a Bank account at the Ernakulam (Broadway) Branch of the State Bank of Travancore for payment in respect of the bills of the office's and the staff of the Department of Marine Sciences.

Resolved that a current account be opened at the Ernakulam (Broadway) Branch of the State Bank of Travancore, limited to Rs. 25,000/-

(Cash)

35. Post-graduate Diploma Course in Translation and Secretariat Drafting in Hindi

The Syndicate noted the sanction accorded for the creation of two posts of part-time lecturer at a consolidated pay of Rs. 250/- p. m. for the post-graduate Diploma Course in Translation and Secretariat Drafting in Hindi.

(Ac.)

36. Application of Article 48 of K. S. R. Part I to the University staff

The Syndicate considered the applicability of K. S. R. Part I to the remuneration received for over-time work by the University staff.

Resolved that the practice of the Kerala University be ascertained and put up to the Syndicate before a decision is taken by the Cochin University.

(Ac.)

37. Additional staff for Engineering Unit

The Syndicate considered the requirement of the additional staff in the Engineering Unit.

Resolved that the following additional staff be sanctioned for the Engineering unit and the posts created:

1. Junior Engineer (Civil) on Rs. 280-525: 1
2. Junior Engineer (Electrical) " : 1
3. Grade II Overseer/Draftsman on Rs. 110-220: 2
4. Grade II Draftsman (Civil) on Rs. 110-220: 1
(for Chief Engineer's office)
(P. V. C.)
5. Divisional Accountant on Rs. 310-600: 1

- | | |
|-------------------------|----------------|
| 6. Assistant Grade I on | Rs. 140-290: 1 |
| 7. L. D. Typist on | Rs. 100-210: 1 |
| 8. Peon on | Rs. 75-115: 1 |

Posts 1 to 4 and 7 might be filled through advertisement and selection, post 5 on deputation from Government service and posts 6 and 8 by promotion from eligible hands in the service.

(Ad.)

38. University Non-teaching staff—Implementation of ratios of the various categories of posts:

Considered the implementation of ratios in the various categories of posts in the non-teaching sections of the University.

Resolved that the ratios be implemented in the Cochin University service also as in the case of Kerala University.

The Vice-Chancellor was empowered to create the required number of additional higher posts for these purposes:

Resolved further that—

- i) exemption be given to the employees from passing the departmental tests for a period of two years for purpose of promotion to higher grade,
- ii) exemption be granted after getting a declaration from the candidates that they would agree to be reverted if they do not qualify within 2 years'

iii) the appointment order should specify this condition when the exemption is granted and

iv) the appointments to the higher posts be made on promotion.

(Ad.)

39. Course in High Polymer and Rubber Technology.

Considered the introduction of a course in High Polymer and Rubber Technology.

Resolved that the scheme be accepted in principle and further details of the course be placed before the next meeting of the Syndicate.

(Ac.)

40. Institution of Senior and Junior Fellowships of value of Rs. 500/-p. m. and Rs. 300/-per mensem respectively and the enhancement of the value of the Fellowship of Rs. 175/-p. m. to Rs. 250/-per mensem.

Considered the institution of Senior and Junior Fellowships of the value of Rs. 500/-per mensem and Rs. 300/-per mensem and the enhancement of the value of the scholarship of Rs. 175/-per mensem to Rs. 250/-per mensem.

Resolved (i) that three Fellowships of the value of Rs. 500/-per mensem each be instituted for post-doctoral research work.

ii) that three Fellowships of Rs. 300/-per mensem each be instituted for candidates with outstanding merit and experience for doctoral work or work on other specified projects.

iii) that the value of the existing Fellowships of Rs. 175/-per mensem be enhanced to Rs. 250/-per mensem with effect from 1-4-1972.

(Ac.)

41. Establishment of University Library.

Considered the question of establishment of a University library.

Resolved to defer consideration.

(Ac.)

42. Powers of the Vice-Chancellor and the Heads of the Department:

The syndicate considered modifying the powers of the Vice-Chancellor and the Heads of Departments.

Resolved that consideration be deferred pending a more detailed study of the existing powers.

(Ad.)

43. Medical Reimbursement to University Employees:

Considered the Rules for Medical reimbursement to University employees.

Resolved that the Rules in force in the Kerala and Calicut Universities be accepted except for the change that instead of the countersignature of the bills exceeding Rs. 100/- by the University Health Director, the countersignature of the Honorary Medical Officer of the Hostels be prescribed.

(Ad.)

44. Construction of 2 Nos. 'C' type quarters-
Approval of the Estimates:-

The Syndicate noted the sanction accorded by the Vice-Chancellor for the construction of 2 numbers 'C' type quarters at an estimated cost of Rs. 3,80,000.00.

(Ad.)

45. Creation of full time posts of Sweeper-cum-Cleaner and consequential abolition of part-time posts.

The Syndicate considered the question of creation of full time posts of Sweeper-cum-Cleaner and abolition of some part time posts.

Resolved that (i) the vacant part-time posts as on the date of the meeting be abolished.

(ii) the four part-time employees who have put in more than 5 years of service be declared full time sweeper-cum-cleaners, the four part time posts being upgraded as full time Sweeper-cum-cleaner. Exemption from the age limit of 30 years for recruitment to regular service was granted to such of those part time employees in the service who are now over 30 years of age,

(iii) all posts of full time sweeper/L Cleaner in the University be designated as sweeper-cum-Cleaner.

Suitable distribution of the full time and part-time posts of the Sweeper-cum-cleaner may be made by the Vice Chancellor.

(Ad.)

46. Organisation of a research Unit for the investigation of the industrial potentiality of cashew nut shell liquid.

The Syndicate considered the proposals for organising a research unit for the investigations of the Industrial Potentiality of Cashew nut shell liquid.

Resolved that the recommendations of the Committee be accepted and the scheme be started at the F. A. C. T. Research Laboratory in the first instance.

(Ac.)

Item discussed with the special permission of the Vice-Chancellor:

The Syndicate considered the tragic circumstances under which Shri. N. C. John, Lecturer, School of Management Studies, lost his life while on deputation to attend a Conference as a delegate of the University and the request of Mrs. John for appointment in the University service. It was noted that she has not completed her qualification as a graduate. On compassionate grounds, the Syndicate resolved to offer Mrs. John an appointment as Clerical Assistant in the scale of Rs. 90-190.

(Ad.)

It was decided that the first Saturday during every calender month would be normally the day fixed for regular meeting of the Syndicate of the Cochin University. Any special meeting, however, might be held as and when

considered necessary by the Vice-Chancellor. In view of the first meeting having been held on 22nd of January 1972, there would be no regular meeting of the Syndicate during February 1972. A special meeting for discussing the Budget, estimates for 1972-73, the Fourth Five year Plan proposals and the short-term courses, was agreed to be held from 11 a. m. on Monday the 7th February '72.

The meeting terminated at 1 p. m.

University office
Cochin-22
29-1-1972

K. C. CHACKO
Pro-Vice-Chancellor
(Registrar)

JOSEPH MUNDASSERY
Vice-Chancellor