

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

Cochin University P.O.,  
Kochi - 22

No.Conf.I/1540/09/Synd.

Date : 02.03.2010.

## CORRECTION SLIP

Sub : Confirmed Minutes of the 549<sup>th</sup> Meeting of the Syndicate  
held on 11.11.2009.

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The Syndicate modified Item No.5 under para (2) of the sub title "Item Outside the Agenda" of the above read minutes as follows:

"The cost of CAT application fee may be enhanced from Rs.750/- to Rs.850/- for General Candidates and the fee may be retained at Rs.375/- for SC/ST Candidates".

Orders are issued correcting the Minutes of the Meeting of the (549<sup>th</sup>) Syndicate held on 11.11.2009, to the extent as shown above.



**REGISTRAR**

To

1. All Members of the Syndicate
2. All Members of the Senate
3. Heads of all Teaching Departments/Directors of Schools
4. All Sections in the Administrative Office
5. PS to Vice-Chancellor/PS to Pro-Vice-Chancellor/  
PA to Registrar
6. Day file/Stock file/file copy

lj/n

# COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



MINUTES OF THE 549<sup>th</sup> MEETING OF THE SYNDICATE  
HELD ON 11.11.2009 AT 10.30 A.M IN THE SYNDICATE HALL OF THE UNIVERSITY.

## Members present:

1. Vice-Chancellor (in the Chair)
2. Sri. C.M. Dinesh Mani M.L.A
3. Sri. Alphons Kannamthanam M.L.A
4. Dr. V.P.N.Nampoori
5. Dr. K.N.Chandrasekharan Pillai
6. Prof. P.O.J. Lebba
7. Dr. I.S. Bright Singh
8. Dr.Joy Job Kulavelil
9. Dr. Kuncheria P. Isaac, Director of Technical Education
10. Adv. K. Mohanachandran
11. Sri. Baby Chakrapani
12. Sri. N.K. Vasudevan
13. Dr. S. Salim
14. Shri. V. Prasenana, Additional Secretary (Finance)
15. Shri. M. Mohammed Basheer, Joint Secretary (Higher Education)
16. Sri. Narendran T, Chairman, Cochin University Union

## Also present :

Dr. N. Chandramohanakumar  
Registrar

## Special Items reported by the Vice-Chancellor

### \*I. Reports submitted by the various Sub Committees constituted by the Syndicate:

- A. Sub Committee constituted for enforcing students discipline and redressing grievances.

The Syndicate approved the minutes of the meeting held on 07.11.2009 and resolved to implement the recommendations it toto. (Appendix – I).

- B. Sub Committee constituted to look into the various aspects in detail of the entire C.P.W.D works.



The Syndicate decided to give a copy of the report to all the Members of the Syndicate. The Syndicate further authorised the Standing Committee of the Syndicate on Works to offer detailed comments on the report.

C. Sub Committee constituted for the Staff day celebrations.

The Syndicate noted the minutes of the meeting with the various Service Organizations of the University held on 28.07.2009.

II. White paper on recruitment of various teaching/non teaching posts.

The syndicate discussed the white paper in detail and resolved to take immediate steps to fill up various teaching and non teaching posts for which applications has already been called for. It is also resolved that the standing committee of the Syndicate on Staff and Establishment may examine the progress.

III. The Vice Chancellor reported the important developments in the University after the last meeting of the Syndicate and the future plans.

- A. Based on the direction from the Ministry for New and Renewable Energy, Government of India Dr. K.P. Vijayakumar, Dr. K.N. Madhusoodanan, Dr. K. Sreekumar and Dr. N. Chandramhanakumar presented the salient features of the proposal submitted by the University to the Government of India for the establishment of a Centre for Alternate Energy at CUSAT before the Ministry of New and Renewable Energy on 28.10.2009.
- B. It is proposed to conduct the Inauguration of the Inter University Centre for Nanomaterials and Devices on 17<sup>th</sup> November 2009. The Hon'ble Minister for Education has agreed to Inaugurate the Centre.
- C. It is also proposed to conduct the Inauguration of the Centre for IPR Studies by the Hon'ble Minister for Finance. The exact date is yet to be confirmed.
- D. The University will be conducting the Inculcate Programme, introduced by the Government of Kerala to attract and motivate the young talents towards Science, from the Government and Aided Schools of the State during November 19-22, 2009.
- E. Orientation programmes for University Teachers and training programmes for University Staff were conducted in three batches.
- F. The Scholars in Residence Programme (the ERUDITE) is being implemented in various departments of the University. As part of the programme Dr. Alferov I Zhores, Nobel Laureate from Russia has agreed to visit this University during January, 2010.

**Item No.549.01 Confirmation of the Minutes of the 548<sup>th</sup> Meeting of the Syndicate held on 09.10.2009.**

The Syndicate considered the draft minutes of the 548<sup>th</sup> Meeting of the Syndicate held on 09.10.2009 with the following emendations:

In the Special Item reported by the Vice Chancellor.

- (A) in item No.2 in the resolution a) '(d)' is added after '(c)' and in the resolution c), '(d) and' is deleted.
- (B) in item No.3 the resolution be changed as follows:  
"The Syndicate resolved to accommodate these students with the existing guides over and above the maximum number of students allowed with each guide as a special case and further resolved to report the matter to the Academic Council."
- (C) The following be added as item No.6  
"The Syndicate observed that various programmes conducted in the Schools/ Departments/Centres are not properly informed to the Members of the Syndicate. The Syndicate resolved to issue a circular to the Heads of all Departments/ Schools/ Divisions/ Centres/Colleges to inform all the Members of the Syndicate about the functions which will be organized in future".
- II. The Syndicate resolved to modify the resolution in item 547.34 adding 'teachers who are working in aided colleges affiliated to any of the Universities in Kerala.' after 'Teachers of the Universities in Kerala' :
- III. In item No. 547.44, the resolution added at the time of confirmation in the 548<sup>th</sup> meeting of the Syndicate be changed as follows:  
"The Syndicate also resolved to nominate (1) Dr. K. Sreekumar, Professor, Department of Applied Chemistry as the Hon. Director of the Centre for Nano Materials and Devices until further orders, (2) Dr. N.S. Gopalakrishnan, Professor, School of Legal Studies as the Hon. Director, Centre for Intellectual Property Rights and (3) Dr. N. Chandramohanakumar, Professor, Dept. of Chemical Oceanography as the Hon. Director of the Centre for Development of Marine Biotechnology.
- IV. (a) In item No. 548.05, in the resolution, the words 'shall include' be added by deleting the word 'including'.
- (b) In item No. 548.06, in the resolution, the words 'work and the corresponding rate escalation.' be added by deleting the word 'amount'.
- (c) In item No. 548.15, the second paragraph of the resolution be changed as follows:  
"The Syndicate also ratified the action taken by the Vice Chancellor directing Smt. Raseeja N.R. to refund the excess amount drawn as advance."
- (d) In item No. 548.16, in the resolution the sentence 'to enable the clearance of wage bills' be added after the word 'period' in the second line.
- (e) In item No. 548.22, the second resolution is modified as  
"The Syndicate further resolved to notify the vacancy."
- (f) In item No. 548.25, in the resolution the words 'two years' is replaced with 'a further period of 2 years'.
- (g) In item No. 548.32, the title 'Hon. Director, CIRM' is deleted

(h) In item No. 548.34 the words 'from the Board of Studies' is added after the words 'Faculty of Technology'.

(i) In item No. 548.40, the resolution be modified as

'The Syndicate resolved to disburse the arrear of uniform allowance for the period 2006-07 and 2007-08 after adjusting the amount incurred for the purchase of Uniform during 2008-09 to the Security staff including Security Officer.

The Syndicate further resolved to disburse the Uniform allowance in future.

(j) In item No. 548.42, the following be added:

'The Syndicate resolved to ratify the action taken by the Vice Chancellor.'

(k) In Items outside the Agenda (6), the resolution be changed as follows:

'The Syndicate resolved to consider favourably the Charter of demands given by Cochin University Employees Association and inform the matter.'

(l) In Items outside the Agenda, the following be added as item Nos. 7 and 8.

7. The Syndicate considered with grave concern the advertisement of Musli Power X'tra of the Kunnath Pharmaceuticals with certification from Dr. C.S.Paulose, Head, Department of Biotechnology. The Syndicate observed that the CUSAT doesn't have the authority to conduct clinical test for any drug and hence the certification is unethical and illegal.

The Syndicate resolved to seek explanation from Dr. C.S. Paulose on the issue.

8. The Syndicate reviewed the construction of Software Engineering Block and expressed its grave concern over the inordinate delay occurred in the completion.

**Item No.549.02 Purchase and supply of Uniform materials for the use of Security Officer/Security Guards.**

The matter has already been decided in the 548<sup>th</sup> Syndicate.

(Ad.C)

**\*Item No.549.03 Academic Admissions – Courses conducted by Navy – Fees – Fixation of- Consideration of – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters/Finance and Purchases, the matter of fixing the fee payable by the students for the various courses conducted by the Navy.

The Syndicate resolved to fix the following fees for the courses conducted by the Navy for the current year:

Advanced Diploma	-	Rs.5000/- per student
M.Phil	-	Rs.6000/- per student

(Ac.A)

**Item No. 549.04    Renovation of toilets of Sarovar Hostel – Approval of revised estimate including extra items and excess quantity executed – Detailed report called for by Syndicate – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works/Finance & Purchase, the following in view of the report and explanation from the concerned Engineers:

- 1) to sanction the revised estimate amounting to Rs.12,09,135/- including that for extra items and exceeded quantities with modified accepted PAC of Rs.16,44,876/-.
- 2) To execute the extra item through the same contractor with same terms and conditions.

The Syndicate resolved to approve the revised estimate, based on the detailed report submitted by University Engineer, for Rs.12,09,135/- with modified Accepted PAC of Rs.16,44,876/- and also resolved to execute the extra item through the same contractor, with same terms and conditions.

The Syndicate further resolved to give a revised administrative sanction based on the revised estimate.

(UEU)

**Item No. 549.05    Extension of SMS Auditorium in Thrikkakara Campus – Award of work to lowest bidder – Ratification of action taken by Vice-Chancellor to approve the estimate – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works/ Finance & Purchase, the following:

- 1) to ratify the action taken by the Vice Chancellor approving the estimate amounting to Rs.14,67,000/-.
- 2) To award the work to lowest bidder Sri. Suresh Kumar at his quoted rate of 35% above estimate with APAC of Rs.12,24,097/-.

The Syndicate resolved:

- 1) to ratify the action taken by Vice Chancellor in having approved the estimate amounting to Rs. 14,67,000/-
- 2) to award the work to the lowest bidder Sri. Suresh Kumar S. at his quoted rate of 35% above estimate with APAC of Rs.12,24,097/-

(UEU)

**Item No. 549.06    Construction of main block in CUCEK at Pulinkunnu Campus – Report of Principal, School of Engineering for the justification on the revised estimate submitted by CPWD – Consideration for approval of revised estimate – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the report of the Principal,

School of Engineering for the justification on the revised estimate submitted by C.P.W.D and the matter of formulating definite terms and conditions before further release of funds to C.P.W.D. works.

The Syndicate resolved to consider the matter along with the report of the Sub Committee of the Syndicate constituted to look into the various aspects in detail of the entire C.P.W.D work.

(UEU)

**Item No. 549.07 Construction of compound wall at the east and north side of play ground in Thrikkakara campus – Award of work to lowest bidder Sri. S S. Sureshkumar – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the matter of awarding work to the 1<sup>st</sup> lowest bidder Sri.S.S. Sureshkumar at his quoted 29% above estimate with an APAC of Rs.17,48,787/-.

The Syndicate resolved to award the work to the lowest bidder Sri. S.S. Sureshkumar at his quoted rate of 29% above estimate with an APAC of Rs.17,48,787/-.

The Syndicate also resolved to issue a revised administrative sanction.

**Item No. 549.08 Widening of University main road – shifting of 11 KV Changampuzha feeder and electric poles at University road – deposits towards the work with K.S.E.B – Ratification of action taken by Vice – Chancellor – Reg.**

The Syndicate considered the action taken by the Vice Chancellor in according sanction to deposit an amount of Rs.6,16,600/- with KSEB and an additional amount of Rs.3,25,400/- demanded later to be deposited with KSEB due to the hike in material cost and labour charges for shifting of 11 K.V Changampuzha feeder and electric poles at University road.

The Syndicate resolved to ratify the action taken by the Vice-Chancellor.

(UEU)

**Item No. 549.09 Electrification to Software Engineering Block building, School of Engineering in Thrikkakara Campus – Approval of estimate –Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the matter of approval of the estimate for electrification of Software Engineering block, School of Engineering.

The Syndicate resolved to authorize Prof. P.O.J. Lebba and University Engineer to visit the construction site and report.

(UEU)



**Item No. 549.10 Centre of Excellence in Lasers and Opto-electronics Sciences – Purchase of Infrared Conversion Plate and Laser Doppler Anemometry set up – Advance requested – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance and Purchase, the request of the Director, CELOS to:

1. purchase one Infrared Conversion Plate and one Laser Doppler Anemometry set up from M/s.PHYHWE System GmbH and Co. K.G, Germany through their agents M/s. Alakkad, New Delhi at a cost of Euro 5963.43 including insurance Air-freight charges and the commission of 10% to the agent and service charges in addition to this
2. draw an amount of Rs.6,05,000/-(Rupees six lakhs and five thousand only) as advance to pay the cost of equipments, insurance, Air-freight charges, customs duty and other charges in connection with the import and delivery of the equipments and it's installation.
3. the cost of the equipment, insurance of Air-freight charges to be paid to M/s. PHYHWE System GmbH & Co. K.G, Germany by irrecoverable letter of credit.

The Syndicate resolved to

1. purchase one Infrared Conversion Plate and one Laser Doppler Anemometry set up from M/s.PHYHWE System GmbH and Co. K.G, Germany through their agents M/s. Alakkad, New Delhi at a cost of Euro 5963.43 including insurance Air-freight charges and the commission of 10% to the agent and service charges in addition to this
2. draw an amount of Rs.6,05,000/-(Rupees six lakhs and five thousand only) as advance to pay the cost of equipments, insurance, Air-freight charges, customs duty and other charges in connection with the import and delivery of the equipments and it's installation and to

meet the expenditure on this account from the Head of account "1-24-0-Q-2-104- Purchase of Computers/Equipments" provided for CELOS in the Budget of the University.

**(Planning)**

**Item No. 549.11 IPR Patent Assessment Committee – Minutes – Consideration of – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase & Academic Matters, the recommendations of the Patent Evaluation Committee endorsed by Dr. K.G.Nair along with the guideline for granting permission for obtaining patent.

The Syndicate resolved to approve the minutes of the meeting of the Patent Evaluation Committee. (Appendix-II)

(PL.B)

**Item No. 549.12 'Knowledge Hub & Software Development Centre' - A project in the budget 2009-10 - Purchase of Video Camera Advance - Requested - Centre for Information Resource Management - Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the request of the Hon. Director, CIRM to sanction purchase of 3 CCD Video Camera & Video Camera (Handycam) from M/s. Tradelinks Ventures Pvt. Ltd., 40/7191, 1st Floor, Trade links building, MG Road, Kochi-35 for a total cost of Rs.5,61,736/- (Rupees Five lakh sixty one thousand seven hundred and thirty six only) inclusive of all taxes and to draw this amount as advance.

The Syndicate resolved to approve the proposal of the Director, CIRM for the purchase of 3 CCD Video Camera & Video Camera (Handycam) from M/s. Tradelinks Ventures Pvt. Ltd., 40/7191, 1st Floor, Trade links building, MG Road, Kochi-35 for a total cost of Rs.5,61,736/- (Rupees Five lakh sixty one thousand seven hundred and thirty six only) inclusive of all taxes and to draw this amount as advance meeting the expenditure from the Head of account "1-21-0-Q-2-104-Purchase of Computers/Equipments".

**Item No. 549.13 Writing off of Missing Library Books in the Department Libraries - Clarifications - Furnishing of - Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the matter of writing off Missing Library Books in the Department of Computer Science, Dept. of Mathematics, Department of Ship Technology and the Department of Polymer Science and Rubber Technology along with the clarification from the Dept. of Ship Technology and Dept. of Polymer Science and Rubber Technology.

The Syndicate resolved to:

- (i) write off the missing books in the light of the clarification from the concerned departments.
- (ii) issue instructions to the University Library/Department Libraries that stock verification be compulsorily conducted every year and to furnish the report to the University.
- (iii) direct the University Librarian to submit suggestions regarding appropriate surveillance and security measures to be introduced in libraries in order to minimize the missing of books henceforth before the Syndicate.

(Ac.A)

**Item No. 549.14 Guest Faculty engaged in departments – Increase in remuneration – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Academic Matters, the matter of revision of remuneration paid to Guest Faculty as requested by the Director, School of Legal Studies.

The Syndicate resolved to continue the present rate of remuneration to the guest faculty.

(Ac.C)

**Item No. 549.15 Qualification of specialization of 6 Teaching posts in the Department of Marine Biology, Microbiology and Biochemistry – Approved by Academic Council – Framing of Regulations – Reported – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Staff and Establishment, the matter of taking appropriate decision on making Regulations on the qualification of specialization of 6 Teaching posts in the Department of Marine Biology, Microbiology and Biochemistry as resolved by the Academic Council at its meeting held on 12.12.2001.

The Syndicate resolved to defer the item and directed the section to furnish a detailed note about the entire issue including the case pending in this issue before the Hon.High Court. It is also resolved that an explanation be sought from the section for not placing the item before the Syndicate immediately after the Academic Council decision held on 12/12/2001.

(Ad.D)

**\*Item No. 549.16 Establishment - University teachers - Dr. P.S.Sreejith, Reader in Mechanical Engineering Division, School of Engineering – Request for availing of Leave Without Allowance for taking up employment abroad/within India - Consideration of - Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Staff and Establishment, the request of Leave Without Allowance for taking up employment abroad/within India by Dr. P.S. Sreejith, Reader in Mechanical Engineering Division, School of Engineering.

The Syndicate resolved to decline the request of the Teacher for availing L.W.A for taking up foreign employment as he is presently working in a self financing institution and the Teacher be asked to rejoin immediately.

(Ad.F)

**Item No. 549.17 Violation of Government Rules and Regulation and overruling of audit objection - Strict instructions from Government – Reg.**

The Syndicate considered the direction contained in the Government of Kerala circular No. 35043/B1/08/H.Edn. dated 10.2.2009 wherein it was informed that Government

has noticed several cases of violation of Government norms as well as overruling the audit objections by Universities on the basis of Syndicate decision and directing to observe the existing rules and regulations of Government strictly while taking decisions, involving financial commitment and also to restrain from overruling objections raised by Local Fund Audit Department and Accountant General.

The Syndicate noted the direction from the Government.

(Ad.A1)

**Item No. 549.18 Dr. G Antony, Reader, School of Management Studies – Deputation to Institute of Management and Technology, Punnapra (under CAPE) - Reporting of – Reg.**

The Syndicate considered the action taken by the Vice Chancellor according sanction for the deputation of Dr. G. Antony, Reader, School of Management Studies to the post of Director, Institute of Management & Technology, Punnapra (under CAPE) for a period of one year from the date of his assuming charge in the new post.

The Syndicate resolved to ratify the action taken by the Vice Chancellor.

(Ad.D)

**Item No. 549.19 Onam Festival Advance sanctioned to the employees of the University – Reporting of – Reg.**

The Syndicate considered the action taken by the Vice Chancellor sanctioning Onam Festival Advance in two slabs, Rs.5000/- and Rs.10,000/- to the University Employees drawing a basic pay up to Rs.20,700/- to be recovered in 10 equal installments @ Rs.500/- (for Rs.5000/-) and @Rs.1000/- (for Rs.10,000) per month from the pay and allowances for the month of September 2009 onwards.

The Syndicate resolved to ratify the action taken by the Vice Chancellor.

(Ad.A4)

**Item No. 549.20 Welfare of foreign students**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the suggestions made by the U.G.C vide item No. (2), (3) and (6) of Appendix II for the welfare of foreign students in India.

The Syndicate resolved to approve the suggestions made by the U.G.C (Appendix III).

(IRAA)

Item No. 549.21 Indo – Norwegian collaborative project - Department of Biotechnology – “Development and optimization of vaccine to protect shrimp from white spot syndrome virus” - Implementation – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the matter of implementing the Indo-Norwegian collaborative subproject “Development and optimization of vaccine to protect shrimp from white spot syndromes virus” under the project “Indo-Norwegian platform on fish and shellfish vaccine development sanctioned by the Department of Biotechnology, Ministry of Science and Technology, Government of India.

The Syndicate resolved to implement the project in Cochin University of Science and Technology under Dr. I.S. Bright Singh, Co-ordinator, NCAAH.

(IRAA)

Item No. 549.22 Minutes of the meeting of Staff Council held on 06.08.2009 – Consideration of – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance & Purchase/Staff & Establishment/ Works, the minutes of the meeting of Staff Council held on 06.08.2009. (Appendix-IV)

The Syndicate resolved the following:

SC /3: Filling the vacant posts of Photocopy Operator and Duplicator Operator by promoting Class IV staff

The Syndicate resolved to notify the vacancy immediately.

SC/5 : യൂണിവേഴ്സിറ്റി ഏജിൻസിയിൽ വിഭാഗത്തിൽ ജോലി ചെയ്യുന്ന ഓവർസിയർമാരുടെ പേസയ്ക്കിലെ അപാകത പരിഹരിക്കുക.

The Syndicate resolved to refer the matter to the Grievance Committee

SC/6 : കെപിസ്റ്റ്, റൂംബോയ്, സെക്യൂരിറ്റി തുടങ്ങിയ ഒഴിവുകളുള്ള തസ്തികയിലെ നിയമന നടപടികൾ ത്വരിതപ്പെടുത്തുക

The Syndicate resolved to refer the matter to the Standing Committee of the Syndicate on Staff and Establishments.

SC/7 : റിസർച്ച് പാനലിലെ ഡ്രൈവർ, കണ്ടക്ടർ തസ്തികയിൽ ജോലി ചെയ്യുന്ന ജീവനക്കാരുടെ വേതനം കാലോചിതമായി പരിഷ്കരിക്കുക.

The Syndicate resolved to accept the recommendation and to bring the matter before the Syndicate with a detailed note.

SC/8 : യാത്രാക്ലേശം പരിഹരിക്കുന്നതിന് യൂണിവേഴ്സിറ്റിയിൽ നിന്ന് ഹൈവേ വരെ മിനി ബസ്സ് ടെംബോ വാഹന സർവ്വീസ് ആരംഭിക്കുക.

The Syndicate resolved to invite quotations.

SC/9 : ഫോട്ടോ കോപ്പി ഡ്യൂപ്ലിക്കേറ്റിംഗ് ഓപ്പറേറ്റർ, ഇന്റർ യൂണിവേഴ്സിറ്റി ട്രാൻസ്ഫേഡ് ജീവനക്കാരുടെ ഓഡിറ്റ് ഒബ്ജക്ഷൻ തുടങ്ങിയ വിഷയങ്ങളെ അടിസ്ഥാനമാക്കി മുൻ സ്പോഫ് കൗൺസിൽ തീരുമാനം നടപ്പിലാക്കാൻ അടിയന്തിര നടപടി സ്വീകരിക്കുക.

The Syndicate resolved to defer the matter.

SC/12 : അസിസ്റ്റന്റ് മേട്രൻ തസ്തികയിലെ ശമ്പളസ്കെയിലിലെ അപാകത പരിഹരിക്കുക.

The Syndicate resolved to defer the matter.

SC/15 : യൂണിവേഴ്സിറ്റി ഹെൽത്ത് സെന്ററിന്റെ പ്രവർത്തനം നിലച്ചിരിക്കുകയാണ്. സഹകരണ മെഡിക്കൽ കോളേജുമായി ബന്ധപ്പെട്ട് പ്രവർത്തനം പുനഃരാരംഭിക്കുവാൻ നടപടി സ്വീകരിക്കുക.

The Syndicate noted the matter.

SC/1: Progress of compound wall construction

The Syndicate resolved to authorize the Convener, Standing Committee of the Syndicate on Works to discuss and settle the matter with the local M.L.A and Chairperson, Kalamasserry Municipality.

SC/2: Maintenance of non-teaching staff quarters.

The Syndicate resolved to direct the University Engineer to submit a detailed estimate for maintenance work of staff quarters immediately.

SC/4: Maintenance of ring road in the quarters area.

The Syndicate noted that the work has already been awarded.

SC/10: Construction of P.R.O. Office with all facilities.

The Syndicate resolved to direct the University Engineer to submit a detailed proposal for construction of an office for the Director of Public Relation and Publications outside the Administrative office with facilities for STD Booth, cafeteria, Photocopying stall, Fee remittance counter etc at the earliest.

SC/11: Compound wall for Day Care Centre

The Syndicate noted that there is a proposal to shift the location of Crèche to faculty club.

SC/14: Construction of 1st floor to Bachelor's Hostel

The Syndicate resolved to direct the University Engineer to resubmit the proposal with a reduced estimate amount.

SC/15: Restart the function of Health Centre

The Syndicate noted the action taken in this regard.

SC/17: Installing sewage treatment plant in CUSAT Campus

The Syndicate resolved to consider the proposal submitted by Dr. I.S. Bright Singh.

SC/: Outside Agenda. The Syndicate resolved that the earlier decision of the Syndicate (536) need not be reconsidered.

Dr. K.N. Chandrasekharan Pillai dissented.

(Conf.)

\*Item No. 549.23 Constitution of Board of Studies in Nursing under Medical Science and Technology – Consideration of - Reg

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the matter of constitution of the Board of Studies in Nursing by appointing required number of members to the Board of Studies and nomination of two members (other than the Chairman, Board of Studies) from the constituted Board of Studies to the Faculty of Medical Science and Technology.

The Syndicate resolved to constitute the above Board of Studies with the following persons as members:

1. The Registrar, Kerala Nurse & Midwives Council, Trivandrum (Chairman/Chairperson)
2. The Principal, C.M.C. College of Nursing, Co-operative Medical College, Kochi.
3. The Principal, College of Nursing, Govt. Medical College, Gandhi Nagar, Kottayam.
4. Smt. Valsamma Joseph, Professor, College of Nursing, Medical College, Gandhi Nagar, Kottayam.
5. Dr. D. Sreekumari, Principal, Government Nursing College, Medical College, Alappuzha.
6. Principal, Co-operative Medical College, Kochi.
7. Dean, Faculty of Medical Sciences, Cochin University of Science and Technology, Kochi - 22

The Syndicate further resolved to nominate the Principal, C.M.C College of Nursing, Co-operative Medical College, Kochi and Dr. D. Sreekumari, Principal, Government Nursing College, Medical College, Alappauzha to the Faculty of Medical Sciences.

(Conf.)

\*Item No. 549.24 ER& DCI Institute of Technology - Eligibility Criteria for M.Tech. VLSI & Embedded System - Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the matter for rectifying the notification issued on 18.06.2009, with regard to clause 2.1 Eligibility Criteria for admission to M.Tech VLSI & Embedded Systems as :

“At least a Second Class B.Sc. (Engineering) or Equivalent degree in Electronics and Communication Engineering, Electronics and Instrumentation, Electrical and Electronics Engineering and Biomedical Instrumentation” (replacing the Information Technology with Electrical and Electronics Engineering).

The Syndicate resolved to approve the revised eligibility criteria with effect from the date of meeting of the Academic Council.

(Conf.)

Item No. 549.25 School of Engineering Funds – New Investments and Re- investments of the deposits – Action of the Vice Chancellor – Report to Syndicate for ratification.

The Syndicate considered the action taken by the Vice Chancellor sanctioning the following new Investment & re-investment of SOE Funds:

Sl. No.	Principal Amount (Rs.)	Period of Deposit	Deposit Account Number	Place of deposit	Remarks
1.	80,00,000	03.09.2009 To 30.05.2012	30881340972	SBI, CUCB	Re-investment
2.	80,00,000	03.09.2009 To 30.05.2012	30881343043	SBI, CUCB	Re-investment
3.	85,10,780	03.09.2009 To 30.05.2012	30881343316	SBI, CUCB	Re-investment
4.	80,00,000	01.09.2009 To 01.09.2010	30878980962	SBI, CUCB	New Investment
5.	45,00,000	01.09.2009 To 01.09.2010	30878986205	SBI, CUCB	New Investment



6.	80,00,000	01.09.2009 To 01.09.2010	30878979649	SBI,CUCB	New Investment
7.	80,00,000	01.09.2009 To 01.09.2010	30878980791	SBI,CUCB	New Investment

The Syndicate resolved to ratify the action taken by the Vice Chancellor.

(Cash Section)

Item No. 549.26 PF Funds – New Investments and Closure of the deposits – Action of the Vice-Chancellor – Report to the Syndicate for ratification

The Syndicate considered the action taken by the Vice Chancellor sanctioning the following new Investments and closure of deposits of PF Funds:

Sl. No.	Principal Amount (Rs.)	Period of Deposit	Deposit Account Number	Place of deposit	Remarks
1.	50,00,000	24.03.2008 To 24.03.2010	67056634821	SBT, CUCB	Closed the Investment prematurely on 25.02.09 and credited the proceeds into CA No.67011099942 Interest received Rs.3,10,479/-.
2.	50,00,000	05.05.2008 To 05.05.2010	67058964176	SBT,CUCB	New Investment
3.	1,00,00,000	05.05.2008 To 05.05.2010	67058964030	SBT,CUCB	New Investment
4.	50,00,000	07.06.2008 To 07.06.2011	67060931328	SBT,CUCB	New Investment. Closed the investment prematurely on 19.11.2008 and credited the proceeds into CA No.67011099942 Interest received Rs.1,35,900/-

The Syndicate resolved to ratify the action taken by the Vice Chancellor.

(Cash Section)

Item No. 549.27 CUCEK /Marine Engineering Funds – New Investments and closure of the deposits – Action of the Vice Chancellor – Report to Syndicate for ratification.

The Syndicate considered the action taken by the Vice Chancellor sanctioning the following new Investment of CUCEK/Marine Engineering Funds and closure of CUCEK deposits:

Sl. No.	Principal Amount (Rs.)	Period of Deposit	Deposit Account Number	Place of deposit	Remarks
1.	50,00,000	07.08.2007 To 07.08.2010	67042776362	SBT,CUCB	Closed the investment prematurely on 07.03.2008 and credit the proceeds in CA No.57014607564. Interest received Rs.1,75,681/-
2.	50,00,000	07.08.2007 To 07.08.2010	67042776293	SBT,CUCB	Closed the investment prematurely on 23.06.08 and credit the proceeds in the CA No.57014607564 Interest received Rs.2,68,787/-
3.	50,00,000	19.08.2008 To 19.07.2010	67066036976	SBT,CUCB	New Investment
4.	50,00,000	19.08.2008 To 19.07.2010	67066036910	SBT,CUCB	New Investment
5.	50,00,000	19.08.2008 To 19.07.2010	67066021777	SBT, Pulincunnu	New Investment
6.	50,00,000	19.08.2008 To 19.07.2010	67066021619	SBT, Pulincunnu	New Investment
7.	50,00,000	19.08.2008 To 19.07.2010	67066021212	SBT, Pulincunnu	New Investment
8.	1,00,00,000	18.09.2007 To 18.09.2010	67045159085	SBT, Pulincunnu	Closed the investment prematurely on 22.05.2009 and credit the proceeds in the SB A/c.67002210849 Transferred Rs.50 lakhs to CA No.57014607564 at SBT, CUCB. Interest Received Rs.14,11,283/-
9.	1,00,00,000	18.09.2007 To 18.09.2010	67045159212	SBT, Pulincunnu	Closed the investments prematurely on 13.07.09 and credited the proceeds to SB.A/c.No.67002210849

10.	1,50,00,000	31.03.2008 To 31.03.2010	67057175194	SBT, Pulincunnu	
11.	50,00,000	02.04.2008 To 02.04.2010	67057254725	SBT, Pulincunnu	

**Marine Engineering Funds**

Sl. No.	Principal Amount (Rs.)	Period of Deposit	Deposit Account Number	Place of deposit	Remarks
1.	50,00,000	19.08.2008 To 19.07.2010	67066034800	SBT,CUCB	New Investment

The Syndicate resolved to ratify the action taken by the Vice Chancellor.

**(Cash Section)**

Item No. 549.28 Appointment of Dr. C.K. Radhakrishnan, Retired Professor as Emeritus Professor – Proposal – Consideration of .

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the matter of appointment of Dr. C.K. Radhakrishnan, Retired Professor and Research Guide, Department of Marine Biology, Microbiology and Biochemistry as Emeritus Professor in the Department of Marine Biology, Microbiology and Biochemistry.

The Syndicate resolved to grant Emeritus Professorship to Dr. C.K. Radhakrishnan, Retired Professor and Research Guide, Department of Marine Biology, Microbiology and Biochemistry as per the existing Rules.

**(PL(UGC)2)**

Item No. 549.29 Department of Physics – Purchase of Diesel Generator sets

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the request of the Head, Department of Physics to purchase 82.5 KVA Diesel Generator set from M/s.Jeevan Diesels and Electricals Ltd., Kochi – 18 at a total cost of Rs.7,91,570/- (Rupees Seven lakhs Ninety one thousand five hundred and seventy only).

The Syndicate resolved to permit the Head, Department of Physics to purchase of Diesel Generator Set from M/s. Jeevan Diesels and Electricals Ltd., Kochi -18 at a total cost of Rs.7,91,570/- (Rupees Seven lakhs ninety one thousand five hundred and seventy only).

PL (UGC)4

Item No. 549.30 Department of Physics – Modernisation of Seminar Room/Class Room in the Department

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the request of the Head, Department of Physics for modernization of Seminar/Classroom with DG Set at a total cost of Rs.23,06,553/- (Rupees twentythree lakhs six thousand five hundred and fifty three only)

The Syndicate resolved to refer the matter to the Standing Committee of the Syndicate on Works.

The Syndicate further resolved to authorize the Vice Chancellor to take further action based on the recommendations of the Works Committee.

PL (UGC)4

Item No. 549.31 Proposal to purchase Computers and Peripherals at a total cost of Rs.11,31,867/- for upgradation of the Multimedia Lab at the Division of Information Technology.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the proposal for purchase of computers and peripherals for the upgradation of the Multimedia Lab of the Division of Information Technology at a total cost of Rs.11,31,867/- as detailed below:

Sl. No.	Parts/Quantity	Supplier	Quoted Price
1.	30 Nos. Desktop Computers (Item1). Intel Core 2 Duo, 3 GHz Processor, 1333 MHz FSB, 320 GB Hard Disk, 17" TFT, VISTA Business, 16 X DVD Writer	HCL Infosystems Ltd. 36/1837, 1st Floor Malu's Complex, St. Francis Church Road, Kaloor, Kochi-682017	Rs.10,39,500/-
2.	Network Switch (Item 2) 24 port 10/100/1000 Mbps-1 No. Laser Printer (Item 3) – 1 No. Flat bed Scanner (Item 5) -1 No. Dot Matrix Printer (Item 6) – 1 No.	Value Point Systems Pvt. Ltd., 41,335B, First Floor, Manjali Building Amman Kovil Cross Road, Kochi – 682 035	Rs.17,978.11 (Item 2) Rs.25,219.30 (Item 3) Rs.3,231.06 (Item 5) Rs.9,488.45 (Item 6) ----- Rs.55,916.92/-
3.	Server Rack (Item 4) – 1 No.	Nortech Infonet Pvt. Ltd. Nortech House Arakkakadavu Road Edappally, Kochi – 682024	Rs.36,450/-
Grand Total (Rupees Eleven Lakhs thirty one thousand eight hundred and sixty seven only)			Rs.11,31,866.92/- Rounded to Rs.11,31,867/-)

2

1. The first part of the paper discusses the importance of the study and the objectives of the research.

2. The second part of the paper discusses the methodology used in the study and the data collection process.

3. The third part of the paper discusses the results of the study and the findings of the research.

4. The fourth part of the paper discusses the conclusions of the study and the implications of the findings.

5. The fifth part of the paper discusses the limitations of the study and the areas for future research.

6. The sixth part of the paper discusses the contributions of the study to the field of research.

7. The seventh part of the paper discusses the acknowledgments of the study and the funding sources.

8. The eighth part of the paper discusses the references of the study and the sources of information.

9. The ninth part of the paper discusses the appendices of the study and the additional information.

The Syndicate resolved to sanction the purchase of computers and peripherals for the upgradation of the Multimedia Lab of the Division of Information Technology at a total cost of Rs.11,31,867/- as detailed above.

(SOE)

Item No. 549.32 Establishment – Reckoning of previous service for pensionary benefits – Teachers appointed under the self-financing stream – Reg.

The Syndicate considered the request of Sri.M.N. Vinodkumar, Reader in Fire & Safety Division, School of Engineering and of other teachers appointed under self-financing stream for reckoning their prior service for calculating their pension and other service benefits.

The Syndicate resolved to refer the matter to the Standing Committees of the Syndicate on Finance & Purchase and Staff & Establishment for detailed study.

(Ad.F)

Item No. 549.33 Rotation of Headship – Department of Ship Technology – Reg.

The Syndicate considered the action taken by the Vice Chancellor nominating Dr. K.P. Narayanan, Reader, Department of Ship Technology as Head of the Department of Ship Technology.

The Syndicate ratified the action taken by the Vice Chancellor.

(Ad.D)

\*Item No. 549.34 Notification of the vacant Technical Posts, upgradation of an existing post, redesignating a post of Technician, modification of qualification – Consideration of -

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance and Purchase, the recommendations of the Head of the Departments to notify the posts for regular appointment with the modified qualification and scale of pay.

The Syndicate resolved to notify the Technical posts for regular appointment with qualification and scale of pay as detailed against these posts. (Appendix - V)

(Ad.G)

Item No. 549.35 Breach of contract by M/s. Private Eye (P) Ltd. (Security agency) – reporting of.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the matter of breach of contract by M/s. Private Eye (P) Ltd.,(Security Agency) and the action taken by the Vice Chancellor

- a. terminating the existing agreement with the agency on violation of contractual agreement
- b. directing the Security Officer to take alternate arrangement for maintaining essential service in the University until further orders.

The Syndicate resolved to ratify the action taken by the Vice Chancellor.

(Ad.G)

**\*Item No. 549.36 Establishment – Promotion of University Teachers from Lecturer to Lecturer (Senior Scale) through Career Advancement of AICTE Scheme – Judgement in Writ Petition No. 33042 of 2007 filed by Sri. Franklin Robert John & Others – Counting of past services rendered by the Petitioners in the AICTE approved Engineering Institutes outside the State – Issue of the production of service – experience certificate from the competent authority - Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Staff & Establishment, the matter of promotion of University teachers from Lecturers to Lecturer (Senior Scale) through Career Advancement of AICTE Scheme by counting the past service rendered by them in AICTE approved Engineering Colleges, by considering the services/experience certificate produced by them from the competent authority.

The Syndicate resolved to inform the Hon'ble High Court of Kerala within the stipulated time, that the Syndicate, in view of the judgement of the Hon'ble High Court, has considered the request of the petitioners in detail, but did not agree to accept the certification from the Principals until it is endorsed by D.T.E of the concerned State/Registrar of the University.

(Ad.)

**Item No. 549.37 Application of Dr. M.P. Sujatha, Scientist E-1, Kerala Forest Research Institute, Trichur, for recognition as Research Guide of CUSAT –Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. M.P. Sujatha, Scientist E-1, Kerala Forest Research Institute, Trichur for recognition as Research Guide in the Cochin University of Science and Technology under the Faculty of Environmental Studies.

The Syndicate resolved to grant recognition as Research Guide under the Faculty of Environmental Studies

(Ac.B)

**Item No. 549.38 Inspection Committees for Recognised Institutions – Inclusion of Member Secretary – Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the action of the Vice Chancellor

redesignating the "Joint Registrar (Academic)" or her nominee as 'Convener' instead of "Member Secretary" of the Inspection Committee for Recognised Institutions.

The Syndicate noted the matter.

(Ac.C)

**Item No. 549.39 Recognition of Dr.Krishnakumar B, Scientist – NIIST, Thiruvananthapuram as Research Guide of CUSAT – Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. Krishnakumar B, Scientist, National Institute for Interdisciplinary Science & Technology, Thiruvananthapuram (NIIST, TVM) for recognition as Research Guide under the Faculty of Science (Biotechnology).

The Syndicate resolved to grant recognition to Dr. Krishnakumar B, Scientist, National Institute for Interdisciplinary Science & Technology, Thiruvananthapuram (NIIST, TVM) as Research Guide under the Faculty of Science.

(Ac.B)

**Item No. 549.40 School of Legal Studies –BBA, LLB (Hon.) Course –Institution of and fixation of fees – Consideration of – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance and Purchase, the matter of

- (1) Institution of BBA, LLB (Hons.) Course and starting the course from 2009-10 Academic Year onwards in the School of Legal Studies.
- (2) Fixation of fee for the course.

The Syndicate resolved to direct the Director, School of Legal Studies to submit a statement showing the item wise details of expenditure against this cost-sharing course, in order to facilitate an appropriate decision. Till that the present fee structure approved by the Vice Chancellor shall continue.

(Ac.A)

**Item No. 549.41 Courses conducted by the University – Physically challenged Students – Fee Concession – Consideration of – Reg.**

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance and Purchase, the matter of granting fee concession to students who are Physically Challenged.

The Syndicate resolved to decline the request and to direct such students to apply for Scholarship from the Ministry of Social Justice and Empowerment, Govt. of India.

(Ac.A)



**Item No. 549.42 Academic Admissions – Educational Concessions to students of fishermen  
– Government order –Implemented – Reporting of -**

The Syndicate considered the action taken by the Vice Chancellor in according sanction to implement the Government Order No. G.O/(MS) No.55/09 F&D dated 01.08.2009.

The Syndicate resolved to ratify the action taken by the Vice Chancellor.

(Ac.A)

**\*Item No. 549.43 Issue of Transfer Certificate to discontinued Students – Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the proposal for giving the power to the Head of the Departments/Principals to issue Transfer Certificate and release other documents, subject to collection of fees for the semester in which the student discontinued the course in the light of the delay being experienced in the timely issue of Transfer Certificate and releasing of documents to the students leaving the University for studies elsewhere.

The Syndicate resolved to authorize the Head of the Departments/Principals to issue Transfer Certificate and release other documents, subject to collection of fees for the semester in which the student discontinued and the Heads of the Departments be directed to submit an annual report to the Registrar regarding the details of Transfer Certificate issued during the financial year and the fees amount collected in each such case.

(Ac.A)

**Item Outside the Agenda**

(1) The Syndicate considered along with the recommendations of the 548<sup>th</sup> meeting of the Standing Committee of the Syndicate on Academic Matters held on 29.09.2009, vide item No.17, the matter of regularization of Ph.D Registration in respect of Sri. Toms Joseph, RRII, Kottayam.

The Syndicate resolved to regularize the Ph.D Registration of Sri. Toms Joseph, RRII, Kottayam with the new topic of research w.e.f. 01.08.2007.

(2) The Syndicate considered the Minutes of the CAT Monitoring Committee held on 10.11.2009 (Appendix VI).

The Syndicate resolved to approve the said Minutes with modifications in the recommendations against Item Nos. 5, 6 and 7, to read as follows:

5. The cost of CAT application fee be enhanced from Rs.750/- to Rs.900/- for General candidates and from Rs.375/- to Rs.450/- for SC/ST candidates in tune with the State Entrance Test.

6. A team of Syndicate members be constituted to visit those Centres which are likely to be problem oriented, based on previous experience.

7. Regarding allotment of Test Centres, the Committee recommended to allot Centres in Madras, Hyderabad, Mumbai, Allahabad and Jamshedpur for CAT 2010, only if sufficient numbers of candidates are available at those Centres.

(3) The Syndicate considered the matter of inclusion of Sri. Narendran T, Chairman of the University Union and Member, Syndicate, in the Standing Committees of the Syndicate.

The Syndicate resolved to include Chairman of the University Union, in the Standing Committees of the Syndicate on Staff and Establishment, Finance & Purchase and Works.

(4) The Syndicate expressed its concern about the non-implementation of the earlier decision of the Syndicate at its meeting held on 09.10.2009 as Special item No. 5 reported by the Vice Chancellor regarding vacating of the Old Block of School of Marine Sciences, as it is unsafe for occupation.



REGISTRAR

8

**MINUTES OF THE MEETING OF THE SUB COMMITTEE CONSTITUTED FOR ENFORCING STUDENTS DISCIPLINE AND REDRESSING GRIEVANCES HELD AT 10.30 A.M. ON 7.11.2009 AT THE PVC'S CHAMBER.**

1. Dr. Joy Job Kulavelil – (Convener) sd/-
2. Pro- Vice-Chancellor sd/-
3. Dr. V.P.N. Nampoori sd/-
4. Prof. P.O.J. Lebba sd/-
5. Sri. N.K. Vasudevan sd/-
6. Adv. K. Mohanachandran sd/-
7. Dr. N. Chandramohanakumar sd/-
8. Dr. David Peter sd/-
9. Dr. Harikumar – Joint Secretary, P.T.A sd/-

The Syndicate at its 547<sup>th</sup> meeting held on 22.8.2009 has discussed the matter of student unrest in the campus in the fear of swine fever and examined the remedial measures taken in collaboration with the Co-operative Medical College, Kochi. The Syndicate also expressed its grave concern over the indiscipline shown by the students of School of Engineering and also resolved to form a sub committee of the Syndicate for enforcing students discipline and redressing grievances, with Prof. Joy Job Kulavelil as the Convener and Prof. P.O.J Lebba, Sri. Baby Chakrapani, Adv. K. Mohanachandran, Dr. V.P.N. Nampoori and Sri. N.K. Vasudevan as members.

An urgent meeting of this Sub Committee was held at the Chamber of Pro-Vice-Chancellor at 10.30 A.M on 7.11.2009.

The meeting was convened for discussing a representation received from the Vice-President and Joint Secretary of the P.T.A, regarding the decision of the School council (SOE) taken in connection with the students strike and conduct of internal assessment examination of the B.Tech Degree students. The P.T.A has conveyed its deep concern over the decision of the School Council to reduce the marks, as this decision will affect the career of majority of students who were forced to abstain from the examination.

The P.T.A has pleaded to give the students one more chance to be evaluated to overcome such situation.

Under this circumstance, the members present in the meeting have expressed their deep concern over the issue and future of the students.

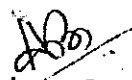
The committee heard the views expressed by the P.T.A represented by Dr. Harikumar, Joint Secretary and the Principal., School of Engineering.

The committee discussed the various options possible to overcome the issue and recommended the following:

- a). An undertaking may be obtained from the students, endorsed by the parent, expressing regret in the incidents happened during the strike period. A format be prepared and given to the Principal for implementation.
- b). The School of Engineering shall conduct a third test and only those students who submit the above undertaking shall be permitted to attend the third test.
- c). Equal weightage shall be given for all the tests and internal marks shall be awarded by adding the best two of the three tests.
- d). The date for the test shall be decided in consultation with the Principal. All the division shall conduct the exam. in a uniform manner.

The meeting came to end at 12.00 P.M.

  
10/11  
REGISTRAR.

  
Assistant Registrar(Academic)

**Minutes of the Meeting of the Patent Evaluation Committee of  
Cochin University of Science And Technology**

**Date & Time: 16-09-2009. 12.15 p.m.**

**Venue: C-SiS Director's Office**

**Members present**

1. Dr. K.G. Nair
2. Dr. K.P. Vijayakumar
3. Dr. N.S. Gopalakrishnan.
4. Dr. K.K. Mohammed Yusuff
5. Dr. V.P.N. Nampoori.
6. Dr. I.S. Bright Singh

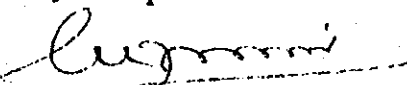
The Chairman explained the purpose of the meeting. An application from Dr. R. Gopikakumari et.al for a patent has to be considered for recommendation, for NOC.

Mean while, Dr.Gopikakumari informed the Chairman that she was informed by KSCSTE that they can fund for the expenses for taking patent provided the patent application is in the name of the University.

Dr. R. Gopikakumari was invited to the meeting for a direct clarification. She came with a revised application with an advance copy of the letter to the Registrar. From the discussion that followed the committee recommended the following:-

1. The invention could be patented.
2. The application may be filed in the name of the University.
3. The application may be forwarded to the KSCSTE for filing the patent application with their financial support.

The meeting came to a close by 1.30 p.m.



Dr. K.G. Nair  
Director, C-SiS, CUSAT.  
(Chairman, Patent Evaluation Committee)

Kochi-22,  
16-09-2009.



fyx IRAD  
6/6

Annexure III  
ANNEXURE I

7763

**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110002**

No. UGC/1724/01-1501/IC-II

18 MAY 2009

The Registrar  
Cochin University of Science and Technology  
University P.O. Kochi-682 022

Subject: Welfare of Foreign Students in India

Sir/Madam,

The Ministry of Human Resource Development, Department of Higher Education, New Delhi has forwarded a copy of the letter D.O.No.HR/2/2008 U.T dated 28<sup>th</sup> January, 2009 to consider the report of the Inter ministerial Committee on the Welfare of Foreign students in India submitted by DC, ICCR and suggestions to improve the current practices. The relevant points are as under:

2. It is mandatory for each university and educational institution enrolling foreign students to organize familiarization sessions for freshly enrolled students for at least three weeks prior to the commencement of the academic session. This session should provide interaction with FRO/FRRO and other authorities and also include inputs on specific and relevant information about the region, city and suburbs, local customs, culture, language, civil facilities etc.
3. The UGC would provide financial assistance to institutions for developing websites, with contents relevant to the information needed by foreign students. It should also given special funds to establish and maintain International Students Centre, which would serve as an intermediary between foreign students and all other stake holders such as FRRO/FRO, banks, landlords of private housing accommodation and other educational institutions.
6. The universities are requested to constantly monitor colleges affiliated to them. These affiliated colleges and institutes should be directed to send periodic reports about their functioning with regard to foreign students to the concerned universities. The colleges should send their reports directly to the central universities of the affiliation. In the case of State universities or deemed universities, the reports should be sent to the concerned State Education Department.

Yours faithfully,

*Ashok Mahajan*

(Ashok Mahajan)  
Under Secretary  
Ph. 011-23232786  
Fax: 011-23231291

**MINUTES OF THE MEETING OF THE STAFF COUNCIL HELD ON 06.08.2009  
AT THE SYNDICATE HALL OF THE UNIVERSITY**

**Members Present:**

- |     |                               |                |
|-----|-------------------------------|----------------|
| (1) | Dr L Godfrey                  | (In the Chair) |
|     | Pro Vice Chancellor           |                |
| (2) | Adv K Mohanachandran          |                |
| (3) | Dr K N Chandrasekharan Pillai |                |
| (4) | Sri Harilal                   |                |
| (5) | Sri R S Sasikumar             |                |
| (6) | Dr K V. Pramod                |                |
| (7) | Dr Mohammed Aslam             |                |
| (8) | Sri M S Ansar                 |                |
| (9) | Sri K G Balakrishnan          |                |

**Also Present:**

Sri V K Prasannakumari  
Deputy Registrar (Admin II)

**Item No.1/SC**

**Progress of Compound Wall Construction**

Recommended to obtain resurvey reports from the Survey Department and to complete the construction within a period of three months.

Also recommended to take action for the construction of compound walls wherever gaps and pathways have been created.

**Item No.2/SC**

**Maintenance of non-teaching staff quarters**

Recommended to effect necessary repair and maintenance work of non-teaching staff quarters in a time bound manner as the condition of these quarters are very pathetic.

Also recommended to give priority to the maintenance and repair of the quarters for which no amount has been expended for in the recent past.

**Item No.3/SC**

**Filling the vacant posts of Photocopy Operator and Duplicator Operator by promoting Class IV staff**

Recommended to refer the matter to the Syndicate.

**Item No.4/SC**

**Maintenance of ring road in the Quarters area**

Recommended to effect maintenance work of ring road within the University campus on priority basis.

**Item No.5/SC**

യൂണിവേഴ്സിറ്റി ഏജൻസിയുടെ വിഭാഗത്തിൽ അംഗീകൃതമായ ചെറിയ അംഗീകൃതമായ പേയ്മെന്റിലെ അധികത പരിഹരിക്കുക

Recommended to put up a detailed note to the Grievance Committee of the Syndicate showing the qualification prescribed with pay scales in Government eligible to Diploma holders as the matter has already been recommended to be placed before the Grievance Committee.

**Item No.6/SC**

ടെക്നീഷ്യൻ, റൂംബോയ്, സെക്യൂരിറ്റി ഗുടണിയ അനുബന്ധത്തിൽ സർവ്വീസിലെ നിയമന നടപടികൾ തുടർപ്രയോജനം

Recommended to:

- i) notify the posts of LD Typists/Stenographers immediately after incorporating the changes required, if any in the qualification prescribed for the post.
- ii) examine the qualification prescribed for Room Boy in the notification and the changes made thereafter by the Syndicate and to report the matter to the Syndicate.
- iii) appoint Security guards from the new rank list immediately and also to report the matter to the Sainik Welfare Board.

**Item No.7/SC**

റിസർവ് പാനലിലെ ഡ്രൈവർ, കണ്ടക്ടർ സർവ്വീസിൽ അംഗീകൃതമായ ചെറിയ അംഗീകൃതമായ പേയ്മെന്റിലെ അധികത പരിഹരിക്കുക

Recommended to the Syndicate to grant extra duty allowance to Drivers and Conductors in the Reserve Panel @ Rs.125/- and Rs.100/- respectively.

**Item No.8/SC**

യൂണിവേഴ്സിറ്റി പരിഹരിക്കുന്നതിന് യൂണിവേഴ്സിറ്റിയിൽ നിന്ന് ഹൈവേ വരെ മിനി ബസ് സർവ്വീസ് ഓരോന്നും സർവ്വീസ് ആരംഭിക്കുക

Recommended to the Syndicate engage Mini Bus service on contract basis in two shifts within the campus, ie., from the Arch gate to SoE Campus and back. Also recommended to fix the schedule of trips at 8.50 am and 9.50 am in the morning and 4.15 pm and 5.15 pm in the evening.

**Item No.9/SC**

ഫോട്ടോ കോപ്പി ഡ്യൂപ്പിക്കേറ്റിംഗ് ഓപ്പറേറ്റർ, ഗ്രന്ഥി യൂണിവേഴ്സിറ്റി ട്രാൻസ്ഫോമർ ബിരുദക്കൂടെ ഓഡിറ്റ് ബെങ്കിങ്ങ് തുടങ്ങിയ വിഷയങ്ങളെ അടിസ്ഥാനമാക്കി മുൻ സ്പോർട് കൗൺസിൽ വിരുദ്ധം നടപ്പിലാക്കൽ അടിയന്തിര നടപടി സ്വീകരിക്കുക

Recommended to place the matter before the Syndicate with a detailed note.



## Item No.10/SC

പി.ആർ.ഒ. ഓഫീസ് മെയിൻ ഗേറ്റിനു പുറത്ത് വിപുലമായ സൗകര്യങ്ങളോടു കൂടി വിസിറ്റേഷൻ റൂം ഉൾപ്പെടെ പണി തീർത്ത് സർവ്വകലാശാലയിലേയ്ക്ക് വരുന്ന പൊതുജനങ്ങൾക്ക് വേണ്ടി വിവരങ്ങൾ ലഭ്യമാക്കുവാനുള്ള സൗകര്യം മെച്ചപ്പെടുത്തുക

Appreciated the spirit of the proposal and recommended to request the Syndicate to take necessary decision in this regard.

## Item No.11/SC

ഡേകെയറിന് കോമ്പൗണ്ട് വോൾ നിർമ്മിച്ച് കുട്ടികളുടെ സുരക്ഷ ഉറപ്പു വരുത്തുക

Recommended to take immediate action to ensure the safety of the children in the Day Care Centre.

## Item No.12/SC

അസിസ്റ്റന്റ് മെട്രൻ തസ്തികയിലെ ശമ്പള സ്കെയിലിലെ അപാകത പരിഹരിക്കുക

Recommended to examine the matter after obtaining the necessary details.

## Item No.13/SC

ടെക്നിക്കൽ കേഡറിലെ ജീവനക്കാരെക്കുറേ ഗ്രേഡ് അനുക്രമങ്ങൾ സമയ ബന്ധിതമായി നടപ്പിലാക്കുക

Recommended to refer the matter to the Grievance Committee of the Syndicate.

## Item No.14/SC

ബാച്ചിലേഴ്സ് ഹോസ്റ്റലിന്റെ മുകളിലത്തെ നിലയുടെ പണി തുടങ്ങാൻ നടപടി സ്വീകരിക്കുക

Recommended to take necessary steps for implementing the proposal.

## Item No.15/SC

യൂണിവേഴ്സിറ്റി ഹെൽത്ത് സെന്ററിന്റെ പ്രവർത്തനം നിലവിലിരിക്കുകയാണ്. സഹകരണ മെമ്പിൾമാർ കോളേജുമായി ബന്ധപ്പെട്ട് പ്രവർത്തനം പുനഃരംഗിക്കുവാൻ നടപടി സ്വീകരിക്കുക

Noted the steps taken and progress in the matter.

## Item No.16/SC

സംസ്ഥാന സർക്കാരുമായി സിൻഡിക്കേറ്റ് ഉപസമിതി ചർച്ച നടത്തി ജീവനക്കാരെക്കുറേയും, വിരമിച്ച ജീവനക്കാരെക്കുറേയും നിലവിലുള്ള ഓഡിറ്റ് ബില്ലുകൾ ശാശ്വത പരിഹാരം കാണുക

Authorized Sri M S Ansar and Sri Harilal, members of the Staff Council to follow up the matter.

## Item No.17/SC

കമ്പസിലെ മലിന നിർമ്മാണത്തിന് മലിന സംസ്കരണ യൂണിറ്റ് സ്ഥാപിക്കുക

Recommended to examine the proposal for Sewage treatment plant for the University campus.

Item No.18/SC

കേന്ദ്രീയ വിദ്യാലയം സ്ഥാപിക്കുന്നത് സംബന്ധിച്ച് മാനവ വിഭവശേഷി മന്ത്രാലയത്തിന്റെ അനുമതിപത്രങ്ങൾക്ക് എന്ത് നടപടി സ്വീകരിച്ചു? അടുത്ത അദ്ധ്യയന വർഷം ക്ലസ്റ്ററുകൾ തുടങ്ങുന്നതിന് നടപടി സ്വീകരിക്കുക

Noted.

Item No.19/SC

Revamping of Transfer Norms of the University employees and views of the Service Organizations – Consideration of – Reg.

Recommended not to make any further changes in the existing Transfer Norms for the University Employees.

Item Outside the Agenda:

Reconsideration of Syndicate decision at the 536<sup>th</sup> meeting regarding recovery of compensation granted to Sri M S Ansar.

Recommended to refer the matter to the Syndicate to re-examine the decision.

Sri Harilal dissented the recommendation on the ground that payment of such compensation is in gross violation of all rules and also that the beneficiary is getting undue benefit. He also raised objection pointing out that the Syndicate decision to recover the amount given as compensation was reported to the Governor, Government and the Deputy Director (Local Fund Audit) as the decision was made taking into account the report called for by the Governor and the Government in the matter and also on the basis of objection raised by the Deputy Director (Local Fund Audit).

Sd/-

Deputy Registrar (Admin II)

Kochi – 22  
06.08.2009

Appendix E

**LIST OF POSTS OF REGULAR VACANCY TO BE NOTIFIED FOR REGULAR APPOINTMENT**

Sl. No.	Name of the Department	Name of Post Scale of Pay and category	No. of Posts	Qualification prescribed
1	Polymer Science and Rubber Technology	Workshop Attender 5250-8390 Class III	1	<b><u>Essential for Workshop Attender</u></b>  A pass in VII Std. and 3 years experience in a reputed machine shop as Attender or Helper <b><u>Desirable</u></b> Knowledge of operation of Workshop machines. (Ref. Ad.A3/13583/85 dated 30.12.1985)
2.	Applied Chemistry	Technical Assistant  Grade I 7990-12930 Class III	1	Bachelors Degree in Science/3 years Diploma of a Polytechnic in concerned/related subject/trade with at least 55% in the qualifying examination (Ref. U.O. No.Ad.A3/244/90 dated 28.07.1998)
3.	Applied Chemistry	Technical Assistant  Grade III 11910-19350 Class II	1	Masters Degree in Science/Bachelors Degree in Engineering/Technology in concerned/related subject with at least 55% marks or equivalent grade and laboratory experience of two years.  OR Bachelors Degree in Science/three years Diploma of a Polytechnic in concerned/related subject/trade with at least 55% marks in the qualifying examination and an experience and an experience of 10 years. (Ref. U.O. No. Ad.A3/244/90 dated 28.07.1998.

4.	Ship Technology	Technician Grade II 7990 –12930 Class III	1	ITI certificate with 3 years experience in the required trade (U.O.No.Ad.A3/244/90 dated 28.07.1998)	1.National Trade Certificate in Turner or Machinist Trade  OR  3 years Diploma in Mechanical Engineering  2) 3 years experience in the relevant trade	1. Three years Diploma with 55% marks is the qualification prescribed for Technical Assistant Grade.I  2. The Scale of pay of the post of Technician Grade.II with lower qualification and that of the post Technical Assistant Grade .I with higher qualifications are now one and the same ie 7990 –12930. The scale of pay of Technician Grade II was revised to Rs.7990 – 12930 following 2004 PR and the same has been concurred by the Government.
5.	Ship Technology	Technician Grade .II 7990 –12930 Class III	1	ITI certificate with 3 years experience in the required trade (U.O.No.Ad.A3/244/90 dated 28.07.1998)	1) NTC in Fitter/ Machinist Trade  OR  3 years Diploma in Mechanical Engineering  2) 3 years experience in the relevant trade.	
6.	Department of Electronics	Technician 7480 – 11910 Class III	1	When the post is redesignated as Technician Grade.I or Technician Grade.II the qualification as per the U.O.No.Ad.A3/244/90 dated 28.07.1998 will be applicable.	ITI Certificate in the trade of Electronic Mechanic with one year experience.	It may be considered if the post need to be redesignated as, Technician Grade I or Grade II with prescribed qualification and scale of pay so as to be in line with the pattern of Technical Cadre (Scientific)



7.	Department of Electronics	Technical Assistant Grade.II 9190 – 15510 Class III	1	Bachelors Degree in Science/Three years Diploma of a Polytechnic in concerned/related subject/trade with at least 55 % marks in the qualifying examination. (Ref: U.O.No.Ad.A3/244/90 dated 28.07.1998)	3 years Diploma in Electronics/Instrumentation/Electrical Engineering with first class and 3 years experience.	The qualification prescribed for the post of Technical Assistant Grade.I and Technical Assistant Grade.II vide the University Order under reference are the same only the scale of pay is 7990 – 12930 and 9190 –15510 respectively.
8.	Physics	Technical Assistant Grade II	1	Bachelors degree in Science/three year diploma of a Polytechnic in concerned/related subject/trade with at least 55% marks in the qualifying examination	Regular appointment of a Technical Assistant Grade II for smooth functioning of the MSc (Lab) in the Department	<p>The Qualification of Technical Assistant Grade II included an experience of 3 years in the relevant field as per the U.O.No.Ad.A3/244/90 dated 16.02.1993 but the modified U.O. of even No dated 28.07.1998 for the Technical Cadre (Scientific) does not include the experience.</p> <p>Hence the qualification for the post of Technical Assistant Grade.I and Technical Assistant Grade.II are the same as per the U.O.No.Ad.A3/244/90 dated 28.07.1998. The scale of pay of Technical Assistant Grade.I is 7990 –12930 and that of Technical Assistant Grade II is 9190 – 15510.</p>

**MINUTES OF THE MEETING OF THE CAT MONITORING COMMITTEE  
HELD ON 10.11.2009 AT 10.00 A.M. IN THE SYNDICATE ROOM OF THE  
UNIVERSITY**

**Members Present:**

1. Dr. L. Godfrey, Pro-Vice Chancellor and Chairman of the Committee
2. Dr. Joy Job Kulavelil, Member Syndicate
3. Sri. Sebastian Ouseph, Finance Officer (Special Invitee)
4. Dr. K. Vanaja, Department of Hindi
5. Dr. R. Sasidharan, Director, IRAA
6. Shri. Sasigopalan, Lecturer, School of Engineering
7. Dr. N. Chandramohanakumar, Registrar
8. Dr. V.P.N. Nampoori, Director, International School of Photonics
9. Dr. S. Salim, Member Syndicate
10. Shri. N. K. Vasudevan, Member Syndicate

**Also Present** Smt. Christina Francis, Deputy Registrar, IRAA

The meeting started at 10.15 a.m. The Pro-Vice Chancellor has welcomed all the members. The meeting considered the main agenda ie. Conduct of CAT 2010. The Director presented before the Committee a comprehensive report on the limitations of using OMR Application forms for CAT 2010 registration, based on previous years experience. The Committee discussed in detail of the merits and demerits of both the systems ie. Online and OMR and made the following recommendations.

1. For CAT 2010 online application system be adopted and that to be worked out in a simplified and fault free way. Image uploading and photo scanning may be avoided.
2. NIC be authorized to do the above work. The NIC group be invited and demo of the procedure be made before the Committee.
3. Modalities of operation of the system be worked out in detail in consultation with the Registrar.

Contd.....2.