

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



MINUTES OF THE 532nd MEETING OF THE SYNDICATE HELD ON 23.01.2010 AT 10.30 A M IN THE SYNDICATE HALL OF THE UNIVERSITY

Members present:

1. Dr. Ramachandran Thekkedath, Vice Chancellor (in the Chair)
2. Dr. Godfrey Louis, Pro-Vice-Chancellor
3. Dr. K.N. Chandrasekharan Pillai
4. Dr. V.P.N. Nampoori
5. Prof. P.O.J. Lebba
6. Dr. I.S. Bright Singh
7. Dr. Joy Job Kulavelil
8. Adv. K. Mohanachandran
9. Shri. Baby Chakrapani
10. Shri. N.K. Vasudevan
11. Dr. S. Salim
12. Dr. Sindhu Joy
13. Dr. Kuncheria P. Issac, Director of Technical Education
14. Shri. M.Mohammed Basheer, Joint Secretary (Higher Education)
15. Sri. Narendran T, Chairman, Cochin University Union.

Also present:

Dr. Philip Kurian
Controller of Examinations in Charge of Registrar

Special Items reported by the Vice-Chancellor:

1. Meeting of the Syndicate expressed deep condolence on the sad demise of the veteran Communist leader and Former Chief Minister of West Bengal Sri. Jyothi Basu. In honour of Sri. Jyothi Basu, one minute silence was observed by the Members of the Syndicate.
2. The Vice-Chancellor informed the Syndicate that he assumed charge as the 12th Vice-Chancellor of CUSAT on 4th January, 2010. Members of the Syndicate Welcomed the Vice-Chancellor.
3. The Vice-Chancellor reported to the Syndicate that two new members were nominated to the Syndicate by the Government ie, Dr. Sindhu Joy representing women from Senate and Dr. V. Ajayakumar, Director, Computer Centre, University of Kerala representing Information Technology. The Syndicate welcomed the new members to the Syndicate.

4. The Vice-Chancellor brought to the attention of the Syndicate the major events taken place after the last meeting of the Syndicate.
 - i. Dr. Roger Y. Tsien, Nobel Laureate in Chemistry in 2008 inaugurated the Scholars in Residence (ERUDITE) Programme of the Government of Kerala on 7th January 2010. The Inter-University Centre for Nanomaterials and Devices was also inaugurated on the same stage by Dr. Zhores I. Alferov, the Nobel Laureate in Physics in 2000. The Hon'ble Minister for Education and Culture, Government of Kerala, Shri. M.A. Baby presided over the function.
 - ii. As part of the ERUDITE Programme Dr. Zhores I. Alferov was present in the University from 4 to 14th January 2010 and offered lectures, interaction sections with Students, Research Scholars, Teachers and Members of the Syndicate. He had also an interaction with the School students selected under the 'INCULCATE' programme of the Government of Kerala.
 - iii. "50 years of Laser", The Erudite Programme at International School of Photonics was inaugurated on 4th January 2010. Dignitaries participated in this Programme includes Prof. Ajoy Kaur, Edinburgh, U.K, Prof. Kishan Dholakia, St. Andrews University, Scotland and Prof. Sajeev John, Toronto University, Canada.
 - iv. The renovated canteen operated by the Consumer Fed, 'Triveni' Coffee House was inaugurated by Sri. G. Sudhakaran, Hon'ble Minister for Co-operation on 8th January 2010.
 - v. The International Seminar MATCON 2010, organized by the Department of Applied Chemistry was held from 11-13th January, 2010 at the Mermaid Hotel. The Seminar was inaugurated by Dr. Zhores I. Alferov.
 - vi. The following persons received the best paper award in the 97th Indian Science Congress held at Thiruvananthapuram during 3-7 January 2010.
 - a. Dr. S. Anilkumar, Director, Public Relations and Publications, CUSAT at the session on Science Communications.
 - b. Ms. Anna Dilfi, Research Scholar, Department of Polymer Science and Rubber Technology, CUSAT for the poster presentation award in Material Science Session. The Syndicate recorded its appreciation on the remarkable achievements.
 - vii. The following persons received award in the Indian Statistical Association Conference held at Vishakapattanam during 4-8 January 2010.
 - a. Dr. P.G. Sankaran, Reader, Dept. of Statistics, CUSAT won the Young Research Award.
 - b. Mr. Rajeesh C. John, Research Scholar, Department of Statistics won the best paper award for students. The Syndicate recorded its appreciation on the remarkable achievements.
5. The Vice-Chancellor brought to the attention of the Syndicate that the 8th International Conference on Advances in Polymer Technology organized by Department of Polymer Science and Rubber Technology and J.J. Murphy Research Centre, Rubber Park India (P) Ltd. will be held from February 26-27, 2010.

Item No.552.01 Consideration of the Minutes of the 551ST Meeting of the Syndicate held on 18.12.2009

The Syndicate considered the draft minutes of the 551st Meeting of the Syndicate held on 18.12.2009 and approved the same with the following emendations.

In page No. 9 in the Appendix I, under serial No. 29, in the resolution/remarks of the Syndicate, the following sentence is added:

'Sri. Baby Chakrapani is authorized to prepare and submit a note in this regard.'

Item No.552.02 Payment of remuneration for the conduct of Lab Examination where External Lab Examinations are not part of the Scheme – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Examinations Matters and Finance and Purchase, the matter of continuing the payment of remuneration for the conduct of Lab Examination where External Lab Examination is not part of the scheme.

The Syndicate resolved to discontinue the payment of remuneration for the conduct of Lab Examination where external Lab Examination is not part of the scheme with effect from the date of Syndicate decision.

(Exam)

Item No.552.03 Audit Report for the years 2004-2005 and 2005-2006 – Consideration of -

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the Audit Report on the accounts of the University for the years 2004-05 and 2005-2006 issued by the Deputy Director (HG), Local Fund Audit, CUSAT for approval and forward the same to the Higher Education Department., Government of Kerala.

The Syndicate resolved to approve the Audit Reports for the years 2004-05 and 2005-06 as envisaged in the CUSAT Act, 1986 and forward the same to the Higher Education (B) Department.

The Syndicate also resolved that the tempo of the ongoing efforts to clear all the pending audit paras be sustained and substantial improvement be brought about in the position.

(IA & I)

Item No.552.04 Rate of remuneration of some categories of staff engaged on daily wage basis – revision – consideration of -

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance and Purchase, the matter of revision of daily wage rate in respect of the some categories of staff.

The Syndicate resolved to refer the matter to the Standing Committee of the Syndicate on Finance and Purchase for a detailed study and report.

(Ad,G)

Item No.552.05 UGC Scheme – Career Advancement Placement –Lecturer to Lecturer (Senior Scale) – Dr. K. Rajeev Kumar, Department of Instrumentation, CUSAT – Recommendation of the Selection Committee – Consideration of – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment, Finance & Purchase and Academic Matters, the request of Dr. K. Rajeev Kumar, Lecturer, Department of Instrumentation for promotion as Lecturer (Senior Scale) under the Career Advancement Scheme of UGC.

The Syndicate resolved to promote Dr. K. Rajeev Kumar, Lecturer, Department of Instrumentation as Lecturer (Senior Scale) in the scale of pay of Rs.10000-325-15200 w.e.f. 21.4.2003 under the Career Advancement Scheme of UGC.

(Ad.D)

Item No.552.06 University Teacher – Dr. Sumam Mary Idicula, Reader, Department of Computer Science –Promotion as Professor under the Career Advancement Scheme of AICTE – Recommendation of the Selection Committee – Consideration of – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment, Finance & Purchase and Academic Matters, the request of Dr. Sumam Mary Idicula, Reader, Department of Computer Science for promotion as Professor under the Career Advancement Scheme of AICTE.

The Syndicate resolved to promote Dr. Sumam Mary Idicula, Reader, Department of Computer Science as Professor in the scale of pay of Rs. 16400-450-20900-500-22400 with effect from 28.10.2007 under the Career Advancement Scheme of AICTE.

The Syndicate also resolved to place the matter before the Academic Council for upgradation of the Reader post held by Dr. Sumam Mary Idicula in the Dept. of Computer Science as Professor in the scale of pay of Rs.16400-450-20900-500-22400 w.e.f. 28.10.2007 so as to promote her as Professor w.e.f. 28.10.2007 under the Career Advancement Scheme of AICTE.

(Ad.D)

Item No.552.07 Encroachment of University land near Mini Type Quarters and steep cutting of earth near north side of Engineering Department by adjacent property owners – Legal action to the concerned –Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Works, the matter of encroachment of University land near mini type quarters and steep cutting of earth near Engineering Department north side by adjacent property owners and to initiate steps to take legal action against the parties.

The Syndicate resolved to initiate steps to take legal action against the parties and to report the action taken to the Syndicate.

(UEU)

Item No.552.08 Electrification to Software Engineering Block building, School of Engineering in Thrikkakara Campus – Approval of estimate – Report of Prof. P.O.J. Lebba and University Engineer – Consideration - Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the report of Prof. P.O.J. Lebba and University Engineer and the estimate amounting to Rs.51 lakhs based on 2008 schedule of rates for the electrification to Software Engineering Block building, School of Engineering, Thrikkakara campus.

The Syndicate resolved to approve the report submitted by Prof. P.O.J Lebba and University Engineer and approved the estimate amounting to Rs.51 lakhs.

(UEU)

Item No.552.09 Permanent advance – Request for enhancement of the amount – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the request for enhancement of the imprest amount of Rs.3000/- of the University to Rs.2,00,000/-.

The Syndicate resolved to approve the enhancement of imprest money of Rs.3000/- of the University Engineer to Rs.2,00,000/- and the expenditure in this regard be debited to the head of Account '2-99-0-V-2-175' permanent Advance to Departments.

(UEU)

Item No.552.10 Construction of Sewage Treatment Plant in Marine Engineering Campus – Releasing of final installment amount to CPWD – Ratification of action taken by the Vice Chancellor – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the matter of releasing of final installment amount of Rs.17,80,000/- to the Executive Engineer, CPWD, Kochi Central Division, Kochi and to ratify the action taken by the Vice Chancellor releasing the 1st and IInd instalment amount of Rs.13,75,000/- each to the Executive Engineer CPWD and to approve the additional amount of Rs.4,53,600/- based on their revised estimate amounting to Rs.50,73,600/- (W.O. Rs.45,30,000/- D.C. Rs.5,43,600/-).

The Syndicate resolved to approve the additional amount of Rs.4,53,600/- (Rupees four thousand fifty three thousand and six hundred only) and to release of the final installment of Rs.17,80,000/- to CPWD , Kochi Central Division, Kochi based on the revised estimate.

The Syndicate also resolved to defer the matter of ratification for want of relevant documents.

The Syndicate further resolved to place the matter before the Works Committee with all relevant documents.

(UEU)

Item No.552.11 Widening and renovation of University road from NH 47 to University Administrative Office – Release of fund for Phase I and II works – Ratification of action taken by the Vice-Chancellor.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Works to the action taken by the Vice Chancellor:

- i) releasing the 1st and IIIrd installment of deposit amount to CPWD amounting to Rs.72,71,300/- and Rs.72,71,400/- respectively for Phase I work, since the IIrd installment has been approved by Syndicate.
- ii) releasing the final installment of Rs.19,97,004/- to CPWD for phase II work against the retaining wall construction near St. Joseph's Seminary.

The Syndicate resolved to ratify the action taken by the Vice Chancellor releasing of III installment for Phase I work and final installment for phase II work.

The Syndicate also resolved to seek justification from University Engineer for not obtaining ratification in time in the matter of releasing of Ist installment for Phase I Work.

(UEU)

Item No.552.12 Maintenance of C-Type Quarters (1 to 8) in Thrikkakara Campus – Work awarding to the lowest bidder Sri. T.V. Mohandas – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the proposal to award the work to the lowest bidder Sri. T. V. Mohandas at his quoted rate 35% above estimate with APAC of Rs.20,43,587/-.

The Syndicate resolved to award the work to the lowest bidder Sri. T.V. Mohandas at his quoted rate 35% above estimate with APAC of Rs.20,43,587/-.

(UEU)

Item No.552.13 Signing of Agreement on Academic Co-operation between National University Corporation, Kochi University, Japan and Cochin University of Science and Technology – Decision of MoU Committee – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the minutes of the meeting of the Committee, held on 25.11.2009, constituted to study MoUs signed by CUSAT.

The Syndicate resolved to approve the Minutes of the Committee. (Appendix-I)
(IRAA)

Item No.552.14 Minutes of Monitoring Committee held on 08.01.2010 – Submitted to Syndicate –Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Works, the minutes of the meeting of the Works Monitoring Committee held on 8.1.2010 for monitoring all ongoing works under construction and those in the pipeline and the progress report of all works.

The Syndicate noted the progress of the work and action taken by the Committee.
(UEU)

Item No.552.15 Releasing of SDR and passing of final bill of Sri. Raju Chacko, Contractor to the work – Construction of Workshop building at CUCEK Campus –Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the payment of final bill and releasing of SDR to Sri. Raju Chacko, Adukuzhiyil, South Marady P O, Muvattupuzha, Ernakulam District, Kerala 686 673, Contractor to the work of Construction of Workshop building at CUCEK campus.

The Syndicate resolved to defer the matter for detailed study by the Standing Committee of the Syndicate on Works.
(UEU)

Item No.552.16 Centre for IPR Studies – Master Plan Implementation – Approval by the Vice-Chancellor – Ratification by the Syndicate – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, 1). the action taken by the Vice Chancellor approving the revised Master Plan for the Inter University Centre of IPR Studies at CUSAT and 2). the draft Master Plans for (a) Inter University Centre for Nano Materials Devices and (b) Inter University Centre for Development of Marine Biotechnology.

The Syndicate resolved to approve the draft master plan for (a) Centre for IPR Studies (b) Inter University Centre for Nano Materials and Devices and (c) Inter-University Centre for Development of Marine Biotechnology.

The Syndicate further resolved that there shall be regular monitoring of the functioning of the centers.

PL(UGC)

Item No.552.17 KMSME – B.Tech Marine Engineering Course –Course –in-charge – Term of appointment –Extension – Consideration of – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance and Purchase, the matter of extending the term of appointment of Sri. N.Gangadharan Nair, Course- in-Charge of B.Tech Marine Engineering Degree Course w.e.f. 24.12.2009.

The Syndicate resolved to extend the term of appointment of Sri. N.Gangadharan Nair, Course- in-Charge of B.Tech Marine Engineering Degree Course for one more year w.e.f. 24.12.2009 without increase in the present consolidated pay.

(Ac.A)

Item No.552.18 Recognition of Dr. James Varghese, Sr. Lecturer, School of Engineering as Research Guide of CUSAT –Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. James Varghese, Sr. Lecturer, School of Engineering for recognizing him as Research Guide under the Faculty of Engineering and Faculty of Technology.

The Syndicate resolved to grant recognition to Dr. James Varghese, Senior Lecturer, School of Engineering as Research Guide under the Faculties of Engineering and Technology of the University.

(Ac.B)

Item No.552.19 Recognition of Dr. Abdulla P, Reader, School of Engineering as Research Guide of CUSAT –Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. Abdulla P, Reader, School of Engineering for recognizing him as a Research Guide under the Faculties of Engineering and Technology.

The Syndicate resolved to grant recognition to Dr. Abdulla P, Reader, School of Engineering as Research Guide of CUSAT under the Faculties of Engineering and Technology of the University.

(Ac.B)

Item No.552.20 Recognition of Dr. Swapankumar Ghosh, Scientist, National Institute for Interdisciplinary Science & Technology (NIIST), Thiruvananthapuram as Research Guide of CUSAT – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. Swapankumar Ghosh, Scientist, National Institute for Interdisciplinary Science and Technology (NIIST), Thiruvananthapuram for recognizing him as Research Guide under the Faculty of Science.

The Syndicate resolved to grant recognition to Dr. Swapankumar Ghosh, Scientist, National Institute for Interdisciplinary Science and Technology (NIIST), Thiruvananthapuram as Research Guide under the Faculty of Science of the University.

(Ac.B)

Item No.552.21 Recognition of Dr. K.P. Padmakumari Amma, Scientist, NIIST, Thiruvananthapuram as Research Guide of CUSAT –Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. K.P. Padmakumari Amma, Scientist, National Institute for Interdisciplinary Science and Technology (NIIST), Thiruvananthapuram for recognizing her as Research Guide under the Faculty of Science.

The Syndicate resolved to grant recognition to Dr. K.P. Padmakumari Amma, Scientist, National Institute for Interdisciplinary Science and Technology (NIIST), Thiruvananthapuram as Research Guide under the Faculty of Science of the University.

(Ac.B)

Item No.552.22 Recognition of Dr. Zakkariya K.A as Research Guide – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. Zakkariya K.A., Lecturer, School of Management Studies for recognizing him as Research Guide under the Faculty of Social Sciences.

The Syndicate resolved to grant recognition to Dr. Zakkariya K.A, Lecturer, School of Management Studies as Research Guide under the Faculty of Social Sciences of the University.

(Ac.B)

Item No.552.23 Recognition of Dr. T. Sunil, Scientist, NPOL, Thrikkakara as Research Guide of CUSAT –Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. T. Sunil, Scientist, NPOL, Thrikkakara for recognizing him as Research Guide under the Faculty of Marine Sciences.

The Syndicate resolved to grant recognition to Dr T. Sunil, Scientist, NPOL, Thrikkakara as Research Guide under the Faculty of Marine Sciences of the University

(Ac.B)

Item No.552.24 Fixing of Annual Recognition fee for the Recognized Colleges/Institutes under CUSAT – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase, the matter of collecting annual recognition fee from the Recognized Colleges/Institutes under CUSAT and the report submitted by Sri. Baby Chakrapani there upon as resolved in the 550th Syndicate meeting.

The Syndicate resolved to defer the matter for detailed study by the Standing Committee of the Syndicate on Academic Matters.

(Ac.B)

Item No.552.25 Dr. C.S. Paulose, Professor & Head, Department of Biotechnology – Explanation to Memo – furnished – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Staff & Establishment, the explanation submitted by Dr. C.S. Paulose, Prof. & Head, Department of Biotechnology, CUSAT vide his letter dated 19.11.2009 in reply to the Memo dated 17.11.2009 in the case of advertisement of 'Musli Power Xtra' of the Kunnath Pharmaceuticals with certification from Dr. C.S. Paulose, Head, Department of Biotechnology.

The Syndicate resolved call for all correspondence exchanged between Dr. C.S. Paulose and the Kunnath Pharmaceuticals in this regard for further scrutiny.

The Syndicate also resolved to call for the report submitted to the Department of Science and Technology, Government of India by Dr. C.S. Paulose.

(Ad.D)

Item No.552.26 Smt. Devi Pushkaran, Assistant (Senior Grade) – Grant of Leave Without Allowances for joining spouse abroad – Consideration of – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the matter of granting (expost facto) Leave Without Allowances to Smt. Devi Pushkaaran, Assistant (Senior Grade) for a period of 14 months with effect from 19.10.2009 to 18.12.2010, for joining spouse abroad (Maldives).

The Syndicate resolved to grant L.W.A to Smt. Devi Pushkaran, Assistant (Senior Grade) for joining spouse abroad (Maldivs) subject to clearing all liabilities and to convert all leave as per rules in Appendix XII. C of Kerala Service Rules.

(Ad.A)

Item No.552.27 Report of the Convenor, Standing Committee of the Syndicate on Staff & Establishment on Career Advancement Scheme of Technical Staff – Consideration of

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Staff & Establishment and Finance & Purchase, the report of the Convenor, Standing Committee of the Syndicate on Staff and Establishment on Career Advancement Scheme of Technical Staff (**Appendix II**).

The Syndicate resolved to authorize the Government Secretaries in the Syndicate to study and bring specific proposal in this regard.

(Ad.G)

Item No.552.28 Dr. K. Kerala Varma, Lecturer on Contract basis, Department of Physical Oceanography – Request to re-designate his position as ‘Faculty (Contract)’- Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Staff & Establishment, the request of Dr. K. Kerala Varma, Lecturer on Contract basis, Department of Physical Oceanography for re-designation of his post as ‘Faculty (Contract)’.

The Syndicate resolved to deny the request since such a post does not exist in CUSAT.

(Ad.D)

Item No.552.29 Establishment –University Teachers – Fixation of seniority between Sri. Josephkutty Jacob and Smt. Preetha Mathew, Readers, CUCEK –Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Staff and Establishment, the fixation of seniority between Sri. Josephkutty Jacob and Smt. Preetha Mathew, Readers, CUCEK on the basis of the Legal opinion and the personal hearing of the teachers concerned.

The Syndicate resolved to fix Sri. Josephkutty Jacob as Senior to Smt. Preetha Mathew K in the category of Reader in the light of the principles underlying in Rule 27 of KS & SSR, 1958, ie., other things being equal, the person older in age has to be treated as senior to the person younger in age.

Item No.552.30 Signing of MoU between CUSAT, University of Bergen, Nansen Environmental Research Centre, India and Nansen Environmental and Remote Sensing Centre, Norway – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the matter of Signing of MoU between CUSAT, University of Bergen, Nansen Environmental Research Centre, India and Nansen Environmental and Remote Sensing Centre, Norway.

The Syndicate resolved to approve the Signing of MoU between CUSAT, University of Bergen, Nansen Environmental Research Centre, India and Nansen Environmental and Remote Sensing Centre, Norway as recommended by the MoU Committee (**Appendix III**).

(IRAA)

Item No.552.31 Inquiry into the regularization of services of Smt. Prameela P V as per judgement of the Hon'ble High Court in OP No.16858/98 Placing of Inquiry Report –Reg.

The Syndicate considered the report of the inquiry into the regularization of services of Smt. Prameela P.V as per Judgement of the Hon'ble High Court in OP No.16858/98 submitted by the Convener, Standing Committee of the Syndicate on Staff & Establishment.

Deferred

(Legal)

Item No.552.32 B.Tech Engineering Course – Implementation of the revised syllabus I and II Semesters and Scheme of Examination I to VIII Semesters under Credit and Grade Systems – Consideration of –Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the matter of implementing the revised syllabus of I and II Semester of B.Tech Engineering Course and Scheme of Examination of I to VIII semesters under Credit and Grade system approved by the Academic Council at its meeting held on 26.3.2008.

The Syndicate resolved to accept the recommendations of the Standing Committee of the Syndicate on Academic Matters and constitute a committee consisting of the Deans of Engineering, Technology, Heads of Departments concerned and Convener of Standing Committee of the Syndicate on Examination Matters.

The Syndicate also resolved that the above committee may place the recommendations in next Syndicate.

(Conf)

Item No.552.33 Correction in the name of the Naval School offering the course 'Diploma in Hydrographic Survey' – Consideration and ratification of the action taken by the Vice-Chancellor – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, 1). the action taken by the Vice Chancellor according sanction for correcting the name of the Naval School offering the course 'Diploma in Hydrographic Survey' as 'National Institute of Hydrography' instead of 'Diving School' and 2) to make necessary corrections in the Minutes of the Syndicate on Item No. 547.38.

The Syndicate resolved to ratify the action taken by the Vice Chancellor.

The Syndicate also resolved to make necessary correction in the Minutes of the Syndicate on Item No. 547.38.

(Conf. Section)

Item No.552.34 Regulations/Scheme of Exam/Modified Regulations approved by the Academic Council – For consideration and approval – Fixing date of effect – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the Regulations/Schemes of Examinations/Amendments to Regulations approved by the Academic Council at its meeting held on 26.8.2009 and the matter of fixing the date of effects of the same.

The Syndicate resolved to approve the resolution of the Academic Council and to fix the date of effect as follows:

- | | |
|---|--|
| 1. MBA (Travel & Tourism) | w.e.f. 2009 admission onwards |
| 2. MBA Programmes in (Recognized Institutions) | w.e.f. the date of Academic Council decision 26.8.2009 |
| 3. M.Sc. degree in Information technology & M.Phil in Ecological Informatics (III TMK – Recognized Institution) | w.e.f. 2009 admission onwards |
| 4. M.Tech in Computer Science with specialization in Embedded System In the Dept. of Computer Science | w.e.f the date of Academic Council Decision ie. 26.8.2009 |
| 5. Modified the eligibility condition of B.Tech Lateral Entry students for getting a I Class | w.e.f. the 2007 Lateral Entry Admissions (from 2010 pass out batch) |

(Conf)

***Item No.552.35 W.P(C) No. 32747 of 2009 filed by Sri. Najeeb – Reporting-Reg.**

Pursuant to the direction in the judgement of the Hon. High Court of Kerala in WP(C) 32747 of 2009, the Vice-Chancellor placed the question as to whether or not the action of Dr.N.Chandramohanakumar, Registrar, would attract any disciplinary action for the consideration by the Syndicate.

The Syndicate on an elaborate consideration of the contents of the writ petition, the written submission put in by Sri. P. M. Najeeb and also the detailed explanation given by Dr.N.Chandramohanakumar, Registrar, found that the explanation given by Dr.N.Chandramohanakumar that he had taken part in the Human Chain not as part of any political activity but as part of his service organizational activities and social and cultural activities, to be satisfactory and resolved that no disciplinary action need be taken against him and to inform Sri. P. M. Najeeb accordingly.

(Legal Sec.)

***Item No.552.36 Recognition of Dr. C.A. Babu, Reader, School of Engineering as Research Guide of CUSAT –Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. C.A. Babu, Reader, School of Engineering for recognizing him as a Research Guide under the Faculty of Engineering.

The Syndicate resolved to grant recognition to Dr.C.A. Babu, Reader, School of Engineering, CUSAT as a Research Guide under the Faculty of Engineering of the University.

(Ac.B)

***Item No.552.37 Recognition of Dr. Shantha Achuthankutty, Scientist, National Institute of Oceanography, Goa as Research Guide of Cochin University of Science and Technology-Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. Shantha Achuthankutty, Scientist, National Institute of Oceanography, Goa for recognizing her as a Research Guide under the Faculty of Marine Sciences.

The Syndicate resolved to grant recognition to Dr. Shantha Achuthankutty, Scientist, National Institute of Oceanography, Goa as a Research Guide under the Faculty of Marine Sciences of the University

(Ac.B)

***Item No.552.38 Recognition of Dr. Tide P.S., Reader, School of Engineering as Research Guide of CUSAT – Reg.**

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application of Dr. Tide P.S, Reader, School of Engineering for recognizing him as a Research Guide under the Faculty of Engineering and under the Faculty of Technology.

The Syndicate resolved to grant recognition to Dr. Tide P.S, Reader, School of Engineering as a Research Guide under the Faculty of Engineering and under the Faculty of Technology of the University.

(Ac.B)

***Item No.552.39 UGC XI Plan General Development Grant to CUSAT –Reallocation – Final Allocation by UGC – Reg.**

The Syndicate considered the suggestions of the committee constituted to re-work the priorities within the General Development Grant allocation for the XI Plan, the XI Plan allocation under General Development Assistance Scheme and the item wise break up of the allocation finalized and forwarded by UGC and the UGC guidelines for the establishment of the Internal Quality Assurance Cell in the University.

The Syndicate resolved to inform the UGC the reason for the delay in finalizing the XI Plan allocation under General Development Assistance Scheme and to request the UGC to approve the allocation made by the University which reflects the priorities of the University.

The Syndicate also resolved to take immediate follow up action for getting NAAC Accreditation and UGC XI Plan General Development Grant to CUSAT.

PL(UGC)

***Item No. 552.40 Recruitment to the post of LD Typist/Stenographer – Notification of vacancies – Reg.**

The Syndicate considered the recommendation of the Standing Committee of the Syndicate on Staff and Establishment in the matter of recruitment to the post of L.D. Typist/Stenographer.

The Syndicate resolved to take immediate steps to notify the recruitment to the post of L.D. Typist/Stenographer without delay and include 'Computer Knowledge' as a desirable qualification in addition to the existing qualification prescribed for the post.

(Ad.G)



REGISTRAR



Minutes of the meeting of the Committee Constituted to Study MoUs signed by
CUSAT, held on 25.11.2009

Members Present:

1. Sri. Baby Chakrapani, Member of Syndicate
2. Dr. I.S. Bright Singh, Member of Syndicate
3. Dr. V.P.N. Nampoori, Member of Syndicate

The meeting of the MoU Committee started at 2.00 p.m.

The following decisions were taken at the meeting.

- 1) The MoU Committee recommended signing of MoUs with foreign Universities, provided any of the Departments of Cochin University of Science and Technology shows interest, and such collaborations are found beneficial to the University in general and to the Department in particular.
- 2) Any MoU hereafter will be initiated either by the Departments or individuals concerned who would undertake the responsibilities regarding the maintenance of such contracts. The University will provide the necessary support.
- 3) In case of MoUs which have been approved by the Syndicate and details called for from the Departments concerned, but have not yet been received any information so far, an extended period of one month has been decided to be given to respond to, and if no response is received, the file shall be closed.
- 4) With respect to the following MoUs signed already by Cochin University of Science and Technology, Heads of the Departments / the concerned Faculties who have been found associated with them are directed to respond to the University within a period of one month to express their interest in renewing the MoUs. If no response is received the file shall be closed.

Sl. No.	Name of the Institution/MoU	Department/Faculty concerned
i)	Brethern Colleges Abroad, USA, BCA Science Study programme	Heads of the Departments of Applied Economics Heads of the Departments, Biotechnology, Department of Marine Biology, Microbiology, Bio Chemistry & and Director School of Environmental Studies
ii)	University of Manitoba, Canada.	Director, School of Industrial Fisheries
iii)	Chosun University, South Korea	Head, Department of Ship Technology
iv)	Krusk State Technical University, Russia	File to be closed.
v)	Bremen University, Germany	HOD, Chemical Oceanography & Dr.Jacob Chacko, Professor, Department of Chemical Oceanography

vi)	American College of Dubai, Dubai.	The institution has already been informed of the Syndicate resolution to terminate the MoA with effect from 2010 and not to admit students from 2010 onwards. The committee opined that the students already admitted in 2009 at ACD shall continue to have the programme.
vii)	North East Wales Institute (NEWI)	Director, International School of Photonics & Director School of Management Studies
viii)	U.S.Battelle. LLC (Oak Ridge National Laboratory)	Director, School of Environmental Studies & and Head, Department of Atmospheric Sciences
ix)	Group Sup de Co Monte Pellier, France	Director, School of Management Studies
x)	IUBAT, Bangladesh	Dr. D. Rajasenan, Department of Applied Economics
xi)	Polarizone Technologies, Sendrian Berhad, Kualalumpur, Malayasia	Dr. P. Mohanan, Professor, to take action on renewal of MoU & to solve the problem regarding the D.D No.603642 dated 8-7-04 for Rs.1,05,509.96 received for a consultancy project, but uncashed due to expiry of validity period.
xii)	Universidad Politecnica de Madrid, Spain	Reminder to the Institution has to be sent for renewal

- 5) In case of MoUs approved by Syndicate, and to be signed by Juniata College, USA and FERAL Pondicherry, the details on course content & structure have not been received even after repeated reminders. It has been decided to remind the Director, School of Marine Sciences the matter, and if no reply is received the programme can be closed down.
- 6) In accordance with the Resolution of the Syndicate meeting held on 21.11.2008 on item No.536.19, the Agreement of Co-operation between GL Academy for Advanced Training and Research (a concern of Germanisher Lloyd, one of the Internationally leading classification Societies in Ship Building) and CUSAT the agreement was forwarded for redrafting by incorporating the clause on 'without any financial commitment to University'. However no reply has been received after sending several reminders. It has been decided to send one more reminder, and in case no response is received within a month, file shall be closed.
- 7) In case of the following MoUs placed to Syndicate for renewal/and on signing new MoUs the following decisions have been taken.
- (i) In case of the academic co-operation between National University Corporation, Kochi University Japan, the committee recommended the agreement for approval, subject to clearance from the Government.
 - (ii) In case of MoU with Universidad Autonoma De Neuvoleon (UANL), Mexico the committee recommended the signing of MoU adhering to the circular for foreign collaboration, and to send the agreement to the Department of Physics for modifying the MoU in the name of Vice Chancellor' and to change the date of signing. It would be the responsibility of the Department to see that directions in the circular on foreign collaborations vide Circular No. IRAA4/083/2003 dated 21.10.2008 in accordance with the Appendix to the Government Circular No.33-1/2002-U4 dated 02.05.2003 are strictly adhered to while implementing the MoU.

- (iii) In case of the MoU with University of Bergen, National Environmental and Remote Sensing Centre (NERSC), Norway, Bergen & National Environmental Research Centre (India) (NERCI), it was recommended to sign the MoU as per Annexure III placed in the Syndicate Note (vide item no 542.25), incorporating the new clauses as per the letter No.2 (27)/2007-D(GS2), dated 18.05.2009 from the Ministry of Defence. This MoU was already forwarded to the Defence Secretary incorporating the clause in the Lr.No. 2(27)/2007-D (GS-III) Dt.27/12/2007 of Ministry of Defence.

The redrafted MoU is to be placed before the Syndicate for approval. The responsibility of maintaining the MoU may be assigned to the School of Marine Sciences. It would be the responsibility of the Department to see that directions in the circular on foreign collaborations vide Circular No. IRAA4/083/2003 dated 21.10.2008 in accordance with the Appendix to the Government Circular No.33-1/2002-U4 dated 02.05.2003 are strictly adhered to while implementing the MoU.

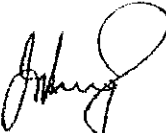
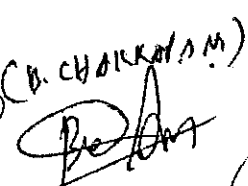
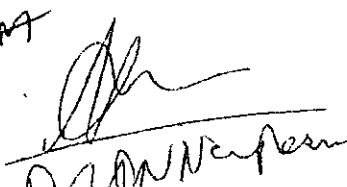
- (iv) In case of University of Mauritius, it was directed to send a copy of the MoU received from the University of Mauritius to the Dean, Faculty of Marine Sciences to express their desire for signing the MoU, and in case no reply is received within a month the file shall be closed.
- 8) During the meeting a reference was made by the Committee member Dr. I.S. Bright Singh, Professor regarding the DBT project, which has been sanctioned under his Principal Investigatorship, and put up by IRAA to the Syndicate for approval for implementation.

On discussing the issue, the Committee resolved to transfer the file No.IRAA4/162/IndoNorway/07 on the DBT project 'Development and optimization of vaccine to protect shrimp from white spot syndrome virus' to Planning Section, since the funding is purely by the Department of Biotechnology under the Ministry of Science and Technology, Government of India and there is no share from the Government of Norway.

- 9) The Committee further resolved that only projects with full funding by foreign agencies need to be taken up at IRAA and all other collaborative projects funded by Government of India like DBT, DST etc. may be taken up at Planning Division itself.
- 10) It was also decided to fix a date for another meeting probably within one month to scrutinize the files on MoUs, for which Syndicate approval has been given but are non operational.

The Committee marked its appreciation for the commendable work done by IRAA Unit in compiling the data on the MoUs signed by Cochin University of Science and Technology over a period of more than a decade.

The meeting concluded at 3.30 p.m.


I.S. Bright Singh

C. Chakraborty

N. N. N. N.


DEPUTY REGISTRAR (IRAA)

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**REPORT ON CAREER ADVANCEMENT SCHEME OF
TECHNICAL STAFF AND OTHER RELATED ISSUES**

1. Career Advancement Scheme for Technical Staff was implemented in Cochin University with effect from 18.08.1992. Later several modifications were introduced in the scheme in 1998 vide U.O. No.Ad.A3/244/90 dtd.28.07.1998. But the Government Local Fund Audit Wing objected this scheme and it was stopped with effect from 27.12.2003.
2. The Syndicate at its meeting held on 28.07.2007 considered the recommendations of the Standing Committees of the Syndicate on Staff and Establishment & Finance and Purchase on the matter of sanctioning promotions to the officers coming under Technical Cadre (Scientific) under Career Advancement Scheme and resolved that since corresponding cadres do not exist in Government to give adequate promotional avenues for the officers in the Technical Cadre (Scientific), the Career Advancement Scheme be continued and a suitable reply be given to the Deputy Director of Local Fund Audit.
3. The then acting Vice Chancellor ie (The Principal Secretary to Government, Higher Education Department), against all precedents and rules did not honour the resolution and ordered that the Government be addressed in this matter.
4. Meanwhile the Syndicate at its meeting held on 18.10.2008 resolved among other things that Technical Cadre & Technical Cadre (Scientific) may be restored and steps may be initiated to clear objection, if any, on war footing.
5. But the Principal Secretary to Government, Higher Education 'B' Department through the letter dtd. 21.01.2009 informed that the action of the Syndicate for introducing promotion scales to the officers (Technical) without obtaining Government sanction is irregular, and also intimated their inability to ratify the action of the University, involving huge financial commitment.
6. The 541st Syndicate meeting held on 01.04.2009 discussed this issue in detail and authorised the Convener of the Standing Committee of the Syndicate on Staff and Establishment to study the matter in detail and to submit a report.

ACCORDINGLY THIS REPORT IS SUBMITTED

RECOMMENDATIONS:

1. Career Advancement Scheme for Technical Staff in Cochin University of Science and Technology is in force since 1992. This scheme was introduced after detailed study. In 1998 certain modifications were proposed by Statutory Finance Committee and the modified scheme was approved by the Syndicate and is in force. It is to be noted that thus the present scheme has got the approval of Statutory Finance Committee in which Government Secretaries are members. To abolish a scheme which was approved by the Statutory Finance Committee and Syndicate and has been in force for long years, is not a good practice and against natural justice.
2. The scheme, Technical Cadre (Scientific) comprises only technical posts which require Engineering Certificates, Engineering Diploma or Degree.

Post Graduate Degree in Science etc. Thus the scheme was introduced among qualified technical staff who are assisting the teaching programmes of the University. Since they have no promotional avenues despite the fact that they have higher qualifications, and since there is no equivalent cadre in Government service this scheme was introduced. In a technological University like ours the service of the highly qualified technical staff is totally essential for imparting standard education in technical subjects. It is the duty of the authorities to look after the genuine grievances of such employees. Accordingly this scheme was brought up and continued.

3. This scheme must be differentiated from the scheme of time bound higher grades. Hence this scheme is introduced for the qualitative advancement of career of technical staff. They have to acquire higher qualifications, face interviews, submit self appraisal reports, complete stipulated period of experience and attend refresher courses. Only after fulfilling these conditions they are eligible for placement in the next higher scale/cadre of the scheme. Thus they are not simply given the next grade as in the case of Time Bound Higher Grades.
4. The staff under Technical Cadre (Scientific) have a workload of 40 hours and above in a week. This staff not only assist in teaching programmes but they also are responsible for the proper maintenance/service and repairs of the laboratory equipments/instruments. It is their responsibility to help the Head of the Department/Directors of Schools to organise/recognise/set up laboratories in accordance with the curriculum offered by the Department. Apart from performing their normal duties they also engage in research activities.

Thus considering the importance of the nature of the work assigned to the Technical Staff (Scientific Cadre), their qualifications, and comparing the salary drawn by such qualified employees in other similar research/technical institutions it is recommended that the present practice of Career Advancement Scheme may be continued as such and the Syndicate may stick to its earlier decisions. A suitable reply may be given to the Deputy Director, Local Fund Audit and Principal Secretary to Government, Higher Education Department. ✓

RECOMMENDATION ON CERTAIN RELATED ISSUES

1. Request of Dr.B.sathynathan

Dr.B.Sathyanathan is now placed as Technical Officer Gr.I (Senior Scale)

Every Technical Officer Gr.I (Senior Scale) will be eligible for placement in the Technical Officer Gr.I (Selection Scale) subject to the following conditions:

1. Completed sixteen years of actual service in the grade of Technical Officer
2. Attended four refresher courses of 3 weeks duration during the qualifying period, at least two of which should be during the last four years.
3. Possess consistently satisfactory performance record.
4. Possess satisfactory evidence of research and development work.

According to Dr.B.Sathyanathan vide his request dated 19.01.2009 he has the requisite qualifications to be promoted as Technical officer (Scientific) (Selection Scale) with effect from 18.08.2008.

Even though Dr.Sathyanathan attended four refreshes courses of 3 weeks duration and above they were not in the last four years of the qualifying period. As per the Career Advancement Scheme there is a sub-clause which stipulates two of the refreshes courses attended should be during the last four years of the qualifying period. Dr.Sathyanathan has requested that this sub cause not be insisted on.

Vide letter No.Ad.G2/17490/82 (A) Vol.II dated 22.07.2009 this issue along with similar issues were referred to the Convener for furnishing recommendations. Hence the following recommendation is made.

On perusal of the performance appraisal report of Dr.B.Sathyanathan, it is seen that he is having a good academic record including Ph.D. He has completed 28 years of service in the Technical (Scientific) cadre. He has sufficient number of scientific papers published in his name. He has participated in International and National Conferences. Earlier he had attended four UGC sponsored Refresher Courses.

An opportunity for hearing was given to Dr.B.Sathyanathan and other similar employees to get their clarification/explanation in this regard on 03.10.2009. According to Dr.B.Sathyanathan and others, Refreshes Courses in the concerned subject not conducted regularly. There is no facility provided in Cochin University to attend such refreshes courses. Generally refresher courses are conducted out side Kerala. No TA, DA, is given to attend such courses conducted outside Kerala. Even if employees are willing to attend such courses without TA & DA, admission to such courses are restricted only to members of teaching community.

Considering the academic records, and various courses and seminars attended as mentioned above it is recommended that insistence on attending refreshes courses during the last four years of qualifying period may be relaxed in the case of Dr.Sathyanathan and in other similar cases and further promotions will be given to them if they are otherwise eligible.

Dr.A.A.Sudhakaran:

This bears much similarity to the case of Dr.B.Sathyanathan. Dr.Sudhakaran is at present placed as Technical Officer Gr.I. He requests that he be promoted as Technical Officer Gr.I(Senior Grade). He has also requested that since the University or University Grants Commission has not envisaged refreshes courses for the Technical/ Scientific Staff he could not attend the requisite number of refreshes courses during the qualifying period.

As in the case of Dr.B.Sathyanathan, next promotion may be given to Dr.A.A.Sudhakaran considering the short term courses and the National and International Conferences that he had attended.

Further promotion under Career Advancement Scheme - Request from Muralidharan A.V., Jose Jacob N.K. and Saramma E.J.:

The Syndicate meeting held on 09.10.2009 also resolved to authorise the Convener of the Standing Committee on Staff & Establishment to study this matter in detail and to submit a report to the Syndicate at the earliest. I perused all related files and heard these technical assistants.

It may be noted that this issue is one of the long pending issues already discussed by various committees including Dr.A.Mohandas Committee, (Report dated.27.11.2003). A committee comprising of Prof.B.Suseelan, Prof. Lopus Mathew and Dr.K.G.Balakrishnan (Report dated 09.12.2004) and Statutory Finance Committee which met on 28.03.2005. Based on the recommendations of these committees the requests of the above said employees were declined by the Syndicate earlier.

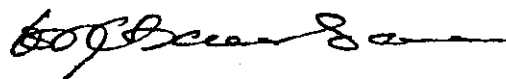
These three employees are at present placed in the Technical Cadre Scientific as Technical Assistant Grade III. Shri A.V.Muralidharan is in this grade w.e.f. 23.08.1995, Shri Jose Jacob N.K. from 18.10.1999 and Smt.Saramma from 27.7.1994.

According to the U.O.No.Ad.A3/244/90 dated 28.7.1998 those who have completed 5 years of actual service in the University as Technical Asst.Gr.III may be promoted as Technical Officer Gr.I after qualifying through an interview provided that they acquire the qualifications for direct recruitment to the post. The qualification prescribed is Masters Degree in Science/Bachelors degree in Engineering/Technology in the concerned/related subject with at least 55% marks or equivalent grade.

At the same time, in the case of existing staff who have put in 20 or more years of service with a minimum of 5 years of service as Technical Asst.Gr.III they can be promoted to the post of Technical Officer Gr.I.

Though all the three officers referred to are not having the required educational qualification prescribed for the post, they are having more than 20 years service in University and completed 5 years of service as Technical Asst.Gr.III, if their service rendered as Technical ^{Asst} in the University be also taken into account.

Hence Sri A.V.Muralidharan has completed a total period of 30 years, Jose Jacob N.K. has completed 25 years of service and Saramma E.J has completed 25 years of service, the service rendered by them as technician be equated as Technical Asst.Gr.I and they may be granted further promotion as Technical Officer Gr.I. The date of effect of the promotion and monetary benefits entitled to them can be fixed by the Syndicate.



ADV.K.MOHANACHANDRAN
CONVENER
STANDING COMMITTEE ON
STAFF AND ESTABLISHMENT

Kochi - 22
14.11.2009

Minutes of the meeting of the Committee Constituted to Study MoUs signed by
CUSAT, held on 25.11.2009

Members Present:

1. Sri. Baby Chakrapani, Member of Syndicate
2. Dr. I.S. Bright Singh, Member of Syndicate
3. Dr. V.P.N. Nampoori, Member of Syndicate

The meeting of the MoU Committee started at 2.00 p.m.

The following decisions were taken at the meeting.

- 1) The MoU Committee recommended signing of MoUs with foreign Universities, provided any of the Departments of Cochin University of Science and Technology shows interest, and such collaborations are found beneficial to the University in general and to the Department in particular.
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ii)	University of Manitoba, Canada.	Director, School of Industrial Fisheries
iii)	Chosun University, South Korea	Head, Department of Ship Technology
iv)	Krusk State Technical University, Russia	File to be closed.
v)	Bremen University, Germany	HOD, Chemical Oceanography & Dr. Jacob Chacko, Professor, Department of Chemical Oceanography

vi)	American College of Dubai, Dubai.	The institution has already been informed of the Syndicate resolution to terminate the MoA with effect from 2010 and not to admit students from 2010 onwards. The committee opined that the students already admitted in 2009 at ACD shall continue to have the programme.
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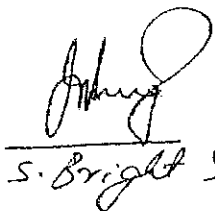
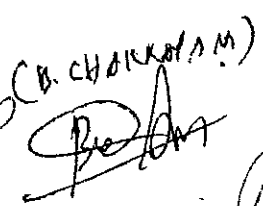
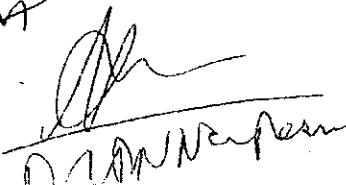
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The meeting concluded at 3.30 p.m.


S. Bright Singh

B. Chokkiam (B. Chokkiam)

N. Narayanan


DEPUTY REGISTRAR (IRAA)