

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



**CONFIRMED MINUTES OF THE 562nd MEETING OF THE SYNDICATE HELD ON 18.09.2010 AT 4.30P M
IN THE SYNDICATE ROOM OF THE UNIVERSITY**

Members present:

1. Dr. Ramachandran Thekkedath, Vice Chancellor - (in the Chair)
2. Dr. Godfrey Louis, Pro-Vice-Chancellor
3. Sri C.M. Dinesh Mani M.L.A.
4. Sri Alphonse Kannanthanam M L A
5. Dr. H.S. Ram Mohan
6. Dr. A.M.Varkey
7. Dr.R.Sasidharan
8. Prof Rajan Varghese
9. Prof. Joy Job Kulavelil
10. Adv. K. Mohanachandran
11. Shri. Baby Chakrapani
12. Shri. N.K. Vasudevan
13. Dr. S. Salim
14. Dr. Sindhu Joy
15. Shri. M.Mohammed Basheer, Joint Secretary (Higher Education)
16. Shri. Sugunan K, Additional Secretary (Finance)

Also present:

Dr. N. Chandramohanakumar
Registrar

Report of the Vice Chancellor

1. The Vice Chancellor welcomed the new member of the Syndicate, Prof Rajan Varghese, nominee of the UGC.
2. The Vice-Chancellor informed the Syndicate that the suspension 13 students who have been suspended on 6.9.2010 regarding the students' clash that happened on 18.8.2010 in the premises of School of Engineering have been withdrawn.

562.02 Dr. K. Roby, Reader, Department of Ship Technology – Request for removal of punishment of ‘Censure’ and payment of salary for the period of suspension – Reg.

The Syndicate considered the request of Dr. K. Roby, Reader, Department of Ship Technology to pay salary for the period from 13.04.2006 to 31.08.2007 and from 01.04.2008 to 24.09.2008 treating the intervening periods as on Leave Without Allowances for other employment and to revoke the penalty of ‘Censure’ awarded by the Syndicate while reinstating him.

The Syndicate resolved to refer the matter to the next meeting of the standing committee on staff and establishment and to place the recommendations in the next syndicate.

(Ad.D)

562.03 Dr. K. Roby, Reader, Department of Ship Technology – Request for Pay and Allowances during the period of Japanese Government Scholarship – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Staff and Establishment, the request of Dr. K. Roby, Reader, Department of Ship Technology for the payment of full pay and allowances for the period from 29.3.1994 to 13.10.1997, the Japanese Government Scholarship period in the light of the Syndicate decision vide Item No.538.03.

The Syndicate resolved to refer the matter to the next meeting of the standing committee on staff and establishment and to place the recommendations in the next syndicate.

(Ad.D)

562.04 Recognition of CSES, Kochi as a Research Centre – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the application submitted by the Head, Centre for Socio-economic and Environmental Studies (CSES), Khadi Federation Building, NH Bypass, Padivattom, Kochi-24 for seeking recognition to CSES as a Research Centre of CUSAT under the Faculty of Social Sciences.

The Syndicate resolved to constitute a committee to frame the policy guidelines for considering institutes as Research Centre of the University, with Pro Vice Chancellor, Dr. H.S. Ram Mohan and Dr.S. Salim as the members

(Ac.B)

562.05 University Examinations – Malpractice Rules – Modification – Recommendation of the Standing Committee on Examination Matters – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the recommendations of the Standing Committee of the Syndicate on Examination Matters suggested the modifications to modify the clause a & b of the U.O No. CE/EXAMS-MALPRACTICE/2007-08 dated 28.11.2007 (Reformed Rules).

The Syndicate resolved to refer the matter to the next meeting of the Standing Committee on Examination Matters and to place the recommendations in the next syndicate

(CE's office)

562.06 Centralised Valuation Camp – Issue of paper for valuation in the afternoon session for teachers of other College/University – Draft proposal – Reg.

The Syndicate considered the draft proposal with details whether full D.A can be paid for attending only the afternoon session of the Centralized Valuation Camp exclusively for the teachers from other Universities.

The Syndicate resolved to permit the Faculty members from the Colleges/ Institutions affiliated to other Universities and expressing inability to attend both the sessions of the CV Camp to attend the afternoon session (starting from 1.30 pm) only and to give 35 answer books for valuation as a special case.

The Syndicate further resolved that they shall value 15 answer books in the CV Camp and the rest 20 answer books by home valuation. The answer books thus given for home valuation shall be returned to the Camp Officer the very next day and no DA will be paid in this regard.

(Exam T)

562.07 Minutes of Monitoring Committee held on 18.8.2010

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Works, the Minutes of the meeting of the Monitoring Committee held on 18.8.2010 for evaluating all developmental works.

The Syndicate resolved to approve the recommendations of the monitoring committee

(a) University main roadwork from Arch gate to Admn Office – Alignment and opening in the median. Approval of the drawing submitted by CPWD.

Action be initiated urgently to take up the matter of acquiring land at the Vidyanagar junction in order to avoid the sharp bend as per the Syndicate resolution. A letter to the District Collector be sent to initiate action for acquiring the land.

- i. Instead of medians, at portions where the road width is only about 10m, dividers be provided with 20 cm width. This will leave 4.90 m width on either sides.*
- ii. All other locations where the road width is sufficient 75cm wide median be provided. This will lave 5.5m width on either sides.*
- iii. Regarding the openings in the median for traffic it is recommended that*
 - 1. Immediately at the entrance near Arch gate, median opening be avoided, so as to arrest accidents.*
 - 2. At the Seminary gate a wider opening be provided, and later if it is found to be a nuisance, the matter will be reviewed.*
 - 3. Medians need not be provided from Vidya Nagar junction upto Thirunilath Road.*
 - 4. All other openings of median approved as per the sketch ie at all other roads leading to the main road.*
 - 5. White lines be provided at either ends of road for restricting car parking on the road sides.*
 - 6. The medians be extended outside the Arch gate upto the University boundary near NH 47.*

(UEU)

562.08 Contract Teachers in SOE/CUCEK/KMSME – Annual increase in remuneration – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Staff and Establishment, the matter of irregularities/practical difficulties in the implementation of granting annual increase in remuneration to Contract Teachers working in SOE/CUCEK/KMSME vide Syndicate Meetings held on 14.8.2008 and 20.3.2010 vide Agenda Item No. 533.05 & 554.45.

The Syndicate resolved to approve the proposal that the hike in remuneration be granted to the Contract Teachers as and when they complete 12 months service irrespective of the date of execution of the bond for renewal contract period be accepted.

(Ad.F)

562.09 Recognized Institutions – Request to grant recognition to new Colleges – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic matters, the matter of granting recognition to the following colleges which are to be newly started by the Co-operative Academy of Professional Education (CAPE).

1. College of Engineering, Pathanapuram (Kollam District)
2. College of Engineering, Aranmula (Pathanamthitta District)
3. CAPE Institute of Management, North Paravur (Ernakulam District)

The Syndicate resolved to consider the three new colleges proposed by CAPE for recognition as "Recognized Institutes of CUSAT and authorized the Vice Chancellor to constitute the respective inspection Committees.

(Ac.C)

562.10 Creation of posts – Proposal from the Controller of Examinations and the Principal, School of Engineering – Requirements from other Offices – Reg.

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance and Purchase and Staff and Establishment, the proposal submitted by the Principal, School of Engineering, Controller of Examinations and other Offices for creation of posts considering the heavy workload due to the termination of Assistants on daily wages basis without posts.

The Syndicate resolved to refer the proposal

- (1) *For creation of additional posts in the Exam wing and other depts./offices, to the Committee constituted to conduct a Work Study (Staff Distribution Committee) and to submit a report with recommendations. Also resolved to co-opt the Director (Management of Resources & Budget) a member of this Committee.*
- (2) *For creation of additional posts in the self-financing sector (SOE) to the Pro Vice Chancellor who has already been entrusted to conduct a detailed analysis on the financial, academic, administrative and legal aspects of the self-financing sector.*

The Syndicate also resolved that both the above mentioned reports with recommendations may be placed before the next meeting of the Syndicate.

(Ad.A)

562.11 Purchase of Laser Diode Assembly at CELOS – Ratification of Vice-Chancellor’s action – reg.

The Syndicate considered the action taken by the Vice-Chancellor in according sanction to the Director, CELOS to purchase a Laser Diode Assembly for 5W Millennia from M/s Newport Corporation Spectra Physics Laser Division, USA through their Indian Agent M/s. Laser Spectra Services India Pvt. Ltd., Bangalore at a total cost of US\$ 13,500/- and also to draw an advance of Rs.7,45,000/- (Rupees seven lakhs and forty five thousand only) including bank charges, customs duty, clearing charges and other expenses and also to make advance payments to M/s. Newport Corporation, USA.

The Syndicate resolved to ratify the action taken by the Vice Chancellor

(PL.UGC.4)

562.12 Appointment of Visiting Professors under UGC Scheme for XI Plan – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the requests of the three Heads of Departments for appointing the proposed candidates as Visiting Professors in their respective Departments for a period of one year at a consolidated monthly remuneration of Rs.10,000/- (Rupees ten thousand only) under University Grants Commission.

The Syndicate resolved to appoint the three candidates recommended by the respective departments as Visiting Professors in the respective Departments for a period of one year at a consolidated monthly remuneration of Rs.10,000/- (Rupees ten thousand only) under University Grants Commission Scheme.

(PL.UGC)

562.13 Prof. K.A. Simon, Director (on contract basis), Kunjali Marakkar School of Marine Engineering – Enhancement of remuneration – Recommendation of the Standing Committee on Finance and Purchase – reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the recommendations of the Standing Committee of the Syndicate on Finance and Purchase in the matter of enhancement of the consolidated pay of Rs.55,000/- w.e.f. 14.9.2008 in respect of Sri. K.A. Simon, Director (on contract basis) K.M.S.M.E.

The Syndicate resolved to award the enhancement of pay to Rs 55000 with effect from 18-7-2009 as the decision should have been taken on 18-7-2009.

The Syndicate further resolved that the administration shall take steps not to repeat such delay as happened in this case.

The Syndicate is also resolved to speed up the introduction of the E-Governance in the University.

(Ad.F)

562.14 Purchase of Computers and Accessories to the various B.Tech Computer Lab CUCEK – Proposal submitted for approval – reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance and Purchase, the matter of purchase of computers and accessories to the various B.Tech Computer Labs of CUCEK for total sum of Rs.44,35,734/- (Rupees forty four lakhs thirty five thousand seven hundred and thirty four only) from M/s.HCL Infosystems Ltd.'Midland Arena', 4/84, 84A, 84B,Marottichuvadu (Jn), Edappally, Kochi -24.

The Syndicate expressed its dissatisfaction at the way the item was brought to the Syndicate without even the tabulated statement of the quotes.

The Syndicate resolved to direct the Principal to resubmit the proposal with all details and addressing the shortcomings..

Syndicate further resolved to authorize the Finance Committee to look into the entire issue and report to the Syndicate.

(CUCEK)

562.15 Establishment – Creation of additional Teaching Posts for the Division Electrical & Electronics Engineering, Cochin University College of Engineering Kuttanad- Consideration of -

The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Finance & Purchase and Staff and Establishment, the request of the Head of the Electrical Engineering Division, CUCEK to create additional posts of One Professor, Two Readers and Eleven Lecturers (Total 14).

The Syndicate resolved to refer the item to committee headed by the Pro Vice Chancellor as mentioned against item No.- 562.10 above.

(Ad.F)

562.16 Bus committee meeting held on 11.08.2010 –Reporting of

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Finance & Purchase, the action taken by the Vice Chancellor in according sanction for implementation of the recommendations of the Bus Committee and the matter of purchase of new buses against the disposed bus.

The Syndicate resolved to

- (1) *Ratify the actions already approved by the VC for implementation.*
- (2) *Dispose of the old buses subject to compliance of the State Govt rules in this regard viz. obtaining clearance from the PWD Mechanical Engineer, Chalakudy etc.*
- (3) *To hire one more bus to operate between the Lakeside Campus and Main Campus*

(Gen.Service)

562.17 Construction of building for Students Amenity Centre – Modified estimate submitted by CPWD – Resolution of Syndicate met on 17.07.2010 Reconsideration – Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Works, approval of the total estimate amount for the work as Rs.8,83,83,000/- (8,27,94,000/- W.O + Rs.55,89,000/- DC) instead of decision taken at resolution (2) in the item No. 560.05.

The Syndicate resolved to approve the estimate amount of Rs. 8,83,83,000/- (Rs. 8,27,94,000/- W.O. + Rs. 55,89,000/- DC, instead of item No. 2 in the resolution 560.05.

The Syndicate also resolved to entrust the whole work to CPWD at a single stretch in order to avoid the cost escalation in future instead of item no. (3) noted in resolution 560.05

The CPWD should award the work only after the tender excess is approved by the Syndicate.

(UEU)

562.18 Minutes of the Monitoring Committee held on 06.09.2010 & 09.09.2010 Consideration of

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Works, the Minutes of the meeting of the Monitoring Committee convened on 6.9.2010 and subsequently on 9.9.2010 for evaluation and developmental works at Seminar Complex, Open air auditorium and the new proposal included in the current budget year.

Sl.	Details	Amount
1.	Salary to Overseers – 2Nos. Overseers engaged from Jan 10 to Aug. 10 onwards	@ 8000/month
2.	Material contract bill – APAC	3928320/-
3	Labour contract bill - APAC	7427300/-

Committee evaluated and accepted the expenditure statement of Seminar complex based on the clarification pointed by the Technical Officer i/c. of University Engineer

Expenditure statement of science Seminar Complex upto 6.9.2010

Expenditure on the above may be booked to a separate head of account

Committee recommended to tender the electrification work. Also recommended to provide a new substation and generator for Science Seminar Complex and nearby buildings like Administrative block, ladies hostels, Adithi Bhavan, PVC, VC, Registrar's quarters etc., since the existing substation will be over loaded while taking connection to Seminar complex.

(4) Generator and electrification

Committee recommended that Air conditioning be provided in main hall, reception and mini hall. Various options to be examined by AEE (E) to get competitive rates.

(3) Air conditioning

Committee recommended to provide granite slab in reception and common areas. Verified tile or granite tile be provided in rooms & mini seminar hall.

(2) Floor finishing in all other rooms & passages

1. Committee suggested that the best materials should be provided for acoustic works in the Science Seminar Complex after studying the detailed specification of each work. Care should be taken on selecting the type of ceiling work.

The Committee recommended to consider the estimate for acoustic work after 20th September since the consultant agreed to submit the estimate on 20th September.

(1) Acoustic works

SCIENCE SEMINAR COMPLEX – Balance works

The Syndicate resolved to approve the minutes of the monitoring committee

4	<i>Expenditure incurred for miscellaneous items which are necessitated due to site condition are not included in the labour contract and material contract</i>
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Approximately an amount of ` 2,71,000/- was saved by using the materials such as rubble – 90m³, steel 21 qtl, sand 85m³ which were available at the site as left-over materials.

(5) Light roofing work

Committee recommended to issue the selection notice for light roofing work to the lowest bidder M/s. Jyothi Mechanical Movement subject to the condition that both the works should be completed within 31st Oct. as agreed by him. Committee suggested to execute an additional agreement by M/s. Jyothi Mechanical Movement for the timely completion of both the work prior to issue of selection notice of seminar complex work.

(6) Water Supply and Sanitary arrangements.

Committee recommended to provide modern facilities without sensor type fittings, since the sensor type fittings have tendency to get damaged frequently.

(7) Labour & material contract.

Committee recommended the minutes of Monitoring Committee based on the following clarifications given by T.O. i/c. of University Engineer.

Tender for material supply was invited for 50% of estimated total quantity considering the space shortage of stacking materials. Out of the contract amount of ` 39,28,320/-, `16,87,614/- was incurred till 6.9.2010. Even though slight variations have occurred, the total amount will be within the APAC.

List of exceeded items in labour contract with reasons are as follows

Item No.	Item	Agreed qty.	Exceeded qty.	Remarks
1. a.	<i>JCB 1 No. daily for 15 days at in working time & hours/day</i>	<i>120hrs</i>	<i>72.15 hrs</i>	<i>In addition to cutting and filling the yard the following works had been executed as per site condition and direction of higher officers.</i> <ol style="list-style-type: none"> <i>1. Collecting, stacking, conveying to the work spot –old rubble.</i> <i>2. excavating and filling the cable trenches for shifting</i>

				HT electric cable 3. Demolishing unnecessary existing rubble masonry and RCC near reception and refreshment hall. 4. earth leveling in auditorium 5. shifting river sand to site from SOE campus.
b.	Tipper -do- -do-	15 days	8 days	-do-
3.	RCC 1: ½: 3 – footing	61m ³	6.29m ³	To retain earth in the yard, portion RCC retaining wall was provided instead of RR masonry in order to get clear space around the building as per KBR.
10a.	Solid block masonry in GF	40m ³	2.381m ³	Auditorium side wall was provided with solid block masonry instead of brick masonry.
b.	-do- FF	40m ³	19.699m ³	-do-

Out of the APAC ` 7427300/- an amount of ` 14,82,609/- was incurred till 6.9.2010. Even though some items of works was exceeded, the total amount will be within the APAC.

(8) Antitermite treatment

As the antitermite treatment is very essential to building like Seminar Complex committee recommended to execute the work with PAC Rs.1,88,000/- after inviting quotations.

(9) Grill work & aluminium windows and ventilator

47 Nos. of grills which are suitable to size of seminar complex window are available in Engineering Department. Balance quantity of grill and aluminium window & ventilator be estimated immediately for tendering

(10) Stage curtain and other accessories

Committee suggested that the seating arrangement in the main hall should be simple but elegant and comfortable. The shape of the seat should be comfortable with the body structure.

(11) Land Development works}

(12) Aluminium composite panel work (ACP)

}
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 } Committee recommended to approve

} the minutes of Monitoring Committee.

- (13) Providing paving block in
between retained wall & }
verandah (east side) }

Estimate for the painting work of truss be submitted separately since it has not included in the truss work awarded to M/s. Jyothi Mechanical Movement.

II OPEN AIR AUDITORIUM

Considering the delay in execution of the new projects the following matters are recommended.

The bar chart of every project should be submitted and deviation if any should be reported.

Other works such as painting to the steel structure, side kerb wall to prevent the seepage of rain water from sides of auditorium and any other work which are necessitated for the satisfactory completion of the project work should be submitted at the earliest, in order to complete the work along with roofing work.

III. NEW PROJECTS INCLUDED IN THE CURRENT BUDGET – ARCHITECT PANEL – LISTING OF WORKS

Committee recommended to entrust the following works to Architects who were listed as Architect panel for preparing the plans according to our requirement and recommended to entrust the work to CPWD after getting the plan.

- a. Inter University Centre for IPR studies)
- b. Inter University Centre for Nanomaterial)
& Devices)
- c. Extension to Dept. of Instrumentation)
- d. CUSAT Reception Centre)
- e. Second floor to Dept. of Bio technology)
- f. 1st floor to Environmental studies –)
for Rajiv Gandhi Chair)

2. Committee recommended to take up the following work through Engineering Dept.

- a. Extension to Software Engg Block – west block IIInd floor)
- b. Additional floor to Dept. of Applied Economics for SMS
- c. first floor to Dept. of Statistics

as Research Guide of CUSAT – Reg.

The Syndicate considered the request of Dr. T.K. Shahana, Lecturer (Senior Grade), School of Engineering for recognizing her as a Research Guide under the Faculty of Engineering and Faculty of Technology of CUSAT.

The Syndicate resolved to grant recognition of Dr. T.K. Shahana, Lecturer (Senior Grade), School of Engineering as Research Guide under the Faculty of Engineering.

(Ac.B)

562.22 Recognition of Dr. Roy M. Thomas, Lecturer, School of Engineering as Research Guide of CUSAT.-Reg

The Syndicate considered the request of Dr. Roy M. Thomas, Lecturer, School of Engineering for recognizing him as a Research Guide under the Faculty of Engineering of CUSAT.

The Syndicate resolved to grant recognition of Dr. Roy M. Thomas, Lecturer, School of Engineering as Research Guide under the Faculty of Engineering.

(Ac.B)

562.23 Recognition of Dr. Sam Thomas, Lecturer, School of Management Studies Research Guide of CUSAT – Reg.

The Syndicate considered the request of Dr. Sam Thomas, Lecturer, School of Management Studies for recognizing him as a Research Guide under the Faculty of Social Sciences of CUSAT.

The Syndicate resolved to refer back to the Dean for specific recommendation on the status of journals, whether the publications are in refereed journals or not.

(Ac.B)

562.24 Introduction of Five year integrated M.Sc. Course — Reg.

The Syndicate considered along with the recommendations of the Standing Committee of the Syndicate on Academic Matters, the matter presented by Dr. H.S. Ram Mohan, Dean, Faculty of Marine Sciences for the introduction of five year integrated M.Sc. Courses in the University.

The Syndicate resolved to convene a meeting of the expert committee constituted for considering the integrated course.

The Syndicate considered the proposal of starting an integrated M.Sc. programme in Earth System Sciences proposed by the Faculty of Marine Sciences. It is resolved to convene an urgent meeting of the expert committee constituted for initiating the 5 year integrated M.Sc. Programme in the University. It is also resolved to initiate steps to consider similar programmes in other faculties also.

(Ac.)



REGISTRAR

