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**CONFIRMED**

486 Confirmed

07.05.2005

**COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY**



**CONFIRMED MINUTES OF THE 486<sup>TH</sup> MEETING OF THE SYNDICATE  
HELD ON 07-05-2005**

Place of meeting : Administrative Buildings  
Kochi - 682022

Time : 10.30 a.m.

**Members present:**

1. Prof.(Dr.)P.K.Abdul Azis,  
Vice-Chancellor (in the Chair)
2. Dr.N.D.Inasu,  
Pro-Vice-Chancellor
3. Sri.K.Mohammed Ali, M.L.A.
4. Prof.B.Suseelan
5. Sri.K.A.Zakkariya
6. Dr.K.T.Damodaran
7. Sri.R.S.Sasikumar
8. Sri.E.M.Najeeb.

**Also Present :**

Dr.A.Ramachandran  
Registrar.

The Vice-Chancellor introduced the new Pro-Vice-Chancellor Dr.N.D.Inasu to the Syndicate members.

Syndicate welcomed the new Pro-Vice-Chancellor and the members congratulated Dr.N.D.Inasu on assuming charge as Pro-Vice-Chancellor.

The Pro-Vice-Chancellor thanked the members of the Syndicate for the felicitations.

Vice-Chancellor informed that the following Syndicate members had expressed their inability to attend the meeting on 07.05.2005 :

1. Dr.K.N.Chandrasekharan Pillai
2. Dr.K.G.Balakrishnan
3. Dr.A.Aravindakshan
4. Sri.Ezukone Narayanan, M.L.A.
5. Sri.T.P.M. Zahir, M.L.A.

The Syndicate accepted their request for leave of absence.

### REPORTING TO THE SYNDICATE

#### I. MHRD meeting on upgradation of promising Academic Institutions to the level of Indian Institute of Technology held in New Delhi on May 3, 2005.

1. The University had received a letter D.O.No.7-10/2004-T.S.I from Mr.Ravi Mathur, Joint Secretary, Department of Secondary and Higher Education, MHRD, Government of India regarding a meeting on the above subject scheduled for 3<sup>rd</sup> May, 2005. This matter was placed at the Syndicate meeting held on 20.4.2005 and the Syndicate had authorized the Vice-Chancellor to take all steps to get CUSAT recognized as IIT.

The entire correspondence made in this regard was placed before the Syndicate for the perusal.

It was reported that while identifying 7 top class institutions from out of 200 AICTE approved Government Institutions/Universities, Prof. Joshi Committee did not recommend any institution to be straightaway converted to IIT.

2. A committee of Deans under the Chairmanship of the Vice-Chancellor prepared a Vision Document indicating CUSAT's goal of becoming an IIT. The University had submitted this document to the Ministry of Human Resources Development vide letter dated May 01, 2005. The Vice-Chancellor made a presentation at the meeting. This meeting was attended by representatives of other selected institutions also.

3. The outcome of the meeting and the action needed are submitted below :

The Vice-Chancellor, Registrar and Dean, Faculty of Engineering have attended the meeting convened by the Joint Secretary, Ministry of Human Resources Development, Government of India on May 3, 2005 at 3 p.m. at Sastri Bhavan, New Delhi. The meeting was held under the Chairmanship of Sri.Sudeep Banerjee, Additional Secretary, Department of Secondary and Higher

Education, Government of India and attended by Professor R.A.Yadav, Vice-Chairman of All India Council for Technical Education.

At the meeting Sri.Sudeep Banerjee made it clear that all the seven institutions identified for upgradation to the level of IITs proposed by Professor S.K.Joshi Committee has been approved by the Ministry of Human Resources Development, Government of India. The Cochin University of Science and Technology thus has the status of an institution of MHRD identified for upgradation to IIT. The Ministry expects the transformation of Cochin University of Science and Technology to the level of IIT to happen within a period of 3 to 5 years.

Following were the points highlighted by Sri.Sudeep Banerjee :

- The Cochin University of Science and Technology has to fulfil the following :
- Change the status of the University from a State entity to a National entity. This needs to be backed by the State Government.
- Should have total academic autonomy identical to that of IIT.
- Establish an admission system akin to IIT.
- Have an Administrative structure identical to that of IIT.
- The recruitment system should be identical to that of IITs. The advertisement for faculty position should be permanently displayed on the University Website.
- The University should achieve a teacher-student ratio of 1:10.
- The government should agree that there would be no ban on recruitment/creation of new positions needed to achieve the Teacher-Student ratio 1:10 in the University. The University should evolve a programme to encourage all the exiting faculty members to take Ph.D. degrees within a time frame.
- Qualifications for teaching posts should be identical to that of IITs.
- Infrastructure facilities in the University should be improved on par with that of IIT campuses. Basically, 100% of the faculty and student population should be provided with residential accommodation in the campus itself. 50% of the non-teaching staff should also be provided accommodation in the University Campus. Other facilities like power supply, water supply, stadium,

play ground, parks, cultural complex, road network, super markets, canteen, etc. need to be provided. A township should be conceived.

- The University should have broad-band connectivity.
- The University should prepare a detailed development plan in the area of Undergraduate and Post graduate teaching, research and consultancy activities.
- The College of Engineering at Thrikkakara and Pulinkunnu Campus need to be substantially strengthened by appointing sufficient number of senior faculty members to head various divisions. Physical infrastructure, laboratories and all other accessories and amenities needs to be strengthened.
- The University has to start new Undergraduate courses where courses will be on multi disciplinary basis (Engineering courses should offer courses of basic sciences - courses of Social Sciences like Management, Economics, Law etc.).

The following points were identified as strength of CUSAT.

- The Common Admission Test conducted on All India basis since 1995 for admitting students to undergraduate and PG courses displaying an All India character.
- The presence of UGC nominee in the Executive Body namely the Syndicate.
- Total academic autonomy enshrined in the University Act and total administrative autonomy guaranteed by the University Act.
- The presence of School of Management Studies, School of Legal Studies, the Department of Applied Economics, the Department of Hindi, the Department of Culture and Heritage Studies, the School of Marine Sciences, School of Environment Studies, the IPR Chair in the School of Legal Studies were recognized as unique features.
- The aptitude test conducted for admission to doctoral programme.

Sri. Sudeep Banerjee clarified that there will be substantial funding for the University for achieving the task of upgradation to the level of IIT. He has asked the University to prepare a detailed vision document with a road map indicating milestone and its action plan. The Ministry of Human Resource Development expects the University to achieve the goal of upgradation within a period of 3 to 5 years. Fund will be made available this year itself. The University has to take speedy measures to achieve this task. Officials of the Ministry of Human

Resource Development will be visiting the University in 2-3 months for follow-up action. They will interact with all the segments in the University and hold discussion with the State Government Officials. It is expected to evolve a tripartite agreement between the State Government, the University and the MHRD to facilitate the upgradation of Cochin University of Science and Technology and its eventual conversion to IIT.

### ACTION PLAN NEEDED AT THE UNIVERSITY

#### Short-term plan:

1. The University should prepare a detailed vision document indicating action proposed by the University to fulfil the requirement of upgradation to the level of IIT.
2. Strengthening of Faculty: Necessary vacant faculty positions should be filled in immediately taking special care to recruit highly qualified persons possessing Ph.D. degrees.
3. A quality improvement programme have to be put in place for helping the existing teachers to acquire Ph.D. degrees within a period of 3-5 years. Steps have to be taken to create additional faculty positions in all the departments and schools so that a teacher student ratio of 1:10 is achieved within a period of 4 years. Curriculum of Undergraduate and Postgraduate courses have to be revised taking into account the needs of the industry within and outside the country. New but innovative and multidisciplinary undergraduate courses need to be devised wherever possible. The department under the faculties of Social Sciences, Humanities, Law and Languages will be fully integrated with the UG and PG programmes in Science and Technology areas offered in the University.
4. The University should demonstrate its administrative willingness to reposition the structure in the University identical to that of IIT. Rules and procedures will have to be established for the rapid and time bound implementation of the programme needed under upgradation.
5. Infrastructure: University should approach the State Government with a request to acquire and hand over sufficient land nearby to CUSAT for IIT. New land should be identified taking into account the future needs of development of CUSAT on par with IITs. This has to be done within the shortest time possible.

14. The examination system will be modernized and digitalized. Touch-screen system will be established in the campus, so that the students, parents and teachers can access information relating to the academic and administrative matters from any point in the University campus.
15. The Admission procedure, the examination procedure and the issue of mark sheet and certificate other than the issuance of diploma and degree certificates will be digitalized.
16. The legal aspects of converting a State entity to National entity needs to be addressed with the State Government.

The Syndicate has also decided to constitute a Sub Committee to expedite the formalities needed for upgrading CUSAT to an IIT and negotiate with State Government to speed up the action plan with the following members.

1. Sri.K.Mohammad Ali, MLA (Convener)
2. Sri.Ezhukone Narayanan, MLA
3. Sri.T.P.M.Zahir, MLA
4. Sri.E.M.Najeeb
5. Sri.R.S.Sasikumar.
6. Sri.Lopuz Mathew

**Item No. 486.01** Confirmation of the minutes of the 485<sup>th</sup> meetings of the Syndicate held on 20.04.2005.

The Syndicate considered the draft minutes of the 485<sup>th</sup> meeting of the Syndicate held on 20.04.2005, and approved the same with the following emendations :

1. In page no.2 under the heading 'I. Action taken on the issue of AICTE report' in paragraphe no.2 in the first line the word 'had' be deleted. In the third line after the word 'He' the word "had" be deleted.
2. In page no.2 under the heading '2. AICTE observation : ' the first sentence be started with "The number of teachers....."
3. In page no.4 the Syndicate decision under the heading '10. AICTE observation:', be modified as follows: "Mobile phone be provided to the Principal, CUCEK as per Government Rules.
4. In page no.5 first line after the word 'Syndicate' the word "has" be deleted.

5. In page no.5 the heading 'III. Visit of Bangladesh Vice-Chancellor:' be corrected as 'III. Visit of Vice-Chancellor, International University of Business, Agriculture & Technology, Bangladesh'.
6. In page no.5 under the heading 'IV. Nomination of New Dean for the Faculty of Science' the following be added at the end of the second paragraph : "and he has taken full responsibility of the nomination."
7. In page no.5 under the heading '1. Formulation of Statutes, ....', The first paragraph starting with 'Drafting of Statutes, ....Act 1986:' be deleted. The second paragraph starting with 'Although, the Cochin .....affairs of the University.' be modified as follows :  
"Although, the Cochin University of Science and Technology Act, 1986 has been in force for the past 19 years, the First Statutes in respect of service conditions of teachers only has been issued so far. Statutes, Ordinances and Regulations under this Act has to be formulated for the smooth and orderly administration of the affairs of the University."
8. In the same page under the heading '3. Implementation Cell' the second paragraph be modified as "The Syndicate also authorised the Registrar to organize meetings to streamline the situation."  
The last paragraph of the above item be placed after the first paragraph and the name of Sri. Lopus Mathew be included as no.5 in the Monitoring Committee.
9. In page no.7 under the heading '4. Nomination of members to the Standing Committee of the Syndicate', the last paragraph be modified as "The Syndicate ratified the action of the Vice-Chancellor".

**Item No. 486.02** Senate scheduled to be held on 18.5.2005 – Questions asked by the members and answers thereto – Consideration of – Reg.

The Syndicate considered the questions asked by the members of the Senate, and the draft answers there to be answered on the floor of the Senate scheduled on 18-05-2005, and resolved to approve the same with modifications. It is also decided to allocate the questions among the members of the Syndicate for answering supplementaries.

**Item No. 486.03** Action taken report of the minutes of the 471<sup>st</sup> meeting of the Syndicate held on 30.04.2004.

Deferred.

**Item No. 486.04** Administration and maintenance of newly constructed post-metric hostels in University Campus for SC/ST/OEC students – reg.

The construction of the two Post-Metric Hostels for SC/ST/OEC students is complete and the hostels are ready for functioning. On informing the matter to the Government, administrative sanction was issued vide Government Order No.G.O.MS/10/2001/SC/ST.DD date 19.2.2001. In the light of the Government Order, District Development Officer for Scheduled Castes, Ernakulam has requested the University to take necessary steps to start the functioning of these hostels from next academic year.

The Syndicate considered the Note to Syndicate and recommendations of the Standing Committees of the Syndicate on Academic matters and Finance & Purchase.

Resolved that necessary steps be taken to start the functioning of these hostels from the next academic year and requirement for additional posts be got properly assessed and proposal placed before the Statutory Finance Committee for recommendation.

**Item No. 486.05** Amendment to regulations/revised course structure of various courses – Approval for and fixing of date of effect – reg.

I. The Academic Council at its meeting held on 17.09.2004 vide Item No.2, Sl.No.1,5, and 6 of Items Outside Agenda has resolved to approve the following amendments to Regulations/revised course structure of various courses as detailed below:

- (i) Amendment to the Regulations in respect of MBA (Full time & Part time) and MIB courses.
- (ii) Amendment to the Regulations of the following streams in the M.Tech Aeronautic (Mechanical – Programme 4103 and Electrical – Programme 4104) conducted by the NIAT.
  - (a) 4103 - Stream 'CIII' and 'E'
  - (b) 4104 - Stream 'CIII' 'E' and 'CG'.
- (iii) Amendment to Cl. 1.4.4 and 1.4.6 of the common Regulations for the M.Tech Programmes in the University as given below:

Cl. 1.4.4 The pass minimum in a subject is 50%. If a candidate fails to secure 50% he/she is failed in the subject and has to repeat the subject in the next possible chance as per rules prevailing for the improvement of internal marks. He/She may improve the credits by reappearing for the tests and end semester examination. The

attendance and assignments marks are carried on from the regular semester.

- Cl. 1.4.6 "A student has to acquire 36 credits in the first two semesters before he/she registers for the 4<sup>th</sup> semester examination. A student shall complete his/her M.Tech programme in 8 consecutive semesters by acquiring the total credit requirements (72) as specified for the award of the degree".

II. The Academic Council vide item 17 of the minutes of its meeting held on 17.09.2004 resolved to ratify the action taken by the Vice-Chancellor in having approved the Regulations, Syllabi and scheme of examinations of various courses offered by the Head Quarters of Southern Naval Command (HQSNC) as detailed below :

<u>Course Centre</u>	<u>Course No.</u>
1. INS - Valsura, Jamnagar	7002-7012 7015-7020
2. INS - Shivaji, Lonavala	6003-6011
3. O'School, Kochi	4301
4. SNOM, Kochi	4204-4206
5. NIAT, Kochi	4131, 4132
6. ASW School	Amendment to Regulation - 8803

The Syndicate considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academic Matters.

Resolved that the date of effect of the above three items be fixed as follows :

Item no.	(i)	2004 admission onwards.
	(ii)	2002 admission onwards.
	(iii)	2003 admission onwards.

The Syndicate also ratified the action taken by the Vice-Chancellor on item No.II above.

Item No. 486.06 Annual Accounts for the year 2002-03 - Approval of.

The Syndicate considered the Annual Accounts of the University for the year 2002-2003 including the detailed note showing the break up of Receipts (Appendix I) and break up of Expenditure (Appendix II).

Resolved that the Annual Accounts of the University for the year 2002-03 be approved.

Item No. 486.07 University Library - renewal of subscription to journals and periodicals for the year 2005 - Advance sanctioned - reporting - reg.

The Syndicate considered the request from the University Librarian for an advance of Rs.42 lakhs for the renewal of subscription to journals and periodicals for the year 2005, including the subscription to current contents on diskettes/CD-ROM. In view of the urgency of the purchase, sanction was accorded by the Vice-Chancellor, subject to ratification by the Syndicate, for the following:

- Approval of Department/School wise allocation of the amount of Rs.35 lakhs for subscription of periodicals.
- For the renewal of subscription to periodicals for the year 2005 at a total cost of Rs.42 lakhs including the subscription to current contents on diskettes/CD-ROM.
- To draw the amount of Rs.42 lakhs for advance payment of subscription to periodicals for the year 2005 on the basis of the priority list of journals received from the Head of Departments/Schools.

The above decision was communicated vide U.O.No.PL.A2/14976/97 dated 19.01.2005.

The Syndicate resolved that the action taken be ratified.

Item No. 486.08 Department of Electronics - purchase of Computer with TFT Monitor - advance sanctioned - reporting of - reg.

Considering the request of the Head, Department of Electronics and all aspects of the matter sanction was accorded by the Vice-Chancellor to the Head, Department of Electronics to purchase 15 Nos. of Computers at a total cost of Rs.7,10,805/- (Rs. Seven lakhs Ten thousand Eight hundred and Five only) from M/s.Zenith Computers Limited, Goa - 403726 by drawing the amount as advance, subject to ratification by the Syndicate, vide U.O.No.PL.A2/4223/98 dated 25.01.2005.

The Syndicate resolved that the action be ratified.

**Item No. 486.09** Establishment – creation of posts of Security Guards in the University – Reg.

Resolved to refer the item to the Statutory Finance Committee for its recommendation.

**Item No. 486.10** Proposals for creation of posts of three Room Boys and two Sweeper-cum-Cleaners in the Athidhi Bhavan – Reg.

Resolved to refer the item to the Statutory Finance Committee for its recommendation.

**Item No. 486.11** CUSAT Chess Club – Request for enhancement of financial assistance – Reg.

The Syndicate at its meeting held on 29.05.1999 vide item No.405.21 (communicated vide U.O.No.Ac.A2 2/989/96 dated 29.07.1999) had initially approved the Cochin University Chess Club as a recognized Sport Organisation without any financial obligation to the University. However financial assistance of Rs.10,000/- is being sanctioned to the Club every year for the conduct of the tournament.

The Syndicate considered the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase together with the request of the Secretary, Cochin University Chess Club to enhance the financial assistance to Rs.25,000/- from the already sanctioned Rs.10,000/- for the conduct of XVI CUSAT All India Open Fide Rated Tournament.

Resolved that financial assistance of Rs.20,000/- (Rupees Twenty Thousand only) be paid for one time, as a special case, for this year only.

**Item No. 486.12** Recognition as Research Guide under the faculty of Technology – Reg.

The Syndicate considered, along with the recommendations of the Standing Committee on Academic Matters, the request of Dr.Rosamma Alex, Rubber Technologist, Rubber Research Institute of India, Kottayam to recognise her as a Research Guide under the Faculty of Technology.

Resolved that Dr.Rosamma Alex, Rubber Technologist, Rubber Research Institute of India, Kottayam be recognized as a Research Guide under the Faculty of Technology.

**Item No. 486.13** Recognition of Research Guide – Faculty of Science – Reg.

The Syndicate considered, along with the recommendations of the Standing Committee on Academic Matters, the request of Dr.K.P.B.Moosad, Scientist, NPOL, Kochi – 21 to recognise him as a Research Guide under the Faculty of Science.

Resolved that Dr.K.P.B.Moosad, Scientist, NPOL, Kochi – 21 be recognized as a Research Guide under the Faculty of Science.

**Item No. 486.14** AICTE – Linking of Institutions of higher education under EDUSAT – action of Vice-Chancellor reporting of – reg.

AICTE has informed that EDUSAT – India's exclusive Satellite for 'e' education has been operational since October 23, 2004 with the basic objective to link various institutions of higher education and create virtual classrooms. AICTE again on 8.2.2005 further informed that the Council has identified CUSAT for this scheme and in case the requisite 50% share (Rs.2 lakhs) of this University is not received before 25.2.2005, they will withdraw the offer.

Considering the urgency and importance of the matter the Vice-Chancellor has accorded sanction, subject to ratification by the Syndicate, for the payment of Rs.2 lakhs being 50% share of the University for the EDUSAT connectivity.

Resolved that the action taken be ratified.

**Item No. 486.15** Representation from Mr.Nishanth B., College of Engineering, Thrissur to release result of B.Tech I & II, June 2003 which was cancelled, as he was found to have indulged in malpractice – consideration of – Reg.

Sri.Nishanth B., College of Engineering, Thrissur represented to release his result of B.Tech I & II Examination, June 2003 which was cancelled by the Vice-Chancellor, in the light of the recommendation of the Standing Committee of the Syndicate on Examination matters at its meeting held on 19.2.2004, imposing disciplinary action, as he was found to have indulged in malpractice. The order was issued on 09.03.2004.



According to Malpractice and Misconduct Rules 1989, a candidate aggrieved by the punishment imposed by the Vice-Chancellor may submit an appeal to the Syndicate within a period of 30 days.

The Syndicate considered the recommendation of the Standing Committee of the Syndicate on Examination Matters and examined all aspects of the matter.

Resolved that the appeal of Sri.Nishanth B. be rejected.

**Item No. 486.16** B.Tech Degree VI Semester Examination, May 2003 – Report of the sub-committee of the Syndicate to probe into the allegations of malpractice at CUCEK, Pullinkunnu – Reg.

The Syndicate considered the recommendation of the Standing Committee of the Syndicate on Examination matters and the Report of the Sub Committee of the Syndicate to probe into the allegations of malpractice of conduct of B.Tech Examination at CUCEK on 26.05.2004.

Resolved that the Report of the Sub Committee be accepted and approved for implementation.

Also resolved to constitute a squad for checking the venue where examinations are conducted. The squad be framed with 2 or 3 Syndicate members, one or two senior officials from Examination Section and a security guard.

**Item No. 486.17** Academic Admissions – M.Tech Courses – Reservation of seats for Naval Officers – Proposal for – consideration of – reg.

The Syndicate considered, along with the recommendations of the Standing Committees of the Syndicate on Academic Matters and Finance & Purchase, the request from the Principal Director, Directorate of Naval Education, New Delhi for reservation of seats in M.Tech course of the University considering their urgent requirement for creating a pool of suitable officers with M.Tech qualifications for instructional purpose.

Resolved that one seat each in the following M.Tech course under the faculties of Engineering and Technology be reserved for Naval Officers as recommended by the Deans of Faculties of Technology, Engineering and Head of the Department of Electronics.

- (1) M.Tech Opto Electronics
- (2) M.Tech Computer and Information Science
- (3) M.Tech Software Engineering
- (4) M.Tech Computer Aided Structural Analysis & Design
- (5) M.Tech Electronics
- (6) M.Tech Civil Engineering (PT)
- (7) M.Tech Mechanical Engineering (PT).

**Item No. 486.18** Department of Culture and Heritage – Communicative English Course for LL.B. students – Reg.

As per request of the Head of the Department of Culture and Heritage Vice-Chancellor had accorded sanction, subject to reporting to the Syndicate, the proposal to organize a part-time course in Communicative English for LL.B students to improve their communication skills as requested by the Director of School of Legal Studies. The Vice-Chancellor had also approved the financial statement (furnished by the Head of the Department) vide U.O.No.Ac.A3/16403/03 dated 03.03.2005.

The Syndicate resolved that the action taken be ratified.

**Item No. 486.19** Centre for Neuro Science – Permission to take students for project work from other institutions – Reg.

Standing Committee of the Syndicate on Academic Matters considered the requests received from the Hon. Director, Centre for Neuro Science, for permission to take students from other institutions inside and outside Kerala to do project work in the Centre on payment of Rs.3000/-, and for permission to do collaborative project with Hospitals and Industries.

The Standing Committee of the Syndicate on Academic Matters considered the matter on 03.11.2004 and recommend as follows :

- (i) To admit students for project work officially through a request from their parent institution depending upon the facility and faculty available.
- (ii) Since the demand is very high a fee is to be fixed depending on the consumables used and the time spent by the faculty / technical staff. It is recommended that Rs.3000/- for Technology/Marine Sciences/Sciences/Engineering/Environmental Sciences students and Rs.2000/- for Social Sciences/Humanities/Law etc.



- (iii) The amount collected is to be remitted to the Cochin University Fund and to incur expenditure by utilizing their budgetary provisions.

Resolved that the above recommendation of the Standing committee be approved. The Departmental Council has to decide as the number of students to be admitted.

Also resolved that this be made applicable to all other Departments and Schools of the University from 2005-06.

**Item No. 486.20** Superannuation of Sri.C.K.Joseph, Garden Maistry – Filling up of the post of Garden Maistry – Reg.

Deferred.

**Item No. 486.21** Recognised institutions of CUSAT – ER & DCI Institute of Technology, KVM College of Engineering and Information Technology and MG College of Engineering, Thiruvananthapuram – Non-Recognition of Degrees obtained – Decision of the Kerala University Syndicate – Communicated – Reg.

Deferred.

**Item No. 486.22** Syndicate decision regarding the functions of Local Fund Audit – Reconsideration – Reg.

In the light of the harmonious environment being maintained with the Local Fund Audit, the Vice-Chancellor has instructed that the Syndicate may be requested to reconsider the earlier resolution of the Syndicate held on 23.06.2004 vide item No.473.30.

The Standing Committee of the Syndicate on Finance & Purchase at its meeting held on 19.04.2005 recommended that the earlier resolution of the Syndicate (473.30) dated 23.06.2004 be kept in abeyance.

Resolved that the recommendation of the Standing Committee be accepted.

**Item No. 486.23** Guidelines for the institution of Endowment in the University – General Policy framing – reg.

As per Section 18(xxv) of the CUSAT Act the Syndicate of the University has the powers to accept grants, endowments, bequests, donations and transfer of movable and immovable properties to the University on its behalf. Exercising the power, the Syndicate has so far instituted around 40 numbers of endowments in the University awarded annually to meritorious students in various University examinations. As per the general policy followed in the University, minimum Corpus is fixed on Rs.25,000/-. For instituting an endowment the University has to spend much time and energy. The interest accrued on several endowments is very meager.

The Syndicate considered the matter together with the recommendation of the Standing Committees of the Syndicate on Academic matters and Finance & Purchase.

Resolved that :

- (a) The minimum deposit for instituting an endowment in the University be raised to Rs.1,00,000/- (Rupees One lakh only).
- (b) The request for institution of new endowments be entertained subject to the condition that the Corpus amount deposited will be non-refundable.

Also resolved that 10% of the interest on the Corpus shall continue to be levied as administrative overheads.

Further resolved that for all the existing endowments with value less than Rs.1.00 lakh, University will write to the concerned donors or their representatives/legal heirs, explaining our administrative difficulties in managing such low-value endowments and requesting them to enhance the value of such endowments to Rs./1.00 lakh or if not possible to permit the University to stop operation of these endowments and to credit the proceeds to the Cochin University Fund. Out come of this exercise be reported to the Syndicate.

**Item No. 486.24 Reinvestment of Deposits – Action of the Vice-Chancellor – Reporting of – Reg.**

The Vice-Chancellor approved the following reinvestments, subject to reporting the matter to Syndicate.

Sl.No	A/c. Name	Principal Amount Rs.	Period of Investment	Interest	Nature of place of deposit
1.	CELOS	5,15,23,195/-	29.4.2004 to 29.4.2005 (1 year)	5.50%	Special Term Deposit, SBT, Thrikkakara
2.	-do-	42,72,731/-	29.4.2004 to 31.7.2004 (93 days)	5%	Term Deposit SBT, Thrikkakara.
3.	-do-	43,27,311/-	31.7.2004 to 1.11.2004 (93 days)	4.75%	-do-
4.	-do-	43,79,261/-	1.11.2004 to 2.2.2005 (93 days)	4.75%	-do-

Ratified.

**Item No. 486.25 The minutes of the meeting of the Planning Committee held on 05.03.2005 – consideration of.**

The Syndicate approved the minutes of the meeting of the Planning Committee held on 05.03.2005 (Appendix – III).

**Item No. 486.26 Acquisition of 2.65 Acres of unassigned land in Pulinkunnu Village to the University for CUCEK – Letter from the Revenue Department – Reg.**

The University had requested the Government to give possession of 2.65 acres of unassigned land in Pulinkunnu Village to the University free of cost and assign the title deed in the name of the Registrar, Cochin University of Science and Technology.

The District Collector had requested the willingness of the University to purchase 2.65 acres of land at the rate of Rs.1284/- per cent fixed by the Tahsildar, Kuttanad.

The Syndicate in its earlier meeting on 18.10.2003 vide item No.456.06 resolved to request the State Government to grant possession rights of the land to the University free of cost. The Principal Secretary to Government, Revenue Department vide his letter dated 3.1.2005 informed that the University's request cannot be agreed to.

The Syndicate considered all the facts stated above and the recommendation of the Standing Committee of the Syndicate on Works.

Resolved that the Government be requested again to give the possession of 2.65 acres of unassigned land in Survey No.205/1-5, 263/1-2, 207/1 of the Pulinkunnu Village free of cost considering the precedents of social obligation extended by the University to the Government by giving land for governmental activities, for example, granting off 1.20 acres of land worth Rs.1,20,00,000/- (approximate) from the Thrikkakara Campus to the Government for the construction of four hostels for SC/ST and OBC students.

**Item No. 486.27 Construction of Class Room Buildings for MCA course for CUCEK under MLA's Local Area Development Scheme – Tender excess and estimate for additional works – Meeting from University Funds –Regarding.**

The Syndicate at its meeting held on 30.04.2004 vide item outside the agenda, resolved that the work of construction of class room buildings for MCA block under MLA Scheme of Kuttanad constituency be awarded to Mr.Purushothama Kurup N. at his quoted rate of 27% above the estimate rate of Rs.15 lakhs. The Syndicate also noted that Dr.K.C.Joseph, MLA has agreed to provide additional funds to meet the tender excess.

The University Engineer vide his letter dated 29.10.2004 had forwarded estimates amounting to Rs.2,11,000/- for civil works and Rs.2,40,000/- for electrical works. The University Engineer had requested to approve the estimates and to give sanction to arrange the work by inviting tenders, if it is decided to execute the works from the University funds.

Also, the University Engineer, as requested by the MLA, vide his letter dated 25.01.2005 had forwarded an estimate amounting to Rs.19,04,534/- incorporating the tender excess in the original estimate of Rs.15 lakhs sanctioned by the District Collector.

The Syndicate considered the recommendation of the Standing Committees of Works and Finance & Purchase along with the Syndicate Note.

Resolved that –

- (i) The Syndicate approved the estimated amount of Rs.19,04,534/- for the construction of MCA building at CUCEK Campus with MLA Fund.
- (ii) The tender excess of Rs.4,04,534/- for the above work be met from the University Fund so as to limit the MLA Fund to Rs.15,00,000/-
- (iii) To inform the District Collector, Alapuzha item (ii) above.
- (iv) To inform Dr.K.C.Joseph, MLA, item (ii) above and request him to allocate an equivalent amount to some other work in the University.

The Syndicate further resolved to approve the estimate forwarded by the University Engineer for Rs.2,11,000/- for Civil works and Rs.2,40,000/- for Electrical works in the construction for class room for MCA course in CUCEK Campus by meeting the expenditure from the University Funds."

(PL.A)

**Item No. 486.28**      **Widening of the existing main road – Phase II – Estimate for approval – Regarding.**

The Syndicate at its meeting held on 17.01.2004 vide item No.468.72 had approved the estimate amounting to Rs.25.8 lakhs for widening the approach road from NH Junction to University Guest House. The University Engineer vide his letter dated 28.3.2005 has stated that the estimate submitted earlier contained two phases I which the Phase I starts from the entrance of NH 47 up to the ladies hostel junction and the Phase II starts from the ladies hostel junction to the Guest House. Later the University Engineer has resubmitted an estimate amounting to Rs.6,95,000/- for Phase II.

The Syndicate considered the item with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase.

Resolved that the work cannot be considered in two phases and the entire road work from National Highway to University Guest House should be treated as a single work.

**Item No. 486.29**      **Recognition of Research Institutions – Formulation of norms – Constitution of Committee – Regarding.**

The Syndicate had thrice constituted sub committees for formulating norms for the recognition of Research Institutions and consider the above case in the light of the norms prescribed by this committee.

As these committees have not submitted the draft norms the Syndicate resolved that the Vice-Chancellor be authorised to constitute a new committee for formulating norms for the recognition of Research Institutions.

**Item No. 486.30**      **C V Camp remuneration – clearing of audit objections – releasing of short payments of pension benefits – reg.**

The Syndicate considered the matter in detail along with the recommendation of the Standing Committee of the Syndicate on examination matters.

Resolved to –

- (i) replace the D.A. or special allowance mentioned in the University Orders (U.O.No.EC1/2/87 dated 22.4.95 and U.O.No.EC1/59/remu-rate/98 dated 19.4.1999) with 'special camp allowance' retrospectively w.e.f. 07.04.1995 to take necessary steps to get the audit objection waived, so that short payment of pension benefits on account of audit objections in this regard can be released, and to follow for future camps.
- (ii) fixing the rate of special camp allowance mentioned in the U.O.No.EC1/59/Remu-rate/98 dated 19.04.1999 as Rs.75/- per day for Class IV and Rs.100/- per day for other officials.

**Item No. 486.31**      **Board of Studies in Aeronautical Science and Technology – Nomination of Chairman, Board of Studies and Members – Consideration of –**

The present Board of Studies in Aeronautical Science and Technology consists of nine members with Commodore K.M.Thomas as Chairman. He has informed that due to personal matters he is not in a position to accept the position as Chairman, Board of Studies but like to continue as a member. He has proposed that the Director, NIAT (by designation) may be considered for nomination as Chairman, Board of Studies in lieu and the Deputy Director and Senior Staff Instructor may be considered for appointment as members of the Board of Studies as nomination by designation would ensure the continuance of the Board of Studies without interruption.

As per Statute 155, the members of the Board of Studies shall be appointed by the Syndicate and as per Statute 161, one of the members of the Board of Studies shall be nominated by the Vice-Chancellor as its Chairman.

The Syndicate considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academic Matters.

Resolved that the Vice-Chancellor be authorised to appoint a Chairman from the members.

**Item No. 486.32** Establishment – Revamping of reservation rules in the University – Report of the Syndicate Sub Committee to examine the Reservation Rules for appointments in the University – consideration of – Reg.

The Syndicate in its meeting held on 28.06.2004 constituted a Sub Committee to examine the reservation rules for the appointments in the University in the light of the Supreme Court judgement in SLP 13854/2000. The Sub Committee has submitted its Report (Appendix IV.)

After detailed examination the Syndicate resolved to accept the Report for implementation with immediate effect.

**Item No.486.33** Granting of Special Allowances to the staff working in the Controller of Examination's Office – Recommendations of the Standing Committee of the Syndicate – Consideration of – reg.

The Controller of Examinations had requested to grant Special Allowance to the Assistant Registrar and Sr.Gr. Typist/Stenographer working in his office, as applicable to the staff working in the Examination Confidential Section.

The Syndicate considered the request along with the recommendation of the Standing Committee on Staff & Establishment.

Resolved that Special Allowance be granted to the Assistant Registrar and Typist/Stenographer, who are working in the Controller of Examination's office, as applicable to the staff working in the Examination Confidential Section.

**Item No.486.34** Memorandum of understanding between M/s. Puncham Aquaculture Farms Limited, Mumbai and Centre for Fish Disease Diagnosis and Management – report of Syndicate Sub Committee – Consideration of – Reg.

The Syndicate considered the report of the Syndicate Sub Committee constituted as per decision of the Syndicate (Item No.473.11) dated 23.06.2004.

Resolved that the Report of the Sub Committee and the MoU be approved (Appendix V).

**Item No.486.35** Courses conducted by the Central Institute of Fisheries Nautical and Engineering Training – Recognition by Cochin University of Science and Technology – Application submitted – Consideration by the Syndicate – Reg.

Syndicate considered the application submitted by the Director, Central Institute of Fisheries Nautical and Engineering Training (CIFNET) under Ministry of Agriculture, Government of India seeking recognition for the conduct of a four year regular Bachelors' degree course in Fishing Science.

The Syndicate considered the application and the Syndicate Note.

Resolved that the Vice-Chancellor is authorised to constitute an Inspection Committee for inspecting the premises and facilities of CIFNET.

**Item No.486.36** Establishment – Appointment from the existing ranked list for the post of peon exclusively from the physically challenged against the existing vacancy – Consideration of – Reg.

The second ranked candidate from the rank list for peon against the exiting vacancies in this University from the physically challenged persons has requested for appointment. A similar request from the 9<sup>th</sup> ranked candidate has also been received. There is no vacancy earmarked for the physically challenged persons in Class IV category at present.

The Syndicate considered the matter along with the recommendation of the Standing Committee of the Syndicate on Staff & Establishment.

Resolved to appoint the second ranked person from the existing rank list for the physically challenged persons and to earmark one vacant post of peon for the Physically challenged persons.

**Item No.486.37** Establishment – Audited statements of Receipts & Payments and Income & Expenditure for the year 2002-03 and 2003-04 of the Cochin University Employees Welfare Fund – Reg.

The Syndicate considered the Audited statements of Receipts & Payments and Income & Expenditure for the year 2002-03 and 2003-04 of the Cochin University Employees Welfare Fund, duly audited by M/s.A.A.Menon & Associates, Kochi, along

with the recommendation of the Standing Committee of the Syndicate on Staff & Establishment.

Resolved to approve the Audited statements of Receipts & Payments and Income & Expenditure for the year 2002-03 and 2003-04 of the Cochin University Employees Welfare Fund.

**Item No.486.38** Directorate of Publications and Public Relations – Minutes of the Syndicate Committee set up to examine the proposal for its creation – Up gradation of the post of Public Relations Officer to that of Director – Consideration of – Reg.

Syndicate considered along with the recommendation of the Standing Committee of the Syndicate on Staff & Establishment the report submitted by three member committee constituted to study the issue of setting up of a Directorate of Publications and Public Relations.

Resolved that the post of Public Relations Officer be re-designated as Director, Public Relations and Publications and the present Public Relations Officer Dr.S.Anilkumar be posted against the re-designated post of Director, Public Relations and Publications. There will be no additional financial commitment on the part of the University in this regard.

Also resolved that the Vice-Chancellor be authorized to assign duties and responsibilities to the Director.

**Item No.486.39** Election of students representatives to the Senate and Academic Council of the University – Request for change in the mode of election and tenure – Reg.

The Syndicate considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academic matters.

Resolved that since the item requires amendment of Statutes, the Syndicate decided to place the item before the committee constituted for amendment of Statutes and Regulations.

**Item No.486.40** Re-constitution of the Faculty of Medical Science & Technology – Consideration of – Reg.

As per Statute 96 of the Cochin University First Statutes, 1980, each Faculty shall be reconstituted every four years by the Syndicate. As per Statute 95 of the said Statutes each Faculty, shall, consist of the Dean, the Chairman of all Boards of Studies comprised in the Faculty, two members nominated by the Syndicate from each of the Board of

Studies in the Faculty and other members not less than six and not more than ten nominated by the Syndicate. The Dean shall be the Chairman of the Faculty.

The Syndicate considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academic matters.

Resolved to reconstitute the Faculty of Medical Science & Technology and to nominate the following persons to the reconstituted Faculty.

1. Dr.S.Latha, Professor & Head,  
Dept. of Paediatrics,  
Medical College, Kottayam.
2. Dr.G.Ganapathy Rao,  
Professor of Medicine, AIMS, Elamakkara.
3. Dr.S.Radhakrishnan,  
Professor of Neurology,  
SCT, Thiruvananthapuram.
4. Dr.C.K.Bahuleyan,  
Former Professor of Surgery,  
Pipe Line Road, Palarivattom,  
Kochi.
5. Prof.Girija,  
Professor of Cardiology,  
Medical College, Thiruvananthapuram.
6. Dr.K.Surendran,  
Principal,  
Co-operative Medical College,  
H.M.T. Colony P.O., Kalamassery.

Also resolved to nominate two persons from the Board of Studies in Medical Science & Technology to the reconstituted Faculty.

1. Dr. Navaneethamma,  
Head, Dept. of Gynecology  
Co-operative Medical College,  
H.M.T. Colony P.O., Kalamassery
2. Dr.Sunder raju,  
Professor of Orthopaedics,  
Co-operative Medical College,  
H.M.T. Colony P.O., Kalamassery.

Item No.486.41 B.Tech V Semester supplementary Examination, July 2005 – Malpractice – Appeal submitted by the candidate Sri. Marsookh Sathar V. – Reg.

Deferred.

Item No.486.42 Nomination of members from Board of Studies to the respective Faculties – Consideration of – Reg.

The Syndicate considered the issue of nomination of members from Board of Studies to the Faculties of Technology and Marine Sciences due to the constitution/reconstitution of Boards of Studies in Computer Applications, Defence Science & Technology, Chemical Oceanography and U.G. Board of Studies in Marine Sciences, coming under the above faculties.

As per Statute 95 of the Cochin University First Statutes 1980, each Faculty shall consist besides other members, two members nominated by the Syndicate from each of the Boards of Studies in the Faculty. Hence adequate number of members may be nominated from the said Board of Studies to the respective Faculties.

The Syndicate considered the recommendation of the Standing Committee of the Syndicate on Academic Matters and decided to nominate the following members to the respective faculties.

Resolved to nominate the following two members each from Board of Studies in Computer Applications and Defence Science & Technology to the Faculty of Technology, besides Head of Department (Chairman).

- |    |   |   |   |
|----|---|---|---|
| 1. | Dr.K.V.Pramod, Lecturer,<br>Dept. of Computer Applications,<br>CUSAT, Kochi-22.                           | } | Board of Studies in<br>Computer Applications.       |
| 2. | Sri.B.Kannan, Lecturer, - do -  | } |   |
|    |   | } |   |
| 1. | Comm. Sanjay Nirmal,<br>Dep. Director (Training & Manpower<br>Planning), NIETT, Naval Base,<br>Kochi - 4. | } | Board of Studies in<br>Defence Science & Technology |
| 2. | Comm. Mahadevan<br>Senior Education Officer<br>Signal School, Naval Base,<br>Kochi - 4.                   | } |   |
|    |   | } |   |

Further resolved to nominate the following members (one each) from Board of Studies in Chemical Oceanography and U.G. Board of Studies in Marine Sciences to the Faculty of Marine Sciences.

Dr.Jacob Chacko, Professor, Dept. of Chemical Oceanography, CUSAT, Kochi - 16.	}	Board of Studies in Chemical Oceanography
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Cdr.M.K.Singh, NODPAC, Naval Base, Kochi - 4.	}	U.G. Board of Studies in Marine Sciences.
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Item No.486.43 Dr.P.Arunachalam, Head, Dept. of applied Economics – impropriety action of communicating with an external agency causing defamation to the Department – reporting of.

The Syndicate considered along with the recommendation of the Standing Committee of the Syndicate on Staff & Establishment the impropriety action reported against Dr.P.Arunachalam, Head of the Department of Applied Economics.

Resolved to issue show cause notice to Dr.P.Arunachalam for violating the Conduct Rules and Service Procedures. Also resolved to constitute an Enquiry Commission with the following members to examine the functioning of the Department of Applied Economics on the basis of several complaints received from students and faculty members:

- (i) Prof.B.Suseelan (Convenor)
- (ii) Dr.K.T.Damodaran
- (iii) Sri. Lopuz Mathew
- (iv) Sri.Ezhukone Narayanan, M.L.A.

Item No.486.44 Selection Committee for promotion as Reader from Senior Lecturer - clarification of Clause 6.27 Sub Clause III and personal appearance of candidate before the Selection Committee consideration of – reg.

Deferred

Item No.486.45 Code of conduct for students – Implementing the direction from the Hon. High Court of Kerala – Consideration of.

Deferred.

### Items outside the Agenda :

1. Rank lists submitted by the selection committee for appointment of the post of Principals in Cochin University College of Engineering Kuttanad, Pulinkunnu and School of Engineering, Kochi - 22 - Approval - reg.

Syndicate considered and approved the recommendations of the selection committee constituted as per AICTE Guidelines 1996 for interviewing the candidates for the post of Principals in Cochin University College of Engineering Kuttanad, Pulinkunnu and School of Engineering, Kochi - 22.

Resolved that :

- (i) Dr.Thamban M.I., Mannarapayil House, Meenkunnam P.O., Muvattupuzha - 686672 (1<sup>st</sup> in the rank list) be appointed as Principal of Cochin University College of Engineering Kuttanad, Pulinkunnu, and
- (ii) Dr.P.T.Rajan Nambiar, College of Engineering, Narangapuram, Thalassery, Kannur - 670101 (2<sup>nd</sup> in the rank list) be appointed as Principal of School of Engineering, Kochi - 22 in the order of merit.

Also resolved that the appointments will be on contract basis for a period of one year, which is extendable for a further period and they shall be paid a consolidated sum of Rs.25,000/- p.m. (Rupees Twenty Five thousand only).

2. Publication of CAT 2005 Notification - Payment of Advertisement charges - reg.

The Syndicate considered the Note regarding payment of advertisement charges for publication of CAT 2005 notification. The advertisement was given through M/s.Akin Communications, Kochi - 36. They have submitted bills from various newspaper firms amounting to Rs.23,88,414/- duly certified by the Public Relations Officer, CUSAT.

Resolved that the payment of advertisement charges for publication of CAT 2005 notification amounting to Rs.23,88,414/- (Rupees Twenty three lakhs Eighty eight thousand Four hundred and Fourteen only) submitted by M/s. Akin Communications, Kochi - 36 be approved and the expenditure on this account may be debited to the budget head "2-01-0-Q-3-234 - academic admissions internal" provided in the budget of the University.

3. Formulation of draft Ordinance for implementing UGC Scheme to the Library Staff of the University.

The Syndicate authorised the Staff & Establishment Committee vide item No.485.19 of its meeting held on 20.04.2005 to work out the modalities to implement the Hon'ble High Court order by formulating a new ordinance for prescribing the qualifications and service conditions and also initiate preliminary proceedings to bring out a new Ordinance.

The Standing Committee of the Syndicate on Staff & Establishment considered the UGC guidelines for implementing UGC pattern and scale of pay to the Library staff of the University, direction of the Government in this regard, the judgement of the Honourable High Court and the existing staff pattern in the University, and framed Draft Ordinance (Appendix VI) and submitted for consideration of the Syndicate.

Resolved that the Draft Ordinance for implementation of UGC Scheme to the Library Staff of the University, submitted by the Standing Committee, be approved.

The meeting came to an end at 3.00 p.m.

  
REGISTRAR



## ABSTRACT OF ANNUAL ACCOUNTS 2002-03

## BREAK-UP OF RECEIPTS

	Detailed Budget Head	Budget Estimate	Final Allotment	Actuals	Variance F-Favourable U-Unfavourable
3 A.	<b>BREAK-UP OF NON-PLAN RECEIPT</b>				
i	University Main Office	45,758,000	45,758,000	69,942,511	(24,184,511) F
ii	Examinations	9,000,000	9,000,000	21,429,435	(12,429,435) F
iii	Auxiliary Service	9,316,000	9,316,000	978,811	8,337,189 U
iv	Non-Plan Grant from State Govt.	137,500,000	137,500,000	131,250,000	6,250,000 U
v	Scholarship/Prizes	550,000	550,000	365,029	184,971 U
vi	Dept. of Study & Research	12,321,000	12,321,000	19,889,199	(7,568,199) F
	<b>TOTAL NON-PLAN RECEIPT</b>	<b>214,445,000</b>	<b>214,445,000</b>	<b>243,854,985</b>	<b>(29,409,985) F</b>
3 B.	<b>BREAK-UP OF PLAN RECEIPT</b>				
i	Bulk Grants	57,425,000	57,425,000	59,704,930	(2,279,930) F
ii	Plan Grant from State Government	40,000,000	40,000,000	32,000,000	8,000,000 U
iii	N.S.S. Grant-in-Aid	285,000	285,000	310,000	(25,000) F
iv	Assistance for Courses	2,660,000	2,660,000	3,381,493	(721,493) F
v	Scholarships	8,500,000	8,500,000	8,467,123	32,877 U
vi	Works	9,150,000	9,150,000	0	9,150,000 U
vii	Schemes	33,397,000	33,397,000	28,451,442	4,945,558 U
viii	MHO	50,000,000	50,000,000	7,492,131	42,507,869 U
	<b>TOTAL PLAN RECEIPT</b>	<b>201,417,000</b>	<b>201,417,000</b>	<b>139,807,119</b>	<b>61,609,881 U</b>
C.	<b>BREAK-UP OF DEBT HEAD RECEIPT</b>				
i	Receipts affecting CUF Reconciliation	129,275,000	129,275,000	32,830,213	96,444,787 U
ii	PF Receipts	60,600,000	60,600,000	92,673,983	(32,073,983) F
	<b>TOTAL OF DEBT HEADS RECEIPTS</b>	<b>189,875,000</b>	<b>189,875,000</b>	<b>125,504,196</b>	<b>64,370,804 U</b>
D.	<b>ENGINEERING COLLEGE ALAPPUZHA-NON-PLAN RECEIPTS</b>				
i	Internal Revenue	33,328,000	33,328,000	32,432,800	895,200 U
ii	Debt Heads	10,120,000	10,120,000	13,155,000	(3,035,000) F
	<b>TOTAL ENGG.COL. NON-PLAN RECEIPTS</b>	<b>43,448,000</b>	<b>43,448,000</b>	<b>45,587,800</b>	<b>(2,139,800) F</b>
E.	<b>COLLEGE OF COMPUTER APPLICATIONS -ALAPPUZHA NON-PLAN RECEIPTS</b>				
i	Internal Revenue	3,512,000	3,512,000	6,032,135	(2,520,135) F
ii	Debt Heads	40,000	40,000	19,350	20,650 U
	<b>TOTAL CUCCA NON-PLAN RECEIPTS</b>	<b>3,552,000</b>	<b>3,552,000</b>	<b>6,051,485</b>	<b>(2,499,485) F</b>
F.	<b>CENTRE FOR ENGINEERING STUDIES-(SOE) RECEIPT</b>				
i	Internal Revenue	72,197,000	72,197,000	86,541,171	(14,344,171) F
ii	Others	12,575,000	12,575,000	8,924,401	3,650,599 U
iii	Scholarship (Coir Technology)	0	45,000	50,000	(5,000) F
iv	Debt Heads	35,500,000	35,500,000	29,958,150	5,541,850 U
	<b>TOTAL OF CES RECEIPTS</b>	<b>120,272,000</b>	<b>120,317,000</b>	<b>125,473,722</b>	<b>(5,156,722) F</b>
G.	<b>New Endowments</b>			130,000	(130,000) F
	<b>TOTAL RECEIPTS DURING 2001-2002</b>	<b>773,009,000</b>	<b>773,054,000</b>	<b>686,409,307</b>	<b>86,774,693 U</b>

## ABSTRACT OF ANNUAL ACCOUNTS 2002-03

## A. BREAK-UP OF EXPENDITURE

	Detailed Budget Head	Budget Estimate	Final Allotment	Actuals	Variance F-Favourable U-Unfavourable
4 A.	<b>BREAK-UP OF NON-PLAN EXPENDITURE</b>				
P	Salaries and Allowances	153,899,000	157,355,100	140,783,876	16,571,224 F
Q	Contingencies and other expenses	69,955,000	86,190,900	66,006,747	20,184,153 F
S	Scholarships/Fellowships/Prizes	3,680,000	3,682,000	2,316,891	1,365,109 F
T	Works	3,000,000	3,000,000	1,138,949	1,861,051 F
U	Schemes	5,000,000	306,000	0	306,000 F
	<b>TOTAL NON-PLAN EXPENDITURE</b>	<b>235,534,000</b>	<b>250,534,000</b>	<b>210,246,453</b>	<b>40,287,537 F</b>
4 B.	<b>BREAK-UP OF PLAN EXPENDITURE</b>				
P	Salaries and Allowances	6,808,000	6,978,000	2,686,310	4,291,690 F
Q	Contingencies and other expenses	21,687,000	34,415,000	15,561,646	18,853,354 F
R	Bulk Grants	4,140,000	7,300,000	6,149,891	1,150,109 F
S	Scholarships/Fellowships/Prizes	8,500,000	8,500,000	5,606,107	2,893,893 F
T	Works	35,100,000	33,665,050	18,429,469	15,235,581 F
U	Schemes	39,400,000	36,129,950	28,351,955	7,777,995 F
U	MHO	10,600,000	14,247,000	11,674,979	2,572,021 F
	<b>TOTAL PLAN EXPENDITURE</b>	<b>126,235,000</b>	<b>141,235,000</b>	<b>88,460,357</b>	<b>52,774,643 F</b>
4 C.	<b>BREAK-UP OF DEBT HEADS EXPENDITURE</b>				
i	Payments affecting CUF Reconciliation	33,258,000	33,458,000	27,909,170	5,548,830 F
ii	PF Payments	80,600,000	80,600,000	70,981,700	9,618,300 F
	<b>TOTAL DEBT HEADS EXPENDITURE</b>	<b>113,858,000</b>	<b>114,058,000</b>	<b>98,890,870</b>	<b>15,167,130 F</b>
4 D.	<b>ENGINEERING COLLEGE ALAPPUZHA-NON-PLAN EXPENDITURE</b>				
i	Salaries and Allowances	7,675,000	8,225,000	6,236,605	1,988,395 F
ii	Contingencies and other expenses	15,624,000	15,624,000	12,353,839	3,270,161 F
iii	Works	27,900,000	27,900,000	10,132,187	17,767,813 F
iv	Schemes	1,896,000	1,346,000	0	1,346,000 F
v	Debt heads	150,000	150,000	0	150,000 F
	<b>TOTAL ENGG.COL. NON-PLAN EXP.</b>	<b>53,245,000</b>	<b>53,245,000</b>	<b>28,722,631</b>	<b>24,522,369 F</b>
4 E.	<b>COLLEGE OF COMPUTER APPLICATIONS - KUTTANAD - NON-PLAN EXPENDITURE</b>				
i	Salaries and Allowances	850,000	850,000	722,760	127,240 F
ii	Contingencies and other expenses	1,805,000	1,930,000	383,649	1,546,351 F
iii	Works	2,500,000	2,375,000	0	2,375,000 F
iv	Debt heads	4,000	4,000	0	4,000 F
	<b>TOTAL CUCCA - NON-PLAN EXP.</b>	<b>5,159,000</b>	<b>5,159,000</b>	<b>1,106,409</b>	<b>4,052,591 F</b>
4 F.	<b>CENTRE FOR ENGINEERING STUDIES (EXPENDITURE)</b>				
i	Salaries and Allowances	1,870,000	1,870,000	2,636,844	(766,844) U
ii	Contingencies and other expenses	955,000	955,000	2,217,465	(1,262,465) U
	<b>TOTAL CES EXPENDITURE</b>	<b>2,825,000</b>	<b>2,825,000</b>	<b>4,854,309</b>	<b>(2,029,309) U</b>
4 G.	<b>CES (SCHOOL OF ENGINEERING) - (EXPENDITURE)</b>				
i	Salaries and Allowances	22,215,000	22,965,000	17,932,667	5,032,333 F
ii	Contingencies and other expenses	30,363,000	33,400,000	38,748,519	(5,348,519) U
iii	Works	13,300,000	13,300,000	5,732,938	7,567,062 F
iv	Schemes	6,244,000	3,444,000	0	3,444,000 F
v	Debt heads	12,200,000	24,200,000	17,518,830	6,681,170 F
	<b>TOTAL CES (Sch. Of Enng)-EXPENDITURE</b>	<b>84,322,000</b>	<b>97,309,000</b>	<b>79,932,954</b>	<b>17,376,046 F</b>
	<b>TOTAL EXPENDITURE</b>	<b>621,178,000</b>	<b>664,365,000</b>	<b>512,213,993</b>	<b>152,151,007 F</b>

**Minutes of the meeting of the Planning Committee  
held on 5.3.2005 at 2.30 p.m. in the University  
Administrative Building.**

**Members Present:**

1. Prof. (Dr.) P.K. Abdul Azis (in the Chair)  
Vice-Chancellor
2. Sri. K. Mohammed Ali, MLA
3. Sri. Ezhukone Narayanan, MLA
4. Sri. T.P.M. Zahir, MLA
5. Sri. Lopus Mathew
6. Dr. K.T. Damodaran
7. Dr. K.G. Balakrishnan
8. Sri. R. S. Sasikumar

**Also Present:**

9. Dr. A. Ramachandran  
Registrar
10. Dr. M. Rajan  
Planning & Development Officer
11. Dr. V.H. Abdulsalam  
University Engineer

The Vice-Chancellor welcomed the members of the Committee and introduced Sri. T.P.M. Zahir, MLA and Sri. R.S. Sasikumar who are nominated as new members of the Syndicate. The Vice-Chancellor informed that a meeting has been convened to discuss the following items on the agenda.

1. Vision Plan for the University
2. Establishment of new Department
3. R&D Block
4. Building for School of Engineering
5. Science Park
6. Campus Development Master Plan

The meeting considered the following items in order.

1. **Vision Plan**

The Vice-Chancellor explained the initiative that he had taken to prepare a vision plan document for the University by inviting proposals from the various Research and Teaching Department of the University. He informed the meeting that the vision plan would be ready in another 6 months. The committee approved the steps taken so far.

2. **Establishment of new Departments.**

The Committee endorsed the proposals submitted by the Vice-Chancellor for the establishment of the following departments as Post Graduate teaching and research departments in the University.

- (i) Department of Desalination
- (ii) Department of Town and Country Planning Architecture
- (iii) Department of Petroleum Engineering.

3. **R&D Block**

The Vice-Chancellor reported that he had held discussion with the UGC Vice-Chairman on the possibilities of getting Special Development Assistance to CUSAT from UGC. The UGC Vice-Chairman advised the University to prepare a detailed proposals for a multi stories modern academic block building to be put up at Thrikkakara Campus and at the Lakeside campus. The Committee approved the proposal and authorised to proceed with the preparation of Building Plan, Design and estimate for early submission to the Government of Kerala.

3. **Building for School of Engineering**

The Report of the Sub-committee that visited School of Engineering for selecting the site for a new building for School of Engineering was considered and recommended. The University Engineer was directed to proceed further on the matter.

The Planning Committee recommended the proposal to construct two more floors over the existing multi storied building of the school of Marine Sciences at the Lakeside campus to accommodate the School of Industrial Fisheries and School of Atmospheric Sciences.

The meeting discussed the issue of widening of the road from N.H. to the University Guest House and construction of University Arch Gate at the beginning of the National High Way to the University Road. The Committee nominated the following members to sort out the issue with the local people, and the Kalamassery Municipality.

- |       |                        |                       |
|-------|------------------------|-----------------------|
| (i)   | Sri. Mohammed Ali, MLA | (Member, Syndicate)   |
| (ii)  | Sri. Lopus Mathew      | (Member, Syndicate)   |
| (iii) | Dr. K.G. Balakrishnan  | (Member, Syndicate)   |
| (iv)  | Dr. A. Ramachandran    | (Registrar)           |
| (v)   | Dr. V.H. Abdulsalam    | (University Engineer) |

The University Engineer has been authorised to prepare a comprehensive plan and estimate for the construction of the compound wall around the campus. The Committee recommended top priority for this work. The committee further authorised the Vice-Chancellor to approve the plan and estimate for the Arch Gate submitted by Prof. K.K. George. so as to start the work immediately.

4. **Science Park**

The Committee authorized the Vice-Chancellor to consult with Dr. K.G. Nair to prepare a detailed proposal for the establishment of a Science Park following the model of the Visweswaraya Museum at Bangalore. The proposal is to be submitted to the Department of Science and Technology for funding.

5. **Master Plan**

The Committee felt that the main campus of the Cochin University of Science and Technology needs a master plan for its continued development. The committee underlined the need for putting up the Arch Gate, Development of Campus road, Landscaping, repair and maintenance, painting of the buildings etc. The Committee authorized the Vice-Chancellor to locate sufficient funds for completing the work during 2005-6, before the next visit of the NAAC team of the UGC.

6. **Other matters**

The Committee resolved to place a plan and estimate of the buildings before the next meeting of the Syndicate on CELOS, Marine Engineering Block, Arch Gate, Road Development, Software Engineering Block and rectification work by the FEDO.

The existing wells in the campus be made useful with immediate effect to solve the water shortage felt in the campus. It was also decided to study the possibility of a new pond being constructed in the campus to solve the water problem on a long-term basis. The Committee authorized the University Engineer to work out the rectification measures regarding the voltage fluctuation highlighted by various departments.

The Committee recommended urgent measures to resolve the problem of wastewater originating from the campus by setting up a wastewater treatment plant, if necessary.

The meeting concluded at 5.25 p.m.

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APPENDIX - I

**REPORT OF THE SYNDICATE SUB-COMMITTEE  
CONSTITUTED TO EXAMINE THE RESERVATION  
RULES FOR THE APPOINTMENTS IN THE UNIVERSITY  
IN THE LIGHT OF THE SUPREME COURT JUDGEMENT  
IN SLP-13854/2000 (U.O.NO.Ad.A2/19142/94 dated 09/12/03)**

The issue referred to the committee is of something very important and required serious discussions and deliberations as it may be having a long term impact in the recruitment of both teaching and non-teaching staff. The committee went through the records, court judgments and other relevant documents and also held discussions with people from various levels including representatives of service organizations and personnel from the administrative wing.

**Back ground of the issue:**

- ☞ According to section 7 (2) of Cochin University of Science and Technology Act 1986 appointments to all posts as determined by the syndicate in any service, class or category in the University shall be made observing *mutatis mutandis* the provisions of clause (a), (b) and (c) of rule 14 and the provisions of rules 15, 16, 17 and 17A of the Kerala State and Subordinate Service Rules, 1958, as amended from time to time.
- ☞ As per section 31 (11) of the Cochin University of Science And Technology Act 1986 communal reservation and rotation shall be followed category wise treating all departments as one unit.
- ☞ The Cochin University First statutes 1981 have classified the non teaching service in the university into four classes- Class I, Class II, Class III and Class IV on the basis of scale of pay.
- ☞ The teaching posts have been categorized into three classes for the purpose of applying reservations and they are Category A - Professors, Category B - Readers and Category C - Lecturers.
- ☞ Since the university had been applying reservation in category wise, Posts with dissimilar functions, qualifications etc. were put together in to the same category. For example, the posts of Security guards, Gardeners, L.D. Typist, Assistant grade-II, etc. are put together under the Category III.
- ☞ The present issue of reservation came up in connection with the appointment to the post of Technical officer which had been treated as a post coming under the Class I category of the non teaching staff.

When the university notified the post of the technical officer, it was not mentioned that the post was a reserved one, but subsequently reservation was applied to the post when the appointment was made by the university. This had been questioned in the Hon'ble High court of Kerala by a candidate (O.P.No.24354 of 1998 Y) with the argument that there is only one post of technical officer in the university, hence, applying reservation to the post would result in 100% reservation in that post.

The university took the stand that the post of technical Officer is not a single cadre post, whereas it is a post classified in the category of Class I Officers, if the post of Technical Officer is considered as a single cadre post, that will deprive the benefit of reservation contemplated by the Act and its First statute.

The Hon'ble High court disposed the case in favour of the petitioner and commented that the university is entirely on the wrong track by applying the rule of reservation to a single cadre post. The court directed the university to make appointment to the post of Technical Officer on the basis of merit without applying any rules of reservations.

While considering a Special Leave Petition (No. 13584/2000) in this regard the Hon'ble Supreme Court declined to interfere with the order made by the High Court by saying that the view taken by the High court is consistent with the decisions of the supreme court in Post Graduate Institute of Medical Education & Research, Chandigarh Vs. Faculty Association and Org.-1998 (4) SCC 1.

### The Highlights of the Judgment:

- Until there is plurality of posts in a cadre the question of reservation will not arise.
- Any attempt of reservation by whatever means and even with device of rotation of Roster in a single cadre post is bound to create 100% reservation of such posts whenever such reservation is to be implemented.
- There can be no grouping of one or more isolated posts for purposes of reservation even if they are carried on the same scale.
- The court also observed that the posts grouped in Class I by the university such as University Engineer, University Librarian, Technical Officer etc. are carried on different scales of pay. Their nature of duties are also different.
- Posts which are different in nature of duties, qualification, scale of pay etc. cannot be grouped together so as to apply the rules of reservation and rotation

*[Signature]*

The inevitable conclusion is that there cannot be 100% reservation for the solitary post and that dissimilar posts cannot be grouped together for the purpose of applying rules of reservation.

The court had also observed that constitutionality of section 7 (2) of Cochin University of Science and Technology Act 1986 does not stand in the way of excluding single cadre posts from reservation.

### The Highlights of the Government Letter:

In the light of the aforesaid judgments from the Hon'ble Supreme court and High court, the Principal Secretary, higher Education, Government of Kerala vide letter No.33153/B2/2003/HEdn. Dated 30.10.2004 insist the university to adopt the following procedure in appointment.

*"Each entry cadre category among the non-teaching staff like Assistant, Typist/stenographer, Technical Assistant/Professional Assistant etc. shall be taken separately and rotation for reservation be followed separately. As far as teaching posts are concerned Lecturer, Reader and Professor of all Departments shall be taken together and rotation for reservation be followed in each category"*

### Observations of the Committee

After examining the entire issues in detail committee has the following observations:

1. The spirit of the judgments by both the Hon'ble High court and Supreme court are to be adhered by the University and the recruitment procedures and the reservation practices presently followed need to be modified accordingly.
2. Applying reservation on category basis without looking to the basic pay, nature of duty and qualifications, may be ultra virus of the direction given by the Hon'ble high court.
3. The university may have to make necessary amendments in its Act and Statute in order to comply with the judgments.
4. While implementing the judgments appropriate action must be taken to ensure that the interests of all the sections enjoying reservation are protected to the maximum possible extend.

*[Signature]*



### Recommendations of the Committee:

1. The University should abolish the present system of applying reservation on category basis and start applying reservation post wise as in the case of PSC appointments. For example, instead of applying reservation to category III, reservation may be applied separately towards the posts of Security guards, Gardeners, L.D. Typist, Assistant grade-II, etc.
2. In the case of Teaching posts the existing practice may be continued without any change or modification as it is in conformity with the direction given by the Government and also with the court judgments. Under the existing pattern, teaching posts are classified into three categories for the purpose of applying reservations and they are Category A - Professors, Category B - Readers and Category C - Lecturers.
3. The Communal reservation and rotation shall be followed post wise treating all departments as one unit.
4. In order to implement the first recommendation necessary amendments may be made both in section 31 (11) of the Cochin University of Science And Technology Act 1986 and in the Cochin University First Statutes 1981.
5. Modification of section 7 (2) is not necessary as the Hon'ble High Court has observed that the constitutionality of section 7 (2) of Cochin University of Science and Technology Act 1986 does not stand in the way of excluding single cadre posts from reservation.

### Special Note for Serious Consideration from the Side of the University :

If the university goes ahead with the above recommendations, it may lead to a situation where many of the communities that are enjoying the benefit of the reservation at present may perceive an imbalance in the representation of their respective categories in the staff selection process of the university at any given point of time. This occurs as a result of the abolition of the Category wise appointment. Appointments when effected post wise rather than the category wise, the number of vacancies coming under most of the posts can fall below five or ten. In such a situation, applying reservation post wise with a new roster would allow, only one or two communities find opportunity to benefit from the reservation rights and others would have to wait for long, say more than twenty, twenty five years to get their turn. In the case of PSC, this would not happen as they deal with large number of vacancies under each post and this practice (reservation post wise) had been in practice there for long and was not introduced all on a sudden to all the posts.

As this situation may cause resentment among the sections that have been enjoying reservation under category wise appointment, the committee wishes to make the following recommendation also.

Since we have been maintaining a roster for deciding reservation under category wise pattern, we may not immediately start with a new roster that starts with No.1 for applying reservation post wise. Rather, university has to prepare a list of employees who are in service at present under each post and examine who all have benefited of reservation for their entry into the CUSAT service. Based on the statistics a roster has to be created for each post. For Example, for the post of 'Peon', supposing five peons are in service at present and among them one has been selected under Ezhava reservation and another under Muslim reservation. When the new roster is prepared for the post of peon, university may treat that the five vacancies already filled have filled on the basis of the new roster and that the initial turns of reservation for Ezhava and Muslim communities have already been filled and the roster may be adjusted accordingly. This procedure may ensure a uniform opportunity to all the communities to enjoy the reservation rather than limiting it to one or two communities for the time being.

In the cases of posts in which more than hundred (100) employees are in service at present, (for example the post of Assistants) we recommend that the statistics of the employees those who had been recruited from the last rank list only need to be considered (for example, the last rank list of Assistant grade-II) for the purpose of creating and adjusting the new roster for that post as mentioned earlier.

But, the committee also wishes to point out that we are not sure about the legal sanctity of adopting such a procedure in recruitment in order to avoid ill-will among various communities. We suggest that the university should definitely seek a legal opinion in this regard before tabling this report in the syndicate.

Committee expresses its sincere thanks to all who have extended their cooperation to us.

1. Dr. K.G.Balakrishnan

2. Prof. B.Susheelan

3. Prof. Lopus Mathew

4. Sri. Zakkariya K.A. (Convenor)

14/II/05

486-34

APPENDIX - V

**REPORT OF THE SUB COMMITTEE OF THE SYNDICATE TO STUDY THE  
MOU PROPOSED TO BE ENTERED INTO BETWEEN PANCHAM  
ACQUACULTURE MUMBAI AND CFDDM**

Meeting at 11.00 a.m on 20.10.2004

**Members Present:**

- 1) Prof (Dr) K T Damodaran
- 2) Prof (Dr) K N Chandrasekharan Pillai
- 3) Sri K A Zakkariya

The subcommittee examined the file and the MOU. The MOU was scrutinised and corrected.

Prof (Dr) K T Damodaran (sd/-)  
Prof (Dr) K N Chandrasekharan Pillai (sd/-)  
Sri K A Zakkariya (sd/-)

**MEMORANDUM OF UNDERSTANDING BETWEEN  
PANCHAM AQUACULTURE FARMS LIMITED MUMBAI  
AND  
CENTRE FOR FISH DISEASE DIAGNOSIS AND MANAGEMENT (CFDDM),  
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY**

The Pancham Aquaculture Farms Ltd., Mumbai is promoted by the development corporation of Konkan Ltd. (A Maharashtra Government Regional Development Corporation) with an objective to promote & establish shrimp culture in the Konkan belt. The Chairman & half of the Directors on the Board of the company are Government nominees. The company has done pioneering work of shrimp culture promotion in the states of Maharashtra & Gujarat and has worked as a consultant to Gujarat Fisheries Central Co-operative Association (GFCCA) and Maharashtra Industrial Development Corporation (MIDC) & a number of private farms. The company started shrimp culture in 1991 with *P. indicus* as the culture species & a productivity level of 5.5 tones/Ha./crop. Presently most of the production of *P. monodon* comes from extensive ponds with a productivity level of 600 kgs./ha./crop

Centre for Fish Disease Diagnosis and Management was established by the Cochin University of Science and Technology to carry out research, teaching and extension in fish disease diagnosis and management and for the protection of health of aquatic animals.

Considering it mutually beneficial the PANCHAM AQUACULTURE FARMS LIMITED MUMBAI and CFDDM, CUSAT agreed to enter into an understanding to co-operate and work in the following areas with PANCHAM AQUACULTURE FARMS LIMITED MUMBAI. CFDDM will undertake the following activities for the latter :-

1. Setting up of laboratory facility at Jalsar, Mumbai for microbial studies, water quality analysis, productivity studies (primary, secondary and benthic) and for disease diagnosis and management.
2. Developments of protocols for enhancement of natural productivity so as to have lower FCR.
3. Investigation and management of vibriosis in shrimp during the culture operation.
4. Investigations and management of the problems related to "moult death syndrome"
5. Identification of points at which cost reduction can be achieved.
6. Assisting in the selection and application of right probiotics

7. Development of an appropriate protocol for pH correction using fermented rice bran.
8. Installation of running bioreactor or sea bass maturation system to make it a closed recirculatory system.
9. Generation of external funding for the developmental and R&D activities

#### TERMS AND CONDITIONS

The company shall bear all expenditure involved in the above mentioned activities.

This includes

1. Expenditure required for maintaining technical personals to help Dr.I.S. Bright Singh in the execution of the job.
2. Service charges.
3. Fee for training personnel of the company.
4. Cost of probiotic, nutrients, immunostimulants etc (Sales price)
5. Traveling expenses incurred by the staff from Cochin to Mumbai and back.
6. Cost of bioreactor and the installation charge.

To every above expenditure 10% will be added as the overhead charges.

This agreement will come into force from the day on which it is signed by both the parties and will be in force for 3 years.

Amendments to above, addition and deduction to the areas of collaboration can be had as per requirements on the grounds that it is mutually agreeable.

Sd/-

Mr.Ajithsinha B. Patil  
Managing Director  
M/s. Pancham Aquaculture Farms Ltd  
103-B, Mittal Tower  
Nariman Point, Mumbai - 400 021

Sd/-

Dr.I.S.Bright Singh  
Co-ordinator, CFDDM  
CUSAT, Kochi-16

The Registrar  
Cochin University of Science and Technology  
Kochi - 682022

486-outside agenda - 31.10.05

APPENDIX - VI

#### Recommendation of the Standing Committee of the Syndicate on Staff and Establishment regarding the formulation of draft Ordinance for implementing UGC Scheme to the Library Staff of the University

The Standing Committee of the Syndicate on Staff and Establishment considered the UGC guidelines for implementing UGC pattern and scale of pay to the Library staff of the University, direction of the Govt. in this regard, the judgement of the Honourable High Court and the existing staff pattern in the University, and framed the following Draft Ordinance for consideration of the Syndicate.

Designation	Qualifications		Method of recruitment
	General	Technical	
Librarian	<ol style="list-style-type: none"> <li>i. Master's degree in Library Science Information Sciences/ Documentation with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale and consistently good academic record.</li> <li>ii. At least thirteen year's experience as a Deputy Librarian in a University Library or eighteen year's experience as a college Librarian.</li> <li>iii. Evidence of innovative Library Service and Organization of Published work.</li> </ol> <p>Desirable:- M.Phil/Ph.D degree in Library Science Information Science/ Documentation/ Archives and Manuscript keeping.</p>		By Direct Recruitment
Deputy Librarian	<ol style="list-style-type: none"> <li>i. Master's degree in Library Science/ Information Sciences/ Documentation with atleast 55% of the marks or its equivalent grade of B in the UGC seven point scale and consistently good academic record.</li> <li>ii. Five year's experience as a Assistant University Librarian/ College Librarian.</li> <li>iii. Evidence of innovative Library Services, published work and professional commitment, Computerization of Library.</li> </ol> <p>Desirable:- M.Phil/Ph.D degree in Library Science Information Science/ Documentation/Archives and Manuscript-keeping, Computerization of Library.</p>		By Promotion from the cadre of Assistant Librarian

13/4/05



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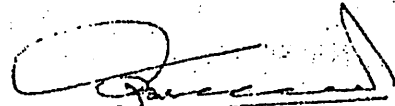
Assistant Librarian	<p>i. Qualifying on the national level test conducted for the purpose by the UGC or any other agency approved by the UGC.</p> <p>ii. Master's degree in Library Science Information Sciences/ Documentation or in equivalent professional degree with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale plus a consistently good academic record, Computerization of Library.</p>	The vacancies of Assistant Librarian will be filled up in the ratio of 3:1 for promotion and direct recruitment.
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Note:

1. Those who were already promoted as Asst. Librarian and continuing as such having all the required qualifications except National Eligibility Test or equivalent are eligible for UGC scale of pay with the concurrence of the Govt.
2. In the case of Asst. Librarians who do not possess the required UGC qualifications will continue in the State scale.
3. For maintaining the ratio of 3:1 stipulated in the UGC scheme, 25% of the vacancies that arose subsequent to the implementation of UGC scale shall be filled up by direct recruitment after assessing the total number of vacancies that arose during the period.

Cochin

05/05/05



Convener

Standing Committee on Staff and Establishment