

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



MINUTES OF THE 474th MEETING OF THE SYNDICATE HELD ON 17.7.2004

Place of meeting : Administrative Buildings
Kochi - 682 022

Time : 11.00 a.m.

Members present:

1. Dr. Cyriac Thomas (in the Chair)
Vice-Chancellor
2. Sri Ezhukone Narayanan, MLA
3. Sri Lopus Mathew
4. Sri K. Mohamed Ali, MLA
5. Prof. B. Suseelan
6. Dr. K.G. Balakrishnan
7. Dr. K.N. Chandrasekharan Pillai
8. Sri Zakkariya K.A.
9. Dr. K.T. Damodaran
10. Dr. A. Aravindakshan
11. Sri V.K. Ebrahimkunj, MLA
12. Sri E.M. Najeeb

Also present: Registrar

Item No.474.01 Confirmation of the minutes of the meeting of the Syndicate (473rd) held on 23.6.2004

The minutes of the meeting of the Syndicate held on 23.6.2004 was confirmed subject to the following emendations:

1. In item No. 473.06, resolution under Sl. No. 1 be deleted and replaced with the following:
"The pension in respect of Dr. P. P. Paul, Planning and Development Officer (Retired) be granted and the amount be released".
2. In item No. 473. 09, the first para of the resolution be deleted and replaced with the following:

"Resolved that the State Government be approached seeking concurrence for the continued payment of campus allowance to the staff working in CUCBK, Pulinkunnu considering

the special circumstances under which the payment is made. Also resolved that status quo be maintained in the matter of payment of campus allowance to the staff working in CUCEK, Pulinkunnu until another decision is taken in this regard."

In the second paragraph of the resolution the word "undue" be replaced with "unnecessary".

3. In item No. 473.10 in the last para of the resolution the words "construction of an" be deleted and substituted with the words "furnishing and air conditioning the".
4. In item No. 473.11. the word "approved" appearing at the end of the first para of the resolution be replaced with "modified".
5. In item No. 473.16, the resolution be modified as follows:
"Resolved that the Standing Counsel of the University be directed to prepare an affidavit and report to the Syndicate regarding the status of the preliminary affidavit submitted by him previously in the matter".
6. In item Nos. 473.24 and 473.25. in the resolutions the words "next meeting of the" be deleted.
7. In item No. 473.29. after the resolution. the following be added:
"Dr. K. G. Balakrishnan dissented on the above decision".
8. In item No. 473.30. in the last sentence of the resolution, the word 'is' be added between the words 'It' and 'resolved' and, at the end the words 'and higher education department' be added.
9. In item No. 473.33, after the resolution, the following be added:
"A sub committee consisting of the following be constituted to examine the restructuring of the remuneration rates of teachers appointed on contract basis.
Dr. K.G. Balakrishnan
Dr. K.N. Chandrasekharan Pillai
Sri K.A. Zakkariya"
10. In item No. 473.88. in the heading after the word Dr. A. Mohandas the word "Dr. K.P. Rajappan Nair" be added and the words "in the" appearing in the last para of the resolution be modified as "and will be attached to the", and the following sentence be added at the end of the resolution:
"Dr. K. G. Balakrishnan abstained from the meeting while the above item was taken up".
11. In items outside the agenda. Sl. No. 8 after the resolution, the following be added:
"Dr. K.G. Balakrishnan abstained from the meeting while the above item was discussed".

Item No.474.02

Action taken report of the minutes of the 463rd meeting of the Syndicate held on 2.8.2003.

The Syndicate noted the action taken report of the minutes of the 463rd meeting of the Syndicate held on 2.8.2003, and approved the same.

Arising out of the discussion on the above, the Syndicate noted that the decision taken by the Syndicate vide minutes item No 463.03 regarding the appointment of Technical Assistant Grade II in the Department of Computer Applications has not been fully implemented, and the Registrar be authorised to look into the matter.

Item Nos. 474.03 to 474.05 were deferred for consideration

Item No.474.06

Recognition of Research Guide under the Faculty of Marine Sciences – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the request of Dr. Saranima U., Panampunnayil, Scientist F, National Institute of Oceanography, Kochi -14 for recognition as a Research Guide under the Faculty of Marine Sciences.

Resolved that Dr. Saranima U., Panampunnayil, Scientist F, National Institute of Oceanography, Kochi -14 be recognised as a Research Guide under the Faculty of Marine Sciences.

(Ac.B)

Item Nos. 474.07 was deferred for consideration.

Item No.474.08

Recognition of Research Guide under the Faculty of Science and Environmental Studies – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the request of Dr. M. Balagopalan, Scientist, Soil Science Division, Kerala Forest Research Institute, Peechi for recognition as research guide under the Faculties of Science and Environmental Studies.

Resolved that Dr. M. Balagopalan, Scientist, Soil Science Division, Kerala Forest Research Institute, Peechi be recognised as a research guide under the Faculties of Science and Environmental Studies.

(Ac.B)

Item Nos. 474.09 and 474.10 were deferred for consideration.

- Item No.474.11** Members of the Syndicate enhancement of rate of sitting fee and modification of T.A. rules – Modification to the U.O. issued – Reporting to the Syndicate.

The Syndicate noted that the University Order No.GA&EL.1/TA-DA Telephone Allowance/University Authorities/98 dated 3.2.2004 relating to the enhancement of rate of sitting fee and modification of T.A. rules of the Syndicate members, has been modified by changing the words "hire taxi" to "use special conveyance" w.e.f. 3.2.2004.

Item Nos. 474.12 and 474.13 were deferred for consideration.

- Item No.474.14** School of Engineering – Operating Bus Service on contract basis for B.Tech students – Regarding.

Syndicate considered along with the Standing Committees on Finance and Purchase. The request of the Principal School of Engineering for sanction to engage M/s. Princy Travels to operate bus service for B.Tech students on contract basis.

Resolved that the request of the Principal, School of Engineering for sanction to engage M/s. Princy Travels to operate bus service on contract basis for B.Tech students, at the rate of Rs. 738/- per trip be granted.

(General Services)

Item No. 474.15 was deferred for consideration.

- Item No.474.16** Construction of laboratory block building for CUGSE – Balance work done departmentally – Settlement – Regarding.

The Syndicate considered along with the recommendations of the Standing Committee on Works, the matter of settling the expenditure towards the construction of laboratory block building for CUGSE, in the light of the expenditure statement forwarded by the University Engineer, and his request to sanction an amount of Rs.90,805/- in addition to the amount of Rs.14,691/- towards the expenditure for inaugural function of the building.

Resolved that the expenditure statement towards the construction of laboratory block building for CUGSE furnished by the University Engineer be approved, and his request to sanction an amount of Rs.90,805/- towards the balance amount incurred for the work done departmentally, and an additional amount of Rs.14,691/- incurred for the inaugural function of the building, be granted

(Pl.A)

Item No. 474.17 was deferred for consideration.

- Item No.474.18** Inter Collegiate transfer of B.Tech. students among the Engineering Colleges under IHRD – Action taken by the Vice-Chancellor – Reporting of.

The Syndicate noted the action taken by the Vice-Chancellor in sanctioning for the inter collegiate transfer of the following students of B.Tech. under the IHRD :

Sl. No.	Name	Course	From College	To College
1.	Ms. Sumaya Hassan	Computer Science III Semester	College of Engineering, Chengannur	Model Engineering College, Thrikkakara
2.	Ms. Sajna S.	-do-	College of Engineering, Kalloppara	College of Engineering, Karunagappally

Resolved that the action taken by the Vice-Chancellor be ratified.

(Ac.A)

- Item No.474.19** Recognition of Research Guide under the Faculty of Marine Sciences – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the request of Dr. K.S. Sobhana, Scientist, Central Marine Fisheries Research Institute, Kochi for recognition as research guide under the Faculty of Marine Sciences.

Resolved that Dr. K.S. Sobhana, Scientist, Central Marine Fisheries Research Institute, Kochi be recognised as a research guide under the Faculty of Marine Sciences.

(Ac.B)

Item Nos. 474.20 and 474.21 were deferred for consideration.

- Item No.474.22** UGC Career Advancement – Dr. M.K. Jayaraj, Reader, Department of Physics – Promotion as Reader – Advancement of date of promotion as per clause 6.32 – Reporting of – Regarding.

The Syndicate noted the action taken by the Vice-Chancellor in sanctioning to promote Dr. M.K. Jayaraj, Lecturer (Senior Scale), Department of Physics as Reader on the scale of pay of Rs.12000-420-18300 w.e.f. 7.8.2001 by applying Clause 6.32 of the 1996 UGC scheme, under the career advancement of UGC scheme.

Resolved that the action taken by the Vice-Chancellor be ratified.

(Ad.D)

Item No.474.23 UGC Scheme – Career Advancement placement – Senior Lecturer to Reader – Mr. M.R. Anantharaman, Lecturer (Sr. Scale), Department of Physics, CUSAT – Change in the date of promotion as per clause 6.32 of 1996 UGC Scheme – Reporting of – Regarding.

The Syndicate noted the action taken by the Vice-Chancellor in sanctioning to promote Dr. M.R. Anantharaman, Lecturer (Senior Scale), Department of Physics as Reader on the scale of pay of Rs.12000-420-18300 w.e.f. 27.7.1998 by applying Clause 6.32 of the 1996 UGC scheme, under the career advancement of UGC scheme.

Resolved that the action taken by the Vice-Chancellor be ratified.

(Ad.D)

Item Nos. 474.24 to 474.28 were deferred for consideration.

Item No.474.29 New panel of architects – Regarding.

The Syndicate considered along with the recommendations of the Standing Committees on Finance and Purchase and Works, the matter of including two groups of Architects, i.e., Total Designers and M/s. Kumar Groups also, in the new panel of architects approved by the Syndicate vide minutes Item No. 463.26.

Resolved that M/s. Total Designers and M/s. Kumar Groups also be included in the new panel of architects, and the conditions of the University be informed to these firms.

(Pl.A)

Item No.474.30 Recognition of Research Guide under the Faculty of Marine Sciences – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committees on Academic Matters, the request of Dr. Saly N. Thomas, Scientist, Central Institute of Fisheries Technology, Kochi 29 for recognition as a research guide under the Faculty of Marine Sciences.

Resolved that Dr. Saly N. Thomas, Scientist, Central Institute of Fisheries Technology, Kochi-29 be recognised as a research guide of the University under the Faculty of Marine Sciences.

(Ac.B)

Item Nos. 474.31 to 474.33 were deferred for consideration.

Item No.474.34 Fee structure and categorisation of B.Tech Engineering Seats – Regarding.

This item was withdrawn in the context of item No.474.88.

Item Nos. 474.35 to 474.37 were deferred for consideration.

Item No.474.38 Additional space for State Bank of Travancore in the Cochin University campus at Thrikkakara.

The Syndicate considered along with the recommendations of the Standing Committees on Finance and Purchase and Works, the estimate amounting to Rs.3.96 lakhs for the construction of an extension to the existing building in which SBT Branch is housed, to provide additional space for the State Bank of Travancore, and also for construction of a new badminton court.

Resolved that the estimate amounting to Rs.3.96 lakhs for the construction of an extension to the existing building in which the SBT Branch is housed, to provide additional space for the State Bank of Travancore and also for construction of a new badminton court be approved.

Further resolved that the expenditure in this connection be met from "1-97-0-T-4.Others-614.Extension to SBT" provided in the current year's budget.

(Pl.A)

Item No. 474.39 was deferred for consideration.

Item No.474.40 Recognition of Research Guide under the Faculty of Marine Sciences – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committees on Academic Matters, the request of Dr. Leela Edwin, Senior Scientist, Central Institute of Fisheries Technology, Kochi 29, for recognition as a research guide under the Faculty of Marine Sciences.

Resolved that of Dr. Leela Edwin, Senior Scientist, Central Institute of Fisheries Technology, Kochi 29 be recognised as a research guide of the University under the Faculty of Marine Sciences.

(Ac.B)

Item No. 474.41 was deferred for consideration.

Item No.474.42 Request for sabbatical leave for one year – Dr. P. Sudarsanan Pillai, Professor, SMS – Consideration of – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the request of Dr. P. Sudarsanan Pillai, Professor, School of Management Studies for granting sabbatical leave for one year with effect from the date of avail for engaging himself in research work in the area of Rubber Plantation Management.

Resolved that Dr. P. Sudarsanan Pillai, Professor, School of Management Studies be granted sabbatical leave for a period of one year w.e.f. the date of avail to engage himself a research work in the area of rubber plantation management.

(Ad.F)

Item No.474.43 UGC Scheme – Career Advancement placement – Senior Lecturer to Reader – Dr. K. Vanaja, Lecturer, Department of Hindi – Recommendation of the Selection Committee - Consideration of – Regarding.

The Syndicate considered the request of Dr. K. Vanaja, Lecturer (Senior Scale), Department of Hindi for promotion as Reader under the career advancement of UGC scheme in the light of the recommendations of the assessment committee constituted for the purpose.

Resolved that Dr. K. Vanaja, Lecturer (Senior Scale), Department of Hindi be promoted as Reader on a scale of pay of Rs.12000-420-18300 w.e.f. 16.3.2003 by upgrading the post of Lecturer (Senior Scale) held by her in the Department of Hindi under the career advancement of UGC scheme and the proposal be placed before the Academic Council for instituting the post.

(Ad.D)

Item No.474.44 UGC Scheme – Career Advancement placement – Senior Lecturer to Lecturer (Selection Grade) – Sri Baby Chakrapani, Lecturer, Department of Atmospheric Sciences – Recommendation of the Selection Committee - Consideration of – Regarding.

The Syndicate considered the request of Sri Baby Chakrapani, Senior Lecturer, Department of Atmospheric Sciences for promotion as Lecturer (Selection Grade) under the career advancement of UGC scheme in the light of the recommendations of the assessment committee constituted for the purpose.

Resolved that Sri Baby Chakrapani, Senior Lecturer, Department of Atmospheric Sciences be promoted as Lecturer (Selection Grade) on a scale of pay of Rs.12000-420-18300 w.e.f. 2.7.2001 by upgrading the post of Lecturer (Senior Scale) held by him in the Department of Atmospheric Sciences under the career advancement of UGC scheme and the proposal be placed before the Academic Council for instituting the post.

(Ad.D)

Item No.474.45 UGC Scheme – Career Advancement placement – Senior Lecturer to Reader – Dr. S. Muraleedharan Nair, Department of Chemical Oceanography – Recommendation of the Selection Committee - Consideration of – Regarding.

The Syndicate considered the request of Dr. S. Muraleedharan Nair, Lecturer Department of Chemical Oceanography for promotion as Senior Lecturer and Reader under the career advancement of UGC scheme in the light of the recommendations of the assessment committee constituted for the purpose.

Resolved that the request of Dr. S. Muraleedharan, Lecturer, Department of Chemical Oceanography for promotion be considered subject to his satisfying the condition regarding participation in the refresher course/summer institute, before 31/12/2004.

(Ad.D)

Item No.474.46

UGC Scheme – Career Advancement placement – Senior Lecturer to Selection Grade Lecturer and Reader – Dr. Moli P Koshy, Lecturer, SMS - Recommendation of the Selection Committee - Consideration of – Regarding.

The Syndicate considered the request of Dr. Moli P. Koshy, Lecturer (Senior Scale), School of Management Studies for promotion as Reader under the career advancement of UGC scheme in the light of the recommendations of the assessment committee constituted for the purpose.

Resolved that Dr. Moli P. Koshy, Lecturer (Senior Scale), School of Management Studies be promoted as Reader on a scale of pay of Rs.12000-420-18300 w.e.f. 26.2.2001 by upgrading the post of Lecturer (Senior Scale) held by her in the School of Management Studies under the career advancement of UGC scheme and the proposal be placed before the Academic Council for instituting the post.

(Ad.D)

Item Nos. 474.47 was deferred for consideration.

Item No.474.48

Supply, installation of a lift in Administrative block for Examination Wing – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committees on Finance and Purchase, and Works the proposal for installation of a lift in the Administrative block building.

Resolved that the proposal be not considered for the time being.

(Pl.A)

Item No.474.49

Electrification to the building for Department of Photonics— Revised estimate--Regarding

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase, and Works, the request of the University Engineer to sanction the revised estimate amounting to Rs.4,94,590/- for the work of electrification to the building for Department of Photonics.

Resolved that the request of the University Engineer to sanction the revised estimate amounting to Rs.4,94,590/- for the work of electrification to the building for Department of Photonics be approved.

Further resolved that the expenditure in this connection be met from the head of account "1.Plan-97-0-T-1-014.International Centre -- School of Photonics" provided in the budget of the University.

(PLA)

Item No.474.50 Vertical extension to the working women's hostel – Regarding.

The Syndicate considered along with the recommendations of the Standing Committees on Finance and Purchase and Works, the estimate amounting to Rs.8.26 lakhs based on the 1999 PWD schedule of rates for the construction of vertical extension to the working women's hostel forwarded by the University Engineer.

Resolved that the estimate amounting to Rs.8.26 lakhs based on the 1999 PWD schedule of rates for the construction of vertical extension to the working women's hostel forwarded by the University Engineer be approved, and the expenditure in this connection be met from the head of account "1-97-0-T.Works-2.Hostels-404" provided in the University budget.

(PLA)

Item No.474.51 Construction of ladies hostel No. III – Revised estimate – Regarding.

The Syndicate considered along with the recommendations of the Standing Committees on Finance and Purchase and Works, the request of University Engineer to sanction the revised estimate amounting to Rs.1,49,76,510/- for the construction of ladies hostel No. III and to ratify the action taken by him for executing the excess work through the same contractor, Sri V.K. Johny, Vanachirackal, Kangarappady P.O. at the same terms and conditions of the original agreement, the total amount of work including tender excess being Rs.1,91,54,013/-

Resolved that –

1. The revised estimate amounting to Rs.1,49,76,510/- for the construction of ladies hostel No. III submitted by the University Engineer be approved.
2. The action taken by the University Engineer in executing the excess work through the same contractor, Sri V.K. Johny, Vanachirackal, Kangarappady P.O. at the same terms and conditions of the original agreement be ratified.
3. The expenditure in this connection be met from "1-97-0-T-2.402" provided in the current year's budget of the University.

(PLA)

Item No.474.52 UGC Scheme – Career Advancement placement – Senior Lecturer to Senior Lecturer and Reader – Dr. S. Prathapan, Lecturer, Department of Applied Chemistry – Recommendation of the Selection Committee - Consideration of – Regarding.

The Syndicate considered the request of Dr. S. Prathapan, Lecturer (Senior Scale), Department of Applied Chemistry for promotion as Reader under the career advancement of UGC scheme in the light of the recommendations of the assessment committee constituted for the purpose.

Resolved that Dr. S. Prathapan, Lecturer (Senior Scale), Department of Applied Chemistry be promoted as Reader on a scale of pay of Rs.12000-420-18300 w.e.f. 16.4.2003 by upgrading the post of Lecturer (Senior Scale) held by him in the Department of Applied Chemistry under the career advancement of UGC scheme and the proposal be placed before the Academic Council for instituting the post.

(Ad.D)

Item No.474.53 Purchase of computers for the Department of Marine Geology and Geophysics – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committee on Finance and Purchase, the request of the Head, Department of Marine Geology and Geophysics, for purchase of 12 computers of the same configuration which was purchased by Department of Electronics from the ECOM Compushope Co. Ltd., Kochi-17 at a cost of Rs.4,02,000/-.

Resolved that the Head, Department of Marine Geology and Geophysics, be permitted to purchase 12 Nos. computers of the same configuration that was purchased by Department of Electronics from the ECOM Compushope Co. Ltd., Kochi-17 (sanctioned as per U.O.No.Ad.C2/01975/04 dated 10.3.2004) at a cost of Rs.4,02,000/-, meeting the expenditure from "1-47-0-Q-2-104" provided in the current year's budget of the University.

(Ad.C)

Item No. 474.54 was deferred for consideration.

Item No.474.55 Maintenance to quarters ring road and providing chipping carpets in front of International School of Photonics and Central Library in Thrikkakara campus.

The Syndicate considered along with the recommendations of the Standing Committees on Finance and Purchase and Works, the remarks offered by the University Engineer for the variations in quantities between original and revised estimate which ranged from 68% to 101% and since the supporting reasons for such wide variations are not clearly and convincingly brought out in the note relating to the work of maintenance to quarters ring road and providing chipping carpet in front of International School of Photonics and Central Library in the Thrikkakara campus.

Resolved that –

1. The revised estimate amounting to Rs.3,22,395/- for the work of maintenance to quarters ring road and providing chipping carpet in front of International School of Photonics and Central Library in the Thrikkakara campus be approved.

2. The request of the contractor Sri Alias Abraham, Puthukunnel, Mekkadamba to release the pending payment including his retention money be accepted.

(PLA)

Item No. 474.56 was deferred for consideration.

Item No.474.57 Vertical extension to Administrative building in Thrikkakara campus – Estimate for extra items – Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase, and Works the request of the University Engineer to sanction the estimate for extra items amounting to Rs.5,13,819/- for the construction of the vertical extension to the Administrative building in the Thrikkakara Campus, and the action taken by the University Engineer to execute the work through the same contractor, Sri T.A. Davis, Thoduparamban House, Kallettumkara P.O. @ 49.5% above estimate rate for items based on 1999 schedule and the estimate for items based on local rate.

Resolved that—

- (1) the estimate submitted by the University Engineer for extra items for the construction of the vertical extension to the Administrative building in the Thrikkakara Campus amounting to Rs.5,13,819/- be approved.
- (2) the action taken by the University Engineer to execute the work through the same contractor, Sri T.A. Davis, Thoduparamban House, Kallettumkara P.O. @ 49.5% above estimate rate for items based on 1999 schedule and the estimate for items based on local rate, the total expenditure including tender excess being Rs.66,00,004/-, be ratified.
- (3) The expenditure in this regard be met from the Head of Account "1-97-0-T-Works-4- Others-613" provided in the current year's budget of the University.

(PLA)

Item No.474.58 Construction of 2nd floor over USIC building – Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase, and Works, the clarification furnished by the University Engineer regarding the actual figure of the accepted PAC for the award of work of construction of second floor over USIC building to Sri K. Nooh, Aluva, and the matter of effecting the correction in the minutes item No.461.22 of the Syndicate dated 6.6.2003.

Resolved that the accepted PAC for the award of work of construction of second floor over USIC building to Sri K. Nooh, Aluva, approved by minutes item No.461.22 of the Syndicate dated 6.6.2003, be corrected as Rs.11,14,487/-.

(PLA)

Item No. 474.59 was deferred for consideration.

Item No.474.60 Hiring of buildings for providing hostel facilities to B.Tech. students.

This item has already been considered in the last meeting, as items outside the agenda, and hence be withdrawn.

(Ac.A)

Item Nos.474.61 to 474.66 were deferred for consideration.

Item No.474.67 Request of Sri. K.B. Murleedharan, Lecturer, Department of Computer Science for extension of LWA - Consideration of - Regarding.

The Syndicate considered the request of Sri. K.B. Murleedharan, Lecturer, Department of Computer Science for extension of L.W.A. for a period of five more years from 1.11.2004 to 31.10.2009 to continue foreign employment.

Resolved that the Sri. K.B. Murleedharan, Lecturer, Department of Computer Science be granted extension of L.W.A for five more years with effect from 1.11.2004 to 31.10.2009 to continue foreign employment.

(Ad.F)

Item No.474.68 Application for sabbatical leave Dr. K. Mohankumar, Professor, Department of Atmospheric Science – Regarding.

The Syndicate considered request of Dr. K. Mohankumar, Professor, Department of Atmospheric Sciences for granting him sabbatical leave for a period of one year from the date of avail to write a Scientific Book on "Stratospheric Influence in Tropical Weather Systems."

Resolved that Dr. K. Mohankumar, Professor, Department of Atmospheric Sciences be granted sabbatical leave for a period of one year from the date of avail to write a Scientific Book on "Stratospheric Influence in Tropical Weather Systems".

(Ad.D.)

Item Nos. 474.69 and 474.70 were deferred for consideration.

Item No.474.71 Regulation/Scheme of examination and course structure – Approval of and fixing the date of effect – Ratification – Regarding.

The Syndicate noted the action taken by the Vice-Chancellor in approving the Regulation/Scheme of examination and course structure of various courses of the recognised institutions as detailed below and making them effective from 2003-04 academic year onwards.

1. M.Sc. Computer Science .. Regulation and course structure
2. P.G. Diploma in Computer Hardware and Networking (PGDCHN) .. Regulation and course structure
3. M.Com. (Computer Applications) .. Regulation and course structure
4. M.Sc. Hospital Management .. Regulations
5. P.G. Diploma in Hospital Management (PGDHM) .. Regulations

Resolved that the action taken by the Vice-Chancellor be ratified.

(Conf.)

Item Nos. 474.72 to 474.76 were deferred for consideration.

Item No.474.77 Granting of LWA for a further period of 5 years with effect from 1.5.2004 to Smt. Sudha Menon P., Assistant Grade II – Action taken by the Vice Chancellor – Ratification – Regarding.

The Syndicate noted the action taken by the Vice Chancellor in sanctioning the request of Smt. Sudha Menon P., Assistant Grade II, for Leave Without Allowances for a further period of five years with effect from 1.5.2004.

Resolved that the action taken by the Vice-Chancellor be ratified.

(Ad.A)

Item No.474.78 Recognition of Research Guide – Faculty of Marine Sciences – Application of Dr. P.K. Dinesh Kumar – Regarding.

The Syndicate considered, along with the recommendation of the Standing Committee on Academic Matters, the request of Dr. P.K. Dinesh Kumar, Scientist EII Regional Centre National Institute of Oceanography, Kochi -14 for recognition as a Research Guide under the Faculty of Marine Sciences.

Resolved that Dr. P.K. Dinesh Kumar, Scientist EII Regional Centre, National Institute of Oceanography, Kochi-14 be recognised as a Research Guide under the Faculty of Marine Sciences.

(Ac.B)

Item Nos. 474.79 and 474.80 were deferred for consideration.

Item No.474.81

Ph.D thesis entitled "Studies on Selected Conducting Polymers for Microwave and Electrical Applications" submitted by Smt. Honey John – Evaluation reports and minutes of viva – voce exam – Consideration of – Regarding.

The Syndicate considered the individual reports of the examiners, recommendations of the Viva Board and the minutes of the viva voce examination in respect of the Ph.D thesis submitted Smt. Honey John, Part time Research Student, Department of Polymer Science and Rubber Technology, Cochin University of Science and Technology, Kochi-22 who worked under the guidance of Dr. Rani Joseph, Professor, Department of Polymer Science and Rubber Technology.

Resolved that Smt. Honey John be declared eligible for the award of degree of Doctor of Philosophy under the Faculty of Technology for her thesis entitled "Studies on Selected Conducting Polymers for Microwave and Electrical Applications".

(Exam.)

Item Nos. 474.82 was deferred for consideration.

Item No.474.83

Complaint of harassment of a second semester M.Sc student, School of Industrial Fisheries – Detailed enquiry report submitted by the Gender Justice Committee – Consideration of – Regarding.

The Syndicate considered the report submitted by the Gender Justice Committee which inquired into the complaint of harassment received from Ms. L. Samyuktha, II Semester M.Sc. student, School of Industrial Fisheries.

Resolved that the report submitted by the Gender Justice Committee which inquired into the complaint of harassment received from Ms. L. Samyuktha, II Semester M.Sc. student, School of Industrial Fisheries be accepted, and Mr. K.L. Iranimose, Senior Grade Assistant, School of Industrial Fisheries, be compulsorily retired from University Service with effect from the date of his suspension, and disciplinary proceedings be initiated accordingly.

(Ad.A.)

Item No.474.84

Superannuation of Sri C.K. Joseph, Garden Maistry – Filling up of the post of Garden Maistry – Difficulties faced by the University in the proper maintenance of Garden – Regarding.

The Syndicate considered the proposal for making appointment to the post of Garden Maistry, which fell vacant on the superannuation of Sri. C.K. Joseph, on 28.2.2002.

Resolved that the Staff and Establishment Committee may examine the matter and submit its recommendations to the Syndicate.

(Ad.A.)

Item Nos. 474.85 and 474.86 were deferred for consideration.

Item No.474.87 Purchase of 1500 bags of cement to the Engineering Department – Sanctioned – Reporting of – Regarding.

The Syndicate noted the action taken by the Vice Chancellor in sanctioning for the purchase of 1500 bags of cement to the Engineering Department Store from M/s. Malabar Cements Limited, and advancing an amount of Rs.3.00 lakhs for the purpose.

Resolved that the action taken by the Vice-Chancellor be ratified.

(PLA)

Item No.474.88 Fee structure and distribution of seats between categories of free/payment – B.Tech/MCA programme – Regarding.

The Syndicate considered along with the recommendations of the Standing Committees on Academic matters and Finance and Purchase, the various issues on which policy decisions are to be taken, the various aspects of admission to B.Tech/MCA programmes, and the matter of fixing of fee structure and distribution of seats between categories of free/payment, etc. in the light of the recommendations made by the Standing Committee of the Syndicate on Academic matters held on 28th June 2004 in the matter.

Resolved that –

1. Counselling for B. Tech. admissions be held from 16th August onwards.
2. The decisions taken earlier by the Standing Committee of the Syndicate on Academic Matters (held on 8.1.2004) and by the Standing Committee of the Academic Council (held on 27.1.2004) and published in the 'Academic Hand Book – 2004' of the University be revised as :

Rules for Kerala State communal reservation framed by the University from time to time will be applicable to both 'CUSAT Merit' seats and to 'All India Merit' seats.

3. 'Payment' and 'Free' seats under 'CUSAT Merit' and 'All India Merit'.

Seats available for B. Tech. programmes under the School of Engineering and CUCEK have been categorised as 'CUSAT Merit' (50 %) and as 'All India Merit' (50%).

Under 'CUSAT Merit', 10% seats are reserved for NRI category. Recommended that half of the remaining 90% seats plus all special reservation seats be categorised as 'Payment' seats and the balance seats (under 'CUSAT Merit') be categorised as 'Free' seats.

The same categorisation be applied to seats under 'All India Merit' also.

4. The tuition fee component for the First degree programmes for the year 2004 be retained /revised as follows :

B. Tech. programmes under		
SoE and CUCEK	Free seats :	Rs.15000/- per year
	Payment seats :	Rs.36000/- per year
B. Tech. in NA & SB		Rs. 3000/- per semester

B. Tech. in Instrumentation	Rs. 8000/- per semester
B. Tech. in PS & RT	Rs. 3000/- per semester
Integrated M. Sc. in Photonics	Rs. 8000/- per semester

5. Seats of the MCA programme under CUCEK be increased to 60 and admission be made under 'Cost-sharing' and 'Regular' categories on 50 : 50 basis. Accordingly, 50 % seats plus special reservation seats be treated as 'Cost-sharing' category seats and the remaining be treated as 'Regular' category seats.

The tuition fee component for seats under the 'Cost-sharing' category be retained at Rs.22,000/- per semester and the tuition fee component for seats under the 'Regular' category be revised as Rs.3000/- per semester.

Thus, 50 % seats plus special reservation seats of the MCA programme under the Department of Computer Applications, Thrikkakara will have a tuition fee of Rs.22,000/- per semester and the remaining seats will have a tuition fee of Rs.3000/- per semester. Similarly, 50 % seats plus special reservation seats of the MCA programme under CUCEK will have a tuition fee of Rs.22,000/- per semester and the remaining seats will have a tuition fee of Rs.3,000/- per semester.

6. 'Special reservation' to children of CUSAT staff be made available under 'CUSAT Merit' as 'Payment' seats and all other 'special reservations' be made available under 'CUSAT Merit' / 'All India Merit' seats as respective 'Payment' seats.

7. Candidates be admitted under 'Sports' quota in the sequence of their CAT / AIEEE ranks, subject to the condition that the candidate has represented the institution, where he / she had studied for Plus Two, at State-level competitions (in the case of candidates from Kerala State Plus Two stream) or Cluster-level competitions (in the case of candidates from CBSE / ICSE Plus Two streams) as the case may be. These representations should have been within a maximum of two years prior to the date of Notification of the CUSAT's academic programmes for the respective year.

8. Candidates be admitted to the B. Tech. (Civil Engineering) programme at CUCEK as per the admission notification-2004.

9. Admissions through lateral entry to B. Tech. programmes be also made to an additional 10% of the seats under each branch. Admissions through lateral entry to B.Tech. (PS&RT) be made as per the equivalence decided by the Admissions Committee.

10. Admissions through lateral entry be made as per rates of fees of 'Payment' category of the respective batch to which admissions are made.

(IRAA)

Item No. 474.89 Amendment to B.Tech. regulations – Approval – Regarding.

The Syndicate considered along with the recommendations of the Standing Committee on Academic Matters, the decision taken by the Academic Council in its meeting held on 17.4.2004 vide Item No. 1(3) (3) approving the amendment to Clause 7.3 of the B.Tech. regulations applicable to 1995/96/97 batches as detailed bellows:

"A candidate who qualifies for the degree possessing all the subjects of the examinations and secures not less than 60% of the grant total of the marks including sessional marks for all the eight semesters shall be declared to have passed in first class provided he has completed the course within a period of 16 semesters".

Resolved that the amendment to Clause 7.3 of B.Tech. regulations approved as above by the Academic Council in its meeting held on 17.4.2004 be approved.

(Conf.)

Item No.474.90 Implementation of Computerised Payroll System.

The Syndicate considered the suggestions and recommendations proposed by the Finance Officer for the effective implementation of the computerised pay roll system in the University.

Resolved that -

1. Existing system of self-drawing officers manually preparing and submitting their salary bills be stopped forthwith and such processing be done entirely on the computer w.e.f. the salary for the month of August 2004.
2. The FIS Cell be renamed as Payroll Section and two of the Assistants and the Peon of Audit 'B' Section along with the existing staff of FIS Cell be considered as staff of the new Payroll Section. Other residual works in Audit B Section viz. leave verification, issue of salary certificates, processing of EL surrender bills etc. also be handled by the new Payroll Section.
3. The Section Officer and remaining two Assistants of the Audit B Section be suitably redeployed within the Finance Wing on the basis of AFF recommendations already approved by the Syndicate earlier. Proposal in this regard be separately put up by the Finance Officer.
4. Processing of earned leave surrender bills of self drawing officers be done on the computer. These be processed in two batches per month, such that payments are released on 1st (along with salary) and 16th of each month. In case the said dates happened to be a Sunday/holiday, then payment be released on the immediate next working day.
5. Recovery of Re.1/- revenue stamp be not insisted upon from those of the self drawing officers whose salary is processed on computer and net salary directly credited to their bank account.
6. The deployment of daily wage staff without the support of any sanctioned post in FIS Cell be dispensed with.
7. Proposal be also put up for speeding up the existing system and procedures in other areas, mainly the Departments and Administration Section, especially relating to leave sanctions. Pending this, the monthly payroll processing be done on the basis of attendance data as furnished by the departments, even though such leave availed may not yet have been duly sanctioned and University Orders issued.

8. Steps be taken to negotiate with the employees organisations, the proposal of the University, to process the payroll of establishment staff also on the computer. A sub committee of the Syndicate be constituted for this purpose, and Registrar be the convener of the committee.

(The above decision be referred to the Standing Committee of the Syndicate on Finance & Purchase for obtaining its immediate recommendations).

Item No. 474.91 was deferred for consideration.

After taking up the items in the regular agenda, the Vice-Chancellor informed the Syndicate that Sri E.M. Najeeb, Member of the Syndicate has been awarded the Management Leadership Award for the year 2003, instituted by the Thiruvananthapuram Management Association. This award is presented to persons who excel in the field of Management in Kerala. On behalf of the Syndicate, the Vice-Chancellor conveyed the congratulations to Sri Najeeb on this well-deserved achievement, and wished him excellence in his field in the years to come.

Item Outside the Agenda

1. The Syndicate considered the matter of appointment of the Security Officer from the rank list prepared for the same.

Resolved that Sri P.V. Wilson, Security Officer on deputation be relieved from the University service by the end of August and the charge of the charge of the Security Officer be given to the senior-most Sergeant in the security service.

2. The Syndicate considered the report submitted by the Committee constituted by the Vice-Chancellor as per the decision taken by the Syndicate vide minutes item No.472.152, to visit the KVM College of Engineering and Information Technology, Cherthala to assess the merit of the institution to consider their request for recognition by the University.

Resolved that the Vice-Chancellor be authorised to constitute an inspection committee to assess the facilities available in the KVM College of Engineering and Information Technology, Cherthala for considering their request for recognition of the College by the University for running MCA programme.

3. The Syndicate considered the immediate necessity for appointing Principals to the School of Engineering and the Cochin University College of Engineering, Pulinkunnu.

Resolved that the post of the Principals of the School of Engineering and the Cochin University College of Engineering, Pulinkunnu be notified, with the AICTE qualifications for making appointment on deputation/contract basis, immediately. Applications from retired hands may also be considered.

4. The Syndicate resolved that Sri K.A. Zakkariya be included in the Standing Committee of the Syndicate on Works.

5. The Syndicate resolved that a Committee consisting of the following be constituted to monitor the conduct of the counseling process for admissions to various PG/UG programmes of the University, this year:

- a) Prof. B. Suseelan
- b) Sri Lopus Mathew
- c) Sri K.A. Zakkariya
- d) The Registrar (Convener)
- e) The Director, IRAA
- f) The Joint Registrar, IRAA

6. The Syndicate considered a proposal made by the Indian Navy to start a Centre for Techno-Strategic Studies under the University, as part of the Memorandum of Understanding existing between the CUSAT and the Southern Naval Command.

Resolved that the proposal be accepted in principle, and the process has to be completed only after placing the same before the Standing Committee on Academic Matters.

7. The Syndicate considered the proposal for establishment of a Centre for Space Research in the University.

Resolved that the Centre for Space Research be instituted in the University, and attached to the Department of Atmospheric Sciences for the time being. Dr. K. Mohankumar, Professor, Department of Atmospheric Science be nominated as the Hon. Director of the Centre.

8. The Syndicate resolved that all vacant teaching posts be advertised.

9. The Syndicate resolved to authorise the Registrar to examine the proposal for establishment of a Centre for Tourism Management in the University, and submit recommendations to the next meeting of the Syndicate.

10. The Syndicate considered the matter of detaching the courses conducted by the Centre for Heritage Studies, Hill Palace, Tripunithura and bringing under the Faculty of Social Sciences.

Resolved that all the courses run by the Centre for Heritage Studies, Hill Palace, Tripunithura for which recognition has been granted by the University be brought under the Faculty of Social Sciences.

Further resolved that the results of the 2002-03 batch of P.G. Diploma course in Archeology, Archival Studies, Conservation and Museology be released immediately.

Also resolved that the institution be instructed that prior sanction be sought from the University for starting new courses.

The meeting came to an end at 5 p.m.


REGISTRAR