

CONFIRMED

468

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

MINUTES OF THE 468TH MEETING OF THE SYNDICATE HELD

ON 17.01.2004

Place of meeting : Administrative Buildings
Kochi - 682 022

Time : 10.30 a.m.

Members present:

1. Dr N Unnikrishnan Nair (in the Chair)
Vice Chancellor
2. Prof B Suscelan
3. Sri Ezhukone Narayanan, MLA
4. Sri Lopus Mathew
5. Sri Zakkariya K A
6. Dr C P Girijavallabhan
7. Dr Babu T Jose
8. Dr K G Balakrishnan
9. Dr A Mohandas
10. Sri V K Ebrahimkunju, MLA
11. Sri E M Najeeb
12. Sri K Mohammed Ali, MLA

Also present:

Dr A Ramachandran
Controller of Examinations-in-charge of Registrar

Important developments in the University since the last meeting

Before taking up the regular agenda of the meeting the Vice Chancellor reported the following important developments in the University since the last meeting.

1. CSIR-CUSAT MoU

The Council of Scientific and Industrial Research (CSIR) has agreed to sign a Memorandum of Understanding with Cochin University of Science and Technology to carry out collaborative research and academic linkages, and proposed to sign the same on 29th January 2004 at New Delhi. The Vice Chancellor read out the various provisions of the MoU at the meeting. The Syndicate authorised the Vice Chancellor to sign the MoU on behalf of the University.

2. The University has submitted a proposal to establish a Marine Biotechnology Complex to the Department of Biotechnology under the Ministry of Science and Technology, Government of India. The Task Force constituted by the Department of Biotechnology, Government of India has approved the proposal and recommended Rs.4 crores for the implementation of the project over a period of five years. A presentation of the revised proposal as recommended by the Task Force has to be

Contd.....2/

presented to BPRC on condition that the University will take over the complex after 5 years and that State Government permission will be secured for the project.

It was resolved by the Syndicate that necessary undertaking that the University will sustain the facility after 5 years be given to Department of Biotechnology.

Item No.468.01 Confirmation of the minutes of the 467th meeting of the Syndicate held on 27.12.2003.

The minutes of the 467th meeting of the Syndicate held on 27.12.2003 were confirmed subject to the following emendations:

1. In Sl.No.2 under Important developments in the University since the last meeting, the word interim be added in the first sentence between the words that the and Report of.
2. In Sl.No.2 under Important developments in the University since the last meeting, in item (c) the word Dr C P Girijavallabhan be added before the words the Director.
3. In Sl.No.2 under Important developments in the University since the last meeting, the last sentence be modified as follows:

Dr K G Balakrishnan expressed his dissent on the decision at (c) and a dissent note is appended at the end of the minutes.

4. In item No.467.02 - Confirmation of the minutes of the meeting of the 466th meeting - the correction suggested under Sl.No.2 be modified as follows:
Entry of students who have completed their courses of study in the Departments/Schools should be restricted strictly.

5. In item No.467.02 - Confirmation of the minutes of the meeting of the 466th meeting - the correction suggested under Sl.No.3, in the first line, the words Item No.46.04 be corrected as Item No.466.04.

6. In the items outside the agenda, the words Item No.467.73 be deleted.

7. The word "that" be added in the first line of Sl.No.1 of items outside the agenda, between the words informed and Dr Jacob Philip.

8. At the end of the resolution under Sl.No.1 items outside the agenda, the words of deputation of University employees be added.

9. The last paragraph of Sl.No.2 of items outside the agenda, be modified as follows:

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Having considered all the above aspects, the Syndicate resolved that, the amount of 80% of the value already released to M/s Matly Wood Industries, could by all means be considered reasonable enough as the cost of the furniture, and that the same be treated as the final payment, and the supplier be informed, accordingly.

10. In the first paragraph of the resolution under Sl.No.4 of items outside the agenda, the word an be replaced with the.
11. In the second paragraph of the resolution under Sl.No.4 of items outside the agenda, the word (Retd.) be deleted, and the word RUDAT be replaced with the School.

Item No.468.02 Action taken report of the minutes of the 459th meeting of the Syndicate held on 19.04.2003 and 460th meeting held on 28.05.2003.

The Syndicate noted the action taken reports of the minutes of the 459th meeting held on 19.04.2003, and 460th meeting held on 28.05.2003, and approved the same.

Item No.468.03 Implementation of HURIS system in the University - Regarding.

This item was withdrawn.

Item No.468.04 Creation of a post of Technical Assistant Grade II in the Department of Computer Applications in the light of increased students strength - Consideration of.

The Syndicate considered the proposal for creation of a post of Technical Assistant Grade II in the Department of Computer Applications considering the increase of student strength.

Resolved that the proposal be placed before the Standing Committee on Staff and Establishment and Finance and Purchase for consideration.

(Ad.A)

Item No.468.05 Construction of compound wall and chiller room for International School of Photonics in Thrikkakara campus.

This item was withdrawn

Item No.468.06 Construction of a building for CELOS in the Thrikkakara campus.

The Syndicate considered the plan and estimate forwarded by the University Engineer for construction of a building for Centre for Excellence in Laser & Opto-electronics Science (CELOS).

Resolved that the matter be referred to the Standing Committees of the Syndicate on Finance & Purchase and Works for consideration.

(Pl.A)

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Item No.468.07 SCMS Institute of Technology and Management (SSTM) - Recognition by CUSAT - Inspection Committee report - Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committees on Academic Matters, the request of the Chariman, SCMS run by Pratap Foundation seeking recognition from Cochin University of Science and Technology for their new institution at Muttam, Aluva in the light of the report submitted by the inspection committee constituted by the Vice Chancellor for the purpose.

Resolved that the request need not be granted.
(Ac.C)

Item No.468.08 Recognition as research guide under the Faculty of Environmental Studies - Reg.

The Syndicate considered, along with the recommendation of the Standing Committees on Academic Matters, the request of Dr D Padmalal, Scientist, Centre for Earth Science Studies Thiruvananthapuram for recognition as a research guide under the Faculty of Environmental Studies.

Resolved that Dr D Padmalal, Scientist, Centre for Earth Science Studies, Thiruvananthapuram be recognised as a research guide of the University under the Faculty of Environmental Studies.

Item No.468.09 Reckoning of previous service in Government of Kerala of employees in CUSAT for pensionary benefits without remittance of pro-rata pension - Government decision - Consideration of.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Staff and Establishment, the Government decision communicated vide letter No.28236/B2/2002/H.Edn. dated 4.8.2003 agreeing on the proposal of the University in the matter of waving the condition of remitting pro-rata pension by the former employer in lump for reckoning past service put in by employees of this University in Government/Panchayat/Municipal Common service/Universities, etc. prior to their joining this University, CUSAT will have to pay the pro-rata pension contribution for reckoning their service under them for pensionary benefits under Government.

Resolved that remittance of pension contribution be not insisted upon only from those institution with whom a reciprocal arrangement exists, and also in the case of those who have already been absorbed in the University service as on date of this decision. In all other cases, the University should insist upon remittance of pro-rate pension contribution as stipulated in G O (P) No.228/2000/Fin. dated 2.2.2001 and G O (P) No.990/2000/Fin. dated 27.06.2000.

(Ad.A)

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Item No.468.10 Request for full reimbursement of medical expenses.

The syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Staff and Establishment, the requests of Sri K Dharmaratnan, Selection Grade Assistant (Retd), Cash Section and Smt B S Mani, Peon, Academic Section who availed Medical Loans from the University for treatment for reimbursement of the full expenses they incurred for treatment against audit admissible amount since they are facing hardships and their financial position is weak.

Resolved that the requests of Sri K Dharmaratnan, Selection Grade Assistant (Retd.) Cash Section and Smt B S Mani Peon, Academic Section be declined.

(Ad.B)

Item No.468.11 University teacher - Protection of last pay in the previous employment - Dr T P Johnson, Lecturer, School of Engineering - Consideration of.

The Syndicate considered, along with the recommendation of the Standing Committees on Staff and Establishment, the request of Dr T P Johnson, Lecturer, School of Engineering for protecting the last pay drawn by him in his previous employment in this University at CUCEK, Pulinkunnu as Reader.

Resolved that the pay drawn by Dr T P Johnson, Lecturer, School of Engineering at Cochin University College of Engineering Kuttanad as Reader be protected.

Further resolved that the Administration may propose necessary regulations in line with UGC/AICTE guidelines for appointment of teachers in this University.

(Ad.D)

Item No.468.12 Proposals for establishing the Centre for Tourism Management and the Centre for Aqua Culture Research and Sustainable Fisheries for Food security - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committee on Academic Matters, the revised proposal for establishing a Centre for Tourism Management at the School of Management Studies, with concrete financial viability, submitted by Dr P R Wilson.

Resolved that a sub committee consisted the following be constituted to explore the possibility of establishing a full fledged School or Department of Tourism in this University and make recommendations:

Sri E M Najeeb (Convener)
Dr A Mohandas
Sri Lopus Mathew

Further resolved that the proposal for establishing a Centre for Aqua Culture Research and Sustainable Fisheries for Food Security be declined as there is already a similar centre in School of Environmental Studies.

(Pl.UGC)

Item No.468.13 New sub station near the engineering lab block - Creation of additional posts for the functioning of - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Staff and Establishment, the request of the Director, Centre for Engineering Studies for the creation of one post of Overseer Grade I and three posts of Electricians for the maintenance of the new sub station for the School of Engineering under the self financing sector.

Resolved that two posts of Electricians and one post of Line Helper be created to man the sub station for the School of Engineering, meeting the expenses under the self financing sector.

(Ad.A)

Item No.468.14 Recognition of research guides - Faculty of Marine Sciences - Regarding.

The Syndicate considered, along with the recommendation of the Standing Committees on Academic Matters, the requests of Dr M R Bhoopendranath, and Dr T V Sankar, Scientists working in the Central Institute of Fisheries Technology, Kochi for recognition as research guides under the Faculty of Marine Sciences.

Resolved that Dr M R Bhoopendranath and / (Ac.B)

Item No.468.15 Department of Statistics - Request from Sri Mahsoor P V, I Semester students of M Tech Engineering Statistics for exemption from payment of fees for the remaining semesters before issue of TC - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committee on Academic Matters, the request of Sri Mahsoor P V, I semester student of M Tech (Engineering Statistics), who had to discontinue the course on medical grounds, for exemption from payment of fees for the remaining semesters before issue of TC.

Resolved that the request of Sri Mahsoor P V, I semester student of M Tech (Engineering Statistics) who discontinued the course on medical reasons, be exempted from payment of fees for the remaining semesters before issue of TC, as a special case.

(Ac.A)

Item No.468.16 School of Legal Studies - Write off of missing books - Audit objection - Regarding.

The Syndicate noted the action taken by the Vice Chancellor in writing off 314 books (276 books, 18 periodicals back volumes, 20 reports and thesis) worth approximately Rs.31,000/- found missing in stock verification in the library of the School of Legal Studies as in the appendix (Appendix I).

/ Dr T V Sankar, Scientists working in the Central Institute of Fisheries Technology, Kochi be recognised as research guides of the University under the Faculty of Marine Sciences.

Resolved that the action taken by the Vice-Chancellor be ratified.

(Ac.A)

Item No.468.17 quality improvement programme of AICTE formulation of rules for implementation in the University - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase, Academic Matters and Staff and Establishment, the draft rules for deputation of teachers under Quality Improvement Programme (QIP) of AICTE.

Resolved that the draft rules for deputation of teachers under quality improvement programme of AICTE (as in Appendix II) be approved.

Further resolved that the concerned section of the University office may arrange to place copies of all letters sent to AICTE from 1983 onwards towards claims made on AICTE for the above purpose as a separate file in the next meeting of the Syndicate positively.

(Ad.F)

Item Nos.468.18 to 468.21 were deferred for consideration.

Item No.468.22 Amritha institutions - Request for reducing annual recognition fee - Consideration of.

The Syndicate considered, along with the recommendations of the Standing Committee on Academic Matters, the request of the Director, Amritha Institutions to reduce the annual recognition fee to Rs.1 lakh and to re-appropriate the Rs.5 lakhs already paid by them as fee for the next academic years.

Resolved that the annual recognition fee in respect of the Amritha Institutions be fixed at Rs.2 lakhs this year and the excess amount already paid, if any, be adjusted in the subsequent years when annual recognition fee is remitted by the institution.

(Ac.C)

Item No.468.23 National Institute for Advance Legal Studies (NIALS) - Request for reducing annual recognition fee - Consideration of.

The Syndicate considered, along with the recommendations of the Standing Committee on Academic Matters, the request of the Managing Trustee National Institute for Advanced Legal Studies (NIALS) to reduce the annual recognition fee to Rs.2 lakhs.

Resolved that the annual recognition fee in respect of the National Institute for Advanced Legal Studies (NIALS) be reduced to Rs.2 lakhs per year and the excess amount already paid, if any, be adjusted in the subsequent years when annual recognition fee is remitted by the institution.

(Ac.C)

Item No. 468.24 Centre for Heritage Studies under the auspices of the Department of Cultural Affairs - Government of Kerala - Request for reducing annual recognition fee - Reg.

The Syndicate considered, along with the recommendations of the Standing Committee on Academic Matters, the request from the Principal Secretary, Cultural Affairs Department, Government of Kerala to review the requirement of payment of Rs.5 lakhs annually towards recognition fee for the State Institute of Archeology, Art History Conservation and Museology.

Resolved that the annual recognition fee in respect State Institute of Archeology, Art History Conservation and Museology be fixed as Rs.2 lakhs per year and the excess amount already paid, if any, be adjusted in the subsequent years when annual recognition fee is remitted by the institution.

(Ac.C)

Item Nos. 468.25 to 468.28 were deferred for consideration.

Item No. 468.29 Establishment - Request for promotion received from the Plumber under the provisions of streamlining of Engineering Department - Reg.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Staff and Establishment, and requests for promotion and scale of pay as applicable to the post of Assistant Engineer with effect from 02.11.1998 received from Sri P J Varghese and Sri M K Venu Seniormost Plumbers in the Engineering Department.

Resolved that Dr A Mohandas, Member Syndicate be authorised to study the issues and submit the report to the Syndicate for consideration.

(Ad.A)

Item Nos. 468.30 to 468.34 were deferred for consideration.

Item No. 468.35 Additional space for Department of Computer Applications - Proposal - Regarding.

The Syndicate considered along with the recommendations of the Standing Committees on Finance and Purchase and Works, the design of the proposal of the building for the Department of Computer Applications forwarded by the University Engineer along with the proposal submitted by the Architectural Advisor in the matter.

Resolved that the proposal of the Architectural Consultant be accepted. Further resolved that M/s Associate Architects be appointed as the Architect for the work. Also resolved that the architectural fee be fixed based on the estimates costs excluding tender excess.

(Pl.A)

Item No. 468.36 Design and consultancy services for buildings in CUSAT - Services of FEDO - Regarding.

The Syndicate considered along with the recommendations of the Standing Committees on Finance and Purchase and Work, the proposal of the Fact Engineering and Design Organisation for providing design and engineering inputs for the maintenance and upkeep of the buildings in the University campus as well as for the supervision of construction activities and the suggestion of the University Engineer to explore the feasibility of engaging FEDO for getting the plans and structural details of some proposed construction of buildings for the University.

Resolved that the proposal of Fact Engineering and Design Organisation (FEDO) be accepted in principle.

(Pl.A)

Item Nos. 468.37 and 468.38 were deferred for consideration.

Item No. 468.39 Extension to Hindi Department (I and II floor) over DRS block in the Thrikkakara campus.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the proposal forwarded by the University Engineer to entrust the work of construction of extension to Department of Hindi first and second floors over DRS block in the Thrikkakara campus to Sri M V George, Malanel House, Edappally P O at his quoted rate of 40% above estimate rate.

Resolved that the work of construction of extension to Department of Hindi first and second floor over DRS block in the Thrikkakara campus be awarded to Sri M V George, Malanel House, Edappally P O at his quoted rate of 40% above estimate rate.

Further resolved that the expenditure in this connection be met from "1-97-0-T-1-004. Department of Hindi-Modification Work" provided in the current year's budget of the University.

(Pl.A)

Item Nos. 468.40 to 468.45 were deferred for consideration.

Item No. 468.46 Amritha institutions - Introduction of PG courses - Approval requested.

The Syndicate considered, along with the recommendations of the Standing Committees on Academic Matters, the request of the Director, Amritha Institutions seeking recognition for three P G Diploma programmes viz., (1) PG Diploma in Hospital Management, (2) PG Diploma in Computer Hardware and Networking and (3) PG Diploma in Visual Communication to be offered by the Amritha Institutions from the current/next academic year onwards.

Resolved that the Vice Chancellor be authorised to take a decision in the matter in consultation with the Convener, Standing Committee of the Syndicate on Academic Matters.

Further resolved that recognition shall not be granted to the institutions for conducting the PG Degree programmes which are offered by the University in its teaching Departments. (Ac.C)

Item Nos.468.47 to 468.54 were deferred for consideration.

Item No.468.55 Construction of men's hostel for B Tech students in Thrikkakara campus - Enhancement in tender excess - Request - Reg.

The Syndicate considered, along with the recommendations of the Standing Committee on Finance and Purchase and Works the difficulties expressed by the Kerala State Construction Corporation, the contractors for the work of construction of the men's hostel for B Tech students, at the awarded rate (vide their letter dated 27.10.2003) along with the observations of the University Engineer in the matter.

Resolved that the recommendations of the works committee to accept the rates of 22% above the estimate of the work on condition that the Kerala State Construction Corporation completes the work within 18 months from the date of decision instead of the original period of 2 years, in view of the immediate need for a hostel for the B Tech students, be approved.

(Pl.A)

Item Nos.468.56 and 468.57 were deferred for consideration.

Item No.468.58 Ph D thesis entitled "Studies on Some Aspects of the Physics of the Early Universe Using Gravitationally Coupled Scalar Field" submitted by Smt Minu Joy - Evaluation report and minutes of viva-voce examination - Consideration of.

The Syndicate considered, the individual reports of the Examiners, recommendations of the viva board, and the minutes of the viva-voce examination in respect of the Ph D thesis submitted by Smt Minu Joy, Full Time Research student, Department of Physics, Cochin University of Science and Technology, Kochi - 682 022 who worked under the guidance of Dr V C Kuriakose, Department of Physics, Cochin University of Science and Technology, Kochi - 682 022.

Resolved that Smt Minu Joy be declared eligible for the award of the degree of the Doctor of Philosophy under the Faculty of Science for her thesis entitled "Studies on Some Aspects of the Physics of the Early Universe Using Gravitationally Coupled Scalar Field".

(Exam A)

Item No.468.59 School of Engineering - Construction of Thermal Engineering and Fluid Mechanics Laboratory building - Estimate - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works the proposal of the University Engineer to approve the

estimate amounting to Rs.38,70,000/- based on 1999 PWD schedule of rates for the construction of buildings for 1) the Thermal Engineering Lab and 2) the Hydraulics Lab for the School of Engineering.

Resolved that the estimate of Rs.38,70,000/- based on 1999 PWD schedule of rates for the construction of buildings for 1) the Thermal Engineering Lab and 2) the Hydraulics Lab for the School of Engineering be approved.

(Pl.A)

Item No.468.60 Urgent maintenance and modifications work to Aiswarya ladies hostel - Estimate - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the request of the University Engineer to approve the estimate amounting to Rs.3,15,000/- (Rupees Three lakhs and fifteen thousand only) for the urgent maintenance and modification work to Aiswarya ladies hostel in the Thrikkakara campus.

Resolved that the estimate forwarded by the University Engineer amounting to Rs.3,15,000/- (Rupees Three lakhs and fifteen thousand only) for the urgent maintenance and modification work to Aiswarya ladies hostel in the Thrikkakara campus, be approved.

Further resolved that the expenditure in the connection be met from "1-97-0-T-4-999 Minor Works" provided in the University budget.

(Pl.A)

Item No.468.61 Admission to B Tech programme in Marine Engineering - Conversion of payment/NRI seats to free seat - Requests - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Academic Matters, the requests of 7 B Tech students who opted for branch change and 10 B Tech students who remained in the Marine Engineering branch at the School of Engineering for conversion of their payment/NRI seats to free seats in their present branches.

Resolved the request of these students for the conversion of NRI seats to free seat be granted.

(CES)

Item No.468.62 Maintenance to quarter ring road and providing chipping carpet in front of International School of Photonics and Central Library in Thrikkakara campus.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works the request of the University Engineer to sanction the excess expenditure and to approve the revised estimate amounting to Rs.4,50,000/- for the work of maintenance to quarter ring road and providing chipping carpet in front of International School of Photonics and Central Library and also to entrust the balance work with the same contractor viz., Alias Abraham, Pulikkunnil, Makkadamu, Muvattupuzha.

Resolved that since the variation in quantities between original and revised estimate range from 68% to 101% the supporting reasons for such wide variations are not clearly and convincingly brought out in the agenda note, the matter be placed with the remarks of the University Engineer in the next meeting of the Syndicate.

(Pl.A)

Item No.468.63 Electrical work for the 11 KV sub station and Electrification of workshop building of CUCEK at Pulinkunnu campus - Estimate - Regarding.

The Syndicate considered the estimate forwarded by the University Engineer amounting to Rs.38,50,000/- (Rupees Thirty eight lakhs and fifty thousand only) (based on 1996 PWD schedule of rates and local rates for items for which PWD rates are not available) including the electrification of workshop building and electrical works for a 11 KV sub station for the Cochin University College of Engineering Kuttanad, Pulinkunnu.

Resolved that the matter be referred to the Works Committee for consideration.

(Pl.A)

Item No.468.64 Accommodating fluid mechanical lab and providing aluminium windows to workshop building in CUCEK - Estimate - Regarding.

The Syndicate considered the combined estimate amounting to Rs.6,80,000/- forwarded by the University Engineer for accommodating Fluid Mechanics Lab and providing aluminium windows to workshop building to Cochin University College of Engineering Kuttanad, Pulinkunnu.

Resolved that the matter be referred to the Works Committee for consideration.

(Pl.A)

Item No.468.65 Construction of new men's hostel with UGC assistance - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the request of the University Engineer to furnish proposal for the construction of new men's hostel with the UGC assistance.

Resolved that the University Engineer be asked to get prepared the detailed designs, drawings and estimates on an urgent basis for the construction of the proposed building, ensuring that the total construction does not exceed Rs.75.00 lakhs, though the design be such as to facilitate future expansion of the building.

Further resolved that the name of the architect for the work be suggested by the Works Committee.

(Pl.A)

Item No.468.66 Vertical extension to the Administrative building - Electrification - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the request of the University Engineer sanctioning the estimate amounting to Rs.3,76,000/- (Rupees Three lakhs and seventy six thousand only) for the electrification work of the vertical extension to Administrative Office building, Thrikkakara campus.

Resolved that the estimate amounting to Rs.3,76,000/- (Rupees Three lakhs and seventy six thousand only) submitted by the University Engineer for the electrification work of the vertical extension to Administrative Office building, Thrikkakara campus be approved.

The expenditure in this connection be met from the head of account "1-97-0-T.Works-4.Others-613" provided in the current year's budget of the University.

(Pl.A)

Item No.468.67 Construction of men's hostel for School of Engineering - Architectural fees - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the proposal of the University Engineer to modify the University order No.Pl.A4/2181/92 dated 27.10.2003 to the extent that the payment for architects fee be fixed at a percentage for the estimated amount of the building initially and last payment be released based on the executed cost of construction without tender excess.

Resolved that U.O.No.Pl.A4/2181/92 dated 27.10.2003 be modified incorporating the suggestion of the University Engineer in this regard.

(Pl.A)

Item No.468.68 Construction of an extension to the building for School of Legal Studies in Thrikkakara campus - Extra items - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the proposal of the University Engineer for sanctioning to execute the extra items of works for the construction of the extension to the building for School of Legal Studies in Thrikkakara campus through the same contractor Sri K J Varghese, Kooran House, Angamaly at the same terms and conditions of the original work, at the modified accepted PAC Rs.44,19,147/-.

Resolved that the proposal of the University Engineer for sanctioning to execute the extra items of works for the construction of the extension to the building for School of Legal Studies in Thrikkakara campus through the same contractor Sri K J Varghese, Kooran House, Angamaly at the same terms and conditions of the original work, at the modified accepted PAC Rs.44,19,147/- be approved.

Further resolved that the expenditure in this connection be met from "1-97-0-T-1-023" provided in the current year's budget.

(Pl.A)

Item No.468.69 Suggestions for speedy implementation of projects - Modification - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the suggestions of the University Engineer for modification of the University Order No.Pl.A4/9778/2003 dated 29.10.2003 relating to speedy implementation of projects.

Resolved that the University Order No.Pl.A4/9778/2003 dated 29.10.2003 relating to speedy implementation of projects be modified incorporating the following points at the appropriate place:

- i) The limit of PAC for prequalification be enhanced to Rs.140 lakhs for buildings and Rs.100 lakhs for roads.
- ii) Prequalification of tender be called for each item of work above the limit.
- iii) Instead of rotation of awarding works to architects, allotment be decided by the Syndicate from among the panel.

(Pl.A)

Item No.468.70 was deferred for consideration.

Item No.468.71 Annual maintenance to all University buildings at Thrikkakara campus - Estimate - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the estimate amounting to Rs.13,50,000/- including unforeseen Rs.6189/- for the work of annual maintenance to all University buildings in Thrikkakara campus.

Resolved that the estimate amounting to Rs.13,50,000/- including unforeseen Rs.6189/- for the work of annual maintenance to all University buildings in Thrikkakara campus be approved.

(Pl.A)

Item No.468.72 Campus beautification - Widening the existing approach road from NH junction to Guest House (1400 m length) - Estimate - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the estimate amounting to Rs.25,80,000/- (Rupees Twenty five lakhs and eighty thousand only) submitted by the University Engineer based on 1999 schedule of PWD rates for the work of widening the existing approach road from NH junction to University Guest House (1400 metre length).

Resolved that the estimate amounting to Rs.25,80,000/- (Rupees Twenty five lakhs and eighty thousand only) submitted by the University Engineer, based on 1999 schedule of PWD rates for the work of widening the existing approach road from NH junction to University Guest House (1400 metre length) be approved.

Further resolved that a landscape artist be engaged for landscaping the University campus for which detailed proposals have to be placed before the Syndicate.

Also resolved that the expenditure in this connection be met from "1-97-0-T-4-600" provided in the University budget.

(Pl.A)

Item No.468.73 Construction of vertical extension to the lecture hall building block II for Centre for Engineering Studies - Expert opinion from Sri Roy J, Vellankkaran - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committees on Finance and Purchase and Works, the issue relating to stoppage of work of construction of vertical extension to Lecture Hall for Centre for Engineering Studies, in the light of the contents of the letter No.CC/GM/CUSAT/2002/Vr.31/781 dated 29.12.2003 from KSCC Ltd., and also the expert opinion furnished by the technical expert appointed by the University in the matter.

Resolved that-

- 1) the FACT Engineering and Design Organisation (FEDO) be consulted for technical advice for strengthening the existing building.
- 2) the proposal for Kerala State Construction Corporation (KSCC Ltd.) contained in its letter No.CC/GM/CUSAT/2002/Vr.31/781 dated 29.12.2003 be rejected.

(Pl.A)

Item No.468.74 was deferred for consideration.

Item No.468.75 New building for Department of Atmospheric Sciences.

The Syndicate considered, along with the recommendations of the Standing Committee on Works, the proposal for construction of a new building for Department of Atmospheric Sciences.

Resolved that the University Engineer be asked to submit the detailed plan and estimate for the proposed building.

Further resolved that the architect for the work be appointed from the existing panel of architects in the University.

(Pl.A)

Item No.468.76 Malpractice in University examinations - Proposal to impose fine to students - Regarding.

The Syndicate considered, along with the recommendations of the Standing Committee on Examination Matters, the proposal for imposing a suitable fine to students who are punished for established cases of indulging in malpractices in University examinations.

Resolved that a fine of Rs.1000/- per case be imposed on students who are punished for established cases of indulging in malpractices in University examinations.

(Exam.)

Item No.468.77 Payment of remuneration to clerical/last grade staff in connection with the valuation of answer books in the hybrid camp for B Tech VIII semester supplementary examination, November 2003 - Consideration of.

The Syndicate considered, along with the recommendations of the Standing Committee on Examination Matters, the request of the Principal, NSS College of Engineering, Palakkad who was appointed as Chairman of the hybrid camp for the valuation of B Tech supplementary examination for payment of an amount of Rs.250/- for meeting expenses/remuneration to clerical/last grade staff involving in the valuation work.

Resolved that DA + remuneration as in the case of regular camp be paid to examiners/Chairmen in modified hybrid camps including supplementary examinations/revaluation where Chairman of the Centre is entrusted with the entire responsibility of distributing the answer books, monitoring the valuation and collecting back the answer books with the support of his own clerical staff/last grade staff. In such camps, the Chairman is also permitted to pay a maximum amount of Rs.250/- (Rupees Two hundred and fifty only) to the clerical staff/last grade staff during the camp period.

(Exam)

Item No.468.78 Ph D thesis entitled "Structural, Spectral, Biological and Electrochemical Studies of Some 3rd Transition Metal Complexes of O-N-S and N-N-S Donor Ligands" submitted by Sri Sivakumar S - Evaluation report and minutes of viva-voce examination - Consideration of.

The Syndicate considered, the individual reports of the Examiners, recommendations of the viva board and the minutes of the viva-voce examination in respect of the Ph D thesis submitted by Sri Sivakumar S, Part-Time Research Student, Department of Applied Chemistry, Cochin University of Science and Technology Kochi - 682 022 who worked under the guidance of Dr M R Prathapachandra Kurup, Professor, Department of Applied Chemistry, Cochin University of Science and Technology, Kochi - 682 022.

Resolved that Sri Sivakumar, S, be declared eligible for the award of the degree of the Doctor of Philosophy under the Faculty of Science for his thesis entitled "Structural, Spectral, Biological and Electrochemical Studies of Some 3rd Transition Metal Complexes of O-N-S and N-N-S Donor Ligands".

(Exam A)

Item No.468.79 Ph D thesis entitled "Muktibodh Ka Rachana Sansar Ek Vishleshanatmak Adhyayan" submitted by Smt Jesty Emmanuel - Evaluation report and minutes of viva-voce examination - Consideration of.

The Syndicate considered, the individual reports of the Examiners, recommendations of the viva-board, and the minutes of the viva-voce examination in respect of the Ph D thesis submitted by Smt Jesty Emmanuel, Part Time Research Student,

Department of Hindi, Cochin University of Science and Technology Kochi - 682 022 who worked under the guidance of Dr A Aravindakshan, Professor and Head, Department of Hindi, Cochin University of Science and Technology, Kochi-682 022.

Resolved that Smt Jesty Emmanuel be declared eligible for the award of the degree of the Doctor of Philosophy under the Faculty of Humanities for her thesis entitled "Muktibodh Ka Rachana Sansar Ek Vishleshanatmak Adhyayan".

(Exam A)

Items outside the agenda:

1. The Vice Chancellor informed the Syndicate that the term of office of the Board of Studies in Chemical Oceanography is over and it has to be re-constituted.

The Syndicate authorised the Vice Chancellor to re-constitute the Board of Studies in Chemical Oceanography in consultation with the Dean of Faculty of Marine Sciences.

2. The Syndicate was informed that the University is yet to obtain recognition to the B Tech course in Marine Engineering from the Director General of Shipping as some more formalities remain to be completed.

The Syndicate authorised the Vice Chancellor and Dean, Faculty of Engineering to take all necessary steps for obtaining recognition of the course from the Director General of Shipping.

3. The Vice Chancellor reported the various steps taken by the University to conduct the Common Admission Test (CAT) within the purview of the recent UGC interim regulations for admissions to professional courses. He also reported that based on the decision of the Standing Committee of the Syndicate on Academic Matters as authorised by the Syndicate, a regulation is being framed for the smooth conduct of CAT.

The Syndicate approved the decisions taken by the Standing Committee of the Syndicate on Academic Matters and authorised the Vice Chancellor to frame necessary regulations and issue notification with the approval of the Standing Committee of the Academic Council.

Dr K G Balakrishnan dissented on this decision and informed the Syndicate that he would submit his dissent note later.

4. The Syndicate resolved not to club the proposals received from various teachers/agencies when placed for consideration of the Syndicate. Wherever possible proposals be treated as separate and given separate item nos.

5. The Syndicate members raised objection to the poor way of preparing agenda notes to the Syndicate. They complained that the agenda and notes circulated to them are illegible and the cyclostyled copies are difficult to read.

It was resolved that hereafter all the Syndicate notes and agenda of the meeting be typed in computer and photocopying the same be circulated among Syndicate members.

6. The Convener, Standing Committee on Examination Matters reported the recommendations of the committee on the group malpractice reported in paper "Dynamics of Machinery" (ME 601) of VI Semester B Tech examination (Mechanical Engineering branch) at Cochin University College of Engineering Kuttanad, Pulinkunnu.

Resolved that-

(a) a detailed enquiry be conducted on the issue by an Inquiry Commission with Prof B Suseelan (Convener), Sri Lopus Mathew and Dr K G Balakrishnan as members.

(b) the examination of this particular paper held at Cochin University College of Engineering Kuttanad be cancelled.

(c) steps be initiated to appoint a full time Principal for the Cochin University College of Engineering Kuttanad, on contract basis from senior faculty/persons.

7. The Syndicate resolved that a Sub Committee consisting of Sri Lopus Mathew (Convener), Dr K G Balakrishnan and Prof. B Suseelan (as members) to look into the possibility of resuming the examination centre of CGFNS examination by Cochin University of Science and Technology.

8. The report submitted by Dr A Mohandas on the promotion of certain employees in the University was considered by the Syndicate and resolved that:-

A Sub committee of the Syndicate consisting the following may re-examine the report submitted by Dr A Mohandas on the promotion of the certain employees of the University and submit the same to the Syndicate.

Prof B Suseelan
Sri Lopus Mathew
Dr K G Balakrishnan

The above Committee may also consider the representation dated 12.02.2004 from Sri K Janardanan, Pool Officer requesting for a special Higher Grade and submit its recommendations.

9. The Syndicate decided to explore the possibility of starting a part time M Phil course in Mathematics in the Department of Mathematics of the University.

10. The Syndicate noted that Dr K V Kunhikrishnan, the present Registrar will be superannuating from service on 30.04.2004 AN.

The Syndicate resolved that the Vice Chancellor be authorised to initiate steps for the appointment of a new Registrar.

11. The Syndicate resolved to notify all vacant teaching and non-teaching posts in the University.

12. The Syndicate considered the report submitted by the Registrar relating to certain illegal activities performed by Dr C S Poullose, Reader, Department of Biotechnology in the Department, and resolved that this report be deferred for consideration in the next meeting.

13. The Syndicate considered the report submitted by the Sub-Committee constituted to examine the representation submitted by Mr N Renju, Sreenilayam, Neezhoor P O, Kottayam District who has been granted admission to B Tech Marine Engineering course this year, alleging irregularity in the admission procedure and requesting to grant him admission to B Tech Naval Architecture and Ship Building course.

Resolved that the report of the Sub Committee be accepted and the request of Sri N Renju be rejected since his complaint is without substance and not genuine.

The meeting came to an end at 1 p.m.


REGISTRAR

RULES FOR DEPUTATION UNDER QUALITY IMPROVEMENT PROGRAMME (QIP)
OF AICTE

Two persons from each of the branch of the Engg./Technology will be selected for deputation under the scheme, one for the Doctorate programme and the other for Masters programme. The deputation of candidates will be governed by the following rules.

- 1.1 The officers must have put in at least two years of service in the department concerned.
- 1.2 The candidates should not be over 45 years of age as on the 1st of July of the year in which the applications are forwarded.
- 1.3 No unused quota under a branch will be diverted to accommodate a candidate from another branch.
- 1.4 No person will be deputed in excess of the quota for each year by adjustment against future year's allotment, provided the deputation on the basis already ordered will not be reviewed.
- 1.5 The period of deputation including time taken for to and fro journeys will be treated as duty under Rule 13(7)(iii) of Part I K.S.R.
- 1.6 The candidate will be paid normal pay and allowances during the period of deputation. The substitute salary will be paid by AICTE for the person appointed against the vacancy. The Head of the Department concerned will put forward claims for the substitute salary to the funding agency as soon as the period of deputation is over.
- 1.7 No T.A and D.A will be paid by the University for the journeys undertaken for the purpose.
- 1.8 The candidate will be permitted to accept the stipend offered by the agency supporting the programme.
- 1.9 All applications for admission to various institutions for courses under the Quality Improvement Programme or otherwise should be routed through proper channel.
- 1.10 All applications for grant of deputation for higher studies will be placed before the Syndicate for consideration. Only candidates granted deputation by the Syndicate will be sponsored by the University.
- 1.11 Cases of persons who had applied direct for admission to institutions/Universities and had not applied through the proper channel will not be considered for deputation.
- 1.12 Persons under contractual obligation to serve the institution will not be deputed during the period of their contract.
- 1.13 Persons who had not the opportunity of deputation for higher studies will be given preference over those who already had the benefit of deputation for higher studies under Quality Improvement Programme or any other scheme.

- 1.14 All Heads of Departments/Schools shall prepare a prospective list of candidates sufficiently early in consultation with the Department Council and move the University so as to enable the University to complete the formalities in time. Late rush of application may result in loss of opportunity for selection.
- 1.15 The term of deputation will normally be a period of 2 years for Masters Programme and 3 years for Ph.D Programme. Sanction for extension of period of deputation will be considered only on the specific recommendation of the institution/Universities concerned and will be given only in very deserving cases.
- 1.16 Candidates deputed for training under the scheme should execute a bond as stipulated in G.O.MS.No.55/77/H.Edn. dated 12.4.1977 to serve the University.
- 1.17 The vacancies consequent on deputation of teaching staff for higher studies under Quality Improvement Programme stipulated in clause I shall be filled up.
- 1.18 The selected candidate is bound by all obligations stipulated by the institution where he undergoes the programme and the agency sponsoring it. In case, the candidate fails to do so, the deputation and all other monetary benefits sanctioned by the University are liable to be cancelled.