

UNIVERSITY OF COCHIN

Minutes of the 158th Meeting of the Syndicate held
on 12-11-1981

Place of meeting : Hill Palace, Tripunithura
Time : 10.30 A. M.

Members present :

1. Dr. M. V. Pylee
(Vice-Chancellor) in the Chair
2. Dr. K. I. Vasu
(Pro-Vice-Chancellor)
3. Shri. V. Aravindakshan Nair
4. Shri. K. Govinda Pillai
5. Dr. P. N. Krishnan Nambisan
6. Dr. M. P. Parameswaran
7. Dr. N. Parameswaran Nair
8. Shri M. K. Raghavan
9. Dr. K. Sathianandan
10. Dr. Paul A. Vatakencherry
11. Prof. P. S. Velayudhan

Item No. 158.01 : Confirmation of the Minutes of the
157th meeting of the Syndicate held
on 23-10-1981.

Resolved that the minutes of the 157th meeting of the
Syndicate be confirmed subject to the following emendations

- i. Item No. 157.02, (iii), Commodore P. A. Menon be
corrected as "Air Commodore P. A. Menon".
- ii. Item No, 157.03 : 2(b) be substituted by the following
recording : "The lists of selected candidates published
by the University shall remain in force for a minimum

period of one year provided that the said lists will
continue to be in force till the publication of new
lists after the expiry of the minimum period of one
year or till the expiry of two years whichever is
earlier".

- iii. 157.03 : 4 (i). The words "and appointments made
consistent with the prevalent practice," be added to
the sentence after University Service".
- iv. 157.03 : 6 be deleted
- v. 157.14. The following sentence be added to the third
paragraph : "This may be reviewed after one year".

Item No. 158.02 : Report of the Vice-Chancellor on
important developments in the Uni-
versity since the last meeting of the
Syndicate.

- i. Dr. C. S. Jha who had been invited to join the Expert
Committee has politely declined the invitation.
- ii. Some teachers of the Department of Marine Sciences
had represented that a specialist in the field of Marine
Sciences be included in the Expert Committee so that
the developmental needs of the Department might
receive better attention.

Arising out of it the Syndicate resolved that Dr.
P. N. Ganapati, Emeritus Professor, Andhra University
Zoology Department, Vizhakatnam-3 be invited to
become a member of the Expert Committee.

- iii. The Syndicate at its meeting held on 15-4-1978 had
resolved that Dr. M. V. Pylee be permitted to retain
his lien as Director, School of Management Studies,

during the period of his appointment as Vice-Chancellor of the University. Eventhough his actual date of retirement would fall only on 31-10 1982, he had already reported his intention to voluntarily retire from University service w. e. f. the A. N. of 8,12,1981. He may therefore be exempted from the formality of reporting for duty as Director of the School of Management Studies on relinquishment of his present office as Vice-Chancellor of the University.

The Syndicate considered the matter and resolved that Dr. M. V. Pylee be exempted from the rule requiring him to report for duty as Director, School of Management Studies, on 9-12-1981 F. N., on relinquishment of his office as Vice-Chancellor, and that he be permitted to voluntarily retire from University service w. e. f. A. N. of 8-12-1981 as Director and that his pension claims settled accordingly.

(Ad)

Item No. 158.03 : Departmental Council - Draft Rules - Consideration of -

The Syndicate considered the draft rules for the Departmental Councils contemplated under Statute 226 of the First Statutes 1980, prepared by the Committee of the Syndicate consisting of Dr. K. I. Vasu Dr. M. P. Parameswaran and Prof. P. S. Velayudhan, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Departmental Councils be constituted for each department of study or school of studies under the University and that their functions be regulated by the Rules as in Appendix I.

(Ac.)

Item No. 158.04 : Upgradation of the posts of Teaching Assistant held by Shri Oommen Mathew and Smt. S. Sarada to the post of Lecturer - Consideration of -

The Syndicate considered the proposal for upgrading the posts of Teaching Assistant in the School of Management Studies held by Shri Oommen Mathew and Smt S. Sarada to that of Lecturer for giving them norms promotion and the question of constituting a committee similar in composition to a Board of Appointment for assessing their suitability for the post of Lecturer, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that a Committee similar in composition to that of a Board of Appointment be constituted for assessing the suitability of Shri Oommen Mathew and Smt. S. Sarada for the post of Lecturer. Resolved further that the Vice-Chancellor be authorised to choose an external expert from the panel of experts prepared by the Board of Studies in Management Studies, for inclusion in the Committee.

Resolved further that the post of Teaching Assistant be abolished once the present incumbents in that post leave the service.

Resolved also that hereafter no recruitment be made to the posts of Teaching Assistant and Research Assistant.

(Ad.)

Item No. 158.05 : Library Advisory Committee - Representation for including a provision in the constitution of the Committee for an elected representative of the Library Staff - reg.

The Syndicate considered the proposal for including an elected representative of the Library staff on the Library Advisory Committee, along with the recommendations of the Standing Committee on Academic Matters.

Resolved that the proposal be not accepted, as the University Library Staff is well represented in the Library Advisory Committee by the University Librarian who is also the Convenor of the Committee.

(Ac.)

Item No. 158.06. Appointment of Laboratory Associates in the Department of Applied Chemistry.

The Syndicate considered the proposal for the appointment of Laboratory Associates for the Department of Applied Chemistry, along with the recommendations of the Standing Committees on Staff and Establishment, and Academic Matters.

Resolved that the Head of the Department of Applied Chemistry be requested to define the duties and functions of the Laboratory Associates and put forward fresh proposals in this regard.

(Ad.)

Item No. 158.07. Appointment of Visiting Professor under the UGC Scheme - Shri. V. K. Syamasundaran in the SMS - Consideration of

The Syndicate considered the proposal for appointing Shri. V. K. Syamasundaran, Principal, Bankers Training College, Reserve Bank of India, Bombay, as Visiting Professor in the School of Management Studies under the UGC Scheme

of visiting appointment along with the recommendations of the Standing Committees on Staff and Establishment and on Academic Matters.

Resolved that Shri. V. K. Syamasundaran be appointed as Visiting Professor in the School of Management Studies for a period of one year under the UGC Scheme of visiting appointment.

(Pl.)

Item No. 158.08. Correspondence Courses - Paperwise examination fee rates-

The Syndicate considered the question of fixing the rate of examination fees for paperwise appearance for the BGL, BBC, Diploma in Banking and M.Sc. Mathematics [correspondence] Courses, along with the recommendations of the Standing Committee on Academic Matters.

Resolved that the following rates of examination fee for paperwise appearance for the following courses be fixed.

Examination	paperwise rate	Maximum fee
1. B.B.C.	Rs. 20/-	Rs. 70/-
2. B.G.L.	Rs. 25/-	Rs. 100/-
3. Diploma in Banking	Rs. 25/-	Rs. 100/-
4. M. Sc. Mathematics [correspondence]	Rs. 25/-	

(Exam.)

Item No. 158.09. Meeting of the Council of Students Affairs - Recommendation - Reg.

The Syndicate considered the recommendations of the Council of Students Affairs which met on October 27, 1981, along with the recommendations of Standing Committee on Academic Matters.

Resolved: [i] The rate of contribution from students towards the Students Aid Fund be enhanced from Rs. 3/- to Rs. 5/-.

[ii] The draft hostel rules be discussed by the council of students affairs before the rules are finalised by the Syndicate.

[iii] The Heads of concerned Departments be requested to meet and examine the question of Laboratory breakages.

[Ac.]

Item No. 158.10. Cochin University Law Review-Request for permission for continuing free mailing of 200 copies-reg.

The Syndicate considered the request of the Head of the Department of Law for the continuance of the practice to send free of cost 200 copies of the Cochin University Law Review to institutions and individuals, along with the recommendations of the Standing Committee on Academic Matters.

Resolved:

- i. The Head of the Department be permitted to send up to 200 copies free of cost to institutions and individuals.
- ii. Members of the Syndicate be included in the free mailing list.

iii. The Head of the Department be directed to make every effort to secure more journals in exchange against the Cochin University Law Review.

(Ac.)

Item No. 158.11. Recognition as Supervising Guide - application from Dr. P. J. George-Consideration of -

The Syndicate considered the request of Dr. P. J. George Principal, College of Engineering, Trivandrum, for recognition as a Supervising Teacher of the Cochin University, along with the recommendations of the Standing Committee on Academic Matters.

Resolved that a clarification be obtained from Dr. P.J. George on whether the candidates he proposes to guide are from within the jurisdiction of the Cochin University.

(Ac.)

Item No. 158.12. Appointment to the post of Assistant Executive Engineer-Consideration of-

The Syndicate considered the question whether the Kerala Engineering Service Rules (General Branch) as regards qualification and method of recruitment be followed in making appointment to the post of Assistant Executive Engineer, along with the recommendation of the Standing Committee on Works.

Resolved that the Kerala State Engineering Service Rules (General Branch) as regards qualifications and method of recruitment be followed in the University in making appointment to the post of Assistant Executive Engineer, except observance of the ratio as between degree holders

and diploma holders in view of the fewer posts in the cadre available in the Engineering Unit of the University.

(Ad.)

Item No. 158.13. Request of Shri. K. O. Anthappan, Assistant Deck Officer for advance increments - Consideration of-

The Syndicate noted that no recommendation in the matter has been received from the two-man committee appointed by Syndicate on 2.5.81 and resolved to await a report in the matter from Dr. S. Vasudev.

(Ad.)

Item No. 158.14. Department of Physics - Post of Machinist - Qualifications, scale of pay and age - prescribing of-

The Syndicate considered the question of prescribing qualifications for the post of Machinist in the Department of Physics, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the qualification for the post of Machinist be as follows:-

Qualifications : S S.L.C.
I. T. I. Certificate on Machinist Trade or equivalent.

Experience : Two years experience in a reputed machine shop.

Desirable : Experience in sheet metal work and welding.

Scale of pay : Rs. 420-720

Age : Below 35 years as on 1-1-1982, with the usual relaxation under Government rules.

(Ad.)

Item No. 158.15. Appointment of Visiting Professor in the Department of Mathematics & Statistics-Dr. Peter Blanksby of Adelaide University, Australia-Consideration of-

The Syndicate considered the proposal of the Head of the Department of Mathematics and Statistics for appointing Dr. Peter Blanksby, Senior Lecturer, University of Adelaide, South Australia, as Visiting Professor of the Department for a period of four months from January 1982 to May 1982, along with the recommendation of the Standing Committees of the Syndicate on Staff and Establishment and on Academic Matters.

Resolved that Dr. Peter Blanksby be appointed as Visiting Professor for a period of four months from January 1982 to May 1982 under the UGC Scheme of Visiting appointment.

Resolved further that the Head of the Department be authorised to make the necessary arrangements for Dr. Blanksby's stay at Cochin, on his behalf.

(Pl.)

Item No. 158.16 : Hostel Rules-Consideration of-

The Syndicate noted the Minutes of the Joint meeting of the Hostel Committee and the Syndicate sub-Committee on hostels, for appropriate action.

(Ac.)

Item No. 158.17 : Clerical Assistants promotion to the posts regarding.

The Syndicate considered the question of providing promotional opportunity to Class IV employees who have acquired SSLC qualification before their entry into University service in the context of the Syndicate decision under Item 141.30 dated September 5/6, 1980 fixing the normy for the promotion of Class IV employees as Clerical Assistants along with the report of the Vice-Chancellor in the matter.

Resolved that the following proviso be added to the Syndicate resolution under Item 141.30 dated September 5/6, 1980.

"Provided, however, such Class IV Employees as have joined University service with SSLC qualification may also be given promotion as Clerical Assistant in the ratio of 1:1 as between those who acquired the said qualification after entry into service and those who entered the University service with SSLC. The ratio be deemed to have been operative with effect from the date of decision by the Syndicate as per Item No. 141.30"

Resolved further :

- i. The next vacancy to arise in the post of Clerical Assistant be given to the seniormost candidate who entered the University service with S.S.L.C.
- ii Hereafter candidates with SSLC qualification shall not be recruited to Class IV posts in the University service.

Dr.M.P.Parameswaran dissented from the above decision.

His dissenting note is appended-(Appendix II)

The meeting came to an end at 4.30 p.m.

University Buildings,
Tripunittnura,
27-11-1931

Sd/-
REGISTRAR

APPENDIX I
To Item No. 158.03

Rules for the working of Departmental Councils

Objectives

The object of the Departmental Councils is to provide a forum for the faculty of each Department of study or School of studies to meet at regular intervals, share information and exchange views about the working of the department and ensure a sense of participation in its present and future activities.

Rules

- a. Each Department of study or School of Studies shall have a Departmental Council, consisting of all its teachers.
- b. The Departmental Council will meet once a month or more frequently, if found necessary.

The Head of the Department shall, however, on a written requisition by not less than 1/3 of the total members of the Departmental Council, summon a special meeting, as soon as possible, for consideration of any matter specifically indicated in such requisition.

- c. The Head of the department shall chair the meeting of the Departmental Council of which he shall also be the Convenor.
- d. The Head of the Department will place before the Departmental Council all important matters relating to the academic and administrative work of the department and members shall be free to elicit information on

- such matters and ask for a discussion on any aspect of the working of the Department
- e. The Departmental Council shall, in particular, discuss the following:
 - i. Budget
 - ii. Distribution and allocation of teaching and other academic and administrative work in the Department.
 - iii. Development plans of the Department and in particular its teaching and research plans.
 - f. A copy of the Minutes of the meeting of the Departmental Council shall be forwarded to the Registrar as soon as may be.
 - g. Teachers shall attend the meetings of the Departmental Council as a matter of duty.
 - h. The work of the Departmental Councils shall be reviewed by the Syndicate after a year of their constitution.

APPENDIX II

To Item No. 158.17

Note of dissent on the decision taken by the Syndicate held on 12-11-1981 on agenda Item No.17.

The Syndicate in its meeting held on 5-6-1980 made a decision that thenceforth the promotion of Class IV employees to the post of Clerical Assistants will be made only from among those who have obtained SSLC qualification after joining service.° This was contrary to the practice followed till then.

The Staff and Establishment Committee in its meeting held on 3-7-1981 considered this issue and suggested:

“While making the decision on the 6th September 1980 the Syndicate, at the instance of the Committee, has come to the conclusion that promotion need be given to those people who passed SSLC examination during the course of their employment in the University and not to those employees who have passed the SSLC examination prior to their recruitment. This appears to be apparently wrong and the Committee recommend that it should be rectified”.

The decision taken by the Syndicate held on 12-11-81 to modify the decision on the 6th September 1980 by giving alternate promotion to those who have passed earlier and those who have passed after entry to University does not rectify the earlier mistake.

I am of the opinion that all those who are presently in service and possess SSLC qualification should be given promotion strictly according to seniority, irrespective of when they have acquired the qualification before afterjoining service. This should be applied to all the existing staff. Henceforth admission to Class IV service should be restricted to those whose qualification is below SSLC.

Hill Palace
12-11-1981

Sd/-
(Dr. M. P. Parameswaran)
Syndicate Member.