



UNIVERSITY OF COCHIN

MINUTES OF THE MEETINGS OF THE SYNDICATE

5th April, 21st April, 3rd May
and 18th May 1980.

UNIVERSITY OF COCHIN

***Minutes of the 135th Meeting of the Syndicate held on April 5, 1980.**

Place of meeting : University Buildings,
Tripunithura.
Time : 10.30 A. M.

Members present :

1. Dr. M. V. Pylee, Vice-Chancellor (in the Chair)
2. Dr. K. I. Vasu, Pro-Vice-Chancellor
3. Dr. K. P. Balakrishnan
4. Prof. C. T. Benjamin
5. Shri. K. Govinda Pillai
6. Shri. A. K. Hameed
7. Shri. K. A. Mohammed
8. Shri. Jose T. Mooken
9. Shri. V. Narayanan Nayar
10. Dr. N. Parameswaran Nair
11. Shri. M. K. Raghavan
12. Dr. K. Sathianandan
13. Dr. S. Vasudev.

Item No. 135.01. Confirmation of the Minutes of the meetings held on 1-3-1980 and 15-3-1980.

Resolved that the Minutes of the meeting held on 1-3-1980 be confirmed subject to the following emendations:

i. The words "Dr. K. P. Balakrishnan was not present when the item was discussed" be added as the third paragraph in item No. 133.01 (i).

ii. Item No. 133.31 (i) be modified as follows:

"(i) A post of Driver for the School of Continuing Education be sanctioned, and that pending regular appointment to the post, the Director be authorised to engage a driver from the panel of reserve drivers already approved by the Syndicate".

iii. Item No. 133.31 (v) be modified as follows:

"(v) The non-teaching staff assisting the conduct of contact classes be provided with moderate accommodation and conveyance at University cost or actual bus fare / II class Railway fare and a daily allowance of Rs. 20/- be sanctioned as a special case".

Resolved further that the minutes of the meeting of the Syndicate held on 15-3-1980 be confirmed.

Item No. 135.02. *Report of the Vice-Chancellor on important Developments in the University since last meeting and items directly presented by him.*

1) The enquiry against Shri. V. Chellappa Panicker and Shri. A. K. Gopinathan Nair would by this time have been completed but for the non-appearance of certain witnesses before the Enquiry Commission. As the Government Order advising against keeping officers in suspension for more than six months can have validity only after the date of its adoption by the Syndicate, it was not yet time for review of the order of suspension. It was hoped that the remaining witnesses could be produced before the Commission at its next meeting.

The Syndicate resolved that the enquiry be concluded early and the Commission's report submitted to the Syndicate as early as possible.

2) He was glad to be able to report that 3.61 acres of land at cost of Rs. 1,61,000/- had already been purchased on 31-3-1980.

3) The University has received an additional grant of Rs. 28 lakhs from the Government during the last week of March — Rs. 13 lakhs under Non-Plan and Rs. 15 lakhs under Plan.

Item No. 135.03. *Recognition of Intermediate Public Examination of the Board of Intermediate Education of Andhra Pradesh.*

The Syndicate considered the request from the Secretary, Board of Intermediate Education of Andhra Pradesh for recognition of the Intermediate Public Examination conducted by the Board of Intermediate Education, as equivalent to the qualification prescribed for

admission to higher studies in this University, along with the recommendation of the Standing Committee of the Syndicate on Academic matters

Resolved that the practice prevailing in the Kerala and Calicut Universities be ascertained and that the matter be referred to the Board of Studies in Technology (Pass) and the Equivalence Committee of the Academic Council.

(Ac.)

Item. No. 135.04. *Dept. of Hindi — registration for research — regarding.*

The Syndicate considered the proposal for granting registration for research to M/s. Pushpam C. D. and Leela T. V. under the supervision of Dr. L. Suneeta Bai in the Faculty of Humanities, along with the recommendation of the Standing Committee on Academic matters.

Resolved that registration for research be granted to the candidates as follows:

<i>Name</i>	<i>Topic</i>
1. Smt. Pushpam C. D.	" Dwivediyugeen Hindi Kavyamem Baaratheeya Nari " (part-time)
2. Smt. Leela T. V.	" Dwivediyugeen Hindi Kavya Prayog Harioudh Ke Visesh Sandharbh mem" (Full-time)

Resolved further that the dates of their registration be the dates of application or the dates of actual commencement of work, as reported by the Supervising Teacher, whichever is later.

(Ac.)

Item No. 135.05. *Recommendations for the conduct of the M. Sc. Course in Mariculture at CMFRI.*

The Syndicate considered the recommendations of the committee constituted for drawing up guidelines for the conduct of M. Sc. course in Mariculture at the CMFRI, along with the recommendations of the Standing Committee on Academic matters

Resolved that the following guidelines be approved for the conduct of M. Sc. course in Mariculture at the CMFRI and that necessary rules regarding these guidelines be prepared.

1. The students admitted to M. Sc. course to Mariculture will be enrolled as students of this University.

2. They shall pay all the University fees, other than the tuition fees and Laboratory fees, as fixed by the University from time to time; the tuition fees and the Laboratory fees shall be fixed by the CMFRI in consultation with the University.

3. They shall be admitted to the University examination at the end of each semester on payment of prescribed fees and fulfilment of such other conditions as may be fixed from time to time.

4. The CMFRI may make such arrangement for the admission and the imparting of instruction to the students as per Regulations and Rules by the University from time to time.

5. . Instructors for the conduct of classes for the students shall be appointed only with the approval of the University. The University shall not be responsible for providing any remuneration to such instructors. They will not be eligible to be considered as part of the regular teaching faculty of the University.

6. The students admitted to the course shall be under the disciplinary control of the University.

7. The University will be responsible for the conduct of examinations, appointment of question paper setters and examiners and publication of results as per rules and regulations made by the University from time to time.

8. The CMFRI will make necessary arrangements for the hostel, library and other facilities for the students subject to the overall supervision and guidance of the University.

(Ac.)

Item No. 135.06. Starting of M. Phil, Ph. D. etc. — Centre for Earth Science Studies

The Syndicate considered the proposal for recognising the Centre for Earth Science Studies, Trivandrum, for the conduct of the M. Phil. course and Ph. D. programmes in the areas of 'Exploration Geo-Chemistry' and 'Coastal Zone Management', along with the recommendation of the Standing Committee on Academic Matters.

Resolved that an Inspection Committee with the following members be constituted to visit the Centre and to examine the proposal for the conduct of M. Phil. and Ph. D. Programmes under the Centre for Earth Science Studies, Trivandrum.

1. Pro-Vice-Chancellor
2. Dr. K. P. Balakrishnan
3. Dr. K. Sathianandan

(Ac.)

Item No 135.07. Representation to Chemical Engineering Branch in the Board of Studies in Engineering (Pass)

The Syndicate considered the proposal for nominating an expert in the Chemical Engineering Branch to the Board of Studies in Engineering (Pass), along with the recommendation of the Standing Committee on Academic matters.

Resolved that Prof. P. Sivasankara Pillai, Professor of Chemical Engineering, Engineering College, Trichur, be nominated to the Board of Studies in Engineering (Pass).

(Ac.)

Item No. 135.08. Registration for research—Faculty of Science—

The Syndicate considered the proposal for granting registration for research to M/s. Eugene Gertrude Nedumthally, Purushothaman V. N. and Abdul Rashid K. K. along with the recommendation of the Standing Committee on Academic matters.

Resolved that registration to research be granted to the candidates as indicated below:

Name of the candidate	Name of Supervising Teacher	Faculty	Centre of Research
1. Smt. Eugene Gertrude Nedumthally	Dr. Josph Francis	Science	Dept. of Applied Chemistry
2. Shri Purushothaman V. N.	Dr. K. Babu Joseph	Science	Dept. of Physics
3. Shri Abdul Rashid K. K.	Dr. P. N. Krishnan Nambisan	Science	Dept. of Marine Sciences

(Ac)

Item No. 135.09. Registration for Research — P. Raghavan

The Syndicate considered the proposal for granting registration for research leading to the award of the Ph. D. Degree to Shri P. Raghavan, Junior Research Fellow working under the UGC Scheme, along with the recommendation of the Standing Committee on Academic matters.

Resolved that Shri P. Raghavan be granted registration for research w. e. f. 29-10-1979, the date on which he joined the UGC Scheme.

(Ac)

Item No. 135.10. Recognition as Supervising Guide — request from Dr. K. P. Balakrishnan — consideration of—

The Syndicate considered the question of recognising Dr. K. P. Balakrishnan, School of Environmental Studies, along with the recommendation of the Standing Committee on Academic matters.

Resolved that Dr. K. P. Balakrishnan be recognised as a Supervising Teacher in the Faculty of Environmental Studies.

Item No. 135.11. Budget Estimates 1979-80—opening of a new head of account for the research project entitled "Accurate true RMS measurement using a microprocessor" by Smt. Deo Prabha Vasant, Lecturer, Dept. of Electronics — Ratification — regarding.

The Syndicate considered the action of the Vice-Chancellor in having sanctioned the opening of a new head of account in the Budget Estimates 1979-80 as detailed below, along with the recommendation of the Standing Committee on Finance, Works & Purchase

Receipt Side		Part III Plan
Major Head	Minor Head	Detailed head newly opened

E. Grants	(b) Grant from the UGC	34. "Accurate true RMS measurement using microprocessor" by Smt. Deo Prabha Vasant
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Expenditure side Part III Plan

10. Grants	(c) Schemes	36. "Accurate true RMS measurement using microprocessor" by Smt. Deo Prabha Vasant
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Resolved that the action of the Vice-Chancellor be ratified and that the matter reported to the Senate. (Fin)

Item No 135.12 Budget Estimates 1979-80 — opening of a new head of account for the Research Project entitled "Biochemical Studies on the Marine Organisms in Cochin area under Dr. George Phillip, Reader, Dept. of Marine Sciences—Ratification —Reg.

The Syndicate noted the action of the Vice-Chancellor in having the following head of account in the Budget Estimates 1979-80, along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Receipt side		Part III Plan
Major Head	Minor Head	Detailed head newly opened
E Grants	(d) Grant from other sources	13. ICAR Project entitled " Bio-chemical Studies on the Marine Organisms in Cochin Area " by Dr. George Philip.
Expenditure side		
10. Grants	(c) Schemes	35. ICAR Project entitled " Bio-chemical Studies on the Marine Organisms in Cochin Area " by Dr. George Philip

Resolved that the action of the Vice-Chancellor be ratified:

Resolved further that the action of the Vice-Chancellor in having provided an amount of Rs. 12,000/- under the expenditure side of the new head of account by diversion from "10. Grants (c) Schemes 6. L. S. Provisions for new Schemes" be approved. (Fin)

Item No. 135.13. Preparation of Plan and detailed drawing for common Facility Centre by Lal Bahadur Shastri Engg. Research & Consultancy Centre, Trivandrum—Payment of Consultancy charges etc.

The Syndicate considered the proposal for the payment of consultancy charges to M/s. Lal Bahadur Shastri Engg. Research &

Consultancy Centre, Trivandrum, for the preparation of plan, detailed drawings and detailed estimates for Common Facility Centre, along with the recommendation of the Standing Committee on Finance, Works & Purchase

Resolved that M/s. Lal Bahadur Shastri Engg. Research & Consultancy Centre be paid an amount of Rs 15,544/62 being consultancy charges @ 3% of the estimates cost of the Building for Common Facility Centre.

(Pl.)

Item No. 135.14. *Building for the School of Continuing Education—preparation of plan by M/s. Lal Bahadur Shastri Engg. Research & Consultancy Centre—Rate of charges — reg.*

The Syndicate considered the proposal for fixing the rates of charges for the preparation of the structural details and detailed estimates of the five storeyed building with basement floor for the School of Continuing Education along with the recommendation of the Standing Committee on Finance, Works & Purchase

Resolved that :

a) M/s. Lal Bahadur Shastri Engg. Research & Consultancy Centre, Trivandrum be paid at 2% of the estimate cost for the preparation of the structural details and detailed estimates of the five storey building with basement floor for the School of Continuing Education

b) 50% of the architectural fee be paid when the detailed plans and structural details along with the detailed estimates are approved by the University and the remaining 50% be paid in equal instalments as and when each floor is constructed

c) In calculating the estimated cost of work, cost of water supply, sanitary installation and electrification be not included.

d) An agreement be executed with M/s. Lal Bahadur Shastri Engg. Research & Consultancy Centre incorporating the above terms.

Resolved further that the construction work of the building be entrusted with the Kerala State Construction Corporation Ltd., on the same terms and conditions on which the construction work at present is being entrusted with them.

(pl)

Item No. 135.15. *Hostel attached to the Department of Marine Sciences — Enhancement of adhoc grant—Reg.*

The Syndicate considered the request for the enhancement of Mess Subsidy to the Marine Sciences Hostel along with the recommendation of the Standing Committee on Finance Works & Purchase.

Resolved that the Mess Subsidy sanctioned to the Hostel attached to the Department of Marine Sciences and Hostel No. III (Women's Hostel) be enhanced to Rs. 250/-

(GA & EL)

Item No. 135.16. *Dept of Marine Sciences — Request for taking up foreign employment on deputation from Dr. D. Chandramohan.*

The Syndicate considered the request from Dr. D. Chandramohan, Reader, Department of Marine Sciences, for permitting him to take up appointment in the NIO, Goa, as Scientist 'C' on deputation basis, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the request be not considered as it is not for any specific period.

(Ad. A)

Item No. 135.17. *Shri. H. C. Menon—Naval Architect—Extension of service — Request from Head of the Dept. — Reg.*

The Syndicate considered the proposal for extending the term of appointment of Shri. H. C. Menon, Consultant Naval Architect, along with the recommendation of the Standing Committee on Staff and Establishment and Academic Matters.

Resolved that the term of appointment of Shri. H. C. Menon as Consultant Naval Architect be extended for a Semester w. e. f. 30-4-1980 and that regular time table be drawn up in advance for the classes to be taken by Shri. H. C. Menon.

(Ad. A.)

Item No. 135.18. Requirement of additional staff to the examination Section.

The Syndicate considered the proposal for creation of additional posts in the Examination Section, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that two posts of Assistant Gr. II and one Peon be sanctioned for the Examination Section.

(Ad A.)

Item No. 135.19. Petition by Smt. Annie Kurien — Allotment of Quarters — Reg.

The Syndicate considered the petition submitted by Smt. Annie Kurien of the Department of Foreign Languages regarding the allotment of University Quarters, and noted that no action had been taken by the Registrar in the matter which could give rise to any complaint. The Syndicate also noted that the existing rules regarding the allotment of quarters were ambiguous in certain respects and incomplete in certain others and required to be examined *de novo* with a view to framing rules which are simple and easy to administer.

Resolved that the Legal Adviser to the University be requested to examine the existing rules concerning the allotment of quarters and submit a set of draft rules which would, while eliminating needless procedures, be coherent, logically consistent and easy to implement.

Item No. 135.20. Creation of posts of Chowkidars for Ernakulam Campus.

The Syndicate considered the proposal for creation of additional posts of Chowkidars for the Ernakulam Campus, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the matter be referred to the Staff & Establishment Committee for detailed consideration.

(Ad.)

Item No. 135.21. Recognition of Integrated Fisheries Project — Consideration of the report of the Inspection Commission.

The Syndicate considered the report submitted by the Inspection Commission constituted by the Syndicate at its meeting held on 5-10-1979 for examining the question of the recognition of Integrated Fisheries Project as a Research Centre, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the Integrated Fisheries Project be approved as a Recognised Institution for conducting Doctoral Programmes in Fishing Craft & Gear Technology and in Fisheries Products.

Resolved further that Dr. Varghese P. Oommen Fishery Officer, Integrated Fisheries Project be recognised as a Supervising Teacher under the Faculty of Marine Sciences to guide research students for Ph. D. Degree.

(Ac)

Item No. 135.22. International Conference on Rubber - Payment of Rs. 2500/- by the Cochin University to become a supporter of the Conference - Consideration of -

The Syndicate considered the proposal for the Payment of Rs. 2500/- by the University as a supporter of the International Conference on Rubber, organised by the Indian Institute of Technology, Kharagpur, and for sending delegates to the Conference, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the University extend support to the International Conference on Rubber by paying a sum of Rs. 2500/- and send a delegate to the Conference representing the Dept. of Polymer Science and Rubber Technology.

(Ac.)

Item No. 135.23: Approval of Faculty for contact classes.

The Syndicate considered the action of the Vice Chancellor in having approved the Faculty for conducting contact classes under the School of Continuing Education as in *Annexure I* and in having

sanctioned to them TA & DA as per rules, along with the recommendation of the Standing Committee on Academic Matters.

(Ac.)

Resolved that the action of the Vice-Chancellor be ratified.

Item No. 135.24 : *NEERI Zonal Lab. - Recognition as Centre of Research.*

The Syndicate considered the report of the Inspection Commission constituted by the Syndicate at its meeting held on 3-11-1979 for recognising NEERI Zonal Lab. as a recognised centre for research and the proposal for recognising Dr. M. Mariappan, Scientist in charge of NEERI Zonal Lab. as a Supervising Teacher for guiding students for the Ph. D. degree under the Faculty of Environmental Studies, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that NEERI Zonal Lab. Kalamassery be recognised as a Centre of Research for the Ph. D. Programmes under the Faculty of Environmental Studies.

Resolved further that Dr. M. Mariappan, Scientist-in-charge of the National Environmental Engineering Research Institute Zonal Lab., Kalamassery, be recognised as a supervising Teacher under the Faculty of Environmental Studies for guiding students for the Ph. D. Programme.

(Ac.)

Item No. 135.25 : *Declaration of Probation.*

The Syndicate considered the question of dispensing with the practice of prescribing probation in the case of grade promotions of Assistants, Typist/Stenographers & Class IV Employees on the basis of ratio along with the recommendation of the Standing Committee on Staff & Establishment.

Resolved that the matter be referred to the Staff & Establishment Committee for detailed consideration.

(Ad.)

Item No. 135.26 : *Medical reimbursement in respect of Shri. K. Sasidharan, Senior Grade Assistant, Dept. of Marine Sciences.*

The Syndicate considered the proposal for sanctioning the reimbursement of Medical expenses amounting to Rs. 219.26 incurred by Shri. K. Sasidharan for treatment undertaken at the Kottakkal Arya Vaidya Sala, which is not a recognised Hospital for reimbursement of Medical expenses, along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the matter be disposed of as per rules on the subject.

(Ad.)

Item No. 135.27 : *Adjudication of Ph. D. Thesis entitled 'Love and Beauty in the Romantic Poetry of Hindi and Malayalam' submitted by Shri. P. M. Joseph in the Faculty of Humanities.*

The Syndicate considered the panel of examiners furnished by the Supervising Teacher for constituting the Board of Examiners for adjudicating the Ph. D. Thesis entitled 'Love and Beauty in the Romantic Poetry of Hindi and Malayalam' submitted by Shri. P. M. Joseph under the Faculty of Humanities, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that experts with Sl. No. 1, 3 & 6 from the panel submitted by the Supervising Teacher be nominated to the Board of Examiners and that the expert with Sl. No. 1 be its Chairman.

(Exam):

Item No. 135.28 : *Rates of Remuneration for setting, valuation, Projects and Viva in respect of Diploma Examinations in Operations Research and Computer Applications and M. Tech (P. T.) Course Examinations.*

The Syndicate considered the action of the Vice-Chancellor in having made applicable to the M. Tech. examinations in Electronics and Communications Systems the rates of remuneration for setting &

valuation of the M. Sc. Engineering examination, and the proposal for prescribing the rates for setting, valuation of answer scripts, valuation of project reports and viva-voce for (a) the Diploma Examinations in Operations Research and Computer Applications and (b) M. Tech. examinations (Part-time), along with the recommendations of the Standing Committee on Academic Matters.

Resolved that the action of the Vice-Chancellor in having made applicable to the M. Tech. Examinations in Electronics and Communication Systems the rates of remunerations for setting and valuations of the M. Sc. Engineering Examination be ratified.

Resolved further that the rates for setting question papers, valuation of answer scripts and Project Reports and for the conduct of the Viva Voce for the Diploma Examination in Operations Research and Computer Applications and the M. Tech. examinations (Part-time) be the same as for M. Sc. (Sciences and Marine Sciences).

Item No. 135.29 *Annual Vacation*

(Exam.)

The Syndicate considered the proposal for prescribing the Annual Vacation for the Academic Year 1979-80, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that :

a) The Annual Vacation for teachers and students of the University for the Academic Year 1979-80 be from 2nd May to 31st May 1980.

b) The Offices would function as usual

c) The Heads of Departments who want to avail themselves of vacation be required to put some senior teacher in charge of the Department for the period and that the person thus assigned duty be entitled to compensatory leave credit.

(d) The decision in (a) above be not applicable to the School of Continuing Education and the School of Technology.

e) The Hostels of the University be closed for the period of the Vacation and the hostellers be required to vacate the hostels for the purpose of repair and maintenance.

(Ac.)

Item No. 135.30 : *Minutes of the meeting convened to discuss the working of the CWISL held on 20-3-1980.*

The Syndicate considered the Minutes of the meeting convened to discuss the working of the CWISL, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the matter be deferred for consideration at the next meeting of the Syndicate.

(Ac.)

Item No. 135.31 : *Ph.D. Thesis entitled 'A study of the effect of Electrode and Overlayer Films on the Electrical Properties of Certain Metal Films' submitted by Shri. E. C. Joy in the Faculty of Science.*

The Syndicate considered the panel of examiners submitted by the Supervising Teacher for constituting a Board of Examiners for adjudicating the thesis entitled 'A Study of the effect of Electrode and Overlayer Films on the Electrical Properties of Certain Metal Films' submitted by Shri. E. C. Joy, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that experts with Sl. Nos. 1, 2 & 4 in the panel be nominated to the Board of Examiners and that the expert with Sl No.4 be the Chairman of the Board of Examiners.

(Exam.)

Item No. 135.32 : *Faculty of Engineering - Reconstitution.*

The Syndicate considered the proposal for reconstituting the Faculty of Engineering, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that consideration of the item be deferred.

(Ac.)

Item No. 135.33 : *School of Environmental Studies - Registration for research - Reg.*

The Syndicate considered the proposal for granting registration for research in respect of Shri. M. Rajan under the guidance of Dr. K. P. Balakrishnan, Head, School of Environmental Studies, in

the Faculty of Environmental Studies, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Shri. M. Rajan be granted registration for research on the topic " Exoskelton in Marine Invertebrates " with effect from 19-10-1979 under the supervision of Dr. K. P. Balakrishnan in the Faculty of Environmental Studies.

(Ac)

Item No. 135.33. *Panel of names for Board of Appointment for selection of Teachers in the School of Technology — Constitution of Boards of appointment.*

The Syndicate considered the panel of names for constituting the Boards of Appointment for selection of teachers for the School of Technology.

Resolved that the Boards of Appointment be constituted with the members marked in the panel.

Item No. 135.34. *Approval of Examiners and question paper setters for B. B. C., & B. G. L. Courses.*

The Syndicate considered the panel of examiners and question paper setters for the B. B. C. & B. G. L. Courses.

Resolved that the panel be approved and examiners / question paper setters be appointed as marked in the panel.

Item No. 135.35. *Constitution of Selection — Board for Appointment of University Librarian*

The Syndicate considered the proposal for constituting a Selection Committee for the appointment of University Librarian.

Resolved that the Selection Committee be constituted as detailed below :

1. Vice-Chancellor.
2. Conveners of the Standing Committees of the Syndicate.
3. Two experts from outside the State (Librarians) nominated by the Vice-Chancellor.

Item No. 135.36 *Constitution of Selection Committee for appointment of Programme Officers in the School of Continuing Education.*

The Syndicate considered the proposal for constituting a selection committee for the selection of Programme Officers for the School of Continuing Education.

Resolved that the selection committee be constituted as follows :

1. Vice-Chancellor.
2. Pro-Vice-Chancellor.
3. Three members of the Syndicate nominated by the V. C.
4. Director, School of Continuing Education.

(Ad.)

Item No. 135.37. *Recommendations of the Library Committee — consideration of.*

The Syndicate considered the modified Library Rules suggested by the Library Advisory Committee, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the Library Rules as in Annexure II be approved.
(Ac.)

Item No. 135.38. *Recommendations of the Boards of Appointment.*

(a) *Reader in Inorganic Chemistry in the Dept. of Applied Chemistry.*

The Syndicate considered the recommendation of the Board of Appointment constituted for selecting a suitable candidate for the post of Reader in Inorganic Chemistry.

Resolved that Dr. P. S. Zacharia, the only candidate recommended by the Board of Appointment for the post of Reader in Inorganic Chemistry be appointed Reader under the University and posted in the Dept. of Applied Chemistry.

(b) *Lecturer in Meteorology in the Dept. of Marine Sciences.*

The Syndicate considered the recommendation of the Board of Appointment constituted for selection of a suitable candidate for the post of Lecturer in Meteorology in the Dept. of Marine Sciences.

Resolved that Shri. D. V. Viswanathan, the only candidate recommended by the Board of Appointment for the post of Lecturer in Meteorology be appointed Lecturer under the University and posted in the Dept. of Marine Sciences.

The meeting came to a close at 4.00 P. M.

University Buildings,
Tripunithura,
22 - 4 - 1980.

Sd/-
REGISTRAR.

Annexure — I.

Annexure to Item No. 135.23.

Faculty for Contact Classess for B. B. C.

1. Shri. K. Narayanan Nair.
Professor & Head of the Dept. of English,
M. I. College, Trivandrum-15.
2. Shri. P. K. Joseph,
Professor,
Department of Commerce,
M. I. College,
Trivandrum - 15.
3. Shri. M. Ramadas,
Department of Commerce,
M. I. College,
Trivandrum-15.
4. Shri. P. Rajagopalan,
Lecturer,
Department of Commerce,
Guruvayoorappan College,
Calicut.
5. Shri. P. K. Prabhara Kurup,
Lecturer,
Department of Commerce,
Guruvayoorappan College,
Calicut.
6. Shri. M. Kunhayammu,
Professor,
Department of Commerce,
Guruvayoorappan College,
Calicut.

7. Shri. N. J. Antony,
Professor of English,
St. Albert's Collage,
Ernakulam.
8. Smt. C. Seetha Devi,
Lecturer in Commerce,
Bharatha Mata College,
Thrikkakara,
9. Dr. K. C. Sankaranarayanan,
Head of Dept. of Applied Economics,
University of Cochin, Cochin-22.
10. Dr Jose T. Payyappilly,
Reader, School of Management Studies,
Cochin - 682 022.
11. Smt. Sarada Rajeevan,
Lecturer,
School of Management Studies,
Cochin - 682 022.

Faculty for Contact Class for B. G. L.

1. Prof. M. Krishnan Nair,
Principal, Law College,
Trivandrum.
2. Shri. K. Madhavan Pillai,
Professor, Govt. Law College,
Trivandrum.
3. Shri. V. Vijayapalan,
Professor, Govt. Law College,
Trivandrum.
4. Shri. V. Kesavan Kutty,
Lecturer, Govt. Law College,
Trivandrum.

5. Prof. B. S. Madhavan Nair,
Law Academy Law College,
Trivandrum.
6. Prof. R. Sankaradasan Thampi,
Retd. Principal, { Santhi Nagar,
Govt. Law College { Trivandrum-1.
7. Prof. P. S. Atchuthan Pillai,
Retd. Principal, { Ayampuram House,
Govt. Law College { Palkulangara, Trivandrum-24.
8. Prof. K. Sreekantan,
Principal,
Govt. Law College, Ernakulam.
9. Shri. M. Marcus,
Lecturer, Law College,
Ernakulam.
10. Shri. N. Govindan Nair,
Advocate, Ernakulam.
11. Prof. Jose T. Manjooran,
Principal,
Govt. Law College, Calicut.
12. Shri M. Padmanabha Pillai,
Professor,
Govt. Law College, Calicut.
13. Shri. R. Vijayakrishnan,
Professor, Govt. Law College,
Calicut.
14. Dr. V. D. Sebastian,
Department of Law,
University of Cochin,
Cochin - 22.

Faculty for Contact Classes for Diploma in Banking

1. Prof. B. S. Madhavan Nair,
Green Villa,
Chalakuzhi, Pattom,
Trivandrum.
2. Dr. C. N. Purushothaman Nair,
Prof. of Commerce,
Calicut University P. O.,
Calicut, Kerala.
3. Dr. Govindankutty Nair,
Department of Commerce,
Calicut University P. O.,
Calicut, Kerala.
4. Dr. K. C. Sankaranarayanan,
School of Management Studies,
Cochin - 22.
5. Prof. M. Krishnankutty Menon,
Department of Commerce,
Sacred Heart College,
Thevara, Ernakulam.
6. Prof. P. M. George,
Veluthampi Dalwa N. S. S. College,
Neyyatinkara,
(Via.) Trivandrum.
7. Prof. P. M. Joseph,
Department of Commerce,
Sacred Heart College,
Thevara, Ernakulam.
8. Prof. Sita Devi,
Bhatath Mata College,
Thrikkakara, Cochin - 21.

9. Prof. M. K. Sreedharan Pillai,
Department of Commerce,
N. S. S. Hindu College,
Perunna, Cheganassery.
10. Dr. K. C. Vijayakumar,
Department of Commerce,
Calicut University P. O.,
Calicut, Kerala.
11. Prof. K. J. Jacob,
Department of Commerce,
Mar Ivanios College,
Trivandrum - 15.
12. Dr. K. Nanukuttan Nair,
Reader, School of Management Studies,
University of Cochin,
Cochin - 22.

Annexure to item No. 135.37

COCHIN UNIVERSITY LIBRARY RULES

1. Membership and Admission to Library

1.1 The following categories of persons shall be eligible for membership of the Library.

- a) Students of the University including part-time students.
- b) Teachers of the University including part-time teachers
- c) Members of the various Authorities of the University such as Boards of Studies, Faculties, Academic Council, Senate and Syndicate.
- d) Non-teaching staff of the University
- e) Personnel working on approved projects attached to Departments maintained by the University.
- f) Teachers of colleges within the territorial jurisdiction of the University.
- g) Registered Graduates of the University
- h) Heads of institutions recognised for purpose of research by the University and recognised supervising teachers.
- i) Industrial and research institutions admitted to institutional membership on the responsibility of the Head of the Institution
- j) Others specially permitted by the University.

Note : (No person can acquire membership under more than one category listed above.)

1.2 Non-members desirous of consulting any book may do so with the permission of the librarian or, in his absence, of the seniormost member of the staff present.

1.3 Application for membership be made in the prescribed form. Applications of students, teachers and non-teaching staff shall be forwarded through the respective heads of Departments. Applications of persons outside the University will be required to be recommended by an Officer of Gazetted rank in the University service.

1.4 Deposits at the following rates are to be made at the time of admission.

No separate deposits are payable by the students in the Departmental Library.

Students of the University including part-time students. Rs.25/-

Teachers of colleges within the territorial jurisdiction of the University Rs.100/-

Registered Graduates of the University Rs.100/-

Industrial and research institutions admitted to institutional membership on the responsibility of the Head of the Institution. Rs.1000/-

Deposits will be refunded on termination of membership and after all dues have been cleared including the return of membership cards and Readers' tickets. A week's notice shall be given before a deposit is withdrawn.

1.5 Members should inform the Librarian of any change of address as soon as it becomes effective.

2. Eligibility of members to take books on Loan

2.1 Institutional members 10 books
All other members 3 books.

3. Conditions of Loan :

3.1 Period of Loan
Institutional members 60 days
All other members 15 days

The Librarian may however, restrict the period of loan of any book that is in great demand :

3.2 An overdue charge of 25 paise per book per day shall be levied if a book is kept beyond the due date of return. The borrower's tickets will not be issued to such members until the dues are cleared.

3.3 Books on loan can be recalled at any time irrespective of the period of loan at the discretion of the Librarian and non-compliance may lead to the cancellation of membership.

- 3.4 A book can be reissued to the same person if there is no fresh demand for it. Not more than 2 consecutive renewals are permitted, without the production of the books.
- 3.5 Damage or loss of books on loan shall be reported to the Librarian immediately. Borrowers are responsible for any damage or loss of books occurring during loan period. Any mark made on a book will be considered a damage and will be dealt with accordingly. If one volume of a set is damaged or lost the whole set may have to be replaced by the borrower. But such borrower will have no right to get the remaining volumes of the original set. Overdue charges will be levied if the damages have not been made good within the period fixed by the Librarian.
- 3.6 A borrower, should satisfy himself/herself that the books issued are in good condition. If there is any damage the matter should be brought to the notice of the assistant on duty at the counter before leaving the counter with the books. Other wise he/she shall be held responsible for any damage discovered afterwards.
- 3.7 Periodicals, both bound volumes and loose issues, manuscripts, reference books and damaged or old books will not be issued on loan.
- 3.8 Dues outstanding for more than six months will be considered as sufficient reason for cancelling membership.
- 3.9 Each student member is entitled to borrow books from the Departmental Library also making use of the 3 borrower's tickets issued to him.
4. Loan to the Departments of the University.
 - 4.1 The Heads of each Teaching Department may borrow such number of books as the department may require for purpose of teaching and research which shall be returned within 2 months.
 - 4.2 The Heads of Departments will acknowledge receipt of the volumes in the register kept for the purpose and shall be responsible for their return in good condition within the period specified.

6. Inter Library Loan

The Librarian may enter into inter-library loan arrangements on a reciprocal basis with other libraries and institutions approved by the University on the following conditions.

- 5.1 The borrowing institution or library shall make their own arrangements for receiving and returning the books in the library. When books are sent by post or by railway they should meet the transportation charges.
- 5.2 All books borrowed should be returned in safe condition within a month of their issue or the period fixed by the Librarian.
- 5.3 The borrowing institutions should make good any loss of or damage to the books borrowed, by paying such compensation as the Librarian may fix.
- 5.4 Students and teachers may give written requests to the Librarian to get on inter library loan from other libraries, materials which are not available here, but which are badly needed by them for study or teaching. When books are obtained on inter library loan for teachers of the University, the inward postage, if charged by the lending library, shall be met by them and the postage for returning the books will be met by the University Library. As regards other members the expenditure on postage both ways shall be met by them.
6. Issue system:
 - 6.1 On admission each member will get a membership card and as many borrowers' tickets as the number of books he/she is eligible to borrow. When a book is borrowed a borrower's ticket is to be given at the counter. The ticket will be returned to the borrower when the books is returned.
 - 6.2 The borrower's tickets are not transferable.

- 3.4 A book can be reissued to the same person if there is no fresh demand for it. Not more than 2 consecutive renewals are permitted, without the production of the books.
- 3.5 Damage or loss of books on loan shall be reported to the Librarian immediately. Borrowers are responsible for any damage or loss of books occurring during loan period. Any mark made on a book will be considered a damage and will be dealt with accordingly. If one volume of a set is damaged or lost the whole set may have to be replaced by the borrower. But such borrower will have no right to get the remaining volumes of the original set. Overdue charges will be levied if the damages have not been made good within the period fixed by the Librarian.
- 3.6 A borrower, should satisfy himself/herself that the books issued are in good condition. If there is any damage the matter should be brought to the notice of the assistant on duty at the counter before leaving the counter with the books. Other wise he/she shall be held responsible for any damage discovered afterwards.
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- 5.2 All books borrowed should be returned in safe condition within a month of their issue or the period fixed by the Librarian.
- 5.3 The borrowing institutions should make good any loss of or damage to the books borrowed, by paying such compensation as the Librarian may fix.
- 5.4 Students and teachers may give written requests to the Librarian to get on inter library loan from other libraries, materials which are not available here, but which are badly needed by them for study or teaching. When books are obtained on inter library loan for teachers of the University, the inward postage, if charged by the lending library, shall be met by them and the postage for returning the books will be met by the University Library. As regards other members the expenditure on postage both ways shall be met by them.
6. Issue system:
 - 6.1 On admission each member will get a membership card and as many borrowers' tickets as the number of books he/she is eligible to borrow. When a book is borrowed a borrower's ticket is to be given at the counter. The ticket will be returned to the borrower when the book is returned.
 - 6.2 The borrower's tickets are not transferable.

- 6.3 Borrowers should keep the membership cards and borrower's tickets safely as they are responsible for any book borrowed in their cards or tickets. All losses are to be reported to the librarian immediately.
- 6.4 Duplicate borrower's tickets will be issued only a month after the receipt of the report of the loss, at the discretion of the Librarian. Members shall pay Rs. 5/- for each duplicate borrower's ticket or membership card and execute an indemnity bond in the prescribed form.
- 6.5 If a member who has lost one or more of his reader's ticket applies for withdrawal of deposit no action will be taken on such applications till after the expiry of one month after its receipt. If the tickets are not recovered by the member within that period he shall give an indemnity bond in the prescribed form in respect of the lost tickets. After receipt of the Bond, the application for withdrawal of deposit shall be dealt with in the usual way.
7. Clearance Certificate:
- 7.1 Heads of Departments of the University shall require their students to produce a clearance certificate from the University Library to the effect that they have returned all the books and cleared all dues before the completion of the final examination or the issue of transfer certificate whichever is earlier. The results of students who fail to produce such clearance certificates are liable to be withheld. Research students shall be required to produce the clearance certificate before they are permitted to submit the thesis.
- 7.2 Heads of Departments shall also insist on their teachers producing a similar clearance certificate on their retirement / termination of service before their last pay is disbursed. The staff working in the University or its Departments shall also be required to produce such a certificate before retirement / termination.
8. Use of the Library :

- 8.1 Members shall leave their personal assets at the counter before entering the Library.
- 8.2 The Library is a place for individual study and research. Members are therefore requested to conduct themselves inside the Library in such a manner as is conducive to this purpose.
- 8.3 Smoking shall not be permitted within the Library.
- 8.4 Books should be handled with every care. Marking on books is most objectionable and may lead to the cancellation of membership privileges.
- Note :* Any infringement of above rules may result in the cancellation of the membership.
9. Information for Members:-
The University Rules may be altered, modified or amended from time to time.