



UNIVERSITY OF COCHIN

MINUTES OF THE MEETING OF THE SYNDICATE

3rd, 12th November, 22nd December 1979

UNIVERSITY OF COCHIN

Minutes of the 128th Meeting of the Syndicate
held on November 3, 1979.

Place of Meeting : University Buildings,
Tripunithura.

Time : 10.30 a.m.

Members Present:-

1. Dr. M. V. Pylee
Vice Chancellor *(In the Chair)*
2. Dr. K. P. Balakrishnan
3. Prof. C. T. Benjamin
4. Shri. K. Govinda Pillai
5. Shri. A. K. Hameed
6. Shri. V. P. Marikkar
7. Shri. K. A. Mohammed
8. Shri. Jose T. Mookken
9. Shri. V. Narayanan Nayar
10. Dr. N. Parameswaran Nair
11. Dr. K. Sathianandan
12. Prof. T. R. Subbayyan

Item No. 128.01. Confirmation of the minutes of the
Syndicate held on October 5, 1979.

Resolved that the minutes of the meeting held on
5-10-1979 be confirmed.

(a) Item No. 127.15, paragraph 4, the words 'fresh
register', be emended to read 'consolidated register'.

(b) Item No. 127.21 the recording 'item withdrawn' be
emended to read 'item dropped'.

(c) Item No. 127.40. In the panel constituted for the post of Director, the recording under 2 be corrected to read as 'Management Studies,' instead of Marine Sciences.

(d) Item No. 127.42 I (d). 3rd Sentence. the word 'excluding' be corrected as 'exceeding'.

(e) Item No. 127.42 under I (d), as item (viii) 'Postal Charges' be added.

Item No. 128.02. Report of the Vice-Chancellor on important developments in the University since the last meeting including items directly presented by him.

(a) The Government has sanctioned a sum of Rs. 10 lakhs "as advance grant for the construction of office and other buildings for the Cochin University at Trikkakara subject to the following conditions: -

(1) Within one month the University will start construction at Trikkakara and hand over the un-occupied portion of Hill Palace building and the entire compound to the Department of Archaeology.

(2) As soon as the construction at Trikkakara is completed, the University will vacate the occupied portion of the Hill Palace Buildings."

The University has already received the sanctioned amount and construction of the Administrative Building will soon start.

The Syndicate considered the stipulations attached to the grant, and resolved that these be agreed to.

(Pl.),

(b) The Government has issued orders terminating the University's academic control over the Trichur Engineering College, clearing the way for the affiliation of the College with the Calicut University.

(Ac.)

(c) The Chancellor has appointed Dr. K. I. Vasu Professor of Metallurgy, at the Indian Institute of Science, Bangalore, as Pro Vice Chancellor of the University. He is expected to assume office on January 1, 1980.

(Ad.)

(d) Two members of the faculty of the University of Rostock, G. D. R., would soon join the Department of Ship Technology of the University as Visiting Professors under the Indo-G. D. R. Cultural Exchange Programme. They would arrive at Cochin on Nov. 8, 1979.

(e) The U. G. G. has forwarded the 'Guidelines' on the basis of which the VI Plan proposals of the University might be formulated. The allotment of assistance to the University is tentatively fixed at Rs. 75 lakhs for the VI Plan period.

(f) The Secretary to Government, Higher Education had enquired whether it would not be possible for the University to increase the number of seats for M.Sc. in Marine Geology. The Government would be approached for additional funds for improving the facilities upon which depended an increase in the seats for the course. However, one more seat has been sanctioned for the course this year.

The Syndicate considered the above action of the Vice-Chancellor and resolved that the action of the Vice-Chancellor be ratified.

(Ac.)

(g) Smt. Nanikutty Amma, a Last Grade Employee of the University has passed away after prolonged illness. Her daughter has requested for suitable employment under the University.

The Syndicate resolved that the request of the daughter of the employee who died while in service be considered as per rules, with relaxation if necessary.

(h) The Registrar, Dr. C. N. Satyapalan, has completed satisfactorily one year in the service of the University. Hence his probation may be declared. The Syndicate resolved that Dr. C. N. Satyapalan, Registrar be declared to have satisfactorily completed his probation with effect from 16.10.1979 F. N.

Item No. 128.03. Reservation of seats for M. Sc. Course in Industrial Fisheries for the nominees of the Andaman and Nicobar Administration Commissionation of.

The Syndicate considered the request of the Director of Fisheries, Andaman and Nicobar Administration, for reservation of one seat each year for the nominees of the administration for admission to M. Sc. Course in Industrial Fisheries of the University, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the sanctioned strength of the M. Sc. Course in Industrial Fisheries be increased by one w. e. f 1980-'81 and that the additional seat be reserved each year for admission to a nominee of the Andaman and Nicobar Administration.

Resolved further that the Administration be requested to provide the University a lump sum grant of Rs. 5 lakhs to be followed by an annual grant of Rs. 25,000/-.

(Ac.)

Item No. 128.04. Evaluation of Ph.D. thesis entitled "Studies on the foraminifera of the South-West coast of India", submitted by Shri. A. Antony, under the Faculty of Marine Sciences - appointment of Examiners.

The Syndicate considered the panel of experts forwarded by the supervising teacher Dr. C. V. Kurien, for appointment of examiners for evaluating the thesis "Studies on the foraminifera of the South West coast of India" submitted by Shri. A. Antony, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that serial numbers 1, 2, and 3 be appointed examiners for evaluating the thesis "Studies on the foraminifera of the South-West Coast of India", and that Sl No. 1 be the Chairman.

Resolved further that the candidate be required to comply with Clause vi paragraph 2 of the Regulations under which he was registered for Ph. D. Viz. "..... If the thesis submitted has formed in part the basis for the award of a previous research degree, the candidate shall clearly set forth in the preface the portion or portions upon which has been based the award of the previous degree".

(Exm.)

Item No. 128.05. Library Rules - consideration of.

The Syndicate considered the draft Library Rules recommended by the Heads of Departments at their meeting held on 20-7-1979, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the draft Library Rules in respect of the Central Library of the University be approved as in Appendix I with the following changes :

- (a) 1. (a) be changed as "Students of the University other than research scholars", and as
 (b) add: Research Scholars of the University registered for M. Phil and Ph D programmes", and the remaining categories to be renumbered accordingly.

- (b) 1.5. a, b & c be deleted and the following be incorporated:

"(a) students of the University other than research Scholars Rs. 50 -

(b) Research Scholars of the University Rs. 75/-

(c) Individual members Rs. 100 -

(d) Institutional members Rs. 500/-

- (c) 11 a, b, & c be deleted and the following be incorporated:

(a) Institutional members - 5 books

(b) Teachers of the University (full-time and part-time) - 3 books

(c) Research Scholars - 3 books

(d) Students other than research scholars - 2 books

(e) Individual members - 2 books

Item No. 128.06. Report of the Syndicate Committee on allocation of seats in University Hostels - Consideration of.

The Syndicate considered the report of the Committee constituted by the Syndicate on allocation of seats in the University Hostels, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the Committee's recommendations be accepted as in Appendix II and that expeditious steps be taken to have them implemented.

Resolved further:

- (a) The University Engineer be requested to examine the feasibility of installing in the University hostels the two-tier bed system and as an experimental measure install the system in two rooms initially on a carefully worked out design.

- (b) The recreation room of the Women's Hostel be converted into a dormitory for accommodating 12 students.

- (c) The present store room of the women's Hostel be evacuated and converted to provide accommodation for four students, and one of the unused Kitchens be made into a Store room.

- (d) The University Engineer be requested to provide toilet and bathing facilities in the rooms earmarked for fresh accommodation.

- (e) For multi-seated rooms and single seated rooms the rent be fixed at the uniform rate of Rs. 15/- and Rs. 20/- respectively per occupant.

Item No. 128.07. Installation of telephone at the residence of the Head of the Department of Ship Technology - consideration of -

The Syndicate considered the request of Shri. M. P. S. Pillai, Head of the Department of Ship Technology, for installation at his residence at Ernakulam of the telephone sanctioned earlier to the former Head of the Dept. of Ship Technology, Dr. Ing. P. Vajravelu as per U. O. No GA & EL 1/5/78-79 dated 15.11.1978, and for which a deposit of Rs. 5000/- had already been made, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that the telephone originally sanctioned to Dr. Ing. P. Vajravelu, former Head of the Department of Ship Technology, be installed at the residence of Shri. M. P. S. Pillai, present Head of the Department of Ship Technology, at Ernakulam.

(GA & EL)

Item No. 128.08. Works - Wiring additional power points in the Dept. of Applied Chemistry - Work entrusted with M/s. Veebees, Cochin - 18 - ratification - Consideration of.

The Syndicate considered the action of the Vice-Chancellor in having entrusted the work of providing additional power points in the Dept. of Applied Chemistry to M/s. Veebees, Cochin-18, at 24% above the approved estimate of Rs. 10,750/- owing to the urgency of the work, along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the action of the Vice-Chancellor be ratified.

(Pl.)

Item No. 128.09. Panel of Architects - request from Messrs. Associated Architects - Cochin-682011 for registration - consideration of.

The Syndicate considered the request of M/s. Associated Architects, Cochin-682011, for registration on the University's Panel of Architects, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that M/s. Associated Architects, Cochin-682011, be requested to furnish the following information for consideration of their request.

- a) list of buildings designed by them along with cost and their clientele.
- b) names and qualifications of their technical staff. (Pl.)

Item No. 128.10. Works entrusted with the K. S. C. C. Ltd. - Advance payment made - ratification - consideration of.

The Syndicate considered the action of the Vice-Chancellor in having advanced a sum of Rs. 1,50,000 to Kerala State Construction Corporation, pending settlement of the bills submitted by them, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that the action of the Vice-Chancellor be ratified. (Pl.)

Item No. 128.11. Budget-Estimates 1979-80- diversion of funds - ratification of.

The Syndicate considered the action of the Vice-Chancellor in having provided additionally under "10 Grants C. Schemes 31. C. S. I. R. Assisted Scheme Design and Development of High Gain Microwave Horn Antennas using corrugated flange Technique", a sum of Rs. 20,000 - by diversion from "10. Grants C. Schemes - 6 L. S. Provision for new schemes including short-term courses such as Entrepreneur Development Course", along with the recommendation of the Standing Committee on Finance, Works & Purchase

Resolved that the action of the Vice-Chancellor be ratified
(Fin.)

**Item No. 128.12. Purchase of Electronic Equipment -
Dept. of Marine Sciences - Sanction
ratification of.**

The Syndicate considered the action of the Vice-Chancellor in having sanctioned the purchase of Electronic equipment at a cost of Rs. 31,545/- for the Dept. of Marine Sciences, along with the recommendation of the Standing Committee on Finance, Works and purchase.

Resolved that the action of the Vice-Chancellor be ratified.
(Pl.)

**Item No. 128.13. Purchase of books and journals -
Dept. of Applied Economics - Sanction
ratification of.**

The Syndicate considered the action of the Vice-Chancellor in having sanctioned for the Dept. of Applied Economics a sum of Rs. 45,188.10 for the purchase of books and journals, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that the action of the Vice-Chancellor be ratified.
(Pl.)

**Item No. 128.14. Leave benefits - Maternity leave to
female - part-time employees adoption
of Government Orders.**

The Syndicate considered adoption by the University of G. O. (P) No. 388 79 GAD dated 16-7-1979 extending to part-time contingent employees the benefits of casual leave and maternity leave, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that G. O. (P) No. 388 79 GAD dated 16-7-'79 as in Appendix III be adopted by the University, and that it be made applicable w. e. f. 16-7-1979.
(Ad.)

**Item No. 128.15. Accommodation in State capitals
outside Kerala - Reimbursement of
room rent - regarding.**

The Syndicate considered the adoption by the University of Government Orders regarding reimbursement of room rent paid by Officers on tour in respect of their stay at State capitals and the cities of Bombay, New Delhi and Calcutta, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the relevant Government Orders as in Appendix IV be made applicable to the University.
(GA & EL)

**Item No. 128.16. Deputation for training outside the
State - Grant of daily allowance to
the participants.**

The Syndicate considered adoption by the University of G. O. (P) No. 597/79 Fin. dated 10-7-79 sanctioning daily allowance to Officers deputed for training outside the State, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that G. O. (P) No. 597/79 Fin. dated 10-7-1979 as in Appendix V be made applicable to the University.

(GA & EL)

Item No. 128.17. Public Services - Qualification - Pass in Sections A. C. and D. C. of the City and Guilds (London) Institute as equivalent to K. G. C. Exam.- Recognition for purposes of appointment in public services.

The Syndicate considered the adoption by the University of G. O. (P) No. 343/79 GAD dated 20-6-1979, recognizing the Intermediate Examination in Electrical Engineering Practice of the City and Guilds (London) Institute with a pass in Sections A. C. & D. C. as equivalent to K. G. C. Examination in Electrical Engineering (2 year course for purposes of appointment to public services in the State, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that G. O. (P) No. 343/79 GAD dated 20-6-79 as in Appendix VI be adopted by the University.

(GA & EL)

Item No. 128.18. Pension-Commutation of Pension on retirement - Medical examination not necessary.

The Syndicate considered adoption by the University of G. O. (P) No. 591/79 Fin. dated 9-7-1979 regarding commutation of pension without medical examination, along with the recommendation of the Standing Committee on Staff & Establishment.

Resolved that G. O. (P) No. 591/79 Fin. dated 9-7-1979 as in Appendix VII be adopted by the University.

(GA & EL)

Item No. 128.19. Declaration of probation - Dr. Babu Joseph, Reader, Department of Physics - consideration of.

The Syndicate considered the proposal for declaring the satisfactory completion of probation of Dr. Babu Joseph, Reader, Dept. of Physics w. e. f. 19-8-1979 A. N. along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Dr. Babu Joseph Reader, Dept. of Physics be declared to have satisfactorily completed his probation with effect from 20-8-1979 F. N.

(Ad.)

Item No. 128.20. Declaration of probation of Officers.

The Syndicate considered the adoption of Circular Memorandum No. 55792/Rules-1/79/GAD. dated 29-8-1979 issued by the General Administration (Rules) Department regarding the declaration of probation of Officers, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the Circular Memorandum No 55792 Rules-1 79 GAD dated August 29, 1979 as in Appendix VIII be adopted for implementation by the University.

(Ad.)

Item No. 128.21 Registration for research leading to the degree of Doctor of Philosophy.

The Syndicate considered the recommendations of the Doctoral Committee on the applications for registration for research leading to the degree of Doctor of Philosophy under the departments of Marine Sciences and Law, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the candidates as in Appendix IX be granted registration for research leading to the degree of Doctor of Philosophy under the Faculties of Marine Sciences and Law respectively with effect from the date of their applications.

(Ac.)

Item No. 128.22. Recognition of National Environmental Engineering Institute, Cochin, Zonal Laboratory as a research centre and Dr. Mariappan as a Supervising Guide.

The Syndicate considered the question of according recognition to the Zonal Laboratory of the National Environmental Engineering Institute at Cochin as a Centre for research and its Scientist-in-Charge, Dr. M. Mariappan, as a Supervising Guide, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that a Committee with the following members be constituted for examining the facilities available at the Zonal Laboratory of the National Environmental Engineering Institute, at Cochin:

Dr. K. P. Balakrishnan (Convenor)
Dr. K. Sathianandan
Dr. N. Sreenivasan
Dr. C. T. Samuel

Resolved further that the recognition of the Zonal Laboratory of the National Environmental Engineering Institute at Cochin as a Research Centre and of its Scientist-in-charge, Dr. M. Mariappan as a Research Supervisor be considered in the light of the report of the Committee.

(Ac.)

Item No. 128.23. Levy of additional fee of Rs. 30/- towards contribution to Society of Ship Technologists.

The Syndicate considered the proposal of the Head of the Department of Ship Technology for levying a fee of Rs. 30.- per semester on each student of the B. Tech Course in Naval Architecture and Ship Building towards contribution to the Society of Ship Technologists, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that an additional fee of Rs. 30/- per semester be levied on each student of the B. Tech Course in Naval Architecture and Ship Building as contribution towards the Society of Ship Technologists.

(Ac.)

Item No. 128.24. Department of Ship Technology - request for engaging guest lecturers for the VI and VIII Semester students - Reg.

The Syndicate considered the action of the Vice-Chancellor in having sanctioned for the Department of Ship Technology guest lecturers as detailed below for engaging classes for the VI and VIII Semester B. Tech students, along with the recommendation of the Standing Committee on Academic Matters.

VI SEMESTER

1. Structural Analysis Sri M. Sreekumar & 51 hrs of lectures
Sri. K. Natarajan and 17 hrs. of Tutorials for the Semester
2. Hydrodynamics Dr. M. A. Essa 51 hrs. of lecture,
51 hrs. of practicals
and 17 hrs. of tutorials for the Semester

VIII SEMESTER

3. Marine Engineering Dr. M. Gopalakrishnan 51 hrs. of lectures
& 34 hrs. of practicals for the Semester

Resolved that the action of the Vice-Chancellor be ratified.

(Ac.)

Item No. 128.25. Rates of remuneration for Viva Voce for B. I. L. and B. Tech. Naval Architecture and Ship Building examinations and evaluation of Project reports for M. Sc. Mathematics - Fixing of.

The Syndicate considered the question of fixing rates of remuneration for conducting the Viva Voce examination of students of B. I. L. and B. Tech. in Naval Architecture and Ship Building and for evaluation of Project reports for Mathematics M. Sc. final year examination, along with the recommendation of the Standing Committee on Academic Matters.

Resolved :

(i) The rate of remuneration for conducting Viva Voce Examination for each examiner per student for B. I. L. be the same as that fixed for DLL.

ii) There be no change in the rate of remuneration for conducting Viva Voce Examination for B. Tech students in Naval Architecture and Ship Building.

iii) The rate of remuneration for evaluation of each Project report for the Master's Degree Examinations and B. I. L. be Rs. 30/- to be shared equally among the examiners.
(Exam.)

Item No. 128.26. Evaluation of Ph.D thesis entitled "Studies on the Distribution and Abundance of Fish Eggs and larvae off the South west coast of India with special reference to Scoubroids".

The Syndicate considered the question of appointing a Board of Examiners for evaluating the thesis for the degree of Doctor of Philosophy submitted by Shri. K. C. George under the Faculty of Marine Sciences from among the panel

of examiners forwarded by the Supervising Teacher, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that a Board of Examiners with Sl. Nos. 4 and 6 from the panel of examiners in addition to the Supervising Teacher be constituted, and that Sl. No. 6 be the Chairman.

(Exam.)

Item No. 128.27. Reimbursement of medical expenses to employees.

The Syndicate considered the question of reimbursement of medical expenses in excess of Rs. 100/- incurred by the following employees of the University, for medical treatment undertaken at hospitals recognized by the University for the purpose, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

- | | |
|---|------------|
| 1. Smt. A. S. Kumari
Sr. Gr. Asst.
Dept. of Marine Sciences | Rs. 164 03 |
| 2. Shri. K. J. Subramoniam
Laboratory Technician
Dept. of Marine Sciences | Rs. 391 55 |

Resolved that the employees be granted reimbursement of expenses incurred by them for medical treatment admitted by Audit.

(Ad.)

Item No. 128.28. Reimbursement of medical expenses to employees.

The Syndicate considered the question of reimbursement of medical expenses in excess of Rs. 100/- incurred by the following employees of the University for treatment undertaken at hospitals recognized by the University for the purpose, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

- | | |
|--|------------|
| 1. Vasanthakumari Ammal K. G.
Asst. Gr. II
University Office | Rs. 121.75 |
| 2. Shri. John Thomas
Asst. Gr. II
Dept. of Hindi | Rs. 110.10 |
| 3. Smt. Baby M. D.
Asst. Librarian Gr. II
Dept. of Marine Sciences
Cochin - 16. | Rs. 191.30 |

Resolved that the employees be granted reimbursement of expenses incurred by them for medical treatment, admitted by Audit.

(Ad.)

Item No. 128.29. Budget Estimates 1979-80- Reappropriation of funds - ratification of.

The Syndicate considered the action of the Vice Chancellor in having additionally provided a sum of Rs. 10,700/- under the head of account "9 works (Plan) 3 Hostels (1) Students Hostel (Women's) "by diversion from "9 Works (Plan) 9. Senate Hall/Auditorium" along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that the action of the Vice Chancellor be ratified.
(Fin)

Item No. 128.30. School of Continuing Education -
Creation of additional posts of non-teaching staff.

The Syndicate considered the request of the Special Officer, School of Continuing Education for additional posts of non-teaching staff for the School along with the recommendation of the Sub-Committee of the Syndicate on Continuing Education and the Standing Committee on Finance, Works and Purchase and Staff and Establishment.

Resolved that the following non-teaching posts be created for the School of Continuing Education.

1. Asst. Gr. II -- 3 posts
2. L. D. Typist Steno -- 1 post
3. Peon -- 1 post

Item No. 128.31. School of Continuing Education -
Creation of posts of Teaching Assistants/Instructors.

The Syndicate considered the request of the Special Officer, School of Continuing Education, for creation of temporary posts of Teaching Assistants/Instructors for Supervising contact classes of students admitted to correspondence courses and evaluating response sheets, along with the recommendation of the Sub Committee on Continuing Education.

Resolved that the proposal be examined in greater detail by the sub-Committee on Continuing Education and that its recommendations be placed before the Syndicate at its next meeting.

(Ac.)

Item No. 128.32. Dept. of Hindi - Diploma Course in Translation - substitute arrangements consequent on relief of Shri. Tom Varghese. P. T. Lecturer.

The Syndicate considered along with the recommendation of the Standing Committee on Finance, Works and Purchase and Staff and Establishment the proposal of the Head of the Department of Hindi to have the classes (five hours per week) for the Diploma Course in Translation etc. formerly handled by Shri. Tom Varghese, Part-time Lecturer who has resigned, engaged by five teachers of the Department and to have the honorarium amount of Rs. 400/- shared equally among them.

Resolved that the remaining duration of the course be ascertained and that the Vice Chancellor be authorised to take suitable action.

(Ac.)

Item No. 128.33. School of Continuing Education -
Editing of Study Materials.

The Syndicate considered the proposals of the Special Officer, School of Continuing Education for appointing Professional experts on contract for editing and preparing manuscripts for the press at the rate of Rs. 3/- per page of typed manuscript, and for engaging Shri. A. N. Nambiar of Fabians and Shri. P. V. Thampy, of Indian Press Features for the purpose, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that the proposals be accepted.

(Pl.)

Item No. 128.34. Refund of Fellowship amount - Smt. Sathi Devi, Junior Research Fellow - Department of Hindi.

The Syndicate considered the representation of Smt. Sathi Devi, Junior Research Fellow, Dept. of Hindi, who has discontinued full-time research in order to join the B. Ed course, seeking exemption from refund of the value of the fellowship enjoyed by her, endorsed by her Supervising Teacher, and the Head of the Dept., along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Smt. Sathi Devi be exempted from repayment of the Scholarship amount already drawn by her on condition that she rejoins the Department after completing the B. Ed. Course for completing the dissertation.

Resolved further that she be given special leave for the duration of the B. Ed. Course.

(Ac.)

Item No. 128.35. Economy in Government expenditure measures to be adopted during the remaining period of the current five year plan - restriction of residential STD facilities - regarding.

The Syndicate considered the question of adopting the Government Order restricting residential STD facilities as an economy measure.

Resolved that the question be deferred for consideration at the next meeting of the Syndicate.

Resolved further that the individual bills of residential telephones of employees of the University be examined.
(CA & EL.)

Item No. 128.36. Installation of 20 - 100 PMBX System at the Thrikkakara Campus of the University - Regarding.

The Syndicate considered the estimate for the installation of 20 - 100 PMBX System at the Thrikkakara Campus of the University based on the statement received from the District Manager, Telephones, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that a PAEX System with 20 direct and 100 internal connections be installed at the Thrikkakara Campus of the University.
(GA & EL.)

Item No. 128.37. Recommendation of the Board of Appointment for selection to teaching posts - consideration of -

The Syndicate considered the recommendations of the Boards of Appointment constituted for selection of suitable candidates for vacant teaching posts under the University.

Resolved:

1. Shri. V. Narayanan Nayar, Lecturer, Dept. of Law, University of Cochin, the only candidate recommended by the Board of Appointment for the post of Director, School of Continuing Education, be appointed Director of the School of Continuing Education with permission to retain his lien in his parent Department for one year from the date that he joins the post of Director.*

* Shri. V. Narayanan Nayar was not present when the item was taken up for consideration by the Syndicate.

2. Shri. Alex P. Lukose, Lecturer, School of Management Studies, the only candidate recommended by the Board of Appointment for the post of Reader in Management, be appointed Reader under the University and posted in the School of Management Studies.

3. Shri. J. Verkitesh and Shri. I. Antony the only two candidates recommended and ranked in that order by the Board of Appointment for two posts of Lecturers in Bank Management be appointed Lecturers under the University and posted in the School of Management Studies.

4. Shri. C. Somarajan, first name in the list of two names recommended by the Board of Appointment for the post of Lecturer in Management be appointed Lecturer under the University and posted in the School of Management Studies, and be given five advance increments in the Lecturer's scale of pay.

5. Smt. Bina S. Prabha, second name in the list of two names recommended by the Board of Appointment for the short vacancy of the post of Lecturer in Management, be appointed lecturer under the University and posted in the School of Management Studies for the duration of of the vacancy.

6. The recommendations of the Board of appointment that none of the candidates interviewed for the two posts of Lecturers in Commerce was found suitable for appointment, be accepted.

(Ad.)

Item No. 128.38. Institution of FACT Scholarship for Scheduled Caste / Scheduled Tribe - consideration of.

The Syndicate considered FACT's offer of 3 annual Scholarships of the monthly value of Rs. 200/- to Scheduled Caste Scheduled Tribe students of the University, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that FACT be requested to provide the scholarships to Scheduled Caste Scheduled Tribe students admitted to the following courses under the University.

- i. Post-graduate course in Business Administration - 1.
- ii. M. Sc. in Applied Chemistry, pending the starting of degree courses in Chemical Engineering - 1.
- iii. M. Sc. in Electronics or B. Tech. in Naval Architecture and Ship Building, pending the starting of full-time degree courses in Electronics, Civil, Electrical and Mechanical Engineering - 1.

(Ac.)

Item No. 128.39. Employee's demands-Minutes of the Joint Committee on Staff and Establishment and Finance, Works & Purchase dated 2-11-1979 - consideration of.

The Syndicate considered the recommendations of the Joint Committee on Staff and Establishment and Finance, Works and Purchase on the demands of the employees.

Resolved that the recommendations be examined in detail at the next meeting of the Syndicate.

(Ad.)

The meeting came to an end at 5.30. p. m.

REGISTRAR

University Building,
Hill Palace P. O.,
Thripunithura,
Date: 22-11-1979.

APPENDIX I

(Appendix to item No. 128.05)

COCHIN UNIVERSITY LIBRARY

DRAFT RULES

I. Membership and admission to the Library

1. The following category of persons shall be eligible for membership of the Library :-
 - a) Students of the University other than research scholars
 - b) Research Scholars of the University registered for M. Phil. and Ph.D. programmes.
 - c) Teachers of the University.
 - d) Members of various authorities of the University such as Boards of Studies, faculties, Academic Council, Senate and Syndicate.
 - e) Non-teaching staff of the University.
 - f) Teachers of Colleges within the territorial jurisdiction of the University.
 - g) Registered Graduates of University.
 - h) Industrial and research institutions admitted to institutional membership on the responsibility of the head of the institution.
 - i) Others specially permitted by the University.

Note:- (No person can acquire membership under more than one category listed above).

2. Non-members desirous of consulting any book may do so with the permission of the Librarian or, in his absence, of the Senior-most member of the staff present.
3. Application for membership shall be made in the prescribed form available from the Library. Applications of students, teachers and non-teaching staff shall be recom-

mended by the respective Heads of Departments. Applications of persons from outside the University shall be recommended by their immediate Gazetted Super or other gazetted Officers who shall be required to make good any loss to the Library on account of membership they have recommended, in case the loss cannot be recovered from the members concerned.

4. Membership is usually for one year and is renewable for further periods of one year at a time.
5. Deposits at the following rates are to be made at the time of admission :-
 - a) Students of the University other than research scholars — Rs. 50/-
 - b) Research Scholars of the University — Rs. 75/-
 - c) Individual Members — Rs. 100/-
 - d) Institutional members — Rs. 500/-

Deposits will be refunded on termination of membership and after all dues have been cleared including the return of membership cards and Readers' tickets. A week's notice shall be given before a deposit is withdrawn.

6. Members should inform the Librarian if any change of address as soon as it becomes effective.

II. Eligibility of members to take books on loan :-

- a) Institutional members — 5 books
- b) Teachers of the University (full time and part time) — 3 books
- c) Research Scholars — 3 books
- d) Students other than Research Scholars — 2 books
- e) Individual members — 2 books

iii. Condition of loan :-

1. Period of loan:-

- a) Teachers and institutional members — 30 days
- b) All others — 15 days

The Librarian may however, restrict period of loan of any book that is in great demand.

2. An overdue charge of 25 paise per book per day and 50 paise per day for books in great demand shall be levied if a book is kept beyond the due date of return. The rate of overdue charges will be 50 paise from the 15th day onwards after the due date. The borrowers tickets will not be returned and no book will be issued to such members until the dues are cleared.
3. Books on loan can be recalled at any time irrespective of the period of loan at the discretion of the Librarian and non-compliance may lead to the cancellation of membership.
4. A book can be reissued to the same person if there is no fresh demand for it. Not more than 2 consecutive renewals are permitted without the production of the books.
5. Damage or loss of books on loan shall be reported to the Librarian immediately. Borrowers are responsible for any damage or loss of books occurring during loan period. Any mark made on a book will be considered a damage and will be dealt with accordingly. If one volume of a set is damaged or lost the whole set may have to be replaced by the borrower. But such borrower will have no right to get the remaining volumes of the original set. Overdue charges will be levied if

the damages have not been made good within the period fixed by the Librarian.

6. A borrower should satisfy himself herself that the books issued are in good condition. If there is any damage the matter should be brought to the notice of the assistant on duty at the counter, before leaving the counter with the books. Otherwise he/she shall be held responsible for any damage discovered afterwards.
7. *Periodicals both bound volumes and loose issues* manuscripts, reference books, and damaged or old books will not be issued on loan.
8. Dues outstanding for more than six months will be considered as sufficient reason for cancelling membership.

IV. Loan to the Departments of the University

1. The Head of each Teaching Department may have out on loan upto 10 volumes at one time for the use of the Department, which shall be returned within two months.
2. The Heads of Departments shall acknowledge receipt of the volumes in the register kept for the purpose and shall be responsible for their return in good condition within the period specified.

V. Inter Library Loan

The Librarian may enter into inter-library loan arrangements on a reciprocal basis with other libraries and institutions approved by the University on the following conditions:-

1. The borrowing institution or library shall make their own arrangements for receiving and returning the books in

the library. When books are sent by post or by railway they should meet the transportation charges.

2. All books borrowed should be returned in safe condition within a month of their issue or the period fixed by the Librarian.
3. The borrowing institutions should make good any loss of or damage to the books borrowed by paying such compensation as the Librarian may fix.
4. Students and teachers may give written requests to the Librarian to get on inter library loan from other libraries materials which are not available here, but which are badly needed by them for study or teaching. When books are obtained on Inter-library loan for Teachers of the University and registered research students of the University, the inward postage, if charged by the lending library shall be met by them and the postage for returning the books will be met by the University library. As regards other members the expenditure on postage both ways shall be met by them.

VI. Issue System

1. On admission, each member will get as many borrowers' tickets as the number of book he/she is eligible to borrow. When a book is borrowed a borrower's ticket is to be given at the counter. The ticket will be returned to the borrower when the book is returned.
2. The borrowers' tickets are not transferrable. Sub-lending of books is not allowed.
3. Borrowers should keep the membership cards and borrowers' tickets safely as they are responsible for any

book borrowed in their cards or tickets. All losses are to be reported to the Librarian immediately.

4. Duplicate borrowers' tickets will be issued only a month after the receipt of the report of the loss, at the discretion of the Librarian. Members shall pay Rs. 2/- for each duplicate borrower's tickets or membership card and execute an indemnity bond in the prescribed form.
5. If a member who has lost one or more of his reader's tickets applies for withdrawal of deposit no action will be taken on such applications till after the expiry of one month after its receipt. If the tickets are not recovered by the member within that period he shall give an Indemnity Bond in the prescribed form in respect of the lost tickets. After receipt of the Bond the application for withdrawal of deposit shall be dealt with in the usual way.

VII. Clearance Certificate

1. Heads of Departments of the University shall require their students who are members of the Library to produce a clearance certificate from the University Library to the effect that they have returned all the books and cleared all dues, before they are admitted to the University examinations or issued transfer certificate whichever is earlier. Research students shall be required to produce the clearance certificate before they are permitted to submit the thesis.
2. Heads of Departments shall also insist on their teachers producing a similar clearance certificate on their transfer/retirement/termination of service before their last pay is disbursed. The staff working in the University or its departments shall also be required to produce such a certificate before transfer/retirement/termination.

VIII. Use of the Library

1. Members shall leave their personal effects at the counter before entering the Library.
2. The Library is a place for individual study and research. Members are therefore requested to conduct themselves inside the Library in such a manner as is conducive to this purpose.
3. Smoking shall not be permitted within the library building.
4. Books should be handled with every care. Marking on books is most objectionable and may lead to the cancellation of membership privileges.

Note:- Any infringement of above rules may result in the cancellation of the memberships.

IX. Library Hours

The Library will remain open from 9 a.m. to 8. p.m. on all working days.

Any change in working hours will be notified by the Librarian on the notice board.

APPENDIX II

(Appendix to Item No. 128.06)

Report of the Committee constituted by the Syndicate at its Meeting held on 5-10-1979 to examine the Allocation of seats in the University Hostels

Place of Meeting School of Management Studies Date : 15-10-1979
Time : 11 A. M.

Members Present :-

1. Prof. C. T. Benjamin
2. Dr. M. G. Krishna Pillai
3. Shri. N. Chandrasekharan Pillai
4. Shri. A. K. Hameed
5. Dr. K. P. Balakrishnan (Convener)

The committee examined the allocation of seats in the University Hostels in the light of the following resolution of the Syndicate vide Item No. 127.37 of the 127th meeting held on 5-10-1979 and the recommendation of the Planning Committee at its meeting held on October 4, 1979 vide Item No. 5 (1):

Resolution of the Syndicate Vide Item No. 127.37.

"Resolved that (a) admission to University hostels be on the basis of quota fixed for each department based on its admitted strength (b) the hostel at the Marine Science Campus be reserved for students of the departments located at Ernakulam; (c) a Committee consisting of the following members be set up to work out the details of allocation of seats department wise.

Members of the Committee:

1. Dr. K. P. Balakrishnan (Convener)
2. Dr. M. G. Krishna Pillai
3. Prof. C. T. Benjamin
4. Shri. A. K. Hameed
5. Shri. N. Chandrasekharan Pillai

Recommendation of the Planning Committee at its meeting held on October 4, 1979 vide Item No. 5 (1)

"5 (1) The possibility of admitting more number of students in the existing hostels may be considered in consultation with the Hostel Warden"

There are 4 hostels at Thrikkakara Campus and one at lakeside campus (Ernakulam).

They are designated for convenience as follows:

Hostels	I	Marine Hostel [Old]
Hostel	II	Women's Hostel [now Men's Hostel]
Hostel	III	Men's Hostel [new]
Hostel	IV	Teacher's Hostel [now Women's Hostel]
Hostel	V	Men's Hostel [Marine Science-Lakeside campus]

Hostel No. I has 82 rooms, Hostel II has 84 rooms, Hostel III has 52 rooms, Hostel IV has 21 rooms and Hostel V has 18 rooms - Total 257 rooms.

Some of the rooms in Hostels I & II have been converted into two seater rooms. All the rooms in Hostel III are two seaters and Hostel IV are 3 seaters. Some of the rooms in Hostel V are 3 seaters and the rest two seaters. In Hostel V one room is set apart as a guest room, one room

is occupied by Prof. Ananthakrishnan and two rooms are occupied by Scientists of the Wood Preservation section. Thus there are only 14 rooms available for students.

The Sanction strength of students in different departments at present are as follows:

	P.G.	Ph. D.	M. Phil.	Diploma
Applied Chemistry	16	9	—	—
Electronics	13	2	—	—
Hindi	20	9	8	—
Industrial Fisheries	15	2	—	—
Law	20	3	—	—
Management Studies	65	6	—	—
Marine Sciences	34	14	—	—
Mathematics	15	5	—	20
Physics	25	29	—	—
Rubber Technology	15	—	—	—
Ship Technology	15	—	—	—
Total	258	79	8	20

In any year there will be students studying for two Semester on the rolls. The total strength will be 316.

Besides Post-graduate degree students there are 8 M. Phil students in Hindi and 20 diploma students in Mathematics as well as 79 full time research scholars doing their Ph. D. programme. If all the students seek admission to hostel, provision has to be made to accommodate $316 + 79 + 8 + 20 = 423$ students [both men and women].

Total number of rooms available for the students in all the 5 hostels put together is 251. 1 room each in Hostel I, II & III and IV rooms in Hostel V are otherwise occupied.

To provide single rooms for all the students the University may have to construct a Hostel having a capacity of about 175 based on present strength.

When admission to new courses are also considered the student strength will increase substantially and as such more Hostel facilities have to be provided.

The Committee therefore recommends a 300 room, over and above the existing facilities, Hostel for accommodating students which could be considered in stages.

The number of students requiring admission during the year to the Hostels at Thrikkakara Campus are as follows:-

	<i>Sanctioned Strength</i>	<i>Accommodation Expected</i>
Electronics	13	5
Industrial Fisheries	15	12
Law	20	7
Management	65	60
Maths. (Diploma)	20	12
Rubber Technology	15	15
Ship Technology	15	15
Total		126

The Admission to other courses are already over.

The Committee finds that as on 15-10-79 the number of rooms available in the Men's Hostel are:-

Hostel I	5
Hostel II	2
Hostel III	20
Total	27

In the Rubber Technology students are allowed to continue to be at Kottayam 7 rooms occupied by them in Hostel I and II will be available. These rooms are at present retained by these students for their stay when they come back to Thrikkakara Campus for their classes in Management Studies. The classes in Management subjects may be held at Kottayam for which the members of the Faculty of Management Studies may be permitted to go over to Kottayam as and when required for taking classes.

So the total number of rooms available as on date will be 34.

Of these 20 rooms in Hostel III are two seaters and can accommodate 40 students. If the 14 vacant rooms are also converted as two seaters then 28 students could be given accommodation. As a whole 68 students can be accommodate this year.

Out of the 126 students expected to be accommodated during this semester no seat need be given to Rubber Technology course because there is no new admission this year.

The Syndicate has decided to accommodate students of the departments at Ernakulam in the Hostel at Marine Sciences Campus (Lake side Campus of the University). Hence no provision for them need be required at Thrikkakara Campus.

Of the 60 students of School of Management Studies seeking accommodation 20 are women students.

Students of Diploma Course in Mathematics have given a written request to Hon. Warden that they will be satisfied if two rooms are given to them. The Committee recommends to accept their request during this year.

All the students of Ship Technology have to be admitted to the Hostel because it is a residential course.

Thus out of 120 students 71 have to be accommodated at Thrikkakara Campus.

If all the vacant rooms in Hostels I & II are converted into 2 seaters 68 students can be accommodated. But there is no accommodation available for research scholars who are to join the various departments.

By January 1980, 13 rooms will be vacated by students of the Applied Chemistry and Law departments. These rooms could also be converted as two seaters and 26 students can thus be accommodated.

Regarding women students 20 students require accommodation. There are only 10 seats available in Hostel IV. This is by converting all the available 21 rooms as 4 seaters 3 seats will become vacant by early December. Accommodation for 7 students have to be found out immediately.

Lakeside Campus (Marine Science Dept.) has only one Hostel (Hostel V). At present there are only 14 rooms available to students. It is understood the guest room is only occasionally occupied by guests. If arrangements are made to accommodate the guests in Govt. Guest Houses or TB or in private Hotels such as Bharat Tourist Home which is near to Marine Sciences Dept. one room could be salvaged. Similarly one room occupied by Dr. Ananthakrishnan, Visiting Professor for a few days in a month. It may be ascertained from Dr. Ananthakrishnan whether he could spare this room to accommodate students. Similarly, the two rooms occupied by the Wood Preservation Section may be got vacated for the use of students without much delay.

It is reported that each room has an area of 206 sq. ft. It is also stated that in 14 rooms 30 students are admitted. If all these rooms are converted 42 students can be accommodated. When the other 4 rooms are also converted as 3 seaters 12 more students can be admitted.

The Head of the Department of Marine Sciences has allocated all the 14 rooms. He has stated the 10 students have applied for accommodation at Thrikkakara. 10 more research students are also expected.

The Head of the Department of Industrial Fisheries has stated that they have no hostel of their own and they have 30 students of P. G. Course and 2 for research.

Considering the strength of the Department of Marine Sciences and Industrial Fisheries at least a third of the hostel facilities may have to be given to the students of Industrial Fisheries.

There is no hostel facility for Lady students at Lakeside campus. This is a serious problem.

The Committee considered to fix a quota for admitting students to hostels for each Department. The number of women students getting admitted to several courses are on the increase. So it is difficult to fix a quota system for each Department unless adequate Hostel facilities for women students are also provided.

"The Committee therefore recommends as follows :

"To meet the immediate requirements:

1. Since conversion of single rooms into two seaters does not cause much inconvenience to the inmates, all the vacant rooms in Hostels I and II may be converted as two seaters.

2. As and when rooms become vacant in Hostels I and II they may also be converted as two seaters.

3. The rooms in Hostel IV (Teachers' Hostel) (Now womens hostel) be converted into 4 seaters.

4. All the rooms in Hostel V (Lakeside Campus- Marine Sciences) may be converted into 3 seater rooms.

5. Necessary additional furniture for the hostel may be procured immediately.

6. It is reported that some of the furniture from hostels has been taken on loan to the Administrative Office at Hill Palace, Tripunithura. These may be returned immediately.

7. For the time being the students of the Industrial Fisheries and Marine Sciences may be given admission to hostel in the ratio of 1:2.

8. Since the Head of the Dept. of Marine Sciences has reported that 30 students have already been admitted to the Hostel, the vacancies arising subsequently may be allotted to students of Industrial Fisheries till their quota is exhausted.

9. All rooms in Hostel V (Lake side campus) including the guest room, rooms allotted to Dr. Anantha Krishnan and wood preservation section be converted as 3 seaters and allotted to students.

To meet the long term requirements the following may also be considered.

1. As there is no Women's Hostel at present. A hostel to accommodate 120 students may be constructed immediately and the Teachers' Hostel released to the Teachers as early as possible.

2. Another Hostel to accommodate 300 students at Thrikkakara (Hill Side) Campus and 120 students at Lake Side Campus over and above the existing facilities be constructed.

3. As there is no Women's Hostel at Lake Side Campus arrangements may be made with organisations like YWCA, SNV Sadanam and other to accommodate our students till the University builds its own Hostels.

All the hostels shall be closed for maintenance for one month every year preferably in April, May.

When the number of students increase in the Campus consequent on the increase in the number of seats in the hostels, proper care should be taken to see that the recreational facilities are also increased. It is understood that most of the students are not interested in major games such as football, Hockey or Cricket. But they may be interested in Volley Ball, Basket Ball, Shuttle Cock, Tennis, Table Tennis, Chess, Carroms etc. and other indoor games. It is essential that students be given all facilities for recreational activities so that they will not cluster in rooms and spoil their evenings. The Youth Welfare Director may be requested to submit detailed proposals for various activities.

If this is not done there will be lot of students unrest in the campuses which may become very serious and unmanageable.

APPENDIX III

Appendix to item No. 128.14

GOVERNMENT OF KERALA

(Abstract)

PUBLIC SERVICES - PART-TIME CONTINGENT EMPLOYEES -
LEAVE - FURTHER ORDERS ISSUED

GENERAL ADMINISTRATION (RULES) DEPARTMENT
G.O. (P) No. 388/79 GAD. Dated, Trivandrum, 16th July 1979.

Read:- 1. G.O. (P) No. III 78 GAD dated 17-2-1978.

ORDER

In the Government Order cited it has been ordered that the part-time contingent employees will be eligible for fifteen days casual leave during a calendar year and female employees will be eligible for Maternity Leave for two months with 50% of Pay and full allowances during the period.

2. The question of giving further benefits to part-time contingent employees was engaging the active consideration of Government. Government are now pleased to order that part-time contingent employees will be granted twenty days casual leave during a calendar year. Further maternity leave for three months will be granted to female employees with 50% of pay and full allowance during the period.

3. Necessary amendments to the Kerala Part-time Contingent Service Special Rules will be issued separately.

By Order of the Governor,

M. S. K. RAMASWAMY,

Special Secretary,

To
The Registrar, University of Cochin, Cochin.

/ true copy /

APPENDIX IV

Appendix to Item No. 128.15.

1.

Copy of G.O. MS. 64/76 PD dtd. 25-2-1976.
Kerala House, New Delhi - Non-availability of Accommodation in the Kerala House, New Delhi - Payment of Excess rent - Reimbursement of - Rate of Amount enhanced - Orders issued.

Read:- G. O. MS. No. 12/74 PD dtd. 10-1-1974.

In the G.O. read above, Officers of Government were permitted to resort to accommodation in the Guest Houses of other State Government or in private hotels if accommodation is not available in the Kerala House, New Delhi. It was also ordered that, in such cases the excess of rent (excluding boarding charges) paid in the private hotels or Guest House over the rate he would have paid, if the accommodation was available in the Kerala House, would be reimbursed to him subject to a maximum of Rs. 70 per day.

2. Requests have been received from several officers for enhancing the above rate of maximum limit of reimbursement in view of the increased tariff in hotels in New Delhi.

3. In the circumstances, Government are pleased to order that in case accommodation is not available in the Kerala House, New Delhi, the actual room rent paid by the officer in private hotels or Guest House diminished by 1/3 of the D.A. admissible will be reimbursed to him. This will be subject to a maximum of Rs. 100/- (Rs. one hundred) only per day.

4. The para 2 of the G.O. read above will stand modified to the above extent.

These orders will take effect from 28-12-1975.

GOVERNMENT OF KERALA

(Abstract)

Accommodation in State Capitals outside Kerala - Reimbursement of Rent - Further Order issued.

FINANCE DEPARTMENT

G.O. (P) 9/77 Fin. Dated, Trivandrum, 11th January '77.

- Read:-
1. G.O. (P) 12/74/PD dated 10-1-1974.
 2. G.O. (P) 112/74 Fin. dated 30-4-1974.
 3. G.O. (MS) 64/76/PD. dated 25-3-1976.
 4. G.O. (P) 319/76 Fin. dated 7-10-1976.

ORDER

In the G.O. read as 3rd paper above, Government have ordered that the actual room rent paid by a State Government officer in private hotel or guest houses in New Delhi, diminished by 1/3 of the Dearness Allowance admissible, will be reimbursed to him, in case accommodation is not available in the Kerala House, New Delhi, and that this will be subject to a maximum of Rs. 100 per day.

2. Government are now pleased to order that the above rate will apply to Bombay and Calcutta also. Accordingly the actual room rent paid by the State Government Officers on official tour, in private hotels and guest houses at Bombay and Calcutta will be reimbursed to them subject to their admissible Dearness Allowance being diminished by 1/3. d will be subject to a maximum of Rs. 100 per day.

By Order of the Governor,
R. PARAMESWARAN NAIR,
Joint Secretary.

To

The Registrar, University of Cochin.

GOVERNMENT OF KERALA

(Abstract)

Accommodation in State Capitals outside Kerala
Reimbursement of rent - Revised Orders issued

FINANCE DEPARTMENT

G. O. (P) 319/76 Fin. Dated, Trivandrum, 7th Oct. 1976

- Read:-
1. G. O. (P) 12/74 PD dated 10-1-1974.
 2. G. O. (P) 112/74 Fin. dated 30-4-1974.
 3. G. O. (MS) 64/76 PD dated 25-3-1976.

ORDER

In the G. O. read as 1st paper above as modified by the G. O. 2nd read above Government have ordered that in case accommodation is not available in the Kerala House, New Delhi, the actual room rent paid by the Officer in private hotels or Guest Houses diminished by 1/3 of the D. A. admissible will be reimbursed to the officers subject to a maximum of Rs. 100 per day. In respect of Bombay, Calcutta and Madras, Government in G. O. read as 2nd paper above ordered that reimbursement of room rent at all following rates will be made to officers, in addition to the Daily Allowance admissible to them.

- Bombay — Rs. 70 or actual room rent paid whichever is less.
Calcutta — Rs. 70 or actual room rent paid whichever is less.
Madras — Rs. 50 or actual room rent paid whichever is less.

Government are now pleased to order that the rates admissible at Madras will be extended to all State Capitals except New Delhi, Bombay and Calcutta.

By Order of the Governor,
R. PARAMESWARAN NAIR,
Joint Secretary.

To

The Registrar, University of Cochin.

GOVERNMENT OF KERALA

(Abstract)

**Accommodation in State Capitals outside Kerala -
Reimbursement of rent - Further orders - Erratum -
Issued**

FINANCE DEPARTMENT

G. O. (P) 62/77 Fin. Dated, Trivandrum, 18th February, 1977

Read:- G. O. (P) 9/77, Fin. dated 11-1-1977.

ORDER

Government order that the words "Dearness Allowance" appearing in paras 1 & 2 of the G. O. cited will be read as "Daily Allowance".

By Order of the Governor
R. PARAMESWARAN NAIR,
Joint Secretary.

To

The Registrar, University of Cochin

GOVERNMENT OF KERALA

(Abstract)

**Accommodation in State Capitals Outside Kerala -
Reimbursement of Rent - Further Orders issued**

FINANCE DEPARTMENT

G. O. (P) No. 151/77/Fin. Dated, Trivandrum, 18th May, 1977

Read:-

1. G. O. (MS) 64/76/PD dated 25-3-1976
2. G. O. (P) 9/77/Fin dated 11-1-1977
3. G. O. (P) 62/77/Fin. dated 18-2-1977
4. Letter No. TM-II/15-182/352/2058 dtd. 1-3-1977 from the Accountant General, Kerala.

ORDER

As per the Government Order read as first paper the actual room rent paid by a State Government Officer in private hotels or guest houses in New Delhi diminished by $\frac{1}{3}$ of the Daily Allowance admissible will be reimbursed to him, in case accommodation is not available in the Kerala House, New Delhi, and that this will be subject to a maximum of Rs. 100/- per day. In addition to this full daily allowance is also admissible. As per the Government Orders read as second and third papers above, the actual room rent paid by State Government officers, on official tour, in private hotels and guest houses at Bombay and Calcutta will be reimbursed to them subject to their admissible daily allowance being diminished by $\frac{1}{3}$ and this will be subject to a maximum of Rs. 100/- per day.

2. The Accountant General has pointed out that the wording in the Government Orders 2nd and 3rd read above is likely to be misinterpreted. It is the amount of rent that has to be limited to a maximum of Rs. 100 and not the total amount of rent plus daily allowance. Accordingly Government are pleased to order that the actual room rent paid by a State Government Officer on official tour, in private hotels and guest houses at New Delhi, Bombay and Calcutta diminished by $\frac{1}{3}$ of the Daily Allowance admissible will be reimbursed to him and the amount that may be reimbursed will be subject to a maximum of Rs. 100 a day. The officers will also be eligible for the Daily Allowance admissible under the rules.

3. The following illustrations are also given to make the position quite clear:-

1.	Room rent paid	Rs. 120.00
----	----------------	------------

Less 1/3 of daily allowance
admissible viz. Rs. 35

Rs. 11.66

Rs. 108.34

Amount that can be reimbursed
plus daily allowance

Rs. 100.00

Rs. 35.00

Rs. 135.00

II.

Room rent paid

Rs. 110.00

Less 1/3 of the daily
allowance admissible
viz. Rs. 35

Rs. 11.66

Rs. 98.34

Amount that can be reimbursed
plus Daily Allowance

Rs. 98.34

Rs. 35.00

Rs. 133.34

By Order of the Governor,
R. PARAMESWARAN NAIR,
Joint Secretary.

To

The Registrar, University of Cochin

APPENDIX V

(Appendix to Item No. 128.16)

GOVERNMENT OF KERALA
(Abstract)

Deputation for Training outside the state - Grant of
daily allowance to the participants - orders issued

FINANCE (RULES) DEPARTMENT

G. O. (P) No. 597/79/Fin. Dated, Trivandrum, 10th July, 1979

Read: G. O. (P) 837/78/Fin. dated 1-12-1978.

ORDER

In the G. O. read above, orders were issued for the payment of Daily Allowance at full rates for the first 30 days and 3/4 of the rates for the next 60 days to the officers deputed for training to Delhi, Bombay and Calcutta in relaxation of Rule 59, Part II, Kerala Service Rules. But officers deputed for training in other places like Hyderabad are eligible only for Daily Allowance as per rule 59, Part II, Kerala Service Rules viz, full Daily Allowance for the first 10 days and 3/4 of the rates for the next 20 days and half the rates thereafter. Some of the officers deputed for training have requested that they may be sanctioned special allowance during the period of training at the rates sanctioned by the Government of India as the existing rates of Daily Allowance is not sufficient to cover the boarding and lodging expenses etc.

Government have examined the matter in detail and are pleased to order that the benefit of the orders issued in the G. O. read above will be extended to the officers deputed for training to other cities outside the state also

Formal amendment of Kerala Service Rules will be issued separately.

(By Order of the Governor)
K. J. THOMAS.
Joint Secretary

To

The Registrar, University of Kerala/Cochin Calicut (with C/L)

APPENDIX - VI

(Appendix to Item No. 128.17)

GOVERNMENT OF KERALA (Abstract)

Public Services - Qualification - pass in Section A. C. and D. C. of the city and guilds (London) Institute as equivalent to K. G. C. Examination Recognition for purposes of appointment in public Services - orders issued

GENERAL ADMINISTRATION (RULES) DEPARTMENT
G. O. (P) No 343 79 GAD Dated, Trivandrum, 20th June, 1979

- Read: 1. Letter No. 12713-E.IIA 77 dated 18-6-1977 from the Chief Engineer, General Buildings & Roads.
2. Letter No. C5/2266/78/L. Dis. dated 30-11-1978 from the Director of Technical Education.
3. Letter No. All (1) 9828/79/GW dated 30-5-1979 from the Secretary, Kerala Public Service Commission.

ORDER

In consultation with the Kerala Public Service Commission, the Government direct that a pass in sections A. C. and D. C. of the Intermediate Examination in Electrical Engineering practice of the City and Guilds (London) Institute be treated as equivalent to K. G. C. Examination in Electrical/ Engineering (2 years course) for purposes of appointment to Public Services in the State and order accordingly:

(By Order of the Governor)
V. NEELAKANDAN ELAYATH
Under Secretary.

To

The Registrar, University of Kerala/Calicut/Cochin

APPENDIX VII

(Appendix to Item No. 128.18)

GOVERNMENT OF KERALA

(Abstract)

**Pension - Commutation of pension on retirement -
Medical Examination not necessary - Further orders
issued -**

FINANCE DEPARTMENT

G. O. (P) No. 591/79 Fin Dated, Trivandrum, 9th July, 1979.

- Read:- 1. G. O. (P) 483/78 Fin. dated 31-5-1978.
2. Government of India, Ministry of Finance -
Department of Expenditure O. M. No. F. 14 (5) -
EV (A) 76 dated 1-12-1978.

ORDER

In the G. O. read as first paper above, Government have ordered that State Government servants who apply for commutation of pension within one year of retirement on super-annuation will not be subjected to medical examination for purpose of payment of commuted value. In the O. M. read as second paper above, the Government of India have extended this benefit already enjoyed by the Central Government Servants in cases of retirement on superannuation to those Central Government employees who are granted certain other types of pension also, other than invalid pension and those who on absorption in or under a Corporation or Company or body elect the alternative of receiving the death-cum-retirement gratuity and lumpsum in lieu of pension.

2. Government have examined the question of granting similar benefits to the State Government employees and are

pleased to order that the benefit of commutation of pension without medical examination ordered in the G. O. read as first paper above will be extended to those State Government employees who were granted.

- (i) a retiring pension under Rule 66 Part III K. S. Rs.
 - (ii) a pension on absorption in or under a Corporation or Company or body under the orders governing permanent absorption and who elect to receive monthly pension and death - cum - retirement gratuity.
 - (iii) a compensation pension under Rule 33 Part III K. S. Rs. and
 - (iv) a proportionate pension on completion of 20 years of qualifying service under G. O. (P) 548/70, Fin. dated 26-6-1978.
3. The above benefit will be subject to the condition that the State Government employees apply for commutation of pension within one year of the date of their retirement.
4. These orders however will not apply to those Government employees,
- 1) who retire on invalid pension under rule 42 Part III Kerala Service Rules.
 - 2) who on absorption in or under a corporation or company or body elect the alternative of receiving death-cum-retirement gratuity and lumpsum in lieu of pension.
 - 5. Formal amendments to the relevant rules in Part III K.S.R. will be issued separately.

(By Order of the Governor)

S. PADMAKUMAR

Special Secretary (Finance)

The Registrars, University of Kerala/Cochin Calicut.

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APPENDIX VIII
(Appendix to Item No. 128.20)

GOVERNMENT OF KERALA

**General Administration (Rules) Department Circular
Memorandum**

No. 55792 Rules-1 79 GAD **Dated, Trivandrum, 29th
August '79.**

**Sub:- Public Services - Declaration of Probation of Officers -
Revised instructions - Issued.**

- Ref:-** 1. Circular Memorandum No. 70695 Rules 70/PD
dated 31-8-1970.
2. Circular Memorandum No. 87135/Rules/72/PD
dated 17-1-1973.

As per rule 21 of the General Rules the appointing authority may extend the probation of a probationer to enable him to acquire special qualification or pass the prescribed test, or as the case may be, to enable the appointing authority to decide whether the probationer is suitable for full membership or not. Such extended period of probation shall terminate at the latest when the probationer has after the date of expiry of the period of probation prescribed for the service, class or category in which he is on probation, completed one year of duty in such service, class or category. However, instances have come to the notice of Government where no action has been taken by the appointing authorities concerned for extension/termination of probation under General Rule 19 when probationers fail to pass the prescribed tests, within the normal period of probation. Probationers are being allowed to continue in service without extending their probation until they pass the test. By the time they pass the tests, the maximum period upto which the period of probation can be extended under General Rule 21 might be over with the result that

satisfactory completion of probation can be declared in such cases only after extending the period of probation to the extent required in relaxation of the rules. As Government alone are competent to relax the rule, such cases are being referred to Government for orders. It would be hard to discharge a probationer from service after having known that he has passed the tests. Therefore rules are invariably being relaxed in their favour in a routine manner. This actually creates an impression among the probationers that they will never be discharged from service or reverted for failure to pass the test within the prescribed period. They do not attach any importance to the matter and take their own time to acquire the test qualifications. The Government, therefore, direct that the appointing authorities should strictly enforce the rules regarding probation (declaration/extension/termination of probation) contemplated under the General Rules.

There are no specific orders to whether the satisfactory completion of probation of probationers is to be declared with effect from the F. N. of the day following the day on which the officer completes the prescribed period of actual duty or with effect from the A. N. of the day on which he completes the prescribed period of probation. All appointing authorities are informed that the declaration of satisfactory completion of probation should be with effect from the F. N. of the day following the day on which the probationer completes the prescribed period of probation.

K. P. S. MENON,
Additional Secretary.

To
The Registrar, University of Cochin.

APPENDIX - IX
(Appendix to Item No. 128.21)

<i>Name of candidate</i>	<i>Topic of Research</i>	<i>Name of Supervising Guide</i>	<i>Date of Regn.</i>
1) Smt. Mercy Thomas	" Laboratory culture of Larvae of commercially important Carbs of Cochin waters "	Dr R. Damodaran	10-9-1979 (full-time)
2) Smt. Latha Thampuran	" Inter-tidal and Inter-stitial fauna of the beaches of Cochin "	Dr. R. Damodaran	23-8-1979 (full-time)
3) Sri. Rajan. K. E. Varghese	" Wage policy in Indian Industries "	Dr. Joseph Minatur	3-8-1979 (part-time)