

# UNIVERSITY OF COCHIN

Minutes of the 125th Meeting of the Syndicate held  
on August 4, 1979.

Place of meeting : University Buildings  
Tripunithura

Time : 11 a.m.

## Members Present :

1. Dr. M. V. Pylee  
Vice Chancellor *(in the Chair)*
2. Dr. K. P. Balakrishnan
3. Prof. C. T. Benjamin
4. Shri. K. Govinda Pillai
5. Shri. A. K. Hamood
6. Shri. Jose T. Mookan
7. Shri. K. A. Mohammed
8. Shri. V. Narayanan Nayar
9. Dr. N. Parameswaran Nair
10. Dr. K. Sathianandan

Item No. 125.01. Confirmation of the minutes of the  
meeting of the Syndicate held on  
7-7-1979 and 13-7-79.

Resolved that the minutes of the meeting of the  
Syndicate held on 7-7-1979 and 13-7-1979 be confirmed  
subject to the following corrections/emendations.

- a. Minutes dated 7-7-1979: Item No. 123.86, paragraph  
2 be emended to read as follows:

"Resolved that the Government rules in regard to the reimbursement of medical expenses be followed in the University without prejudice to the concessions already in force".

b. Item No. 123.87: The following omission in the recording be rectified and added as paragraph 3.

'Resolved further that the specialization required for the post of Director, School of Continuing Education, be in the area of Management Studies or Law, as the School has programmes falling within the above two areas".

c. Minutes dated 13-7-1979: Item No.124.07, paragraph 1 be emended to read as follows: "The Syndicate considered the draft guidelines for internal assessment prepared by the special Committee at its meeting held on 16-1-1979 and Academic Committee at its meeting held on 12-7-1979 as in appendices I & II"

Item No. 125.02. Report of the Vice Chancellor on important developments in the University since the last meeting and items directly presented by him.

a) Professor B. Ramachandra Rao, Vice Chairman, UGC has agreed to inaugurate the CIS Laboratory of the University on August 30 or on a convenient date late in September.

b) The UGC has issued the final clearance. Visiting Faculty from the University of Restock, GDR, and the Professors are expected at Cochin University before the end of the month.

c) The Indian Institute of Technology, Kharagpur has recommended certain of their graduates in Ship Technology for consideration for short-term appointments to the Department of Naval Architecture and Ship Technology.

The Syndicate considered the above proposal and resolved that, in view of the acute shortage of staff faced by the Department of Ship Technology two of the persons recommended by the Indian Institute of Technology, Kharagpur, be appointed for a period of six months against available vacancies in the Department.

(Ad.)

d) Shri. M. P. S. Pillai, Ship Draughtsman, Department of Ship Technology, has requested for extension of his term of appointment at the University for another year. His parent department has informally agreed to lending his services to the University for another year.

The Syndicate considered the above proposal and resolved that the term of appointment of Shri. M. P. S. Pillai, Ship Draughtsman, Department of Ship Technology be extended for another year upon receipt of letter of consent from his parent department.

(Ad.)

e) Shri. C. S. Krishnamoorthy, Finance Officer designate has requested that he be granted sufficient advance increments to make up for the difference between his present emoluments and the ones offered him.

The Syndicate considered the above request and resolved that Shri. C. S. Krishnamoorthy, Finance Officer designate be granted two advance increments in the scale of pay Rs. 1450-75-2050.

Resolved further that if Shri. Krishnamoorthy declines the offer, the next person in the panel, Shri. V. Radhakrishnan Nair, be offered the post.

(Ad.)

f) The group of Principals of Colleges from Ceylon would arrive at Cochin on a short visit for three days from August 27 to 29.

The Syndicate noted the visit of the Principals and authorised the Vice Chancellor to host them during their stay.

g) An All India Seminar on Environmental Studies was held at Delhi during the last week of July and he had attended the same. He had fruitful discussions with Dr. N. L. Ramanathan, Director, Department of Science and Technology, Govt. of India, on the possibility of the Department making the Cochin University the focal point of their activity in Kerala. It is hoped that the Department of Science and Technology would extend support to the University's School of Environmental Studies in the areas of research and extension programmes.

Arising out of the Vice Chancellor's report, the Syndicate resolved to authorise the Vice Chancellor to take suitable early steps for organizing a research unit in the School of Environmental Studies with teachers interested in such a programme from the various related Departments of the University being inducted into it.

(Ac.)

h) Dr. Rajaramanna, Advisor to the Ministry of Defence is expected to visit Cochin shortly. His visit provides an opportunity for exploring avenues of cooperation between some of the University's science departments and the department of Defence of the Govt. of India.

i) The Director, School of Management Studies has proposed the starting of a Diploma Course in International Marketing, along with a series of short-term courses in the

area, as a sequel to the special training in the field received by two members of the faculty of the School at Dublin, Ireland, and the selection of the School by the Ministry of Commerce, Govt. of India, as one of the centres for such studies in India.

The Syndicate considered the above proposals and resolved that an one year Diploma Course in International Marketing, along with the proposed short term courses, be started in the School of Management Studies during 1979-80.

Resolved further that the detailed syllabi and scheme of examinations in respect of these courses be finalised by the competent academic bodies of the University before the commencement of the courses.

(Ac.)

j) A Committee may be set up to examine the mechanics of integration of the departmental libraries with the University Library.

The Syndicate considered the above proposal and resolved that the matter be presented at the meeting of the Heads of Departments for the setting up of a Committee to work out the details regarding the integration of Departmental libraries with the University Library.

Resolved also that the Committee so set up be requested to Submit its report to the Syndicate early.

(Ac.)

Item No. 125.03. Department of Polymer Science and Rubber Technology - Shri. Rajpal Singh, CSIR Junior Research Fellow of Regional Engineering College, Kurukshetra - transfer to this University.

The Syndicate considered the proposal of the Head of the Department of Polymer Science and Rubber Technology to permit Shri. Rajpal Singh, CSIR fellow of the Kurukshetra University, to continue to work under the guidance of Dr. Ramesh Chandra, Reader, Department of Polymer Science & Rubber Technology of this University, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Shri. Rajpal Singh, CSIR fellow be permitted to work under Dr. Ramesh Chandra, Reader, Dept. of Polymer Science & Rubber Technology, as the CSIR has approved of the candidate's transfer from Kurukshetra University to Cochin University.

(Ac.)

Item No. 125.04. Shri. P. J. Sebastian - Research fellow-Department of Physics-change of topic.

The Syndicate considered the recommendation of Dr. K. Sathianandan, Professor and Head of the Department of Physics, that the topic of research of Shri. P. J. Sebastian, working under his supervision be changed from "Fabrication of CO<sup>2</sup> Laser and its application to plasma studies" to "Pulsed N<sup>2</sup> Laser pumped Dye Laser and its applications" and that the change be given effect to from 15-2-1978, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Shri. P. J. Sebastian be permitted to change the topic of his research from "Fabrication of CO<sup>2</sup> Laser and its applications to plasma studies" to "Pulsed N<sup>2</sup>

Laser pumped Dye Laser and its applications" as recommended by his Supervising Teacher and that the change be operative from the date of original registration viz. 15-2-1978.

(Ac.)

Item No. 125.05. Department of Applied Chemistry- Change of topic of Research in respect of Shri. N. Ramachandra Sharma - P.T. Scholar.

The Syndicate considered the recommendation of Dr. P. Madhavan Pillai, Reader, Dept. of Applied Chemistry, that the topic of research of Shri. N. Ramachandra Sharma, Part-time Research Scholar, working under his Supervision be changed from "Water pollution control in Latex based Rubber Industries" to "Microbial Transformation of Alkaloids", along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Shri. N. Ramachandra Sharma, part-time Research Scholar, Department of Applied Chemistry, be permitted to change his topic of research from "Water pollution control in Latex based Rubber Industries" to "Microbial Transformation of Alkaloids", as recommended by his Supervising Teacher.

Item No. 125.06: Question of setting norms or guide lines for admission of students who migrate from one University to another - regarding.

The Syndicate considered the proposal of the Association of Indian Universities for evolving norms or guidelines for admission of students who migrate from one Uni-

versity to another, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the proposal be accepted in principle.

Resolved further that the Association of Indian Universities be requested to forward the specific proposals of the Madurai Kamaraj University and the views of the other Universities thereon, so as to enable this University to frame appropriate Regulations.

(Ac.)

Item No. 125.07: Registration for research leading to the award of the Ph.D Degree - application submitted by Shri S. Krishnakumar, IAS, consideration of

The Syndicate considered the request of Shri S. Krishnakumar, IAS, for registration for part-time research leading to the degree of Doctor of Philosophy, in the Department of Industrial Fisheries, under the faculty of Marine Sciences, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Shri S. Krishnakumar IAS, be informed of the earlier decision of the Syndicate reviving M. Sc. (by research under the Faculty of Marine Sciences which would enable a Science graduate to work toward the degree of Doctor of Philosophy after taking a Master's Degree in Science by research.

(Ac.)

Item No. 125.08: Reserve Conductor for the University Bus - Posting of - during leave of absence of regular Conductor - Consideration of.

The Syndicate considered the proposal for prescribing guidelines regarding the filling of casual vacancies of Conductor of the University bus resulting from the regular conductor availing himself of leave, along with the recommendation of the Standing Committee on Staff and Establishment:

Resolved:

i) that the panel of reserve conductors drawn from Class IV staff possessing a Conductor's licence/certificate and badge issued by the Regional Transport Officer or other licensing authority, now available be approved and that the panel be valid for one year with effect from 1.9.1979.

ii) that the assignment of duty from the panel be on the basis of seniority in service;

iii) that the special duty so assigned be discharged without prejudice to normal work in the department concerned; and

iv) that the assignment of such duty be the responsibility of the Security Officer who is the Controlling officer of the University bus.

(GA&EL)

Item No. 125.09: Duties and Responsibilities of sergeant in the Campus at Ernakulam - prescribing of.

The Syndicate considered the proposal for prescribing the duties and responsibilities of the Sergeant at the Ernakulam Campus of the University, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the duties and responsibilities of the Sergeant at the Ernakulam Campus of the University be as in Appendix I

Resolved further that the Security Officer be required to conduct occasional surprise checks at the Ernakulam Campus and submit his report to the Head of the Department of Marine Sciences and the Registrar, so as to ensure due performance by the Sergeant of his duties.

(Ad.)

Item No. 125.10: Special allowance to non-teaching staff attending to evening duty at School of Management Studies reconsideration of -

Resolved that the item be deferred for detailed consideration later.

(Ad.)

Item No. 125.11: Kerala Service Rule - Travelling Allowance - Note below Rule 59 Part II - Amendment and Leave for acquiring superior qualifications - Rule 91 Part I KSR - Instruction - consideration of.

(1) The Syndicate considered the adoption of G. O. (P) 837/78/Fin. dt. 1.12.1978 involving an amendment to KSR, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that G. O. (P) 837/78/Fin. dated 1.12.1978 be adopted in the University.

(2) The Syndicate also considered the question of adopting Govt. Circular No. 96/78/Fin. dated 18.12.1978 regarding the grant of leave for acquiring superior qualifications, along

with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the earlier decision of the Syndicate on Sabatical leave to teachers be examined in the light of Govt. Circular No. 96/78/ Fin dated 18-12-1978.

(Ad.)

Item No. 125.12. Declaration of probation - Shri. Rajendran S. - consideration of.

The Syndicate considered the proposal for declaring Shri. S. Rajendran, Lecturer in Geophysics, Dept. Marine Sciences, to have satisfactorily completed his probation, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that Shri. Rajendran S, Lecturer, Dept. of Marine Sciences, be declared to have satisfactorily completed his period of probation on 24-4-1979 FN.

(Ad.)

Item No. 125.13. Leave without allowances for a period exceeding 4 months in respect of Smt. M. Vally Ammal, UD Typist/Steno-University Office.

The Syndicate considered the request of Smt. M. Vally Ammal, U. D. Typist/Stenographer of the University Office for Leave without allowances for 68 days w. e. f. 25-5-1979 in continuation of leave on loss of pay for 60 days w. e. f. 26-3-1979 already granted to her, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that Smt. M. Vally Ammal, U. D. Typist / Stenographer, University Office, be granted leave without allowances for a period of 68 days w. e. f. 25-5-1979 in continuation of the leave on loss of pay for 60 days sanctioned earlier.

(Ad.)

Item No. 125.14. Works - Construction of 4 numbers of Car sheds in the premises of 'B' type quarters at Thrikkakara.

The Syndicate considered the proposal for the construction of 4 numbers of car sheds in the premises of 'B' type quarters forwarded by the University Engineer along with the estimate for Rs. 26,500/- for the work, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that 4 numbers of car-sheds at an estimated cost of Rs. 26,500/- be constructed on the premises of 'B' type quarters and that the expenditure be met from "9. Works-Non Plan 1. Minor works" in the current year's budget.

Resolved further that standard rent be realised from the allottees of the car sheds.

(Ad.)

Item No. 125.15 School of Technology - Allocation of funds - consideration of

The Syndicate considered the request of the Special Officer, School of Technology for allocation of funds - Rs. 3,00,000/- for the year 1979-80 for the School, along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the School of Technology be allotted a sum of Rs. 3,00,000 for the year 1979-80 as per details appended (Appendix II)

(Fin.)

Item No. 125.16. Budget Estimates 1979-80-Opening of new Head of account-Sanctioned Ratification Reg.

The Syndicate noted the action of the Vice Chancellor in having sanctioned the opening of a new head of account "6(g) Men's Hostel No. III (Plan) 4. Contingencies - Telephone charges" providing under the head a sum of Rs. 2000/- on diversion from "9 works (Plan) 7. Auxiliary Buildings" for installing a telephone for Hostel No. III, along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the above action of the Vice Chancellor be ratified.

Resolved further that the Syndicate decision as per Item No. 120.23 sanctioning installation of a telephone for Hostel No. IV be corrected as Hostel No. III.

(Fin.)

Item No. 125.17. Purchase of equipment for the Dept. of Physics-Reappropriation of funds - ratification of.

The Syndicate considered the action of the Vice Chancellor in having provided an additional amount of Rs. 2,20,000/- under the head of account "14.1 Department of Physics 4. Contingencies (iii) equipments" by diversion from "9 Works (Plan) 7. Auxiliary Buildings" so as to enable the

Head of the Department of Physics to purchase equipments already sanctioned, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that the above action of the Vice Chancellor be ratified.

(Fin.)

Item No. 125.18. Central Workshop and Instrumentation Services Laboratory - Reappropriation of funds - ratification of.

The Syndicate noted the action of the Vice Chancellor in having provided additionally a sum of Rs. 1,40,000/- under the Head of account "5.1 Central Workshop and Instrumentation Services Laboratory 5. Other charges - Equipments" diverting the same from 40. Works 7. Auxiliary Buildings", along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the above action of the Vice Chancellor be ratified.

(Fin.)

Item No. 125.19. Dept of applied Chemistry - purchase of back volumes of journals - request for grant - consideration of.

The Syndicate considered the request of the Head of the Dept. of Applied Chemistry for a grant of Rs. 1,11,525/- for purchasing backvolumes of journals for the Department along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the proposal be deferred for consideration during the next financial year.

(Pl.)

Item No. 125.20. Purchase of electronic equipment for the Department of Marine Sciences - diversion of funds - ratification of.

The Syndicate considered the action of the Vice Chancellor in having provided additionally a sum of Rs.20,000/- under the head of account "18. 1 (a) Biological Oceanography (Plan) 4. Contingies, Equipments" by diversion from "9. Works (Plan) 7. Auxiliary Buildings" so as to enable the Head of the Department of Marine Sciences to procure electronic equipments at a cost of Rs. 31,545/- excluding ST and other charges along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the above action of the Vice Chancellor be ratified.

(Fin.)

Item No. 125.21. Board of Studies in Electronics and Communications system - Nomination of a substitute in the place of Prof. K. S. Hegde.

The Syndicate considered the proposal to fill the vacancy in the Board of Studies in Electronics and Communication systems caused by the resignation of Prof. K. S. Hegde for personal reasons, along with the recommendation of the Standing Committee on Academic matters.

Resolved that Shri. P. K. Koshy, Member (Quality Assurance & Development) O/E/N Electronics Ltd., Tripunithura be nominated to the Board of Studies in Electronics and Communication systems for the rest of the term in the place of Prof. K. S. Hegde, as recommended by the Dean, Faculty of Technology.

(Ac.)



Item No. 125.22. Official resolution of the General Council of the Cochin University Union dt. 13-7-79 consideration of.

The Syndicate considered the 'resolution' passed by the General Council of the Cochin University Union dt. 13-7-1979 that the Hon. Treasurer of the Cochin University Union be authorised to spend upto Rs. 500/- at a time without prior sanction from the University, along with the recommendation of the Standing Committee on Finance, works and Purchase.

Resolved that the Hon. Treasurer, Cochin University Union, be permitted to spend upto Rs. 500/- at a time without the prior sanction of the University subject to rules to be framed in this regard.

(Fin.)

Item No. 125.23. Fee for cancellation of examination and revaluation of papers fixing of -

The Syndicate considered the proposal for fixing rates of fees for cancellation of examination taken and for revaluation of answerbooks in respect of B. Sc. Engg. Examination, along with the recommendation of the Standing Committee on Academic matters.

Resolved that the fee for cancellation of an examination taken and fee for revaluation of each paper of an examination in respect of B. Sc. Engineering examinations be as under:

- i. Cancellation of an examination - Rs. 50/-
- ii. Revaluation of each paper of an examination - Rs. 50/-

(Exam.)

Item No. 125.24. Fee for award of Diplomas, Degrees etc. fixing of.

The Syndicate considered the proposal for fixing rates of fee for the award of degrees, diplomas etc., along with the recommendations of the Standing Committee on Academic matters.

Resolved that the following rates of fee for the award of degrees, diplomas etc. in person and in absentia be fixed as under:

Degrees diplomas etc.	In person	In absentia
1. Bachelor's degree	Rs. 25	Rs. 30
2. Master's degree	Rs. 45	Rs. 50
3. M. Phil.	Rs. 70	Rs. 75
4. Ph. D.	Rs. 95	Rs. 100
5. Post-graduate diploma	Rs. 45	Rs. 50
6. Certificates and Titles	Rs. 20	Rs. 25
7. D. Sc., D. Litt.	Rs. 150	

*Late fee*

- i. After one year of passing, but before the expiry of 5 years - Rs. 10/-

- ii. After 5 years - Rs. 30/-

(Exam)

Item No. 125.25. Conduct of University Examinations rate of remuneration payable to non teaching staff-clarification-regarding.

The Syndicate considered the proposal for prescribing uniform rates of remuneration for Typists, Stenographers and Clerks in connection with the conduct of University examinations.

nations and for the payment of remuneration to Section Officers instead of Office Superintendent Head Clerk fixed as per U. O. No. Exams. 3/73 dated 6-11-1973, along with the recommendation of the Standing Committee on Academic matters.

Resolved that the Typists Stenographers assisting the conduct of University examinations be paid remuneration at the same rate as being paid to Assistants.

Resolved further that the remuneration fixed for Office Superintendent/Head Clerk as per U. O. No. Exams. 3/73 dated 6-11-1973 be paid to Section Officer.

(Exams.)

Item No. 125.26. M. Phil Examination conduct of and fixing of examination fee, rates of remuneration etc. consideration of.

The Syndicate considered the recommendation of the Head of the Department of Hindi and Chairman, M. Phil Committee, regarding the conduct of the M. Phil examination in Hindi and the proposal to fix examination fee and rates of remuneration for paper setting and valuation, along with the recommendations of the Standing Committee on Academic matters.

*Resolved that:*

i. The first semester examination for M. Phil be conducted as a University examination with three papers of 3 hours duration each, carrying a total of 200 marks (two papers of 75 marks each and one paper of 50 marks.)

ii. Question paper setters and examiners for M. Phil be appointed as in the case of other University examinations.

iii. The examination fee for the first and second semesters of the M. Phil examination be fixed at Rs. 275 and Rs. 325 respectively.

iv. The rates of remuneration for setting/valuing answer-books, dissertation and for viva voce be the same as under the Kerala University.

(Exam.)

Item No. 125.27: Diploma Course in Translation, Administrative Drafting and Reporting in Hindi - continuance of the course-sanction - regarding.

The Syndicate considered the proposals of the Head of the Department of Hindi for continuance of the Diploma Course in Translation, Administrative Drafting and Reporting in Hindi beyond August 1979. increase in the monthly pay of the part-time teaching staff appointed for the course and remuneration for supporting office staff, along with the recommendations of the Standing Committees on Academic Matters, Finance, Works and Purchase.

Resolved that i) sanction be given to the Head of the Department of Hindi for the continuance of the Diploma Course in Translation, Administrative Drafting and Reporting in Hindi for one more year from August 1979.

ii) a sub-committee of the Syndicate consisting of two members, assisted by an expert to be nominated by the Vice-Chancellor, be constituted for examining the desirability of continuing the Diploma Course in Translation, Administrative Drafting and Reporting in Hindi, on a permanent basis;

iii) the remuneration of part-time Lecturers in Hind appointed for the course be raised from Rs. 350/- to Rs 400/- per mensem, and that the supporting office staff be paid at the present rate of Rs. 100/- per mensem; and

iv) the Director of the course be sanctioned a monthly allowance of Rs. 125/-.

(Ac.A.)

Item No. 125.28. Filling the post of Library Asst. Grade I - Dept. of Physics-consideration of.

The Syndicate noted that a decision on the subject covering a similar vacancy in the School of Management Studies had been taken at its meeting held on 7-7-1979, vide Item No. 123.79.

(Admn.)

Item No. 125.29. Telephone facility for C. I. S. L. - consideration of.

The Syndicate considered the request of the Head of the Department of Physics for telephone facility for the C. I. S. Laboratory, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that the C. I. S. Laboratory be provided with an extension telephone either from the Department of Physics or from any of the neighbouring departments.

(GA. & EL.)

Item No. 125.30. Purchase of air-conditioners and import of equipments - revised sanction - ratification of

The Syndicate considered the action of the Vice Chancellor in having accorded revised sanction to the Head of the Department of Physics for procuring items of equipment, earlier sanctioned by the Syndicate, at the revised rates, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that the action of the Vice-Chancellor in having sanctioned the purchase of the following items of equipment for the Department of Physics at the revised rates be ratified.

Sl. No.	Equipment	Previous sanction	Revised sanction	Addl. Com-mitment
		Rs.	Rs.	Rs.
1.	2 numbers of air-conditioners (Voltas)	19,432	22,298	Rs. + 2,866
2.	Box car Averages	\$ 14,000	\$ 13,630	\$ — 370
3.	0.5 meter vernier Turner Spectograph	\$ 10,546	\$ 12,820	\$ + 2,274
Total		Rs. 12,20,000 approximate	Rs. 2,38,000	Rs. 18,000 (Pl.)

Item No. 125.31: Reimbursement of medical expenses to employees - consideration of -

The Syndicate considered the request for reimbursement of medical expenses incurred in excess of Rs. 100/- by Messrs. E. A. Madhavan, M. A. Pareed Pillai and N. B. Radhakrishnan Nair, employees of the University, along with the recommendation of the Standing Committee on Finance, Works and Purchase.

Resolved that reimbursement of medical expenses incurred by the following employees of the University at the rates indicated in respect of treatment received at hospitals recognised by the University for the purpose be granted.

1. Shri. E. A. Madhavan  
Central Office of hostels Rs. 217 91
2. Shri. M. A. Pareed Pillai  
School of Management Studies Rs. 266/24
3. Shri. N. B. Radhakrishnan Nair Rs. 391 55  
(Admn.)

**Item No. 125.32. List of Examiners for M.Sc. Maths-  
Approval of**

The Syndicate considered the additional panel of examiners for M.Sc. Mathematics & Statistics forwarded by the Chairman, Board of Studies in Mathematics and Statistics, along with the recommendation of the Standing Committee on Academic matters.

Resolved that the additional panel of examiners forwarded by the Chairman, Board of Studies in Mathematics and Statistics be approved.

(Exam.)

**Item No. 125.33: Selection for the post of Reference  
Assistant - complaint regarding -  
consideration of -**

The Syndicate considered the letter to the Editor, Indian Express, by Shri. K. G. Karthikeyan, an applicant for the post of Reference Assistant at the University, forwarded for remarks by the Secretary to the Government along with

the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the procedures followed by the Public Service Commission in regard to the ranking of candidates belonging to S. C. / S. T. communities for posts be ascertained and that the Vice-Chancellor be authorised to take appropriate action thereafter. (Ad)

**Item No. 125.34: Creation of a temporary post of  
L. D. Typist Stenographer in the  
University Library-consideration of.**

The Syndicate considered the proposal for creating a temporary post of L. D. Typist/Steno in the University Library for typing catalogue cards, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that a temporary post of L. D. Typist/Stenographer be created in the University Library for a period of six months. (Adm.)

**Item No. 125.35: Creation of a post of L. D. Typist-  
cum-Clerk and that of a Peon for  
the School of Technology-consider-  
ation of**

The Syndicate considered the proposal for creating the posts of L. D. Typist-cum-Clerk (1) and Peon (1) for the School of Technology, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the post of L. D. Typist - cum - Clerk (1) and the post of Peon (1) be created for the School of Technology. (Adm.)

Item No. 125.36. Board of Studies in Mariculture-constitution of.

The Syndicate considered the proposal for constituting a Board of Studies in Mariculture, along with the recommendation of the Standing Committee on Academic matters.

Resolved that a board of studies in Mariculture be constituted with the following members.

1. Dr. E. G. Silas  
Director. CMFRI, Cochin-682 018
2. Dr. C. T. Samuel  
Dean, Faculty of Marine Sciences  
Dept. of Industrial Fisheries  
University of Cochin  
Cochin-682 018
3. Dr. K. P. P. Nambiar  
Managing Director  
Kerala Fisheries Corporation  
Shanmukhom Road  
Cochin-682 011
4. Director, CIFT  
Matsyapuri P. O.,  
Willingdon Island  
Cochin
5. Dr. P. Vedavyasa Rao  
Scientist S3  
Crustacean Fisheries Division  
CMFRI, Cochin-682 018
6. Dr. R. V. Nair  
Udarasiromany Road  
Trivandrum-695 010

Resolved further that the following Inspection Commission be set up for examining in detail the proposal for starting the post-graduate course in Mariculture at the CMFRI along with the facilities available at the Institute and that the Commission be requested to submit its report to the Syndicate at the earliest.

1. Dr. C. T. Samuel (Convener)
2. Dr. K. Sathianandan
3. Dr. N. Balakrishnan Nair
4. Dr. R. V. Nair

(Ac.)

Item No. 125.37. R. V. Nautilus-sharing of facility among University departments - consideration of.

The Syndicate considered the request of the Head of the Department of Industrial Fisheries for making the R. V. Nautilus available for training the students of his department in fishing techniques, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the Vice-Chancellor be authorised to discuss with the heads of the departments of Marine Sciences and Industrial Fisheries and the Special Officer, School of Environmental Studies, how the R. V. Nautilus could be utilized to the best advantage of such departments/Schools of the University as would want to avail themselves of the facility, and work out a programme of common sharing.

(AcM.)

Item No. 125.38. Discrepancy in the rates of fees prescribed for the course in Bachelor of General Law-rectification of.

The Syndicate considered the request of the Special Officer, School of Continuing Education, for rectifying the discrepancy in the rates of fee for the course in Bachelor of General Law as shown in the Prospectus for the course and as decided by the Syndicate on 2-6-1979 as per Item No. 30 (Annexure IV), along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the Registration fee for Bachelor of General Law Course be Rs. 20/- and that the examination fee for the course be Rs. 60/-, in supercession of the decision of the Syndicate dated 2-6-1979 (Annexure IV to Item No. 30).

(Ac.)

Item No. 125.39. Term of appointment of Prof. Ananthakrishnan and Air Commodore P. A. Menon - extension - consideration of.

The Syndicate considered the proposal for extending the term of services of Prof R. Ananthakrishnan and Air Commodore P. A. Menon, Visiting Professors in the Department of Marine Sciences, for another year, along with the recommendation of the Standing Committee on Academic matters.

Resolved that the term of appointment of Prof. Ananthakrishnan and Air Commodore P. A. Menon, Visiting Professors in the Department of Marine Sciences, be extended for a further period of one year on the same terms and conditions governing their present appointment.

(Ac.)

Item No. 125.40. Creation of a post of Section Officer in the planning and Development Section - consideration of.

The Syndicate considered the proposal for creating a post of Section Officer in the Planning and Development Section of the University Office.

Resolved that the post of Section Officer (1) be created in the Planning and Development Section of the University Office, subject to the approval of the Statutory Finance Committee.

Resolved further that an independent agency be commissioned to study the administrative processes of the University with a view to framing a manual of office procedure and a financial code suiting the requirements of the University.

(Adm.)

The meeting came to an end at 6 p. m.

Sd/-  
REGISTRAR

## APPENDIX-I

Appendix to item No.125.09

## Item No.9

Sub:- Duties and responsibilities of Sergeant in the Campus at Ernakulam - to be prescribed.

- (1) The function of the Sergeant in the Campus at Ernakulam is mainly to attend to the security and watch and ward duties in the Campus.
- (2) He will supervise the work of the Chowkidars, watchmen gardeners and sweepers in the various departments in the Campus.
- (3) He will be responsible for arranging the turn duties of the watch and ward staff in the Campus, under instructions from the Security Officer.
- (4) He will have to see that effective watching and vigilance during night is performed in the Campus as well as watching of the Research Vessels of the Department of Marine Sciences.
- (5) Normally the Sergeant will be deemed to be on duty during 24 hours a day, irrespective of holidays.
- (6) He will be responsible for the safety of the University buildings, properties, equipments and laboratories, electric power distribution systems etc., in the Campus.
- (7) The Sergeant will perform checkings very night between 11 p.m. and 3 a.m. at least once and see that no undesired instances are taking place. If any such noticed proper action is to be taken and the matter reported to the authorities/Security Officer.
- (8) The Sergeant has to see that all the Chowkidars/watchmen on duty are in proper uniforms.
- (9) He will be under the immediate control of the Head of the Department of Marine Sciences.

Appendix II item No.125.15

## SCHOOL OF TECHNOLOGY

Major Head 17.- Budget Estimate for 1979-80  
Sub and Detailed Heads

1. Pay of Officers	15,000
Reader (i)	14,000
2. Pay of Establishment	
3. Allowances	40,000
(i) Travelling Allowance	7,250
(ii) Dearness Allowance	96,000
(iii) Other allowances (Honorarium for course Co-ordinators, Guest Lecturers and preparation of Course notes)	1,43,250
Total of 3. Allowances	
4. Contingencies	11,000
Service postage	6,000
Telephone - installation and charges	4,000
Purchase of Typewriter	2,500
Advertisement charges	2,500
Printing & Stationery	10,000
Books	10,000
Furniture	7,000
Office expenses & Misc.	43,000
Total of 4. Contingencies	
5. Other Charges	24,000
Equipment	60,750
Course material	84,750
Total of 5. Other charges	3,00,000
Total of 17. School of Technology:	