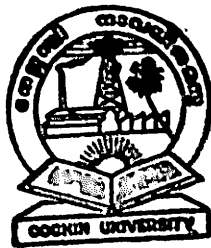


UNIVERSITY OF COCHIN



MINUTES OF THE MEETING OF THE SYNDICATE

3rd, 14th & 28th December 1977

UNIVERSITY OF COCHIN,

DRAFT MINUTES OF THE 90th MEETING OF THE SYNDICATE HELD ON 3—12—1977.

Place of meeting : University Buildings,
Tripunithura.

Time : 10.30 A. M.

Members Present:

1. Dr. C. P. Kuriakose
Pro Vice Chancellor (in the Chair)
2. Dr. C. V. Kurian
3. Dr. S. Vasudev
4. Shri. K. A. Mohammed
5. Shri. T. R. Subbayan
6. Shri. V. Narayanan Nayat
7. Dr. M. V. Pylee
8. Shri. A. K. Hameed
9. Shri. Jose. T. Mookken
10. Prof. C. T. Benjamin
11. Shri. V. P. Marikkar

Item No. 90.01. Confirmation of the minutes of the meeting held on 18-11-1977 and 19-11-1977.

The Minutes of the meetings of the Syndicate held on 18-11-1977 and 19-11-1977 were confirmed.

Item No. 90.01. Report by the Vice Chancellor on important developments in the University since the last meeting

The Pro Vice chancellor reported the discussion the Sydicate had with the Minister for Education at 3.30 P. M on 19-11-1977 and the further discussion the Syndicate had at its meeting held at 5.30 P. M on the same day at the Kerala University Syndicate room on the matters arising out of the transfer of the Engineering College to this University. He also mentioned about the Committee constituted by the Syndicate on 19-11-1977 for discussion with the Chairman, UGC.

Dr. S. Vasudev reported that he had been to the Engineering College and informed the staff and students of the discussion with the Minister for Education.

The convenience of the Chairmen, UGC was ascertained over Phone and it was decided that the Committee should hold discussion with him at Delhi on 12-12-1977.

Item No. 90. 02. Purchase of Speckol E.K-1 for the Bio-chemical studies in the Marine Sciences Department (Item No. 17 in the Agenda for the meeting on 5-11-77)

The Syndicate considered the request of the Head of the Department of Marine Sciences that one Speckol E.K-1 with accessories may be purchased from M/s. C.Z. Instruments India (P) Ltd., Bombay at Rs. 20,312/- + 15% to 30% countervailing charges and that he may be permitted to draw an advance of Rs. 26,500/- for payment of 95% of the cost against delivery.

Resolved that the purchase of the item be sanctioned and that the expenditure during the year be limited to available funds.

Item No. 90.03. Economy—Economy in expenditure—Measure continued in 1976-77—Reissued as amended for 1977-78—followal of G. O. (P) No. 152/77/Fin. dt. 18-5-1977 (Item No. 18 in the Agenda for the meeting on 5-11-1977)

The Syndicate considered G. O. (P) No. 152/77/Fin. dt. 18-5-1977 regarding economy measures for 1977-78.

Resolved that the G. O. be adopted.

Item No. 90.04. 41st Session of the International Institute of Statistics to be held at New Delhi—Deputation of Dr. R. N. Pillai to the Conference Item No. 19 in the agenda for the meeting on 5-11-77)

The Syndicate considered the request of Prof. & Head of the Department of Mathematics that Dr. R. N. Pillai, Reader in Statistics may be permitted to participate in the 41st Session of the International Institute of Statistics at New Delhi from 5th to 15th December 1977 along with the recommendation of the Standing Committee on Finance, Works & Purchase. The Syndicate also noted that Dr. R. N. Pillai was not presenting any paper.

Resolved that the request of Dr. R. N. Pillai be declined.

Item No. 90.05, Usufructs of trees from the Hill Palace Campus—Distribution through the Kerala State Civil Supplies Corporation (Item No. 20 in the Agenda for the meeting on 5-11-1977)

The Syndicate considered whether the usufructs of trees from the Hill Palace Campus may be entrusted with the Kerala State Civil Supplies Corporation for sale subject to the following conditions suggested by them.

1. The University will collect the usufructs and inform the KSCS Corporation.

2. The KSCS Corporation will arrange for the transport of the articles to its depot.

3. After sale the Corporation will remit the sale proceeds less the incidentals such as loading, transporting and unloading and 2% margin.

The Syndicate also noted the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the usufructs of trees from the Hill Palace Campus be entrusted with the Kerala State Civil Supplies Corporation for sale subject to conditions specified by them.

Item No. 90.06. Tender Notification Publishing of (Item No. 21 in the Agenda for the meeting on 5-11-77)

The Syndicate noted the practice prevalent in the University with regard to the publication of Tender Notification when the cost of work exceeds Rs. 500/- and the procedure to be followed in future along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that Tender Notifications be published in one Malayalam Daily by turn from the best of four, when the cost is between Rs. 5000/- and Rs. 1,00,000/- and in one English Daily and Malayalam Daily by turn when the cost exceeds Rs. 1,00,000/-

Item No. 90.07. Arrangement of Guest Lectures for the M.Sc Course in Oceanography and Meteorology - Ratification of (Item No. 22 in the Agenda for the meeting on 5-11-1977)

The Syndicate noted the action taken by the Vice Chancellor subject to ratification by the Syndicate in having appointed Shri. M. N. Namboodiripad, St. Albert's College, Ernakulam,

V. Mohana Shenoi, S. S. O., N. P. O. L., Cochin-4 and Devarajan, S. S. O., N. P. O. L., Cochin as Guest Lecturers for the M.Sc. course in Oceanography and Meteorology for the year 1976-77 for taking 50, 8, 6 and 5 lectures respectively.

Resolved that the action taken by the Vice Chancellor be ratified.

Item No. 90.08. Installation of Emergency tube lighting units in the lecture hall of the School of Management Studies (Item No. 23 in the Agenda for the meeting on 5-11-1977)

The Syndicate noted the action taken by the Vice Chancellor subject to ratification by the Syndicate in having permitted the Director, School of Management to purchase and install in the Lecture Hall of the School of Management Studies 2 units of emergency tube light fittings from M/S. Griffin process, Cochin 18 at a cost of Rs. 2616/- and to sell to them the old unit at a cost of Rs. 250/-

Resolved that the action taken by the Vice Chancellor be ratified.

Item No. 90.09. Admission to Educational Institutions Reservation of seats (Item No. 24 in the Agenda for the meeting on 5-11-1977)

The Syndicate considered G. O. (P) No. 135/77/H. Edn. dt. 19-8-1977 relating to the reservation of seats and exclusion of D. A in calculating income for admission to educational institutions.

Resolved that the G. O. be adopted.

Item No. 90.10. M. Sc. Course in Marine Geology — Arrangement of Guest Lectures — Ratification (Item No. 25 in the Agenda for the meeting on 5-11-1977)

The Syndicate noted the action taken by the Vice Chancellor subject to ratification by the Syndicate in having

appointed Shri M. S. Balasundaram, Retd. Director, Geological Survey of India as Guest Lecturer to deliver 12 lectures to the Marine Geology students on usual remuneration of Rs. 40/- per hour of lecture limited to Rs. 100/- per day including D. A and T. A./D. A for his journey.

Resolved that the action taken by the Vice Chancellor be ratified.

Item No. 90.11. Dr. P. Madhavan Pillai, Recognition as Supervising Guide under the Faculty of Science (Item No. 26 in the Agenda for the meeting on 5-11-77)

The Syndicate considered the request of Dr. P. Madhavan Pillai, Reader in Industrial Chemistry, Department of Applied Chemistry that he may be recognised as a Supervising Guide to guide Doctoral Programmes as recommended by the Head of the Department of Applied Chemistry and the Dean, Faculty of Science along with the recommendation of the Standing Committee on Academic matters.

Resolved that Dr. P. Madhavan Pillai, Reader in Industrial Chemistry, Department of Applied Chemistry be recognised as Supervising Guide under the Faculty of Science.

Item No. 90.12. M. Sc. Course in Industrial Fisheries Arrangement of Guest Lectures by the Staff of the Department of Marine Sciences (Item No. 27 in the Agenda for the meeting on 5-11-1977)

The Syndicate considered the request of the Consultant, Department of Industrial Fisheries that the Staff of the Department of Marine Sciences as detailed below may be engaged for taking classes for the second batch students of the M. Sc. course in Industrial Fisheries at the remuneration of Rs. 40/- per hour of lecture:-

Sl. No.	Name of Teacher & Designation	Approximate No. of hrs. Lectures/ Practicals	Subject
1.	K. J. Joseph Lecturer in Algology	25	Biology plant communities-Phytoplanktons-food chain—sea weeds and their economic importance
2.	Dr. George Phillip Reader in Bio - Chemistry	35	Biochemistry
3.	Dr. R. Damodaran Reader in Marine Biology	10	Biology
4.	Shri. T. M. Sankaran Lecturer in Statistics	45	Statistics
5.	Dr. Chandramohanam Reader in Microbiology	35	Microbiology
6.	Shri. A. Antony Research Assistant	15	Biology-Zoo Planktons etc.
7.	Smt. Kuttyamma V. J Research Assistant	15	Biology - Food feeding habits
8.	Kuruvilla Mathew Research Assistant	15	Fish eggs-larvae etc.
9.	Smt. C. S. Shynamma Research Assistant	45	Chemical Oceanography Biochemistry (practicals)
10.	Dr. P. G. Kurup	30	Physical Oceanography

Resolved that the request be sanctioned.

Resolved further that question of engaging guest lectures be considered in detail.

Item No. 90.13. Payment of allowance to Heads of Departments who conduct short term courses or evening courses in the Department—Observation of Government Auditor (Item No. 28 in the Agenda for the meeting on 5-11-1977)

The Syndicate considered the observation of the Govt. Auditor that retrospective effect to sanction for payment of special allowance at Rs. 100/- p. m. to Heads of Departments where short term courses or evening courses are conducted beyond normal hours of duty was not usual and might not be in order unless circumstances under which sanction could not be accorded in time are recorded along with the recommendation of the Standing Committees on Academic matters and Finance Works & Purchase.

Resolved that the Government Auditor may be given a reply stating that the Syndicate considered all aspects before it took the decision in the matter.

Item No. 90.14. Smt. Annie Kurian—Refixation of initial pay (Item No. 29 in the Agenda for the meeting on 5-11-1977)

The Syndicate considered the representation of Smt. Annie Kurian, Lecturer in German that her pay may be refixed at Rs. 900/- w.e.f. 1-3-1977, the date on which she joined the Cochin University.

Deferred.

Item No. 90.15. Institution of teaching post for M. Sc. Meteorology, B. Tech. in Polymer Science and Rubber Technology (Item No. 30 in the Agenda for the meeting on 5-11-1977)

Already considered on 19.11-1977 in connection with Agenda for the Senate meeting on 30-11-1977.

Resolved that steps be taken for the recruitment urgently.

Item No. 90.16. Central Instrumentation and Services Laboratory — Approval of Qualification of Staff (Deferred Item No. 77.30 and 78.04 on 12-4-1977 and 7-5-1977) Item No. 31 in the Agenda for the meeting on 5-11-1977)

Deferred.

Item No. 90.17. Minutes of the Joint Committee on Staff and Establishment and Finance Works & Purchase held on 18-7-1977 to consider the demands of the Joint Action Council.

The Syndicate considered the recommendations of the Joint Committee and Resolved:-

1) *Working hours in Departments:*

Based on the recommendations of the Heads of Departments concerned the working hours of each departments be fixed.

2) *Appointment of Watchers:*

May be considered along with the reorganisation proposals.

3) *Creation of post of Attender for Library and change of designation of Library boy to that of Peon.*

The posts already sanctioned by the Syndicate on the basis of the recommendation of the Library Advisory Committee be filled up under the existing rules.

4) *Enhancement of stitching charges:*

The action taken by the Vice Chancellor in having enhanced the stitching charges for uniforms by 50% of the existing rates be ratified.

5) *Working arrangement:*

Need be resorted to only in the case of extreme necessity.

6) *P. T. Contingency service:*

The question of reckoning P. T. Contingency service for service benefits including pension be decided in accordance with the provisions in the KSR.

Resolved further that in the case of Smt Karthiyayinla Sweeper-cum-cleaner, Department of Marine Sciences 50% of her service in the P. T. Contingency service be reckoned for the purpose of pension.

7) *Risk Allowance:*

The practice in vogue in Government or fisheries institutes like CIFO be ascertained.

8) *Increment for Engineering Personnel:*

May be disposed of in accordance with the provisions in KSR.

9) *Loan and Advances:*

The remaining applications be disposed of quickly.

10) *'E' Type Quarters:*

Expeditious action to be taken complete the construction.

11) *Allotment of Quarters:*

Allotment of 'D' type quarters for teaching and/or non-teaching staff be examined with reference to the source of grant received for construction of quarters.

12) *Power & Water supply:*

Estimate for provision of street lighting in Trikkakara and Hill Palace be examined by the Standing Committee on Finance, Works & Purchase.

Resolved also that a post of Linemen on Rs. 230-385 be created for the purpose of Trikkakara Campus and expeditious action be taken for filling up the post.

13) *Permanent arrangement for water supply:*

The estimate received from the P. H. E. D. be considered by the Finance, Works & Purchase Committee.

14) *Water Cooler:*

Subject to availability of funds Water Coolers provided in Departments where they are not so far provided. The question of providing water cooler in Hill Palace be considered after protected water supply is made there.

15) *Permission for cultivation:*

Existing practice be continued.

16) *Public Call Office:*

Postal authorities be consulted again.

Item No. 90.18. Minutes of the meeting of the Academic Council held on 7-10-77

Resolved that the minutes of the Academic Council held on 7-10-77 be approved.

Item No. 90.19. Admission to the B. Tech. Course in Naval Architecture and Ship Technology.

Resolved that the admissions to the B. Tech Course in Naval Architecture and Ship Building be made on January 2nd 1978.

Item No. 90.20. Additional accommodation for Industrial Fisheries Department

The Syndicate considered the proposals of the Consultant, Industrial Fisheries Department and the University Engineer for taking a private building on rent for providing additional accommodation for Industrial Fisheries Department.

Resolved that the proposal to take on lease the private building XXXV/1539 owned by Smt. R. V. Pillai, Lake View Diwan's Road, Cochin-16 on a rent of Rs. 1600/- per mensem for providing additional accommodation for the Department of Industrial Fisheries be sanctioned.

The meeting came to a close at 1.30 p. m.

University Buildings
Tripunithura
13-12-1977.

REGISTRAR