

UNIVERSITY OF COCHIN

MINUTES OF THE 107th MEETING OF THE SYNDICATE HELD ON 18-9-1978 *

Place of meeting

Time

University Office
Tripunithura
11 A. M.

Present:—

- 1) Dr. M. V. Pylee
Vice Chancellor (in the Chair)
- 2) Dr. K. P. Balakrishnan
- 3) Shri. A. K. Hameed
- 4) Shri. Jose T. Mookken
- 5) Shri. K. A. Mohammed
- 6) Shri. V. Narayanan Nayar
- 7) Dr. N. Parameswaran Nair
- 8) Shri. M. K. Raghavan
- 9) Dr. K. Sathyanandan
- 10) Prof. T. R. Subbayan

ITEM No. 107.01. CONFIRMATION OF THE MINUTES
OF THE MEETING OF THE SYNDICATE HELD ON
2-9-1978.

Resolved that the minutes of the 106th meeting of the
Syndicate held on 2-9-1978 be confirmed with the following
emendations:

a) The word 'preferably' occurring in Item No. 106 (1)
(7) be replaced by 'proficiency' and the words 'will be treated as
additional qualification' be added after the words 'mechanics/
electronics'. The amended resolution would read as under:

* Incorporating emendations made at confirmation of the minutes
on 7-18-1978.

"7. Similarly against the post of Lecturer in the Department of Physics, the following may be added 'proficiency in the field of quantum mechanics/electronics will be treated as additional qualification' as requested by the Head of the Department in his letter dt. 31-8-1978."

b) The words 'particularly in organising the technological courses of the University' occurring in the resolution under Item No. 106.02 (6) be deleted.

ITEM No. 107.01 (a) APPOINTMENT OF THE REGISTRAR

The Syndicate considered the report of the Vice Chancellor on the 'clarification obtained from the Legal Adviser on the terms and conditions of the post of Registrar vis-a-vis the University Act and the Statutes.

Resolved that Dr. C. N. Sathyapalan, Principal, S. N. College, Cannanore be appointed as the Registrar of the University in the scale of pay of Rs. 1200—1750.

Resolved further that his present pay be protected.

(Ad.)

ITEM No. 107.02. REPORT BY THE VICE CHANCELLOR ON IMPORTANT DEVELOPMENTS IN THE UNIVERSITY SINCE THE LAST MEETING.

The Vice Chancellor reported that:

1) He had been to New Delhi and had fruitful discussions with the Officers of the UGC regarding the releasing of additional funds to the University.

2) He had visited the GDR Embassy and had discussions about the sending of the Lecturers of the Department of Ship Technology to the Rostock University for training.

3) He had met the officials of the ITC and FAO at Delhi and explored the possibilities of getting financial assistance for the Department of Industrial Fisheries.

4) He had discussions with the Director of the Institute of Constitutional and Parliamentary Studies regarding the publication of the Public Law Lecturers by Justice V. R. Krishna Iyer and the terms and conditions under which the Institute could undertake the publication.

ITEM No. 107.03. DEPARTMENT OF HINDI - CONTINUANCE OF THE DIPLOMA COURSE IN TRANSLATION.

The Syndicate considered the proposal for continuance of the Diploma Course in Translation, Administrative drafting and Reporting in Hindi along with the recommendations of the Standing Committee on Academic Matters.

Resolved that the course be continued for one more year.

Resolved further that the venue of the course be the Department of Marine Sciences, Ernakulam.

Resolved also that the P. T. teachers appointed for the course be permitted to continue till the duration of the course is over, on the existing terms and conditions.

(Ac.)

ITEM No. 107.04. DIPLOMA AND CERTIFICATE COURSES IN FRENCH, GERMAN AND RUSSIAN - APPROVAL OF DRAFT FORMS OF APPLICATION FOR ADMISSION AND COLLECTION OF NON-REFUNDABLE FEE OF Rs. 25/-

The Syndicate considered the form of application and instructions to candidates for the Diploma and Certificate Courses in French, German and Russian along with the recommendations of the Standing Committee on Academic Matters.

Resolved that the form of application and the Instructions to candidates be approved as in Annexure I.

(Ac.)

ITEM No. 107.05. PROVISION FOR MATERNITY LEAVE TO UNIVERSITY RESEARCH FELLOWS.

The Syndicate considered the request of Smt. Annie Joseph Vallamattom, University Junior Research Fellow of the Department of Physics for granting Maternity Leave with fellowship for a period of three months along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the UGC leave rules applicable to Research Fellows may be followed in this case.

(Ac.)

ITEM No. 107.06. SANCTION FOR PUBLICATION FOR Ph. D. THESIS.

The Syndicate considered the request of Shri. T. N. Viswambharan for sanction of publication of his Ph. D. Thesis entitled "A Study of the Technique of Hindi Drama—Post prasad period" along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Shri T. N. Viswambharan be permitted to publish the thesis on the usual terms and conditions.

Resolved further that he be directed to submit a suitable abstract of the thesis for onward transmission to the Kerala State Language Institute.

(Exam.)

ITEM No. 107.07. RULES REGARDING PAYMENT OF FEES BY RESEARCH STUDENTS.

The Syndicate considered the rules regarding payment of fees by research students, along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the fee rules be referred to the Standing Committee on Academic Matters for redrafting the fee rules relating to all courses in the University and the matter be placed before the Syndicate at its next meeting.

Resolved further that the pending cases be disposed off as per the existing fee rules.

(Ac.)

ITEM No. 107.08. ADDITIONAL MEMBERS ON THE BOARD OF STUDIES IN PHYSICS—REG.

The Syndicate considered the recommendation of the Dean, Faculty of Science, for filling the vacancies now existing on the Board of Studies in Physics along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the following persons be nominated to the Board of Studies in Physics.

1. Prof, M. R. Bhiday
Head of the Dept. of Physics
Poona University, Poona-7
2. Dr. K. K. Damodaran,
Head of the training School
Bhabha Atomic Research Centre,
Trombay, Bombay-35.

(Ac.)

ITEM No. 107.09. INTER UNIVERSITY CONSULTATIVE COMMITTEE—MINUTES OF THE MEETING ON 11-7-'78.

The Syndicate considered the minutes of the Inter University Consultative Committee meeting held on 11-7-1978 along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the minutes be referred back to the Standing Committee on Academic Matters so as to have specific proposals on each item.

Resolved further that the items in the minutes be placed before the Syndicate as separate Items of the Agenda.

(Ac.)

ITEM No. 107.10. ASSOCIATION OF COMMONWEALTH UNIVERSITIES—MEMBERSHIP OF THE COCHIN UNIVERSITY—CONSIDERATION OF.

The Syndicate considered the proposal for enrolling the Cochin University as a member of the Association of Commonwealth Universities along with the recommendation of the Standing Committee on Academic Matters.

Resolved that the Cochin University might become a member of the Association of Commonwealth Universities.

(Ac)

ITEM No. 107.11. THESIS ENTITLED "STUDIES ON THE GENUS HALOPTILUS (COPEPODA, CALANOIDA) FROM THE INDIAN OCEAN" SUBMITTED BY SMT. K. SARALA DEVI FOR M. Sc. DEGREE (BY RESEARCH)—REPORT OF EVALUATION.

The Syndicate considered the evaluation reports of the examiners and the remarks of the Dean, Faculty of Marine Sciences thereon in respect of the thesis entitled "Studies on the Genus Haloptilus (Copepoda, Calanoida) from the Indian Ocean" submitted by Smt. K. Sarala Devi for M. Sc. Degree (by research) along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Smt. K. Sarala Devi be awarded M. Sc. (by Research) degree for her thesis entitled "Studies on the Genus Haloptilus (Copepoda, Calanoida) from the Indian Ocean".

(Exam.)

ITEM No. 107.12. REPORT OF THE COMMITTEE CONSTITUTED TO STUDY THE MATTERS RELATING TO THE CONSTRUCTION OF LADIES HOSTEL, 'B' TYPE QUARTERS AND EXTENSION BUILDING TO SCHOOL OF MANAGEMENT STUDIES—CONSIDERATION OF.

The Syndicate considered the report of the Committee constituted for studying the matters relating to the construction

of Ladies Hostel, 'B' type staff quarters and the extension building for School of Management Studies in the light of the Senate resolution in the matter along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the Government of Kerala be requested to lend the services of the Finance Inspection Wing of the Finance Department to investigate the matters relating to the construction of Ladies Hostel, 'B' type quarters and the extension building for School of Management Studies and to submit the report to the University.

(Ad.)

ITEM No. 107.13. UNIVERSITY HOSTELS - REPORT OF THE COMMITTEE CONSTITUTED FOR STUDYING THE PROBLEMS RELATING TO HOSTELS - CONSIDERATION OF.

Resolved that consideration of the item be deferred in view of the fact that some of the recommendations are being implemented.

(Ad.)

ITEM No. 107.14. CONSIDERATION OF TERMS AND CONDITIONS SPECIFIED BY THE SYNDICATE FOR THE CONSTRUCTION OF TYPE I & II QUARTERS AND CISLab-AGREEMENT CONDITIONS-REG.

The Syndicate considered the proposal for incorporating a clause in the agreement to be executed with the Kerala State Construction Corporation for the construction of Type I & II Quarters and CIS Laboratory for limiting the cost of the construction along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the Vice Chancellor be authorised to negotiate with the Kerala State Construction Corporation and settle the matter in the light of the earlier decision of the Syndicate in this regard.

(Ad.)

ITEM No. 107.15. CONSTRUCTION OF FAMILY QUARTERS AND BACHELORS QUARTERS FOR NON-TEACHING STAFF.

The Syndicate considered the demand of the Service Organisations for the construction of Bachelor's quarters and more units of family quarters for the non-teaching staff along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the State Government be approached to provide funds for constructing more quarters for the Non-teaching staff.

Resolved further that the availability of suitable land for purchase by the University near the Trikkakara Campus and the Ernakulam Campus be explored in view of the fact that a large number of teaching and non-teaching staff have requested for houses under the OYH Scheme.

(Ad.)

ITEM No. 107.16. RECOGNITION OF PRIVATE HOSPITALS AND DISPENSARIES FOR MEDICAL REIMBURSEMENT.

The Syndicate considered the request of the Cochin University Employees Association for recognising more private hospitals for the purpose of medical reimbursement along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the Government of Kerala/Director of Health Services be requested to furnish details as to whether they are recognising private hospitals for medical reimbursement and if so, the list of such recognised hospitals be obtained before a final decision is taken in the matter.

(Ad.)

ITEM No. 107.17. UNIVERSITY OFFICE-RAISING OF AMOUNT OF THE PERMANENT ADVANCE.

The Syndicate considered the proposal for enhancement of permanent advance in the University Office, Office of the University Engineer and the University Library along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the permanent advance in the University Office be raised to Rs. 2000/- and that in the Office of the University Engineer and the University Library be raised to Rs. 1000/- respectively.

(Ad.)

ITEM No. 107.18. Dr. C. K. KAREEM, FORMER REGISTRAR-LIABILITIES-REG.

The Syndicate considered the question of furnishing remarks to the Government of the letters written by Dr. C. K. Kareem, former Registrar to the Government in respect of the liabilities outstanding against him to the Cochin University while he was working as the Registrar.

Resolved that the Vice Chancellor be authorised to examine the relevant records and connected papers and take appropriate decision. In this connection the Vice Chancellor might be assisted by Dr. K. P. Balakrishnan and Shri. V. Narayanan Nayar, members of the Syndicate and the decision be reported to the Syndicate for ratification.

(Ad.)

ITEM No. 107.19. REGULATION OF PROMOTION AND DECLARATION OF PROBATION IN THE POST OF DEPUTY REGISTRAR—REQUEST FROM SHRI. A. M. THOMAS, DEPUTY REGISTRAR—CONSIDERATION.

The Syndicate considered the proposal for regularisation of promotion and declaration of probation in the post of Deputy Registrar in respect of Shri. A. M. Thomas, along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the promotion of Shri. A. M. Thomas to the post of Deputy Registrar be regularised with effect from 2-7-1977 FN.

Resolved further that the period of probation of Shri. A. M. Thomas in the post of Deputy Registrar be declared to have satisfactorily completed with effect from 1-7-1978 AN.

(Ad.)

ITEM No. 107.20. CREATION OF AN ADDITIONAL POST OF ASSISTANT IN THE ACCOUNTS SECTION—CONSIDERATION OF.

The Syndicate considered the proposal for creation of the post of an Assistant II Grade in the Accounts Section along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that a post of Assistant II Grade on Rs. 240-445 be created in the Accounts Section of the University.

(Ad.)

ITEM No. 107.21. CREATION OF THE POSTS OF ASSISTANT WARDENS FOR THE UNIVERSITY HOSTELS—CONSIDERATION OF.

The Syndicate considered the proposal for the creation of the posts of Assistant Wardens for the University Hostels along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that one post of Hon. Assistant Warden be created in the Women's Hostel and that the Vice Chancellor be authorised to appoint a suitable person from among the senior women teachers in the Departments of the University.

(Ad.)

ITEM No. 107.22. DUTIES AND RESPONSIBILITIES OF HON. WARDEN OF UNIVERSITY HOSTELS.

The Syndicate considered the proposal for prescribing the duties and functions of the Hon. Warden of University

Hostels along with the recommendations of the Standing Committee on Staff and Establishment.

Resolved that the question be taken up along with the formulation of Hostel Rules.

Resolved further that the Hon. Warden of the University Hostels be requested to prepare draft Rules and the same be placed before the Syndicate.

(Ad.)

ITEM No. 107.23. CONSIDERATION OF CREATING A PART-TIME POST OF SCAVENGER / SWEEPER-CUM-CLEANER IN THE HOSTELS.

The Syndicate considered the proposal for creating part-time posts of Scavenger/Sweeper-cum-Cleaner for the University Hostels along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that one post of P. T. Sweeper-cum-Cleaner for the old Hostels in the University Campus at Trikkakara be created.

Resolved further that two posts of P. T. Sweeper-cum-Cleaner be created for the new Hostel.

(Ad.)

ITEM No. 107.24. DEPT. OF HINDI—QUALIFICATION FOR THE POST OF TECHNICAL ASST. IN HINDI—CONSIDERATION OF.

Resolved that consideration of the item be deferred.

(Ad.)

ITEM No. 107.25. RESOLUTION PASSED AT THE MEETING OF THE SENATE—FOLLOW UP ACTION.

The Syndicate considered the resolution passed by the Senate for constituting an Assurance Committee of the Senate with members elected from among themselves along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that five members be elected to the Assurance Committee from among the members of the Senate by single transferable vote system.

Resolved further that the election be conducted at the meeting.

(El.)

ITEM No. 107.26. G. O. (P)/490/78/FIN. DATED 5-6-1978 ADOPTION OF—IN THE UNIVERSITY.

The Syndicate considered the proposal of adoption of G. O. (P)/490/78/Fin. dated 5-6-1978 exempting female officers from production of Medical Certificate for availing of leave upto a period of 60 days in continuation of Maternity Leave along with the recommendation of the Standing Committee on Staff and Establishment

Resolved that G. O. (P)/490/78/Fin. dated 5-6-1978 be adopted in the University.

(Ad.)

ITEM No. 107.27. FILLING UP OF THE POSTS OF DRAFTSMAN GR. II, OVERSEER GR. II AND WORK SUPERINTENDENT GR. II IN THE ENGINEERING DEPARTMENT.

The Syndicate considered the proposal for filling up of the vacant posts of Draftsman Gr. II Overseer Gr. II and Work Superintendent Gr. II along with the recommendation of the Standing Committee on Staff & Establishment and Finance, Works & Purchase.

Resolved that the remarks of the University Engineer be called for before taking a decision on the matter.

(Ad.)

ITEM No. 107.28. USSR GOVT. SCHOLARSHIP—DUTY LEAVE TO SHRI. MURUGESAN REDDIAR, LECTURER IN RUSSIAN.

The Syndicate considered the proposal for granting duty leave to Shri. Murugesan Reddiar, Lecturer in Russian, Dept. of Foreign Languages for a period of four years for accepting a

Scholarship awarded by USSR authorities along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that Study Leave without pay and allowance for a period of four years from the date of avail be sanctioned to Shri. Murugesan Reddiar, Lecturer in Russian as a very special case for accepting the Scholarship awarded by the USSR authorities as intimated by the UGC in their letter No. F. 19-23/77(CE) dt. 11-7-78.

Resolved further that Shri. Reddiar be eligible for annual increments and other service benefits.

(Ac.)

ITEM No. 107.29. DECLARATION OF PROBATION IN THE POST OF ASST. REGISTRAR-SUBMISSION FROM M/s. K. S. NAIK, K. MADHUSOODANAN NAIR AND T. M. MATHEW, ASST. REGISTRARS-CONSIDERATION OF.

The Syndicate considered the proposal for declaring the period of probation as satisfactorily completed in respect of M/s. K. Sreedhara Naik, K. Madhusoodanan Nair and T. M. Mathew along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that M/s. K. Sreedhara Naik, K. Madhusoodanan Nair and T. M. Mathew be declared to have satisfactorily completed the period of probation of one year in the post of Assistant Registrar on 6-8-1978 FN.

(Ad.)

ITEM No. 107.30. SPECIAL ALLOWANCE TO SHRI. P. K. KARUNAKARA KAIMAL.

The Syndicate considered the request of Shri. P. K. Karunakara Kaimal, Peon for sanctioning him special allowance in view of the fact that he had been working out of office hours along with the recommendation of the standing committee on Staff and Establishment.

Resolved that Shri. P. K. Karunakara Kaimal, Peon be sanctioned a special allowance of Rs. 15/- w. e. f. 10-10-77 the date on which he was promoted as Peon, considering the case that he was working in the place of Duffadar in the Registrar's Office.

(Ad.)

ITEM No. 107.31. REPORTS OF EXAMINERS ON THE Ph. D. THESIS SUBMITTED BY SHRI, KURUVILLA MATHEW - CONSIDERATION OF.

The Syndicate considered the examiners reports of evaluation and the remarks of the Dean, Faculty of Marine Sciences thereon in respect of the thesis entitled "Studies on a Sea Anemone, Anthopleura nigrescens (Verrill) from the South West Coast of India" submitted by Shri. Kuruvilla Mathew for the award of Ph. D. Degree along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Shri. Kuruvilla Mathew be awarded the Ph. D. Degree for his thesis entitled "Studies on a Sea Anemone, Anthopleura nigrescens (Verrill) from the South West Coast of India."

(Exam.)

ITEM No. 107.32. REPORTS OF EXAMINERS ON THE Ph. D. THESIS SUBMITTED BY SHRI. K. T. MATHEW- CONSIDERATION OF.

The Syndicate considered the reports of examiners and the remarks of the Dean, Faculty of Science thereon in respect of the thesis entitled 'Beam shaping of Sectoral Electromagnetic horn antennas using corner reflector Technique' submitted by Shri. K. T. Mathew for the award of Ph. D. Degree along with the recommendation of the Standing Committee on Academic Matters.

Resolved that Shri. K. T. Mathew be awarded the Ph. D. Degree for his thesis entitled "Beam shaping of Sectoral Electromagnetic horn antennas using corner reflector Technique."

(Exam.)

ITEM No. 107.33. AMENDMENT TO THE REGULATION FOR THE BIL COURSE - ADMSSION TO EXAMINATION.

The Syndicate considered the proposal for amendment to Regulations for the BIL Course along with the recommendation of the Standing Committee on Academic matters.

Resolved that the following amendments be made in the Regulation:

- a) Sub-clause (i) under Regulation 3 be deleted.
- b) Sub-clause (ii) be re-numbered as sub-clause (i);
- and
- (c) The following be added as sub-clause (ii)

"(ii) A candidate who has undergone the required course shall be permitted to sit for the first examination or the second examination, as the case may be, irrespective of whether or not he has passed the DLL examination or the first examination of the BIL Course."

Further resolved that the proposed amendments be placed before the Academic Council.

(Exam.)

ITEM No. 107.34. ONAM ADVANCE TO UNIVERSITY EMPLOYEES-CONSIDERATION OF.

The Syndicate considered the demands of the service organisations for granting Onam Advance at the rate of one months pay to all the employees along with the recommendation of the Standing Committee on Staff & Establishment & Finance, Works and Purchase.

Resolved that Onam Advance be paid according to the rates approved by the Government.

(Ad.)

ITEM No. 107.35. LEAVE TO SHRI. K. A. PILLAI, INSTRUCTOR IN SEAMANSHIP, DEPT. OF SHIP TECHNOLOGY.

Resolved that the item be deferred for detailed study.

(Ac.)

ITEM No. 107.36 UNIVERSITY EMPLOYEES PROVIDENT FUND ACCUMULATION-INVESTMENT OF.

The Syndicate considered the proposal for the investment of PF accumulations along with the recommendation of the Standing Committee on Finance, Works & Purchase.

Resolved that the Vice-Chancellor be authiored to take appropriate action.

(Ad.)

ITEM No. 107.37. CREATION OF A POST OF SECTION OFFICER AND TWO ASSISTANTS FOR THE FINANCE SECTION-CONSIDERATION OF.

The Syndicate considered the proposal for the creation of a post of Section Officer and two posts of Assistants for the Finance Section along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that one post of Asst. Gr. II be created for the Finance Section.

Resolved further that the Section Officer in charge of Election be posted back to the Finance Section and asked to attend to Election work also when the need arises.

(Ad.)

ITEM No. 107.38. PURCHASE OF VOLUME ABSORBING DISC CALORIMETER AND POWER ENERGY INDICATOR-REG.

The Syndicate considered the request of the Head of the Department of Physics for the purchase of one No. each of "Volume absorbing Disc Calorimeter for .4 to 1.2 Microns" and "36-2001 Power and Energy Indicator for 1" Disc Calorimeter."

Resolved that one No. each of "Volume absorbing Disc Calorimeter for .4 to 1.2 Microns" and "36-2001 Power and energy Indicator for 1" Disc Calorimeter" be purchased at the rates \$480 and \$675/- respectively (excluding Export packing, Air freight & insurance) from M/s. Sciencetech Inc., 5649, Colorado.

Resolved further that the Head of the Department be permitted to draw an amount equivalent to the foreign exchange for \$1274/60 for paying the 100% cost by letter of credit as insisted by the firm.

(Ad.)

ITEM No. 107.39. NORMS PROMOTION TO DR. C. P. GIRIJAVALLABHAN, LECTURER, DEPARTMENT OF PHYSICS—CONSIDERATION OF.

The Syndicate considered the representation from Dr. Girijavallabhan for granting him promotion as Reader by upgrading the post of Lecturer held by him along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that Dr. C. P. Girijavallabhan, Lecturer, Department of Physics be promoted as Reader by upgrading the post of Lecturer held by him.

Resolved further that necessary proposals be placed before the Academic Council and Senate for the institution of the post of Reader.

(Ad.)

ITEM No. 107.40. HIGHER GRADE TO DRIVERS

The Syndicate considered the representations of the Employees Associations for granting higher grade to Shri. A. K. Gopinathan Nair, Driver in the ratio of 1:4.

Resolved that the item be referred to the Standing Committee on Staff & Establishment for specific recommendation and the same be considered at the next meeting of the Syndicate while considering the general demands of the Employees organisations.

(Ad.)

ITEM No. 107.41. REPRESENTATION FROM SHRI. T. P. LONAN, DUPLICATOR OPERATOR—CONSIDERATION.

The Syndicate considered the representation of Shri T. P. Lonan, Duplicator Operator for granting him higher grade.

Resolved that the matter be referred to the Standing Committee on Staff and Establishment for specific recommendation and that the item be considered at the next meeting of the Syndicate while considering the general demands of the Employees organisations.

(Ad.)

ITEM No. 107.42. SUPPORT FOR RESEARCH—EXTENSION OF TIME GRANTED TO DR. R. N. PILLAI—RATIFICATION.

The Syndicate noted the action taken by the Vice Chancellor in having accorded sanction to Dr. R. N. Pillai being granted an extension of time for a period of 3 months from 15-7-1978 to 15-10-1978 for submitting the accounts and to remit the balance amount in respect of Rs. 2000/- sanctioned to him under the UGC scheme of support for research.

Resolved that the action taken by the Vice Chancellor be ratified.

(Ac.)

ITEM No. 107.43. CONSTRUCTION OF A BUILDING FOR THE GUEST HOUSE—REVISED DRAWINGS PREPARED BY THE KSCC Ltd.

The Syndicate considered the revised drawings for the construction of a building for the Guest House prepared by the KSCC Ltd., and the remarks of the University Engineer on it.

Resolved that the Vice Chancellor be authorised to take appropriate action and that he might seek the assistance of the Finance Committee in the matter.

(Ad.)

ITEM No. 107.44. RESERVATION OF SEATS FOR THE SC/ST/BC STUDENTS FOR THE VARIOUS COURSES.

The Syndicate considered the question whether accepted norms relating to admission of SC/ST/CB students for various

courses are being followed in this University along with the recommendation of the Standing Committee on Academic matters.

Resolved that the matter be referred back to the Standing Committee on Academic Matters for detailed study.

(Ac.)

ITEM No. 107.45. STARTING OF DEPT. OF YOUTH WELFARE

The Syndicate considered the proposal for starting a Department of Youth Welfare in the University.

Resolved that the item be deferred for detailed consideration at the next meeting

(Ac.)

ITEM No. 107.46. PUBLICATION OF ADHYATMARAMAYANA BY DR. RAMACHANDRA DEV—GRANTS REQUESTED FOR.

The Syndicate considered the request of Dr. Ramachandra Dev for financial help for publishing his work 'Adhyatmaramayana Prose Translation' along with the recommendation of the Standing Committee on Academic Matters.

Resolved that an amount of Rs. 5000/- be sanctioned to Dr. Ramachandra Dev as grant for publishing the learned work 'Adhyatmaramayana Prose Translation'.

Resolved further that the Grant be subject to the norms and Regulations prescribed by the UGC.

ITEM No. 107.47. FEES FOR MBM COURSE.

(Ac.)

The Syndicate considered the proposal of the Director of School of Management Studies for reviewing the fees fixed for the MBM course in the light of the discussion the Director had with the Chairmen of Kerala based banks.

Resolved that the fees for the MBM course be fixed on a par with those of the full time MBM course.

(Ac.)

ITEM No. 107.48. BOOKS FOR MBM COURSE.

The Syndicate considered the request of the Director, School of Management Studies for sanction to incur expenditure for the purchase of books and journals for the MBM course to be started this year.

Resolved that an amount of Rs. 10,000/- be sanctioned for the purchase of books and Rs. 5000/- for the purchase of journals for the MBM course.

ITEM No. 107.49. PANEL OF ARCHITECTS

The Syndicate considered the panel of Architects prepared in pursuance of the decision of the Syndicate in Item No. 105.19 at its meeting held on 18-8-1978.

Resolved that the panel be referred to the Standing Committee of the Syndicate on Finance, Works & Purchase for specific recommendations.

(Ad.)

ITEM No. 107.50. SCHOOL OF TECHNOLOGY—APPOINTMENT OF SPECIAL OFFICER.

The Syndicate considered the proposal of the Planning Committee for organising a School of Technology and the appointment of a Special Officer for that purpose.

Resolved that Dr. C. P. Kuriakose, Dean, Faculty of Technology be appointed as Special Officer for a period of one year.

Resolved further that Dr. C. P. Kuriakose be paid a salary not exceeding the last pay drawn by him as the Pro Vice Chancellor.

(Ad.)

ITEM No. 107.51. APPROVAL OF THE LIST OF EXAMINERS.

The Syndicate considered the panel of examiners prepared by the various Boards of Studies.

Resolved that the panels be approved.

The meeting came to a close at 5.45 P. M.

University Bldgs.,
Tripunithura,
23-9-1978.

(Sd.)

DEPUTY REGISTRAR-IN-CHARGE

ANNEXURE I

ANNEXURE TO ITEM No. 107.04

UNIVERSITY OF COCHIN

Department of Foreign Languages
Cochin-22

APPLICATION FOR ADMISSION TO THE DIPLOMA / CERTIFICATE IN.....

1. Name in full (in block letters)...
2. Age and date of birth ...
3. Place of birth
(with Taluk & District) ...
4. Permanent address ...
5. Details of present occupation,
if any ...

6. Indicate your preference for
attending the course at

Thrikkakara Campus Ernakulam
(Dept. of
Marine
Sciences,
Cochin-16)

7. Address to which communi-
cations should be sent ...

8. Academic qualifications ...

| Examination Passed | Year of Passing with Reg. No. | Name of University | Class obtained | Subject |
|-----------------------|-------------------------------------|-----------------------|-------------------|---------|
|-----------------------|-------------------------------------|-----------------------|-------------------|---------|

9. State briefly the purpose of
attending the course ...

10. Whether belonging to Sched-
uled Caste/Scheduled Tribe
/ Backward Community to
which you belong ...
11. Details regarding the
Postal Order ...

DECLARATION

I do hereby declare [that the statements made in the
application are true and the documents attached herewith are
true copies of the originals in my possession, which will be
produced for verification when required. I have gone through
the prospectus and I accept the terms and conditions men-
tioned in it.

Place:
Date;

Signature of the Candidate.

FOR OFFICE USE ONLY

Admission Register Number ...
Details of Postal Order
Date of admission ...

Head of the Dept. of
Foreign Languages

Cochin-22

Instruction to Candidates

1. Minimum qualification for admission to the Diploma course is a University Degree in any subject or equivalent qualification and a pass in the Certificate Course in the concerned language. Those who do not have this Certificate can also apply, provided they are ready to take an entrance test in the language concerned to be conducted by the Department (*).
2. Duration of the Course: One Academic year with part-time classes of six hours a week.
3. Application for admission to the course should be made in the prescribed form which may be obtained from the Department of Foreign Languages personally or by sending a self-addressed envelope with forty (40) paise stamps affixed.
4. Applications should reach the Head of the Department of Foreign Languages, University of Cochin, Cochin 22 by the prescribed date. Applications received after the due date and which are not accompanied by the attested copies of the supporting documents and a crossed Postal Order of Rs. 5/- payable to the Head of the Department of Foreign Languages, Cochin-22 will not be considered.
5. Applicants provisionally selected for admission will have to appear for an interview at their own cost. They should produce necessary certificates in original at the time of interview.
6. Prospectus with detailed syllabi and rules for admission to the courses can be had from the Office of the Department of Foreign Languages, University of Cochin, Cochin-22 on sending a self-addressed stamped (70 Ps.) envelope.

(*) Minimum qualification for admission to the Certificate course is a University Degree in any subjects or equivalent qualification.

7. Students selected for admission should pay the fees immediately.

Particulars of fees are given below:

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| i) Tuition fee | Rs. 200/- (payable in two equal instalments) |
| ii) Library Caution Deposit (Refundable) | Rs. 25/- |
| iii) Non-Refundable fee for course material | Rs. 25/- |
| iv) Admission fee | Rs. 10/- |
| v) Stationery fee | Rs. 5/- |
| vi) Quasi-University fee | Rs. 8/- |
| vii) University Union fee | Rs. 3/- |
| viii) Students Aid Fund | Rs. 3/- |
| | <u>Rs. 279/-</u> |