

UNIVERSITY OF COCHIN

MINUTES OF THE 97th MEETING OF THE SYNDICATE HELD ON 9-3-1978.

Place of meeting : University Buildings,
Tripunithura.

Time : 10.30 A. M. to 4.30 P. M.

Present:

1. Dr. M. V. Pylee
Vice Chancellor (in the Chair)
2. Dr. C. P. Kuriakose
Pro Vice Chancellor
3. Prof. C. T. Benjamin
4. Shri K. Govinda Pillai
5. Shri. A. K. Hameed
6. Dr. C. V. Kurian
7. Shri. K. A. Mohammed
8. Shri. V. Narayanan Nayar

Item No. 97.01. Report by the Vice Chancellor on important developments in the University since the last meeting.

The Vice Chancellor reported the Association of Indian Universities had decided to extend permanent membership to the Cochin University.

Item No. 97.20. Nomination of experts to the various Boards of Appointments—Ratification of the action taken by the Vice Chancellor.

The Vice Chancellor reported that a confirmation is required to obviate any doubt about the nomination of the experts to the various Boards of Appointments constituted recently for selection of candidates for teaching posts.

The Syndicate resolved that the action taken by the Vice Chancellor in nominating the experts from the panels of the names approved by the Syndicate on 7-1-1978 under item No. 93.101 for selection of suitable candidates for the following posts, be ratified:

- 1) Reader in Electronics.
- 2) Lecturer in Electronics
- 3) Professor of polymer Chemistry
- 4) Lecturer in Rubber Processing Technology
- 5) Lecturer in Hindi
- 6) Lecturer in School of Management
- 7) Teaching Assistant in the School of Management
- 8) Professor in Marine Geology
- 9) Lecturer in Marine Geology
- 10) Lecturer in Geophysics.

Item No. 97.03. Accommodation for the Department of Foreign Languages (Item No. 96.17 of the Agenda for 4-3-1978)

The Syndicate considered the proposal for accommodation for the Department of Foreign Languages in the Hindi Department along with the recommendation of the Standing Committee of the Syndicate Finance, Works & Purchase.

Resolved that the University Engineer be directed to put up revised estimates for the actual requirements of the Department of Foreign Languages, in consultation with the Heads of the Departments of Hindi and Foreign Languages

(Ad.)

Item No. 97.04. Provident Fund accumulation—Investment of (Item No. 90.18. of the Syndicate for 4-3-78)

The Syndicate considered the proposal whether a sum of Rs. 2 lakhs from the P. F accumulations could be invested in fixed deposits in two or three scheduled banks under the re-investment scheme for a period of 61 months, along with the recommendation of the Standing Committee of the Syndicate on 'Finance'

Resolved that, in supercession of the decision taken by the Syndicate vide Item No. 93.13 at the meeting of

the Syndicate held on 7-1-78, a sum of Rs. 2 lakhs from the P. F accumulation be invested in a fixed deposit under the reinvestment scheme for a period of 61 months in the following Banks:

- | | |
|---|----------------|
| i) State Bank of Travancore,
Trikkakara Branch | Rs. 1.50 lakhs |
| ii) Andhra Bank, M. G. Road,
Ernakulam | Rs. 0.50 lakhs |

Item No. 97.05. University campus at Trikkakara—Request or permission to open a kiosk for the sale of the products of the Kerala Live Stock Development and Milk Marketing Board (Item No. 96.19 of the Agenda for 4-3-1978)

The Syndicate considered the request of Shri. Srikumar Murakara, 472 A, Little Flower Road, Kaloore for permission to open a kiosk in the University Campus at Trikkakara for the sale of milk and allied products of the Kerala Live

Stock Development and Milk Marketing Board Limited, along with the recommendation of the Standing Committee of the Syndicate on 'Finance, Works & Purchase'

Resolved that Shri. Srikumar Murakara, 472 A, Little Flower Road, Kaloore, Ernakulam, be permitted to open a kiosk at Trikkakara Campus of the University at a sit to be decided by the Vice Chancellor on the following conditions:-

1. A nominal fee of Rs. 10/- p. m will be levied by the University.

2. A sum of Rs. 500/- will be remitted by him towards Security Deposit, which will be refunded on terminating the contract.

3. One month's notice must be given by either party for terminating the contract and removal of the kiosk and Shri. Srikumar Murakara will be bound to remove the kiosk at his own cost within one month from date of receipt of the notice from the University, failing which the University will remove the structure at the cost of Shri. Srikumar Murakara.

4. The Kiosk will be used only for the distribution of the products of the Kerala Live Stock Development and Milk Marketing Board Ltd. and it is made clear that the possession and control of the premises will remain with the University itself and the right granted is a licence liable to be terminated within a month's notice.

5. The decision of the University in any matter of dispute in this connection will be final and binding on Shri Srikumar Murakara.

(Ad.)

Item No. 97.06. Additional charge of the Registrar to Shri. C. J. Loney, Finance Officer — Reporting of (Item No. 20) of the Agenda for 4-3-1978)

The Syndicate considered the report on the action taken by the Vice Chancellor in putting Shri. C. J. Loney, Finance

Officer in full additional charge of the duties and functions of the Registrar when the Registrar was granted commuted leave along with the recommendation of the Standing Committee of the Syndicate on Staff and Establishment.

Resolved that the action taken by the Vice Chancellor in the putting Shri. C. J. Loney, Finance Officer in full additional charge of the duties and functions of the Registrar during the absence of Shri. M. P. Madhavan Nair on leave be ratified.

Resolved further that Shri. C. J. Loney, Finance Officer be granted charge allowance at 20% of the minimum of the scale of the post of the Registrar under Rule 53(b) of the KSR Part I for the period during which he would be holding full additional charge of the duties and functions of the Registrar.

(Ad.)

Item No. 97.07. Application for appointment in the University service from Shri. Raghuprasad, S. son of late Shri G. Sivankutty Nair, Research officer, Department of Marine Sciences—consideration of (Item No. 96.21. of the Agenda for 4-3-1978)

The Syndicate considered the application of Shri. Raghuprasad, S., son of late Shri. G. Sivankutty Nair formerly the Research Officer in the Department of Marine Science, for appointment in the University service. along with the recommendation of the Standing Committee of the Syndicate on Staff and Establishment and in the light of the Government Order No. M.S.No. 20/70/PD dated 21-1-1970.

Resolved that:-

i) The Government Order M.S.No. 20/70/PD dated 21-1-1970 with amendments thereto and Government decisions there against from time to time regarding the appointments of dependents of Government servants dying in harness, be adopted in the University.

ii) Shri. S. Raghuprasad, son of late Shri. G. Sivankutty Nair, who was the Research Officer in the Department of Marine Sciences, be appointed as Technical Assistant on Rs. 285-550 in the Department of Physics.

(Ad.)

Item No. 97.08. Proposal for appointment of dependent of University Employee who died in harness—the case of Shri Vasudevan, K. K., son of Shri M. Krishnan, Sweeper-cum-cleaner, Men's hostel—Item No. 96.22. of the Agenda for 4-3-1978)

The Syndicate considered the case of Shri. K. K. Vasudevan, son of late Shri. M. Krishnan, Sweeper-cum-cleaner, Men's Hostel, who died in harness along with the recommendations of the Standing Committee of the Syndicate on Staff and Establishment in the light of the G. O. referred to vide Item No. 97.07.

Resolved that Shri. K. K. Vasudevan, eldest son of late Shri. M. Krishnan, who was working as Sweeper-cum-cleaner in the Men's Hostel, be appointed in one of the vacant posts in the Class IV category on Rs. 196-265, waiving the condition of 10 years service by his father as required in G. O. M.S. No. 20/70/PD dated 21-1-1970.

(Ad.)

Item No. 97.09. Extension of the period of contract appointment of Shri. S. Benerjee, Naval Architect and the post of Naval Architect—Ratification of (Item No. 96.23 of the Agenda of 4-3-1978)

The Syndicate considered the action taken by the Vice Chancellor in extending the period of contract of Shri. S. Benerjee on the same terms and conditions from 1-1-1978

till the selection and appointment to the post of Professor/Reader in the Department of Ship Technology.

Resolved that the action taken by the Vice Chancellor be ratified.

(Ad.)

Item No. 97.10. Request from Dr. M. Raman Nair, Reader, Department of Hindi for arrears of pay (Item No. 96.24 of the Agenda for 4-3-1978)

This Item was deferred for further study by the Finance Committee of the Syndicate.

(Ad.)

Item No. 97.11 Appointment of Dr. N. M. Shah as Professor of Chemical Oceanography, advertisement of the post of Professor of Marine Geology, cancellation of the appointments of Dr. Rabindranath Sen Gupta and Dr. A. S. Naidu—Ratification of. (Item No. 96.25 of the Agenda of 4-3-1978)

This item was deferred for further study by the Finance Committee of the Syndicate.

Item No. 97.12 Acceptance of an ICSR Fellowship by Shri. C. M. George during leave without allowance (Item No. 96.26 of the Agenda for 4-3-1978)

The Syndicate considered the offer of a short fellowship at Rs. 1250 p. m. by the ICSR through the Tata Institute of Social Sciences to Shri. C. M. George, Reader, School of Management Studies for the period 16-6-1977 to 30-9-1977 when he was on leave to complete his Ph. D. programme along with the recommendation of the Standing Committee of the Syndicate on Staff and Establishment.

Resolved that Shri. C. M. George be permitted to accept the fellowship awarded to him by the ICSR at Rs. 1250/- p. m. during the period of his leave without allowance from 16-6-1977 to 30-9-1977 since the work undertaken by him was an academic work.

(Ad.)

Item No. 97.13 Qualification and mode of recruitment to the post of Drivers (Item No. 96.27 of the Agenda for 4-3-1978).

The Syndicate considered the qualifications and mode of recruitment to the posts of drivers, along with the recommendations of the Standing Committee of the Syndicate on Staff and Establishment.

Resolved that the qualifications and method of recruitment to the post of Drivers in the University be as follows:-

i) *Qualifications:*

- 1) S. S. L. C.
- 2) A light/heavy motor vehicle licence
- 3) Atleast three years of experience in driving light/heavy motor vehicle.

ii) *Method of recruitment:*

By recruitment on the basis of merit by inviting applications by advertisement in the press.

Provided that if University employees with driving licence for light/heavy vehicles are available, the advertisement may be dispensed with.

(Ad.)

Item No. 97.14. Settlement of accounts — Defunct Guest house canteen (Item No. 96.28. of the Agenda for 4-3-1978)

The Syndicate considered along with the recommendation of the standing Committee of the Syndicate on Staff and Establishment whether:-

1) the canteen account may be settled and an amount of Rs. 628.34 might be paid to Shri. L. Srinivasan Potti in settlement of the accounts furnished by him and Shri. Vasudeva Rao engaged by him.

2) the appointment of Shri. L. Srinivasan Potti as steward might be deemed to have been terminated with effect from 25-8-73 AN the date from which he absented himself from duty; and

3) an amount of Rs. 379.04 might be paid to Shri. L. Srinivasan Potti being his salary for the period from 1-8-1973 to 25-8-1973.

After detailed discussion, Resolved that:

a) the old canteen account be settled by payment of Rs. 628.34 to Shri. L. Srinivasan Potti due to him after adjustment of the advance of Rs. 1000/- drawn by him and including the amounts, if any, due to Shri. Vasudeva Rao engaged by him;

b) the appointment of Shri. L. Srinivasan Potti as Steward be terminated w. e. f. 25-8-73 AN, the date from which he absented himself from duty; and

c) salary for the period from 1-8-73 to 25-8-73 amounting to Rs. 379.04 be paid to Shri. L. Srinivasan Potti.

(Ad.)

Item No. 97.15. Payment of honorarium to the warden of the hostel attached to the Department of Marine Sciences (Item No. 96.29 of the Agenda for 4-3-1978)

The Syndicate considered the question of a suitable allowance to be paid to the Head of the Department of

Marine Sciences for serving as the Warden of the Hostel attached to the Department of Marine Sciences, along with the recommendation of the Standing Committee of the Syndicate on Staff and Establishment.

Resolved that the Head of the Department of Marine Sciences be the ex-officio Honorary Warden of the hostel attached to the Department of Marine Sciences with no honorarium.

(Ad.)

Item No. 97.16 Rent free quarters for the sergeant—consideration of (Item No. 96.30 of the Agenda for 4-3-1978)

The Syndicate considered the request of Sri. M. Bhaskaran Nair, Sergeant, for rent free quarters with effect from the date of his assuming charge as the Sergeant, along with the recommendation of the Standing Committee of the Syndicate on "Staff and Establishment" and "Finance"

Resolved that the service conditions of the Security Staff be codified including the nature of duty etc. for each section of the staff and that the allotment of quarters to the sergeant be considered after defining the nature of the duties of the Sergeant.

(Ad.)

Item No. 97.17. Earned leave—Surrender of Earned leave at the time of retirement and surrender of earned leave at credit to officers who die while in service—Consideration of the Government orders. (Item No. 96.31 in the agenda for 4-3-1978)

The Syndicate considered the applicability of Government orders (1) G. O. (P) 587/Fin. dated 20-12-75 (2) G. O. (P) 69/77/Fin. dated 23-2-1977 along with the recommendation of the Standing Committee on Staff and Establishment and Finance.

Resolved that the following Government orders regarding encashment of earned leave at the time of retirement and that at credit at the time of death, be adopted in the University:

- 1) G. O. (P) 57/75/Fin. dt. 20-12-75
- 2) G. O. (P) 69/77/Fin. dt. 23-2-1977

(Ad.)

Item No. 97.18 Family Benefit scheme for the Government employees—consideration of the Govt. Order G. O. (P) 405/77/Fin dated 19-10-1977 (Item No. 96.32. of the Agenda for 4.3-1978)

The Syndicate considered the Government orders regarding introduction of a Family Benefit Scheme for the Government employees communicated under G. O. (P) 405/77/Fin. dated 19th October 1977 along with the recommendation of the standing Committee of the Syndicate on Staff and Establishment" and "Finance".

Resolved that in accordance with G. O. (P) 405/77/Fin. dated 19-10-1977, a family Benefit scheme for the University employees on the following terms and conditions be introduced in the University w. e. f. 1-1-1978;

1. There shall be a family benefit scheme for regular University employees (teaching and non-teaching)

2. The scheme will be optional. Those who opt for the scheme will continue under the scheme till retirement or relief from service on other grounds. If any employee opting for the scheme drops out of it for any other reasons he/she will not be entitled to refund of the amount already deposited.

3. Class IV employees covered by the scheme will contribute Rs. 7 p. m. and others Rs. 10/- p. m.

4. To the amounts so deposited by the employees will be added a university contribution which will vary depending on the number of years during which the employee has made his/her contribution. The rate of university contribution may be the same as the Government contribution, in the case of the Family Benefit Scheme for regular government employees, the details of which are indicated in the schedules appended to the G. O. (P) 405/77/Fin. dated 19th October 1977.

For the purpose of calculation of University contribution, fraction of a year will be treated as one full year.

5. On the retirement/relief on other grounds of an employee coming under the scheme, the actual amount contributed by him/her together with the University contribution will be paid to him/her.

6. If a class IV employee covered by the scheme dies while in service an amount of Rs. 7,500/- will be paid to his/her family. In the case of death in service of any other employee an amount of Rs. 10,000/- will be paid to the family.

7. The monthly contribution from the nongazetted officer who opt for the scheme will be deducted regularly from their pay bills by the Heads of departments/offices without default except during periods of leave on loss of pay exceeding one month. A separate column will be opened in the pay bill register to record this deduction and no other account need be maintained in respect of the employees.

8. In the case of self drawing officers, they will make deduction in the monthly salary bills except during periods of leave on loss of pay exceeding one month. After encashing the salary bill, an intimation slip showing the amount of deduction, the month to which it relates and other relevant details found necessary will be sent to the Head of the Department. The Audit section will also keep the accounts.

9. Employees covered by the scheme will file their nominations as to the person (s) to whom the amount due to him/her should be paid in the event of his/her death while in service. This nomination will be on the same pattern as is now available for Provident Fund, D. C. R. G, etc.

10. The transactions relating to scheme will be recorded under the Sub Head Family Benefit Fund Scheme 1 (d) Miscellaneous 3 Pension Charges. The Finance Section will take necessary action in this regard.

11. The scheme will come into force with effect from 1-1-1978. The employees who are desirous of availing themselves of the benefits of the scheme will exercise their option within a period of two months from the date of order of introduction of the scheme.

(Ad.)

Item No. 97.19 Rules regarding payment of term fee by research students (Item No. 34 in the Agenda for 4-3-1978)

This item was deferred for further scrutiny.

Item No. 97.20. Introduction of M. Phil. course in the (Item No. 35 in the Agenda for 4-3-1978)

The Syndicate considered the draft regulations for the M. Phil. courses prepared by the Sub Committees consisting of Dr. N. E. Viswanatha Iyer and Dr. K. Sathyanandan, along with the recommendation of the Standing Committee of the Syndicate on Academic Matters.

Resolved that the draft regulations for the M. Phil. course prepared by the Sub Committee consisting of Dr. N. E. Viswanatha Iyer and Dr. K. Sathyanandan be accepted and that the regulations be placed before the Academic Council.

(Ac.)

Item No. 97.21 Institution of University Junior Research fellowship in the new departments—award of Junior Research Fellowship for the year 1977-78 and institution of Senior Research Fellowships (Item No. 36 of the Agenda for 4-3-1978)

The Syndicate considered the recommendation of the Research Fellowship Committee for the institution of University Junior Research Fellowship in the new Departments and the recommendation of the Committee for awarding of University Junior Research Fellowship.

Resolved that.

1) Thirteen Junior Research Fellowship be awarded to the following candidates as recommended by the Research Fellowship Committee:-

- | | |
|--|------------------------------|
| a) Smt. K. V. Saraswathy, | Dept. of Hindi |
| b) Smt. P. Usha Devi | —do— |
| c). Shri. O. N. Murafeedharan | —do— |
| d) Smt. K. V. Kamalamma | —do— |
| e) Shri. B. Madhusudana Kurup | Dept. of Marine Sciences |
| f) Shri. M. T. Mani | —do— |
| g) Shri. T. S. Shahul Hameed | —do— |
| h) ° Shri. Jose Antony Malickal | —do— |
| i) Smt. Nirmla Paul | Dept. of Physics |
| j) Shri. P. J. Sebastian | —do— |
| (k) *Smt. Annie Joseph Vallamattom | —do— |
| (*in case the term of CSIR fellowship is over) | |
| l) Shri. P. M. Suresh Kumar | School of Management Studies |
| m) Shri. P. O. George | —do— |

2) Of the remaining 5 Junior Research Fellowships, four be allotted as follows for award during this year.

a) Department of Mathematics &

Statistics

1

b) Department of Applied Chemistry 3

The remaining one Junior Research Fellowship might be awarded later.

3) Two Junior Research Fellowships each to the following Departments be recommended to the academic Council for consideration.

a) Department of Mathematics & Statistics

b) Department of Applied Chemistry

c) Department of Electronics

d) Department of Industrial Fisheries

4) One Senior research Fellowship of the value of Rs. 500/- p.m in each of the seven faculties for one year in the first instance, extendable for one year more, be recommended to the Academic Council for consideration, the minimum qualification for eligibility being a Doctorate Degree in the subject concerned.

5) The institution of the new Junior Research Fellowships and Senior Research Fellowship be referred to the Statutory Finance Committee also.

(Ac.)

Item No. 97.22 Construction of the research vessel for the Department of Marine Sciences—payment of additional advance to the C. I. F. N. E. T (Item No. 96.37 of the Agenda for 4—3—1978)

The Syndicate considered the request of the Administrative Officer of the Central Institute of Fisheries, Nautical and Engineering Training for an advance of Rs. 75,000/-

for the completion of the research vessel pending presentation of final bill, along with the recommendation of the Standing Committee of the Syndicate on Academic Matters and Finance, Works and Purchase.

Resolved that this item be deferred for scrutiny by the Finance Committee of the Syndicate.

(Ac.)

Item No. 97.23 Thesis submitted by Shri. S. Sasidharan Nair for the award of Ph. D. Degree—reports of examiners—consideration of (Item No. 38 of the Agenda for 4—3—1978)

The Syndicate considered the reports of the examiners who evaluated the thesis entitled "Studies in Molecular Dynamics—New Criteria for Evaluation of intramolecular Force Fields" submitted by Shri. S. Sasidharan Nair for Ph. D. Degree along with a remarks of the Dean, Faculty of Science.

Resolved that Shri. S. Sasidharan Nair be awarded Ph. D. Degree for the thesis "Studies in Molecular Dynamics—New Criteria for Evaluation of intramolecular force fields" in the Faculty of Science.

(Exam.)

Item No. 97.24 Adjudication of Ph. D. Thesis—appointment of examiners (Item No. 96.39 of the Agenda for 4—3—1978)

The Syndicate considered the panel of names of experts for selection of three examiners suggested by the Head of the Department of Physics to evaluate the thesis entitled "Beam Shaping of Sectoral Electromagnetic Horn Antennas using corner Reflector Technique" submitted by Shri. K. T. Mathew, Research Scholar working under the supervision of Dr. K. Gopalakrishnan Nair, Reader, Department of Physics.

Resolved that the experts with serial Nos. 1, 3 & 4 (Sl. No. being reserve) in the panel be approved as examiners for evaluation of the thesis "Beam Shapping of Sectoral Electromagnetic horn antennas using corner reflector technique" submitted by Shri. K. T. Mathew in the Faculty Science of with Sl. No. 1 as the Chairman.

(Exam.)

Item No. 97.25 Evaluation of Ph. D. Thesis—Appointment of Examiners (Item No. 40 of the Agenda for 4—3—1978)

The Syndicate considered the panel of names of experts forwarded by the supervising teacher for selection of three examiners to adjudicate the thesis entitled "Problems and Prospects of India's major spice-pepper" submitted by Shri. C. A. Jose.

Resolved that the experts with Sl. Nos. 2, 1 and 3 (No. 4 being reserve) in the panel be approved as examiners for evaluation of the thesis submitted by Shri. C. A. Jose, entitled "Problems and Prospects of India's major spice-pepper" with Sl. No. 2 as the Chairman.

(Exam.)

Item No. 97.26 Names of examiners/paper setters—approval of (Item No. 41 of the Agenda for 4—3—1978)

The Syndicate considered the names of paper setters/examiners recommended by the Board of Studies in Electronics and Communications held on 2—2—1978, the Board of Studies in Hindi held on 10—2—1978 and the Board of Studies in Marine Biology held on 6—3—1978.

Resolved that the list of paper setters / examiners recommended by the Boards of Studies in Electronics, Hindi and Marine Biology on 2—2—1978, 10—2—1978 and 6—3—1978 respectively be approved.

(Exam.)

Item No. 97.27 Annual accounts of the University for the year 1976-77 consideration of—(Item No. 43 of the Agenda for 4—3—1978)

The Syndicate considered the objections raised and the defects pointed out by the Government Auditor in the Audit Report for 1975-76.

Resolved that the action taken by the Vice Chancellor in the following matters be ratified:

i) extension of the period of the scheme for Man Power Development upto 21—1—1976.

ii) appointment of Shri. V. Bhaskara Pillai, Cost Accounts Officer for the dissertation work of the B. Tech. students of Batch I

iii) Payment of Rs. 1556/- to Dr. N. K. Panikkar, the former Vice Chancellor towards the TA for his family and transportation of his personal effects from Delhi to Cochin in relaxation of the rules in KSR since he had actually incurred the expenditure.

iv) payment of TA to the students union members for their journeys outside the State

v) payment of remuneration for conduct of examinationers, question paper setters etc. pointed out by the Government Auditor in his report for 1975-76.

(Fin)

Item No. 97.28 Payment of TA to members of University authorities in cash—Framing of rules (Item No 44 of the Agenda for 4—3—1978)

The Syndicate considered the proposal of making payment towards TA to the authorities of the University in cash immediately after close of the meeting and the necessary amendments to the relevant rules to be made to facilitate this arrangement.

Resolved that the following procedure be adopted for payment of TA in cash for attending to the meetings of the University authorities and their Sub committees and also to Experts attending to University business:

1. The Registrar is authorised to keep a special advance not exceeding Rs. 10,000 at a time for purpose of payment of TA to members of the University authorities and their sub committees and to the Experts.

2. The Registrar should be informed of the meetings sufficiently in advance and an indication given of the probable amount required for TA.

3. The Registrar may draw the amount required for purpose of payment of TA for a particular meeting on the day of the meeting.

4. The officers attending to the meetings will collect TA bills from the members, get them countersigned as per rules and passed by the Audit, get the bearer cheques issued in the name of the members concerned, obtained the signature of the members on the back of the cheques and get an acknowledgement from members concerned for receipt of the amount.

5. The Registrar will collect these cheques and pay them the cash from the special advance available with him.

6. The member of University authorities and experts should certify on the TA bills that they would be performing the return journey as mentioned in the TA bill.

7. The Registrar should then encash the cheques collected from the members and remit back the amount into the University fund for adjustment against special advance drawn by him.

8. The Registrar should see that no amount is retained with him on the day after the meeting.

9. The Registrar will be personally liable for the amount drawn as special advance.

(Ad.)

Item No. 97.29 Financial support to University teachers/ Research fellows for research (Item No. 45 of the Agenda for 4-3-1978)

The Syndicate noted the action taken by the Vice Chancellor in sanctioning the financial assistance for support of research to the University teachers/research fellows viz. Shri. K. N. Chandrasekhara Pillai, Department of Law and (2) Shri. Joseph Vadakethala, Department of Law, (3) Shri. Y. L. Dora, Department of Marine Sciences and (4) Shri. Damodaran Namboodiri, Department of Industrial Fisheries at Rs. 3000/- each on the recommendations of the Committee constituted the purpose.

Resolved that the action taken by the Vice Chancellor be ratified.

Item No. 97.30 M. Sc. Course in Industrial Fisheries—Special Financial Assistance from the funds of the Kerala State Fisheries Department.

The Syndicate considered the proposal of the Government that if five seats every year from 1978-79 onwards could be reserved for nominee of the Director of Fisheries for the post-graduate course in Industrial Fisheries, the Government would consider giving a grant of Rs. 5 lakhs to the University from the Fisheries Department.

Resolved that:-

1. The Offer of the State Government to give a special grant of Rs. 5 lakhs from the Fisheries Department to this University for putting up one building and other facilities for starting a post-graduate course in Industrial Fisheries, be accepted.

2. The State Government be requested to sanction a suitable recurring grant also for the maintenance of the Department.

3. Five seats be reserved for nominees of the State Government who satisfy the qualifications for admission for the course, without violating the principal of admission for backward communities.

4. No seat be reserved hereafter for candidates sponsored by Industries as is being done at present.

5. The total number of seats be filled by open selection for ten candidates and reservation of 5 seats for the State Government nominees, without violating the rules for backward communities.

(Ac.)

Item No. 97.31 University account in the State Bank of Travancore, Ernakulam (Item No. 96.47 of the Agenda for 4-3-1978)

The Syndicate considered the proposal for raising the limit of Rs. 25,000/- each in No. I and No. II accounts in the Ernakulam Branch of the State Bank of Travancore to Rs. 50,000/- each in view of the increase in staff and purchase in the Departments of Marine Sciences and Industrial Fisheries.

Resolved that the limits of Rs. 25,000/- each for No. I and No. II accounts in the State Bank of Travancore, M. G. Road, Ernakulam, be raised to Rs. 50,000/- each.

° ° (Ad.) °

Item No. 97.32 Starting of Youth Welfare activities in the University (Item No. 50 of the Agenda for 4-3-1978)

This item was deferred for consideration by the Syndicate Committees.

Item No. 97.33. Study Exchange Programme visit to the State of Mississippi, USA (Item No. 51 of the Agenda for 4-3-1978)

The Syndicate considered the selection of Shri. Alex P. Lukose, Lecturer, School of Management Studies, as a

member of the group study exchange programme to visit the state of Mississippi, U. S. A. along with the recommendation of the Standing Committee of the Syndicate on Staff and Establishment and 'Finance'

Resolved that Shri. Alex P. Lukose, Lecturer, School of Management Studies, selected by the Rotary District 320, be permitted to visit USA without any financial commitment to the University.

Resolved further that the question of granting study leave or other kind of leave to him for the above purpose be examined with reference to the leave rules to be framed as directed by the Syndicate on 11-10-1977.

(Ad.)

Item No. 97.34. Extension of the period of appointment of Dr. K. P. Rajappan as Special Officer (Item No. 52 of the Agenda for 4-3-1978)

The Syndicate considered the matter of extending the period of appointment of Dr. K. P. Rajappan as special Officer in the Department of Electronics for a further period of one year from 1-3-1978 along with the recommendation of the Standing Committee on Staff and Establishment.

Resolved that the period of appointment of Dr. K. P. Rajappan, Professor, I. I. T Madras as the special Officer in the Department of Electronics, be extended for a further period of one year on the same existing terms and conditions.

(Ad.)

Item No. 97.35. Full additional charge—Department of Polymer Science and Rubber Technology assigned to Paul A. Vatakencherry—Ratification of (Item No. 53 of the Agenda for 4-3-1978)

The Syndicate considered the action taken by the Vice Chancellor in putting Dr. Paul A. Vatakencherry Professor

and Head of the Dept. Applied Chemistry in full additional charge of the Department of Polymer Science and Rubber Technology with effect from 10-10-77 along with the recommendation of the Standing Committee of the Syndicate on Staff and Establishment.

Resolved that the action taken by the Vice Chancellor be ratified.

(Ad.)

Item No. 97.36. Institution of M. Phil. course in Hindi, Post-graduate course in Applied Hindi Linguistics and Diploma course in French and the syllabus for the certificate course in French.

The Syndicate considered the question of Institution of M. Phil. course in Hindi, Post Graduate course in Applied Hindi Linguistics, Diploma Course in French and the syllabus for the certificate course in French.

Resolved to recommend these courses and the syllabus for approval by the Academic Council.

(Ac.)

Item No. 97.37. Filling up of the teaching posts,

The Syndicate considered the recommendations of the Boards of appointments constituted for the selection of candidates for appointment to the following teaching posts and Resolved that the following candidates recommended by the Boards of Appointment be appointed to the posts shown against each.

1. Shri. V. J. Mathew as Lecturer on Rs. 600-1250 in the School of Management Studies.

2. Shri. Abraham Koshy as Lecturer on Rs. 600-1250 in the School of Management Studies.

The second post should have gone to a Muslim candidate, but as there was now Muslim candidate nor any candidate belonging to any other backward community in the panel recommended by the Board of Appointment, the chance fell to an O. C. candidate.

3. Shri. Ommen Mathew as Teaching Assistant on Rs. 495-835 in the School of Management Studies.

4. Smt. S. Sarada as Teaching Assistant on Rs. 495-835 in the School of Management Studies.

5. Shri. S. Rajendran as Lecturer in Geophysics on Rs. 600-1250 in the Department of Marine Sciences.

This chance should have gone to a Latin Catholic candidate; but there was no L. C candidate nor any candidate belonging to any other backward community and hence filled up under OC.

6. Shri. P. K. Sarangadharan as Lecturer in the Department of Physics on Rs. 600-1250.

7. Shri. C. S. Sridhar as Reader on Rs. 850-1450 in the Department of Electronics on an initial pay of Rs. 1200 p.m as recommended by the Board of Appointment.

Though this post was to go for a Muslim candidate, there was no candidate belonging to that community or any of the other backward communities and hence filled up under OC.

8. Shri. Y. Venkitaramani as Lecturer on Rs. 600-1250 in the Department of Electronics on an initial pay of Rs. 850/- as recommended by the Board of appointment.

9. Mrs. Des Prabha Vasant as Lecturer on Rs. 600-1250 in the Department of Electronics on an initial pay of Rs. 720/- as recommended by the Board of Appointment.

This post was to go to an L. C candidate; but there was no candidate belonging to L. C community or to any of the backward communities and hence filled up under O. C.

10. Dr. Joseph Francis as Professor of Polymer Chemistry on Rs. 1200-1750 in the Department of Applied Chemistry.

This post was to go for an OBC candidate; but there was no candidate belonging to any of the backward communities and hence filled up under O. C.

11. Smt. Rani Joseph as Lecturer in Polymer Science and Rubber Technology in the scale Rs. 600-1250 in the Department of Polymer Science and Rubber Technology.

12. Shri. A. Aravindakshan as Lecturer in the Department of Hindi in the scale Rs. 600-1250

13. Mrs. P. A. Shemim Aliyar as Lecturer in the scale Rs. 600-1250 in the Department of Hindi.

14. Shri. S. Banerji who applied for the post of Professor in Naval Architecture be offered the post of Reader on Rs. 850-1450 and the Vice Chancellor be authorised to negotiate with him and fix his pay suitably in the scale of pay.

The Boards of Appointments for the posts of Professor in Naval Architecture, Reader in Naval Architecture and Lecturer in Marine Geology did not find any one who appeared for interview suitable for these posts.

(Ad.)

Item No. 97.38. Advertising vacancies of teaching posts in the University for appointments.

The Syndicate considered the draft notification for advertising the vacant teaching posts.

Resolved that the notification be approved with the following alterations:

1. The post of Reader in the Department of Mathematics need not be advertised at present.

2. The area of specialisation for the posts in the Department of Mathematics be shown as "Applied Mathematics".

3. The area of specialisation for the post of Professor in Law be "Administrative Law/Labour Law/Criminal Law".
Item No. 97.39. Shri. M. P. Madhavan Nair, Registrar—relieving of.

The Vice Chancellor informed the Syndicate that a request was received from Shri. M. P. Madhavan Nair, Registrar on leave that he be relieved from the services of the University as he had received posting order as Additional Secretary to Government in the Home Department:

Resolved that:-

1. Shri. M. P. Madhavan Nair, Registrar be relieved from the services of the University with instructions to report to the Chief Secretary to Government.

2. Shri. M. P. Madhavan Nair be granted extension of eligible leave for which he applies w. e. f. 1-3-1978 till he relinquishes charges of the office of the Registrar.

3. The post of the Registrar be advertised immediately.

4. The qualifications and method of recruitment of the post of Registrar be as follows:-

i) *Qualification*

A first or second class Master's degree on equivalent qualification, about five year's teaching experience at University level and about 5 year's administrative experience in

a responsible post, including management of staff in a University or college or education department or similar Institutions (Academic qualifications, age and experience relaxable in the case of candidates otherwise highly qualified)

ii) *Age* Not less than 40 years and not more than fifty years but relaxable in the case of those in University service.

iii) *Method of recruitment*

By recruitment on the basis of merit by inviting applications by advertisement in the Press.

5. Shri. C. J. Loney, Finance Officer, be put in full additional charge of the duties and functions of the Registrar until the new Registrar is appointed and he be given charge allowance at 20% of the minimum of the scale of pay of the Registrar under Rule 53(b) (2) of KSR Part I. *Item No. 97.40. Senate meeting on 27th and 28th March 1978.*

The Syndicate considered the resolutions and questions and answers for the annual meeting of the Senate scheduled on 27th and 28th March 1978.

Resolved to approve the answers to the questions and to allocate the resolutions and answering of questions to the various Syndicate members.

The meeting terminated at 4. 30 p.m.

University Buildings,
Tripunithura,
15-3-1978.

REGISTRAR