

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



CONFIRMED MINUTES OF THE 619th MEETING OF THE SYNDICATE HELD ON 28.03.2015 (SATURDAY)

Members present:

1. Dr. J Letha, Vice-Chancellor (in the Chair)
2. Dr. K. Poullose Jacob, Pro-Vice-Chancellor
3. Dr. Zakkariya K.A.
4. Prof. D K John
5. Sri. Joseph Vazhackan, M L A
6. Sri. Sunny P. Jose
7. Prof. (Dr) K. Sajan
8. Dr. V S Sebastian
9. Dr. N. Mohanan
10. Sri. M. Sherif, Additional Secretary, Higher Education Department
11. Dr. A. Mujeeb
12. Sri. James Joseph, Joint Secretary, Finance Department

Also present:

Dr. David Peter S., Registrar

Sri. Sebastian Ouseph, Finance Officer (for Item No.619.01 only)

REPORTING OF THE VICE-CHANCELLOR

The Vice-Chancellor welcomed all the new members nominated to the Syndicate to the meeting.

Item No.	Subject
619.01	<p>Budget proposal for the year 2015-16.</p> <p><i>The Syndicate considered the budget proposals of the University for the financial year 2015-16 presented by Dr. Poullose Jacob, Pro-Vice-Chancellor along with the recommendations the Statutory Finance Committee.</i></p> <p><i>In the discussions that followed the following suggestions were made.</i></p> <ol style="list-style-type: none">1. <i>Introduce Faculty Recharge Programme.</i>2. <i>Construction of Quarters for non-teaching staff – Sections Officers and above.</i>

	<p>3. Merge all funds to Cochin University Fund (no separate fund for self-financing sector).</p> <p>4. As part of resource mobilization the University may consider the following:-</p> <ul style="list-style-type: none"> (i) Start new courses in the existing departments (ii) Course sponsored by agencies like NORKA (iii) New courses with industry participation (iv) To give recognition for more institutions including Arts and Sciences Colleges (v) To collect refundable deposit from B.Tech students (vi) To rationalize the fees for all B.Tech programmes <p>5. It was also suggested that a definite portion of the funds generated through self-financing programmes should be set apart for infrastructure development of the concerned Department/ School.</p> <p>6. In order to speed up the process of upgrading CUSAT into IEST a delegation should meet the concerned Ministers/officials of the State as well as Centre.</p> <p>In the concluding remarks the Vice-Chancellor assured that the above suggestions will be well taken care of and also requested Sri. M. Sherif, Joint Secretary, Higher Education Department to do necessary follow up at the Centre, since he visits Delhi quite often on official purpose.</p> <p>After detailed discussions and deliberations, the Syndicate resolved to approve the Budget Estimates for the year 2015-16.</p> <p>The honorable member Sri. Sunny P Jose, expressed his strong disagreement for not discussing the Budget with the conveners of various standing committees of the Syndicate before finalizing the same and gave the same in writing (Appendix-I).</p> <p>Dr. K A Zakkariya also expressed his displeasure for not discussing the Budget with the conveners of various standing committees of the Syndicate before finalizing the same.</p>
619.02	<p>Confirmation of the minutes of the meeting of the 617th and 618th Syndicate held on 24.01.2015 and 5.02.2015.</p> <p>The Syndicate resolved to confirm the 617th and 618th minutes of the Syndicate Meetings held on 24/01/2015 and 05/02/2015 respectively with the following emendations:</p> <p><u>617th Meeting</u></p> <ul style="list-style-type: none"> 1. In item No.2 of the reporting by the Vice-Chancellor replace "LBS Institutes" with "LBS Centre for Science & Technology".

	<p>2. In item No.17 replace <i>"The Syndicate further resolved that the Head of the Department should make necessary arrangements to disburse the salary for daily wage staff every month and to make appointments on Contract basis against vacant sanctioned posts."</i> With <i>"The Syndicate further resolved that (1) the Head of the Department should make necessary arrangements to disburse the salary for daily wage staff every month, (2) the Head of the Department can make appointments on Contract basis against vacant sanctioned posts"</i>.</p> <p><u>618th Meeting</u></p> <p>1. In item No.08 replace <i>"The Syndicate resolved to authorise an experienced Government/Quasi-Government agency to conduct the skill test for short listing candidates for the interview for the post of Sweeper cum cleaner. Based on the recommendations of the Selection Committee the measurable parameters like physical and psychological capability, awareness of modern cleaning equipments/techniques etc. may be fixed. The Syndicate further resolved to complete the recruitment process in 3 months."</i> With <i>"The Syndicate resolved to authorise an experienced Government/Quasi-Government agency to conduct the skill test for short listing candidates for the interview for the post of Sweeper cum cleaner. The Selection Committee in consultation with the agency will decide measurable parameters like physical and psychological capability, awareness of modern cleaning equipments/techniques etc. may be fixed. The Syndicate further resolved to complete the recruitment process in 3 months."</i></p> <p>2. In item No.09 replace <i>"The Syndicate further resolved to authorise Sri M Sherif, Additional Secretary to Government to expedite the reply from the Government in this regard."</i> With <i>"The Syndicate further resolved to authorise Sri M Sherif, Additional Secretary to Government to expedite the reply to the University letter dated 26.06.2013 from the Government regarding Medical reimbursement."</i></p>
ACADEMIC MATTERS	
619.03 *	<p>Board of Studies in Instrumentation - Reconstitution and Nomination of 2 members from the Board to the Faculty - Consideration of - Reg.</p> <p>The Syndicate considered the reconstitution of the Board of Studies in Instrumentation and nomination of 2 members from the Board to the Faculty along with the recommendations of the Standing Committee of the Syndicate on Academic Matters.</p>

	<p><i>The Syndicate resolved to authorise the Vice-Chancellor to reconstitute the Board of Studies in Instrumentation and to nominate 2 members from the Board to the Faculty.</i></p> <p><i>(Conf)</i></p>
619.04 *	<p>Board of Studies in Computer Science – Reconstitution of and Nomination of 2 members from the Board to the Faculty – Consideration of – Reg.</p>
	<p>The Syndicate considered the reconstitution of the Board of Studies in Computer Sciences and nomination of 2 members from the Board to the Faculty along with the recommendations of the Standing Committee of the Syndicate on Academic Matters.</p> <p><i>The Syndicate resolved to authorise the Vice-Chancellor to reconstitute the Board of Studies in Computer Science and to nominate 2 members from the Board to the Faculty.</i></p> <p><i>(Conf)</i></p>
619.05 *	<p>Faculty of Social Sciences – Nomination of Dr.Manoj P.K. as a Member – Consideration of – Reg.</p> <p>The Syndicate considered the request of the Head, Department of applied Economics for nominating Dr.Manoj P.K. as a member of the Faculty of Social Sciences against the existing vacancy along with the recommendations of the Standing Committee of the Syndicate on Academic Matters.</p> <p><i>The Syndicate resolved to nominate Dr. Zakkariya K.A. and Dr. Manoj P.K. as members of Faculty of Social Sciences with effect from the date of this Syndicate decision till the term expires on 23/09/2015.</i></p> <p><i>(Conf)</i></p>
619.06	<p>Applications for Emeritus Professorship of Dr.P.K.Adbul Azis and Dr.M.N.Narayanan Namboodiri – Consideration of – Reg.</p> <p><i>The Syndicate considered the requests of Dr.P.K.Adbul Azis and Dr.M.N.Narayanan Namboodiri for University Emeritus Professorship in the Department of Marine Biology, Microbiology and Biochemistry and Department of Mathematics respectively along with the recommendations of the Standing Committee of the Syndicate on Academic Matters and Staff & Establishment and the recommendations of the respective Department Councils.</i></p> <p><i>The Syndicate resolved to approve the requests of Dr.P.K.Adbul Azis and Dr.M.N.Narayanan Namboodiri for University Emeritus Professorship in the Department of Marine Biology, Microbiology and Biochemistry and Department of Mathematics respectively as per the existing guidelines.</i></p> <p><i>PL(UGC)</i></p>

619.07	<p>Revaluation Rules – Clause 11 (2) (C) - Amendment approved by Academic Council – Reg.</p> <p>The Syndicate considered the amendment to clause 11(2)(C) of the revaluation rules by adding additional clause as 11(2)(C)(i) by the Academic Council in its meeting held on 06/12/2014.</p> <p><i>The Syndicate resolved to approve the amendment made by the Academic Council in its meeting held on 06/12/2014 to clause 11(2)(C) of the revaluation rules by adding additional clause as 11(2)(C)(i) and to consider the date of meeting of the Academic Council as the date of effecting this amendment.</i></p> <p><i>(Exam-H)</i></p>															
619.08	<p>Proposal on dispatching Degree Certificates in Convocation Files and related matters – Consideration of – Reg.</p> <p>The Syndicate considered along with the recommendations of the Standing committee of the syndicate on finance & Purchase, the proposal for dispatching Degree Certificates on convocation files and related matters.</p> <p><i>The Syndicate resolved to replace the present system of dispatching Degree Certificates through moulded pipes be with Convocation Files and to enhance the cost of Degree Certificate to meet the additional expenditure towards the cost of Convocation File and postal charges as shown below:</i></p> <table><tr><td></td><td><i>Existing</i></td><td><i>Revised</i></td></tr><tr><td>a) Application Fee</td><td>₹100/-</td><td>₹100/-</td></tr><tr><td>b) Registration Fee</td><td>₹150/-</td><td>₹150/-</td></tr><tr><td>c) Fee for the award of Degree Certificate</td><td>₹500/-</td><td>₹750/-</td></tr><tr><td>Total</td><td>₹750/-</td><td>₹1,000/-</td></tr></table> <p><i>(Exam-C)</i></p>		<i>Existing</i>	<i>Revised</i>	a) Application Fee	₹100/-	₹100/-	b) Registration Fee	₹150/-	₹150/-	c) Fee for the award of Degree Certificate	₹500/-	₹750/-	Total	₹750/-	₹1,000/-
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DEVELOPMENT ACTIVITIES																
619.09 *	<p>Beautification works in the triangular portion in the north side of S.S. Complex and providing paving tiles to both side of road leading to Administrative block – Reg.</p>															

	<p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase the beautification works in the triangular portion in the north side of Science Seminar Complex and providing paving tiles to both side of road leading to Administrative block.</p> <p><i>The Syndicate resolved to approve and sanction the estimate amounting to ₹19,00,000/- (Rupees Nineteen lakhs only) for the work of beautification works in the triangular portion in the north side of Science Seminar complex and providing paving tiles to both side of road leading to Administrative block. The expenditure will be met from the head of account "1-97-0-T-4-606" provided in the budget of the University.</i></p> <p>(UEU)</p>
619.10 *	<p>Construction of compound wall around Adhithi Bhavan building in Thrikkakara campus – Estimate sanction – Reg.</p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase regarding the construction of compound wall around Adhithi Bhavan building in Thrikkakara campus.</p> <p><i>The Syndicate resolved to approve and sanction the estimate amounting to ₹15,55,000/- (Rupees Fifteen lakhs fifty five thousand only) for the work of construction of compound wall around Adhithi Bhavan building in Thrikkakara campus. The expenditure will be met from the head of account "1-97-0-T-4-601" provided in the budget of the University.</i></p> <p>(UEU)</p>
619.11 *	<p>Estimate for construction of compound wall around the Savanna teachers hostel – Estimate sanction – Reg.</p> <p>The Syndicate considered along with the recommendations of the Standing Committees of the Syndicate on Works and Finance & Purchase, the estimate for construction of compound wall around the Savanna teachers hostel.</p> <p><i>The Syndicate resolved to approve and sanction the estimate amounting to ₹42,30,000/- (Rupees Forty two lakhs thirty thousand only) for the work of construction of compound wall around the Savanna Teachers hostel. The expenditure will be met from the head of account "1-97-0-T-4-601" provided in the budget of the University.</i></p> <p>(UEU)</p>
ESTABLISHMENT MATTERS	
619.12	<p>Dr.K.Roby, Associate Professor, Department of Ship Technology – Request for pay and Allowances for the period of Japanese – Government Scholarship from 29.03.1994 to 13.10.1997 – Minutes of the personal hearing in compliance of the Judgment of the Hon'ble High Court of Kerala – For consideration of the Syndicate –</p>

	<p>Reg.</p> <p><i>The Syndicate resolved to defer the matter.</i></p> <p><i>(Ad.D)</i></p>
619.13 *	<p>Creation/Upgradation of a Post of Vehicle Supervisor – Placing before the Syndicate for consideration – Reg.</p> <p><i>The Syndicate considered the matter of creation/upgradation of a Post of LV driver as Vehicle Supervisor in the university.</i></p> <p><i>The Syndicate resolved that one post of LV Driver in the University may be upgraded as a promotion post of Vehicle Supervisor with the scale of pay approved by the Government vide letter No.19171/B2/14/H.Edn dated 22/07/2014 and the senior most Driver LV/HV is promoted as Vehicle Supervisor. The Syndicate further resolved that the date of effect for the promotion shall be the date of the above Government letter i.e. 22/07/2014.</i></p> <p><i>(Ad.G)</i></p>
619.14	<p>Request from Dr.A.A.Sudhakaran, Technical Officer Grade I, Department of Physics for appointment as Lecturer in that Department – Judgment of Hon'ble High Court – Consideration of – Reg.</p> <p><i>The Syndicate considered the request from Dr. A.A.Sudhakaran, Technical Officer Grade I, for implementing the letter No.F.3-2/99(PS) of Deputy Secretary, University Grants Commission dated 21/07/1999 and to appoint him as Assistant Professor/Lecturer against the vacant position of Assistant Professor in the Department of Physics.</i></p> <p><i>The Syndicate resolved to refer the matter for the recommendations of the Standing Committee of the Syndicate on Staff & Establishment and also to seek 3 months extension from the Honorable High Court for taking a decision in this regard.</i></p> <p><i>(Ad.D)</i></p>
619.15 *	<p>UGC Scheme – Career Advancement Placement – Assistant Professor Stage 2 to Stage 3 – Dr.V.Sivanandan Achari, School of Environmental Studies – Consideration of – Reg.</p> <p><i>The Syndicate considered the request of Dr. V. Sivanandan Achari, School of Environmental Studies for promotion of Assistant Professor Stage 2 to Stage 3 under the Career Advance Placement of UGC Regulations 2010.</i></p> <p><i>The Syndicate resolved to promote Dr. Sivanandan Achari, Assistant Professor, (Stage 2), School of Environmental Studies to Assistant Professor (Stage 3) in the pay band of ₹15600-39100 with AGP of ₹8000/-</i></p>

	<p><i>with effect from 23.03.2010 under the Career Advancement Scheme of UGC Regulation, 2010.</i></p> <p>(Ad.D)</p>
619.16 *	<p>UGC Scheme 1996 - Career Advancement Placement - Lecturer (Senior Scale) to Reader - Dr.M.V.Harindranathan Nair, Lecturer (Senior Scale) - Recommendation of the Selection Committee for consideration of the Syndicate - Reg.</p> <p>The Syndicate considered the request of Dr.M.V. Harindranathan Nair, Lecturer (Senior Scale), School of Environmental Studies for promotion as Reader under the Career Advancement Scheme of UGC Regulation 2000.</p> <p><i>The Syndicate resolved to promote Dr.M.V. Harindranathan Nair, Lecturer (Senior Scale), School of Environmental Studies for promotion as Reader in the Scale of Pay of ₹12000-420-18300 with effect from the 27.07.1998 under the Career Advancement Scheme of UGC Scheme 2000.</i></p> <p>(Ad.D)</p>
619.17 *	<p>UGC Scheme 1996 - Career Advancement Placement - Lecturer (Senior Scale) - Sri.Ignatious Kunjumon, Lecturer, Department of Atmospheric Sciences - Cochin University of Science and Technology - Recommendations of the Selection Committee for consideration of Syndicate - Reg.</p> <p>The Syndicate considered the request of Sri.Ignatious Kunjumon, Lecturer, Department of Atmospheric Sciences for promotion as Lecturer (Senior Scale) under the Career Advancement Scheme of UGC Scheme 1996.</p> <p><i>The Syndicate resolved to promote Sri.Ignatious Kunjumon, Lecturer, Department of Atmospheric Sciences as Lecturer (Senior Scale) under the Career Advancement Scheme of UGC Scheme 1996 in the Scale of Pay of ₹10000-325-15200 with effect from 27.07.1998.</i></p> <p>(Ad.D)</p>
619.18 *	<p>UGC Scheme 1996 - Career Advancement Placement - Assistant Professor Stage I to Stage 2 - Dr.Sam Thomas, School of Management Studies, Cochin University of Science and Technology consideration of Syndicate - Reg.</p> <p><i>The Syndicate considered the request of Dr.Sam Thomas, School of Management Studies, Cochin University of Science and Technology for promotion as Assistant Professor Stage I to Stage 2 under the Career Advancement Scheme of UGC Regulation, 2010.</i></p> <p><i>The Syndicate resolved to promote Dr.Sam Thomas, School of Management Studies, Cochin University of Science and Technology for promotion as Assistant Professor Stage I to Stage 2 in the pay band of</i></p>

	<p>₹15600-39100 with AGP of ₹7000/- with effect from 24.07.2010 under the Career Advancement Scheme of UGC Regulation, 2010.</p> <p>(Ad.D)</p>
GENERAL MATTERS	
619.19	<p>Medical Reimbursement - Dr.R.Sajeev, Associate Professor, Department of Physical Oceanography - Reg.</p> <p><i>The Syndicate resolved to defer the item.</i></p> <p>(Ad.B)</p>
619.20	<p>Medical Reimbursement - Interest Free Medical Advance - Late Mrs.Bindu M.S., Technical Assistant - School of Industrial Fisheries - Sanctioning and Settlement - Reg.</p> <p><i>The Syndicate resolved to defer the item.</i></p> <p>(Ad.B)</p>
619.21	<p>Medical Reimbursement - Interest Free Medical Advance - Sri.Nissar K.S, H.D Driver, General Services - Sanctioning and Settlement - Reg.</p> <p><i>The Syndicate resolved to defer the item.</i></p> <p>(Ad.B)</p>
619.22	<p>Sri.Gopalakrishnan D., Lab Assistant, Department of Marine Biology, Microbiology and Biochemistry - Treatment for Carcinoma Prostate - Medical Reimbursement in Full - Reg.</p> <p>The Syndicate considered the request of Sri. Gopalakrishnan D., Lab Assistant, Department of Marine Biology, Microbiology and Biochemistry for reimbursement of medical expenses met by him for the treatment of Carcinoma Prostrate.</p> <p><i>The Syndicate resolved to reimburse the total expenditure for the treatment to Sri. Gopalakrishnan D., Lab Assistant, Department of Marine Biology, Microbiology and Biochemistry considering it as a special case meting the expenditure in this regard from the head of account "2-01-0-Q-4-301 Medical Reimbursement Expenses etc" provided in the current year's budget of the University.</i></p> <p>(Ad.B)</p>
619.23	<p>Smt.Dilamani K.N, Lab Assistant, Department of Physical Oceanography - Interest Free Medical Advance - Request to Medical Reimbursement in full - As a Special Case - Reg.</p>

	<p><i>The Syndicate resolved to defer the item.</i></p> <p><i>(Ad.B)</i></p>
619.24	<p>Sri.Ubaidath M.S., Office Attendant, Department of Chemical Oceanography – Medical Reimbursement – Hospital not recognized – Reg.</p>
	<p><i>The Syndicate resolved to defer the item.</i></p> <p><i>(Ad.B)</i></p>
619.25	<p>Subscription of Periodicals and Online data bases for the year 2015- Request of the Deputy Librarian in-charge of University Librarian for advance – Ratification by the Syndicate – Framing policy – Reg.</p> <p><i>The Syndicate resolved to defer the item.</i></p>
619.26 *	<p>Releasing of University Advertisements through Advertising Agency – discussions with M/s Tomyas Advertising Service as per orders – for the year 2015-16 – reg.</p> <p><i>The Syndicate resolved to entrust the releasing of University Advertisements in newspapers for the year 2015-16 to M/s Tomyas Advertising Service at the rates negotiated with them till quotations are invited for awarding the work for the year.</i></p> <p><i>The Syndicate further resolved that finalizing of quotations and awarding of work should be completed by May 2015 itself.</i></p> <p><i>(DPR&P)</i></p>


REGISTRAR

Before presenting the Budget there was no discussion nor an opportunity for the syndicate Members ~~and~~ or the Convenors of different standing Committees to discuss the different proposals for the Budget.

This is an alarming situation and seems to be highly dictatorial and undemocratic approach of the vice chancellor which I strongly object. This may be minuted.

Sum. p. 2.

 28/3/15

